



TOWN OF OLD SAYBROOK
Zoning Board of Appeals

Robert J. McIntyre, Vice Chairman
Dorothy T. Alexander, Secretary
Adam Boyd
Kevin Danby
Jacqueline Prast

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Alternate Members
Catherine J. Purcell
Charles Gadon
Brenda Dyson

**MINUTES
SPECIAL MEETING**

January 8, 2019 at 6:00 p.m.
Town Hall, 1st Floor Conference Room
302 Main Street, Old Saybrook

I. **CALL TO ORDER** - Vice Chairman McIntyre called the meeting to order at 6:00 p.m.

II. **ROLL CALL**

*Brenda Dyson was introduced as a new alternate member of the Board.
No members of the public were in attendance.*

Attendant Members:

Robert McIntyre
Dorothy Alexander
Kevin Danby
Catherine Purcell
Jacqueline Prast
Charles Gadon
Brenda Dyson

Absent Members:

Adam Boyd

Attendant Staff:

Christina Costa, Zoning Enforcement Officer
Attorney Michael Cronin

**NEXT REGULAR MEETING
Wednesday, January 9, 2019 at 7:00 P.M.**

Town Hall, 1st Floor Conference Room
302 Main Street
Old Saybrook, CT

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delivery of land use agendas.*

III. **WORKSHOP** – Legal review, questions and answers for Attorney Mike Cronin.

The workshop discussion included a number of topics such as the role of the Board members as public officials, conflict of interest, communications, policies, procedures, seating of alternates, successions of terms, reopening public hearings, public documents and decisions.

The ZEO distributed model motions that she prepared and were reviewed by Attorney Cronin to assist the Board in improving their motion making skills. Reasons for hardship often presented by applications including but not limited to minor reductions in non-conformities, compliance with other codes, elevation for FEMA compliance, ADA and change in regulations.

Attorney Cronin distributed and discussed court cases that are frequently referenced.

VI. **ADJOURNMENT**

MOTION was made by R. McIntyre, seconded by K. Danby to **ADJOURN** the January 8, 201 at 8:50 p.m. **VOTING IN FAVOR:** R. McIntyre, K. Danby, C. Purcell, J. Prast and D. Alexander; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 5-0-0.

Respectfully submitted,

Christina Costa, CZEO,CFM
Acting Recording Clerk

