

**TOWN OF OLD SAYBROOK
WATER POLLUTION CONTROL AUTHORITY
302 Main Street
Old Saybrook, CT 06475**

SPECIAL MEETING MINUTES

Wednesday, September 26, 2018

The Town of Old Saybrook Water Pollution Control Authority met on Wednesday, September 26, 2018 in the Old Saybrook Town Hall, 2nd Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut, to conduct a special meeting.

I. Call to Order

The meeting was called to order by Chairman Elsa Payne at 7:00PM.

II. Roll Call of Members

Chairman Elsa Payne, Chuck Wehrly, Joseph Kulowiec, Peter Stump, and Robert Senger were present. Vice Chairman Ian Featherstone and Secretary Jason Becker were absent. John Giannini, Alternate, was absent.

In Attendance: Stephen Mongillo, WPCA Program Manager; Robbie Marshall, Coordinator; Gratia F Lewis, WPCA Financial Manager.

III. Pledge of Allegiance

IV. Approval of Minutes: Special Meeting August 13, 2018

A motion was made by Chuck Wehrly to approve the August 13, 2018 Special Meeting Minutes. The motion was seconded by Joseph Kulowiec. No discussion. The motion was carried 3-0-1.

V. Comments from Chairman and Members

VI. Staff Reports

a. Financial Reports

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for August 2018 dated September 6, 2018.

A motion was made by Robert Senger to accept the Operating Budget for August 2018 dated September 6, 2018. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

The CWF Requisition Summary Report through Requisition #41 was distributed to the WPCA Board for their information.

Non-Construction Invoices: Fuss & O'Neill for professional engineering services for August 2018 in the amount of \$1,425.32; and Shipman & Goodwin for professional Legal services for August 2018 in the amount of \$779.00. Total non-construction invoices are \$2,204.32.

A motion was made by Robert Senger to pay the non-construction invoices totaling \$2,204.32. The motion was seconded by Joseph Kulowiec. No discussions. The motion was carried unanimously.

b. Coordinator's Report

Robbie Marshall commented on the new Town of Old Saybrook website and attending a workshop for managing the new website; CAWPCA meeting on August 29th regarding Fall workshop on October 26th; DEEP will present nitrogen studies at CAWPCA Fall workshop; Zoning project to evaluate soil ratings for potential septic systems outside of the WWMD; soil testing mailers sent out to the remaining outlying water proximity lots.

c. Program Manager's Report

Stephen Mongillo commented on 2 properties with outstanding installation issues; lawn restoration issue; tank failure due to manufacturer defect was repaired; letter to DEEP regarding outlying water proximity lots; visit with Cornwall and field trip to Post & Main treatment plant; the Wright-Pierce report.

Discussion was held regarding the status and timetable of the final draft of the Wright-Pierce report.

VII. Old Business – none.

VIII. New Business – none.

IX. Public Comment – none.

X. Adjournment

A motion to adjourn was made at 8:25PM by Peter Stump. The motion was seconded by Robert Senger and carried unanimously.

The next regularly scheduled meeting will be held on Wednesday, Monday, October 10, 2018 at the Old Saybrook Town Hall, Cafeteria, 302 Main Street, Old Saybrook, Connecticut.

Submitted By,

Melissa S Lewis
WPCA Administrative Assistant