

**TOWN OF OLD SAYBROOK  
WATER POLLUTION CONTROL AUTHORITY  
302 Main Street  
Old Saybrook, CT 06475**

**REGULAR MEETING MINUTES**

**Monday, March 11, 2019**

The Town of Old Saybrook Water Pollution Control Authority met on Monday, March 11, 2019 in the Old Saybrook Town Hall, 1<sup>st</sup> Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut, to conduct a regular meeting.

**I. Call to Order**

The meeting was called to order by Chairman Jason Becker at 7:00PM.

**II. Roll Call of Members**

Chairman Jason Becker, Vice Chairman Ian Featherstone, Secretary Peter Stump, Chuck Wehrly, Joseph Kulowiec, and Robert Senger were present. Elsa Payne and John Giannini, Alternate, were absent. Frederick Strickhart, Alternate, was present and seated.

In Attendance: Stephen Mongillo, WPCA Program Manager; Robbie Marshall, Coordinator; Gratia F Lewis, WPCA Financial Manager.

**III. Pledge of Allegiance**

**IV. Approval of Minutes: Regular Meeting February 11, 2019**

**A motion** was made by Joseph Kulowiec to approve the February 11, 2019 Regular Meeting Minutes. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

**V. Comments from Chairman and Members**

Chairman Becker welcomed new Board member, Frederick Strickhart. Mr. Strickhart will serve as an Alternate.

**VI. Staff Reports**

**a. Financial Reports**

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for February 2019, dated March 5, 2019.

**A motion** was made by Robert Senger to accept the Operating Budget for February 2019, dated March 5, 2019. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

The CWF Requisition Summary Report through Requisition #47 was distributed to the WPCA Board for their information.

No invoices were presented for approval.

**b. Coordinator's Report**

Robbie Marshall commented on preparation of supporting materials for closing out current focus areas, updating data for remaining focus areas, and providing historical documents for DEEP meeting.

**c. Program Manager's Report**

Stephen Mongillo commented on Board of Finance meeting; attending meeting regarding new payroll program; review of the Wright-Pierce report; meeting at DEEP with Carlos Esguerra, Jennifer Perry, Matt Ranelli (Shipman & Goodman), First Selectman Carl Fortuna, Chairman Jason Becker, and WPCA Site Manager Jim Vanoli PE.

**VII. New Business – Wright-Pierce Contract Amendment 4**

Discussion was held regarding the breakdown of activities/costs included in proposed Amendment 4.

**A motion** was made by Ian Featherstone to approve the Wright-Pierce Contract Amendment 4 and direct the WPCA Chairman to sign the amendment between the WPCA and Wright-Pierce dated March 4, 2019 in the amount of \$28,918. The motion was seconded by Robert Senger and carried unanimously.

**VIII. Old Business - none**

**IX. Public Comment - none**

**X. Adjournment**

**A motion** to adjourn was made at 7:35PM by Ian Featherstone. The motion was seconded by Peter Stump and carried unanimously.

The next regularly scheduled meeting will be held on Monday, April 8, 2019 at the Old Saybrook Town Hall, 1<sup>st</sup> Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut.

Submitted By,

*Gratia Lewis*

Gratia Lewis

WPCA Financial Manager

