

**TOWN OF OLD SAYBROOK  
WATER POLLUTION CONTROL AUTHORITY  
302 Main Street  
Old Saybrook, CT 06475**

**REGULAR MEETING MINUTES**

**Monday, December 10, 2018**

The Town of Old Saybrook Water Pollution Control Authority met on Monday, December 10, 2018 in the Old Saybrook Town Hall, 1<sup>st</sup> Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut, to conduct a regular meeting.

**I. Call to Order**

The meeting was called to order by Chairman Elsa Payne at 7:00PM.

**II. Roll Call of Members**

Chairman Elsa Payne, Vice Chairman Ian Featherstone, Secretary Jason Becker, Chuck Wehrly, Joseph Kulowiec, Robert Senger, and Peter Stump were present. John Giannini, Alternate, was present but not seated.

In Attendance: Stephen Mongillo, WPCA Program Manager; Robbie Marshall, Coordinator; Gratia F Lewis, WPCA Financial Manager; James Vanoli, WPCA Site Manager.

**III. Pledge of Allegiance**

**IV. Approval of Minutes: Regular Meeting October 10, 2018**

**A motion** was made by Robert Senger to approve the October 10, 2018 Regular Meeting Minutes. The motion was seconded by Joseph Kulowiec. No discussion. The motion was carried unanimously.

**V. Comments from Chairman and Members – none.**

**VI. Staff Reports**

**a. Financial Reports**

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for October 2018, dated November 6, 2018, and November 2018 dated December 4, 2018.

**A motion** was made by Peter Stump to accept the Operating Budget for October 2018, dated November 6, 2018, as presented. The motion was seconded by Robert Senger. No discussion. The motion was carried unanimously.

**A motion** was made by Ian Featherstone to accept the Operating Budget for November 2018 dated December 4, 2018, as presented. The motion was seconded by Joseph Kulowiec. No discussion. The motion was carried unanimously.

The CWF Requisition Summary Report through Requisition #44 was distributed to the WPCA Board for their information.

**b. Coordinator's Report**

Robbie Marshall commented on CAC meeting and distribution of documents; January 7<sup>th</sup> WPCA Special Meeting for budget review; January 2019 election of officers.

**c. Program Manager's Report**

Stephen Mongillo commented on lawn restoration issues due to weather; contractor issue with after installation and refusal to do a property resulting in retainage adjustments; tour of Post & Main; natural hazard mitigation meeting; CAWPCA meeting; MS4 meeting regarding stormwater; updated enforcement list; department head meeting regarding budget; letter from DEEP; conference call with Wright-Pierce regarding DEEP's last minute changes to draft report; force account request submitted to DEEP; meeting with First Selectman regarding budget.

**VII. New Business**

**a. 2019 Meeting Schedule: Act**

**A motion** was made by Peter Stump to accept the 2019 WPCA Meeting Schedule as presented. The motion was seconded by Robert Senger. No discussion. The motion was carried unanimously.

**b. Community Wastewater System Desktop Evaluation Peer Review Proposal**

Discussion was held regarding a proposal from Lombardo Associates for a peer review of the Wright-Pierce Draft Report. Carlos Esguerra of DEEP does not believe a peer review is warranted.

Discussion was held regarding the worth of a peer review. Suggestion was made to have Fuss & O'Neill do the peer review of Wright-Pierce's draft report.

**VIII. Old Business**

**a. Discussion on Draft Wright-Pierce Report: Executive Session pursuant to Connecticut General Statutes exempt from disclosure under Section 1-210(b)(7) and 1-200(6)(D) regarding: discussion of engineering estimates and evaluations of sites, and pending discussions about selecting a site for lease, sale or purchase.**

**Motion** made by Chuck Wehrly at 7:46PM to enter Executive Session pursuant to Connecticut General Statutes exempt from disclosure under Sections 1-210(b)(7) and 1-

200(6)(D) regarding: discussion of engineering estimates and evaluations of sites, and pending discussions about selecting a site for lease, sale or purchase. The motion was seconded by Ian Featherstone and carried unanimously.

In attendance: Chairman Elsa Payne, Vice Chairman Ian Featherstone, Secretary Jason Becker, Chuck Wehrly, Joseph Kulowiec, Robert Senger, Peter Stump, John Giannini, Stephen Mongillo, Robbie Marshall, Gratia Lewis and James Vanoli.

**Executive Session exited at 8:32PM and Regular Session re-entered.**

**In Executive Session there were no motions made and no votes taken.**

**IX. Public Comment** – none.

**X. Adjournment**

**A motion** to adjourn was made at 8:32PM by Jason Becker. The motion was seconded by Peter Stump and carried unanimously.

The next regularly scheduled meeting will be held on Monday, January 7, 2018 at the Old Saybrook Town Hall, 2<sup>nd</sup> Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut.

Submitted By,

*Melissa S Lewis*

Melissa S Lewis  
WPCA Administrative Assistant