
July 23, 2018 Special Meeting

**TOWN OF OLD SAYBROOK
WATER POLLUTION CONTROL AUTHORITY
302 Main Street
Old Saybrook, CT 06475**

SPECIAL MEETING MINUTES

Monday, July 23, 2018

The Town of Old Saybrook Water Pollution Control Authority met on Monday, July 23, 2018 in the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut, to conduct a special meeting.

I. Call to Order

The meeting was called to order by Chairman Elsa Payne at 7:00PM.

II. Roll Call of Members

Chairman Elsa Payne, Chuck Wehrly, Joseph Kulowiec, and Robert Senger were present. Vice Chairman Ian Featherstone, Secretary Jason Becker, and Peter Stump were absent. John Giannini, Alternate, was present and seated.

In Attendance: Robbie Marshall, Coordinator; Gratia F Lewis, WPCA Financial Manager.

III. Pledge of Allegiance

IV. Approval of Minutes: Regular Meeting June 11, 2018 & Special Meeting June 25, 2018

A motion was made by Robert Senger to approve the June 11, 2018 Regular Meeting Minutes. The motion was seconded by John Giannini. No discussion. The motion was carried unanimously.

A motion was made by Joseph Kulowiec to approve the June 25, 2018 Special Meeting Minutes. The motion was seconded by Robert Senger. No discussion. The motion was carried unanimously.

V. Comments from Chairman and Members

Joseph Kulowiec commented on how good of a job the contractors are doing in Cornfield Point.

Robert Senger commented on what the next steps might be as a result of the June 25, 2018 Special Meeting. Further discussion will occur when editing has been completed on the draft report.

VI. Staff Reports

a. Financial Reports

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for June 2018 dated July 6, 2018.

A motion was made by Chuck Wehrly to accept the Operating Budget for June 2018 dated July 6, 2018. The motion was seconded by John Giannini. No discussion. The motion was carried unanimously.

The CWF Requisition Summary Report through Requisition #39 was distributed to the WPCA Board for their information.

Non-Construction Invoices: Fuss & O'Neill for professional engineering services for April 2018 in the amount of \$8,267.73; and Wright-Pierce for professional engineering services for June 2018 in the amount of \$14,692.51. Total non-construction invoices are \$22,960.24.

A motion was made by Robert Senger to pay the non-construction invoices totaling \$22,960.24. The motion was seconded by Joseph Kulowiec. Joseph Kulowiec inquired as to who the subcontractor was on the Wright-Pierce invoice as it is not named on the invoice. Ms. Lewis will email Mr. Kulowiec when she obtains the answer. Robert Senger inquired as to which Amendment the Wright-Pierce invoice applies. Ms. Lewis responded that it applies to Amendment 3. No further discussions. The motion was carried unanimously.

b. Coordinator's Report

Robbie Marshall commented on a CAC meeting on June 14th; program upgrades to Carmody; meeting with Kurt Mailman of Fuss & O'Neill on July 23rd; CAWPCA meeting on August 29th.

c. Program Manager's Report

Stephen Mongillo was absent from this meeting.

VII. Old Business – none.

VIII. New Business

a. Award CPT-8 Bid Contract: Act

A motion was made by Chuck Wehrly to award the CPT-8 Contract to JTR, LLC in the amount of \$247,189.00, as it is the lowest responsive/responsible bid. The motion was seconded by Joseph Kulowiec. No discussion. The motion was carried unanimously.

b. CPT-8 Caveat: Act

A motion was made by Robert Senger to authorize the Chairperson of the WPCA to sign the Caveat identified as #1980857v2CPT8, dated 07/06/18, for the properties in Cornfield Point 8. The motion was seconded by Chuck Wehrly. No discussion. The motion was carried unanimously.

IX. Public Comment – none.

X. Adjournment

A motion to adjourn was made at 7:33PM by Robert Senger. The motion was seconded by John Giannini and carried unanimously.

The next regularly scheduled meeting will be held on Monday, August 13, 2018 at the Vicki G Duffy Pavilion, 150 College Street, Old Saybrook, Connecticut.

Submitted By,

Melissa S Lewis

Melissa S Lewis
WPCA Administrative Assistant