
April 19, 2018 Special Meeting

**TOWN OF OLD SAYBROOK
WATER POLLUTION CONTROL AUTHORITY
302 Main Street
Old Saybrook, CT 06475**

SPECIAL MEETING MINUTES

Thursday, April 19, 2018

The Town of Old Saybrook Water Pollution Control Authority met on Thursday, April 19, 2018 in the Old Saybrook Town Hall, 2nd Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut, to conduct a special meeting.

I. Call to Order

The meeting was called to order by Chairman Elsa Payne at 7:00PM.

II. Roll Call of Members

Chairman Elsa Payne, Vice Chairman Ian Featherstone, Peter Stump, and Joseph Kulowiec were present. Secretary Jason Becker, Chuck Wehrly and Robert Senger were absent. John Giannini, Alternate, was present and seated.

In Attendance: Robbie Marshall, WPCA Coordinator.

III. Pledge of Allegiance

Jason Becker arrived at 7:02PM and was seated.

IV. Approval of Minutes: Regular Meeting March 12, 2018

A motion was made by Peter Stump to approve the March 12, 2018 Regular Meeting Minutes. The motion was seconded by Joseph Kulowiec. No discussion. The motion was carried unanimously.

V. Comments from Chairman and Members – none.

VI. Staff Reports

a. Financial Reports

Gratia Lewis was absent from this meeting.

Robbie Marshall distributed packages to the WPCA Board containing the March 2018 Operating Budget, CWF Requisition Summary, two (2) invoices for payment and the Financial Manager's Report.

A motion was made by Jason Becker to accept the Operating Budget for March 2018 dated April 3, 2018. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

The CWF Requisition Summary Report through Requisition #36 was distributed to the WPCA Board for their information.

Non-Construction Invoices: Mal's Auto & Truck Repair for repairs made to the 2005 GMC Truck in the amount of \$1,698.37 and Shipman & Goodwin for professional legal services for February 2018 in the amount of \$246.00. Total non-construction invoices is \$1,944.37.

A motion was made by Ian Featherstone to pay Mal's Auto & Truck Repair in the amount of \$1,698.37 and the Shipman & Goodwin for February 2018 in the amount of \$246.00. The motion was seconded by Joseph Kuloweic. No discussion. The motion was carried unanimously.

b. Coordinator's Update

Ms. Marshall commented on the bid opening on April 5th; Eden Harbour update; referral from Zoning regarding 26 & 30 Sea Lane-1 update; installation of a HVAC unit in the WPCA Office; CAWPCA workshop May 4th; Jim Vanoli will at next regular meeting to discuss the possible resolution of the Cornfield Point Contract 7 Plum Bank properties, which were pulled from the contract via Addendum #1; Cornfield Point 8 update.

c. Program Manager's Report

Stephen Mongillo was absent from this meeting. Robbie Marshall distributed the Program Manager's Report for the WPCA Board's information.

VII. Old Business

a. 2018-2019 Operating Budget: Act

This item has been postponed to the next regularly scheduled meeting of May 14, 2018.

VIII. New Business

a. Award of Bid Contract CPT-7: Act

A motion was made by Joseph Kuloweic to accept Fuss & O'Neill's report dated April 16, 2018 which recommended that the contract CPT-7 be awarded to JTR, LLC, the low bidder and responsive to all elements. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously

b. CPT-7 Caveat: Act

A motion was made by Ian Featherstone to authorize the Chairperson of the WPCA to sign the Caveat identified as #1980857v2CPT7, dated 04/16/18, for the properties in Cornfield Point 7. The motion was seconded by Jason Becker. No discussion. The motion was carried unanimously.

IX. Public Comment – none.

X. Adjournment

A **motion** to adjourn was made at 7:25PM by Jason Becker. The motion was seconded by Joseph Kuloweic and carried unanimously.

The next regularly scheduled meeting will be held on Monday, May 14, 2018 at the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut.

Submitted By,

Melissa S Lewis

Melissa S Lewis
WPCA Administrative Assistant