
March 12, 2018

**TOWN OF OLD SAYBROOK
WATER POLLUTION CONTROL AUTHORITY
302 Main Street
Old Saybrook, CT 06475**

REGULAR MEETING MINUTES

Monday, March 12, 2018

The Town of Old Saybrook Water Pollution Control Authority met on Monday, March 12, 2018 in the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut, to conduct its regular meeting.

I. Call to Order

The meeting was called to order by Chairman Elsa Payne at 7:00PM.

II. Roll Call of Members

Chairman Elsa Payne, Vice Chairman Ian Featherstone, Robert Senger, Peter Stump, and Joseph Kulowiec were present. Chuck Wehrly and Jason Becker were absent. John Giannini, Alternate, was absent.

In Attendance: Stephen Mongillo, WPCA Program Manager; Gratia Lewis, WPCA Financial Manager; Robbie Marshall, WPCA Coordinator.

III. Pledge of Allegiance

IV. Approval of Minutes: Regular Meeting February 12, 2018

A **motion** was made by Ian Featherstone to approve the February 12, 2018 Regular Meeting Minutes. The motion was seconded by Joseph Kulowiec. No discussion. The motion was carried unanimously.

V. Comments from Chairman and Members

Chairman Elsa Payne thanked the board for re-electing her as Chairman.

Chairman Payne commented on a note received from Chuck Wehrly regarding the Department of Health's approval of new technology for nitrogen removal.

Peter Stump commented on the visit with George Gwizd.

VI. Staff Reports

a. Financial Reports

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for February 2018 dated March 7, 2018.

A **motion** was made by Peter Stump to the accept the Operating Budget for February 2018 dated March 7, 2018. The motion was seconded by Robert Senger. No discussion. The motion was carried unanimously.

Ms. Lewis distributed the CWF Requisition Summary Report through Requisition #35 for the WPCA Board's information.

Non-Construction Invoices: Fuss & O'Neill for professional engineering services for February 2018 in the amount of \$10,023.79 and Wright-Pierce for professional engineering services for December 2017 in the amount of \$5,077.40. Total non-construction invoices is \$15,101.19.

A **motion** was made by Ian Featherstone to pay the non-construction invoices totaling \$15,101.19. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

Discussion was held regarding the status of the Wright-Pierce draft.

b. Coordinator's Update

Robbie Marshall commented on George Gwizd's proclamation; Department of Public Health 2018 technical standards; bid release of Cornfield Point 7 on March 5th and the pre-bid meeting on March 14th.

c. Program Manager's Report

Stephen Mongillo commented on a Board of Finance meeting with Gratia Lewis; Cornfield Point non-responders down to two residents; working on the three (3) non-residential properties in Cornfield Point; letter received from Eden Harbour indicating significant effort has been made; needing to follow up with Eden Harbour; Jim Monopoli is leaving CRAHD; passive nitrogen systems; and Phase III planning.

VII. Old Business – none.

VIII. New Business

a. Benefit Assessment Income Guidelines for 2018: Act

A **motion** was made by Ian Featherstone to accept the 2018 qualifying income levels of \$36,087 for unmarried homeowners and \$44,493 for married homeowners filing jointly. The motion was seconded by Joseph Kulowiec. No discussion. The motion was carried unanimously.

IX. Public Comment – none.

X. Adjournment

A **motion** to adjourn was made at 7:28PM by Jason Becker. The motion was seconded by Peter Stump and carried unanimously.

The next regularly scheduled meeting will be held on Monday, April 9, 2018 at the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut.

Submitted By,

Melissa S Lewis

Melissa S Lewis
WPCA Administrative Assistant