
January 8, 2018

**TOWN OF OLD SAYBROOK
WATER POLLUTION CONTROL AUTHORITY
302 Main Street
Old Saybrook, CT 06475**

REGULAR MEETING MINUTES

Monday, January 8, 2018

The Town of Old Saybrook Water Pollution Control Authority met on Monday, January 8, 2018 in the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut, to conduct its regular meeting.

I. Call to Order

The meeting was called to order by Secretary Jason Becker at 7:00PM.

II. Roll Call of Members

Secretary Jason Becker, Peter Stump, Robert Senger and Joseph Kulowiec were present. Chairman Elsa Payne, Vice Chairman Ian Featherstone and Chuck Wehrly were absent. John Giannini, Alternate, was absent.

In Attendance: Stephen Mongillo, WPCA Program Manager; Gratia Lewis, WPCA Financial Manager; Robbie Marshall, WPCA Coordinator.

III. Pledge of Allegiance

IV. Election of Officers

The election of officers has been postponed until the next Regular Meeting to be held on February 12, 2018.

V. Approval of Minutes: Regular Meeting December 11, 2017

A **motion** was made by Peter Stump to approve the December 11, 2017 Regular Meeting Minutes. The motion was seconded by Joseph Kulowiec. No discussion. The motion was carried unanimously.

VI. Comments from Chairman and Members

Joseph Kulowiec was congratulated on becoming a full member to the WPCA Board.

VII. Staff Reports

a. Financial Reports

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for December 2017 dated January 8, 2018.

A **motion** was made by Robert Senger to the accept the Operating Budget for December 2017 dated January 8, 2018. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

Ms. Lewis distributed the CWF Requisition Summary Report through Requisition #33 for the WPCA Board's information.

Non-Construction Invoices: Wright-Pierce for professional engineering services for November 2017 in the amount of \$8,458.29

A **motion** was made by Peter Stump to pay the Wright-Pierce invoice in the amount of \$8,458.29. The motion was seconded by Joseph Kulowiec. Mr. Senger inquired as to the balance on the contract. Ms. Lewis responded there was \$23,400.00 remaining. Mr. Stump inquired as to whether there was a draft report. Mr. Mongillo responded in the negative. Mr. Stump recommended the consider not paying any further invoices until receipt of the draft report to the WPCA Board. Mr. Mongillo responded that the report is still with DEEP; that it is not held up by Wright-Pierce. The WPCA Board feels that a draft report should still be made available to the members of the Board despite it being reviewed by DEEP. Continued discussion was held regarding potential impacts the draft report. No further discussion. The motion was carried unanimously.

John Giannini arrived at 7:15PM and seated.

b. Coordinator's Update

Robbie Marshall commented on Cornfield Point 1 & 2 being completed, Cornfield Point 3 has one property remaining, Cornfield Point 4 has begun and Cornfield Point 5 will begin shortly.

c. Program Manager's Report

Stephen Mongillo commented on resident matters; meeting with Gratia Lewis, Lee Ann Palladino, Finance Director, and First Selectman Carl Fortuna Jr regarding the budget; coastal resiliency draft report review of wastewater section; non-residential upgrades in the WWMD.

VIII. Old Business – none.

IX. New Business

a. Award CPT-6 Contract: Act

A **motion** was made by Robert Senger to award the CPT-6 Contract to Schumack Engineered Construction Corporation, as the lowest responsive/responsible bidder in the bid amount of \$381,066.00 contingent upon receipt of the DBE Subcontractor Verification Form. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

X. Public Comment – none.

XI. Adjournment

A **motion** to adjourn was made at 7:36PM by Peter Stump. The motion was seconded by Robert Senger and carried unanimously.

The next regularly scheduled meeting will be held on Monday, February 12, 2018 at the Vicki G Duffy Pavilion, 155 College St, Old Saybrook, Connecticut.

Submitted By,

Melissa S Lewis

Melissa S Lewis
WPCA Administrative Assistant