
February 13, 2017

**TOWN OF OLD SAYBROOK
WATER POLLUTION CONTROL AUTHORITY
302 Main Street
Old Saybrook, CT 06475**

REGULAR MEETING MINUTES

Monday, February 13, 2017

The Town of Old Saybrook Water Pollution Control Authority met on Monday, February 13, 2017 in the Vicki G Duffy Pavilion, 150 College Street, Old Saybrook, Connecticut, to conduct its regular meeting.

I. Call to Order

The meeting was called to order by Vice Chairman Ian Featherstone at 7:03PM.

II. Roll Call of Members

Vice Chairman Ian Featherstone, Secretary Jason Becker, Chuck Wehrly, and Robert Senger were present. Chairman Elsa Payne, Peter Stump and George Gwizd were absent. Joseph Kulowiec, Alternate, was absent.

In Attendance: Stephen Mongillo, Program Manager; Gratia Lewis, WPCA Financial Manager; Robbie Marshall, WPCA Coordinator.

III. Pledge of Allegiance

Peter Stump arrived at 7:04PM and was seated.

IV. WWMD Benefit Assessment Public Hearing

a. Hard Construction Costs

No public in attendance.

V. WWMD Benefit Assessments

a. Discussion on WWMD Hard Construction Benefit Assessments

b. Levy WWMD Hard Construction Benefit Assessments: Act

A **motion** was made by Jason Becker to approve the levying of the Benefit Assessments listed on the Memorandum to Sarah Becker, Town Clerk, dated January 9, 2017. The motion was seconded by Robert Senger. No discussion. The motion was carried unanimously.

VI. Approval of Minutes: Regular Meeting January 9, 2017

A **motion** was made by Jason Becker to approve the January 9, 2017 Regular Meeting Minutes. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

VII. Comments from Chairman and Members – none.

VIII. Staff Reports

a. Financial Reports

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for January 2017 dated February 6, 2017.

A **motion** was made by Jason Becker to accept the WPCA Operating Budget Report dated February 6, 2017. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

Ms. Lewis distributed the CWF Requisition Summary Report through Requisition #22 for the WPCA Board's information.

Non-Construction Invoices: CRAHD for December 2016 services in the amount of \$2,705.56; Fuss & O'Neill for professional engineering services for November 2016 in the amount of \$4,328.24, December 2016 in the amount of \$8,127.92, and Eden Harbour Evaluation in the amount of \$1,594.17; Shipman & Goodwin for professional legal services for December 2016 in the amount of \$1,709.50 and January 2017 in the amount of \$693.00; and Ciel, Incorporated for CPT-1/CPT-2 plans and project manuals in the amount of \$1,304.50. Total non-construction invoices is \$20,462.89.

A **motion** was made by Robert Senger to pay the non-construction invoices totaling \$20,462.89. The motion was seconded by Jason Becker. No discussion. The motion was carried unanimously.

b. Coordinator's Update

Robbie Marshall commented on CPT-1 executed by JTR, LLC; CPT-2 went out to bid on Tuesday, February 7, 2017; CT water usage reports for Wright-Pierce; setting up soil testing for select water proximity lots.

c. Program Manager's Report

Stephen Mongillo commented on the changing site conditions on 40 Meadowood Lane which required a change in leaching location a year and a half after the installation.

Jim Vanoli further discussed the history 40 Meadowood Lane.

Mr. Mongillo discussed the enforcement policy currently in place; attendance at a budget workshop; John Wertam of Shipman & Goodwin is becoming "Of Counsel," Aaron Levy of Shipman & Goodwin will be taking over the WPCA side of Attorney Wertam's responsibilities; transfer station leaching system.

IX. Old Business

a. Eden Harbour System Replacement Review

Discussion was held regarding the Fuss & O'Neill report on Eden Harbour. The report will be forwarding to Eden Harbour for further discussion.

X. New Business

a. Benefit Assessment Income Guidelines for 2017: Act

A motion was made by Jason Becker to accept the updated income levels for the Benefit Assessment Relief for Certain Elderly and Disabled Homeowners based on income guidelines dated February 8, 2017 from the WPCA Financial Manager. The motion was seconded by Peter Stump. Ms. Lewis explained the benefit assessment relief and the basis for the income levels. The qualifying income for unmarried homeowners has gone from \$35,242 to \$35,687 and for married homeowners filing jointly has gone from \$43,452 to \$44,000.

An amended motion was made by Jason Becker to accept the updated income levels for the Benefit Assessment Relief for Certain Elderly and Disabled Homeowners based on income guidelines dated February 8, 2017 from the WPCA Financial Manager with the qualifying income for unmarried homeowners has gone from \$35,242 to \$35,687 and for married homeowners filing jointly has gone from \$43,452 to \$44,000. The motion was seconded by Peter Stump. No further discussion. The motion was carried unanimously.

A motion was made by Robert Senger to amend the agenda to add item **b. Purchase of a Magnetic Locator** to **X. New Business**. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

b. Purchase of a Magnetic Locator

Mr. Vanoli explained the need for a magnetic locator.

A motion was made by Peter Stump to approve the purchase of a GA52Cx Magnetic Locator for \$687.99 plus shipping. The motion was seconded by Robert Senger. No discussion. The motion was carried unanimously.

XI. Public Comment – none.

XII. Adjournment

A **motion** to adjourn was made at 7:56PM by Jason Becker. The motion was seconded by Peter Stump and carried unanimously.

The next regularly scheduled meeting will be held on Monday, March 13, 2017 at the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut.

Submitted By,

Melissa S Lewis

Melissa S Lewis
WPCA Administrative Assistant