
February 12, 2018

**TOWN OF OLD SAYBROOK
WATER POLLUTION CONTROL AUTHORITY
302 Main Street
Old Saybrook, CT 06475**

REGULAR MEETING MINUTES

Monday, February 12, 2018

The Town of Old Saybrook Water Pollution Control Authority met on Monday, February 12, 2018 in the Vicki G Duffy Pavilion, 155 College Street, Old Saybrook, Connecticut, to conduct its regular meeting.

I. Call to Order

The meeting was called to order by Vice Chairman Ian Featherstone at 7:00PM.

II. Roll Call of Members

Vice Chairman Ian Featherstone, Secretary Jason Becker, Chuck Wehrly, Robert Senger and Joseph Kulowiec were present. Chairman Elsa Payne and Peter Stump were absent. John Giannini, Alternate, was present and seated.

In Attendance: Gratia Lewis, WPCA Financial Manager; Robbie Marshall, WPCA Coordinator; Jim Vanoli, WPCA Site Manager.

III. Pledge of Allegiance

IV. Election of Officers

A **motion** was made by Joseph Kulowiec to re-appoint Elsa Payne as Chairman, Ian Featherstone as Vice Chairman and Jason Becker as Secretary. The motion was seconded by Robert Senger. No discussion. The motion was carried unanimously.

V. WWMD Benefit Assessment Public Hearing

Vice Chairman Ian Featherstone briefly discussed the program history and Benefit Assessment. There are 94 properties in this Benefit Assessment of Hard Construction Costs.

a. Hard Construction Costs

An inquiry was made regarding Construction Management Costs. As the Phase has not been completed to date, Construction Management Costs are not yet available.

A member of the public noted a spelling error on his wife's name.

Gratia Lewis explained the Elderly and Disabled Ordinance.

Public Hearing was closed at 7:28PM.

VI. WWMD Benefit Assessments

a. Discussion on WWMD Hard Construction Benefit Assessments

b. Levy WWMD Hard Construction Benefit Assessments: Act

A **motion** was made by Robert Senger to levy the Hard Construction Costs Benefit Assessment on the properties and amounts listed in a Memorandum to Sarah Becker, Old Saybrook Town Clerk, from Gratia Lewis, WPCA Financial Manager, dated February 12, 2018. The motion was seconded by Jason Becker. No discussion. The motion was carried unanimously.

VII. Approval of Minutes: Regular Meeting January 8, 2018

A **motion** was made by Jason Becker to approve the January 8, 2018 Regular Meeting Minutes. The motion was seconded by John Giannini. No discussion. The motion was carried 4-0-1.

VIII. Comments from Chairman and Members

Vice Chairman Ian Featherstone commended the WPCA staff on their handling of the Benefit Assessment process.

IX. Staff Reports

a. Financial Reports

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for January 2018 dated February 6, 2018.

A **motion** was made by Jason Becker to accept the Operating Budget for January 2018 dated February 6, 2018. The motion was seconded by Robert Senger. No discussion. The motion was carried unanimously.

Ms. Lewis distributed the CWF Requisition Summary Report through Requisition #34 for the WPCA Board's information.

Non-Construction Invoices: Fuss & O'Neill for professional engineering services for December 2017 in the amount of \$5,804.41 and January 2018 in the amount of \$9,743.99. Total non-construction invoices is \$15,548.40.

A **motion** was made by Robert Senger to pay the non-construction invoices to Fuss & O'Neill totaling \$15,548.40. The motion was seconded by Jason Becker. No discussion. The motion was carried unanimously.

b. Coordinator's Update

Robbie Marshall commented on pump out cards being mailed; attending a CAWPCA meeting; May 4th Spring Workshop by CAWPCA; distributed Program Manager's report.

c. **Program Manager's Report**

Stephen Mongillo was not present.

X. **Old Business – none.**

XI. **New Business**

a. **Cornfield Point Contract 6 (CPT-6) Caveat: Act**

A **motion** was made by Jason Becker to authorize the Chairman or Vice Chairman to sign the CPT-6 Caveat, document #1980857v2CPT6, dated 02/05/18,. The motion was seconded by Robert Senger. No discussion. The motion was carried unanimously.

XII. **Public Comment**

A member of the public inquired as to whether the WPCA Operating Budget was available to the public.

XIII. **Adjournment**

A **motion** to adjourn was made at 8:06PM by Jason Becker. The motion was seconded by Joseph Kulowiec and carried unanimously.

The next regularly scheduled meeting will be held on Monday, March 12, 2018 at the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut.

Submitted By,

Melissa S Lewis

Melissa S Lewis
WPCA Administrative Assistant