
September 11, 2017

**TOWN OF OLD SAYBROOK
WATER POLLUTION CONTROL AUTHORITY
302 Main Street
Old Saybrook, CT 06475**

REGULAR MEETING MINUTES

Monday, September 11, 2017

The Town of Old Saybrook Water Pollution Control Authority met on Monday, September 11, 2017 in the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut, to conduct its regular meeting.

I. Call to Order

The meeting was called to order by Chairman Elsa Payne at 7:00PM.

II. Roll Call of Members

Chairman Elsa Payne, Secretary Jason Becker, Chuck Wehrly, Peter Stump, and Robert Senger were present. Chairman Ian Featherstone and George Gwizd were absent. Joseph Kulowiec and John Giannini, Alternates, were present and seated.

In Attendance: Stephen Mongillo, Program Manager; Gratia Lewis, WPCA Financial Manager; Robbie Marshall, WPCA Coordinator. Lee Ann Palladino, Town of Old Saybrook Finance Director. Bruce Chudwick of Shipman & Goodwin.

III. Pledge of Allegiance

IV. Approval of Minutes: Regular Meeting August 14, 2017

A motion was made by Joseph Kulowiec to approve the August 14, 2017 Regular Meeting Minutes. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

V. Comments from Chairman and Members

Robert Senger introduced Laura Gray, a resident who is interested in potentially serving on different boards for the Town of Old Saybrook board.

VI. Executive Session pursuant to Conn. Gen. Stat. Section 1-200 and 1-210(b)(10) – communications privileged by the attorney-client relationship regarding the proposed Amendment to the Clean Water Fund Agreement for funding Phase II of the WWMD Project.

A **motion** was made by Jason Becker to enter into Executive Session to discuss privileged communications regarding attorney-client relationship concerning the Clean Water Fund Agreement for funding Phase II to include the WPCA Board, Stephen Mongillo, Robbie Marshall, Gratia Lewis, Lee Ann Palladino, and Bruce Chudwick of Shipman & Goodwin. The motion was seconded by Robert Senger. No discussion. The motion was carried unanimously.

The WPCA entered Executive Session at 7:05PM.

The WPCA returned to Regular Session at 8:05PM.

No motions were made, nor were any votes taken during Executive Session.

VII. Staff Reports

a. Financial Reports

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for August 2017 dated September 6, 2017.

A **motion** was made by Jason Becker to the accept the Operating Budget for August 2017 dated September 6, 2017. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

Ms. Lewis distributed the CWF Requisition Summary Report through Requisition #29 for the WPCA Board's information.

Non-Construction Invoices: Wright-Pierce for professional engineering services for July 2017 in the amount of \$18,653.57.

A **motion** was made by Joseph Kulowiec to pay the Wright-Pierce invoice. The motion was seconded by Jason Becker. No discussion. The motion was carried unanimously.

b. Coordinator's Update

Robbie Marshall commented on a meeting with CRAHD regarding the Carmody system; CPT-5 pre-bid meeting; CAWPCA meeting on September 14th for November workshop; West Shore Drive emergency.

c. Program Manager's Report

Stephen Mongillo commented on Coastal Resiliency meeting; resident issues; upgrade appeals; meeting with CT Water Company regarding Evans Lane; preparation for Wright-Pierce workshop; vacuum technology; Denitrifying Wood Chip system; CWF priority list submission.

VIII. Old Business – none.

IX. New Business

a. Approve CPT-4 Caveat Filing: Act

A **motion** was made by Robert Senger to direct the Chairman of the WPCA Board to sign the CPT-4 Caveat dated 8/30/17, document #1980857v2CPT4. The motion was seconded by Chuck Wehrly. No discussion. The motion was carried unanimously.

b. Award CPT-4 Contract: Act

A **motion** was made by Jason Becker to award the CPT-4 Contract pursuant to the recommendation of Fuss & O'Neill to JTR, LLC in the amount of \$426,521.50. The motion was seconded by Peter Stump. Chuck Wehrly recommended adding that JTR, LLC was the lowest responsive/responsible bidder.

An **amended motion** was made by Jason Becker to award the CPT-4 Contract pursuant to the recommendation of Fuss & O'Neill to JTR, LLC in the amount of \$426,521.50 as the lowest responsive/responsible bidder. The amended motion was seconded by Peter Stump. Joseph Kulowiec inquired as to how many contractors attended the pre-bid. Ms. Marshall responded that four contractors attended the pre-bid meeting. No further discussion. The motion was carried unanimously.

X. Public Comment – none.

XI. Adjournment

A **motion** to adjourn was made at 8:37PM by Jason Becker. The motion was seconded by Peter Stump and carried unanimously.

The next regularly scheduled meeting will be held on Wednesday, October 11, 2017 at the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut.

Submitted By,

Melissa S Lewis

Melissa S Lewis
WPCA Administrative Assistant