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**October 11, 2017**

**TOWN OF OLD SAYBROOK  
WATER POLLUTION CONTROL AUTHORITY  
302 Main Street  
Old Saybrook, CT 06475**

**REGULAR MEETING MINUTES**

**Wednesday, October 11, 2017**

The Town of Old Saybrook Water Pollution Control Authority met on Wednesday, October 11, 2017 in the Old Saybrook Town Hall, 1<sup>st</sup> Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut, to conduct its regular meeting.

**I. Call to Order**

The meeting was called to order by Chairman Elsa Payne at 7:00PM.

**II. Roll Call of Members**

Chairman Elsa Payne, Vice Chairman Ian Featherstone, Secretary Jason Becker, Chuck Wehrly, and Peter Stump were present. Robert Senger and George Gwizd were absent. Joseph Kulowiec, Alternate, was present and seated. John Giannini, Alternate, was absent.

In Attendance: Gratia Lewis, WPCA Financial Manager; Robbie Marshall, WPCA Coordinator.

**III. Pledge of Allegiance**

**IV. Approval of Minutes: Regular Meeting September 11, 2017 & Special Meeting September 19, 2017**

A **motion** was made by Peter Stump to approve the September 11, 2017 Regular Meeting Minutes. The motion was seconded by Joseph Kulowiec. No discussion. The motion was carried 4-0-1.

The approval of the minutes for the Special Meeting of September 19, 2017 are postponed until the next regular meeting as the WPCA Board was not provided the minutes.

**V. Comments from Chairman and Members**

## **VI. Staff Reports**

### **a. Financial Reports**

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for September 2017.

**A motion** was made by Ian Featherstone to the accept the Operating Budget for September 2017. The motion was seconded by Chuck Wehrly. No discussion. The motion was carried unanimously.

Ms. Lewis distributed the CWF Requisition Summary Report through Requisition #30 for the WPCA Board's information.

Non-Construction Invoices: Wright-Pierce for professional engineering services for July 2017 in the amount of \$20,144.15; Fuss & O'Neill for professional engineering services for August 2017 in the amount of \$7,958.85; Shipman & Goodwin for professional legal services for July 2017 enforcement in the amount of \$720.00, August 2017 for financing in the amount of \$2,258.94 and August 2017 in the amount of \$1,236.73. Total non-construction invoices is \$32,318.67

**A motion** was made by Jason Becker to pay the non-construction invoices totaling \$32,318.67. The motion was seconded by Joseph Kulowiec. Peter Stump inquired as to the financing invoice from Shipman & Goodwin. Ms. Lewis responded it represents the Clean Water Fund agreement changes from the State of Connecticut. No further discussion. The motion was carried unanimously.

Ms. Lewis briefly reviewed the pre-paid invoices for the WPCA Board's information.

### **b. Coordinator's Update**

Robbie Marshall commented on a letter from 13 Uncas Road in Cornfield Point; working with Fuss & O'Neill to complete contract documents; bid award for CPT-5 postponed pending completion of outstanding items from the contractor; Fall pump-out postcards mailed; Program Manager's report.

### **c. Program Manager's Report**

Stephen Mongillo was not present.

## **VII. Old Business – none.**

## **VIII. New Business – none.**

## **IX. Public Comment**

Maggie Kelleher of 83 Chalker Beach Road inquired as to the status of septic upgrades in her area. Chuck Wehrly explained the recent history regarding the work performed by Wright-Pierce. The work was deemed necessary due to higher water tables, smaller lots, sea level rise and changes in technology. DEEP is an active participant in the reassessment of the remaining areas.

## **X. Adjournment**

A **motion** to adjourn was made at 7:33PM by Jason Becker. The motion was seconded by Peter Stump and carried unanimously.

The next regularly scheduled meeting will be held on Monday, November 13, 2017 at the Old Saybrook Town Hall, 1<sup>st</sup> Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut.

Submitted By,

*Melissa S Lewis*

Melissa S Lewis  
WPCA Administrative Assistant