
August 14, 2017

**TOWN OF OLD SAYBROOK
WATER POLLUTION CONTROL AUTHORITY
302 Main Street
Old Saybrook, CT 06475**

REGULAR MEETING MINUTES

Monday, August 14, 2017

The Town of Old Saybrook Water Pollution Control Authority met on Monday, August 14, 2017 in the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut, to conduct its regular meeting.

I. Call to Order

The meeting was called to order by Secretary Jason Becker at 7:00PM.

II. Roll Call of Members

Secretary Jason Becker, Chuck Wehrly, Peter Stump, and Robert Senger were present. Chairman Elsa Payne, Vice Chairman Ian Featherstone and George Gwizd were absent. Joseph Kulowiec, Alternate, was present and seated. John Giannini, Alternates, was absent.

In Attendance: Stephen Mongillo, Program Manager; Gratia Lewis, WPCA Financial Manager; Robbie Marshall, WPCA Coordinator. Christopher Pierce and Bhavani Rathi, Wright-Pierce.

III. Pledge of Allegiance

IV. Approval of Minutes: Regular Meeting July 10, 2017

A **motion** was made by Robert Senger to approve the July 10, 2017 Regular Meeting Minutes. The motion was seconded by Peter Stump. No discussion. The motion was carried unanimously.

V. Comments from Chairman and Members – none.

VI. Wright-Pierce Engineering Update

Christopher Pierce of Wright-Pierce gave a PowerPoint presentation on the process and present status of the community system evaluation.

Chairman Elsa Payne arrived at 7:20PM and was seated.

a. Wright-Pierce Amendment to Engineering Services Contract: Act

Stephen Mongillo noted that two of the items in the Amendment were requested by DEEP and DEEP has approved this Amendment. Christine Chipman of Shipman & Goodwin has also reviewed the Amendment.

A motion was made by Jason Becker to accept and execute the Wright-Pierce Amendment to the engineering services agreement. The motion was seconded by Joseph Kulowiec. Jason Becker noted that it was Amendment #3, version 13171b dated August 14, 2017. No discussion. The motion was carried unanimously.

VII. Staff Reports

a. Financial Reports

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for June 2017 dated July 18, 2017. Ms. Lewis noted that the WPCA returned \$24,928.89 to the Town.

A motion was made by Chuck Wehrly to the accept the final Operating Budget for 2016-2017 dated July 18, 2017. The motion was seconded by Jason Becker. No discussion. The motion was carried unanimously.

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for July 2017 dated August 9, 2017.

A motion was made by Robert Senger to the accept the 2017-2018 Operating Budget dated August 9, 2017. The motion was seconded by Peter Stump. Mr. Stump inquired as to the two QDS accounts. Ms. Lewis noted that one is for technical services and the other is for the processing and mailing of Benefit Assessment bills. No further discussion. The motion was carried unanimously.

Ms. Lewis distributed the CWF Requisition Summary Report through Requisition #28 for the WPCA Board's information.

Non-Construction Invoices: Wright-Pierce for professional engineering services for June 2017 in the amount of \$37,424.45; Fuss & O'Neill for professional engineering services for Fiscal 2017 Year End in the amount of \$3,857.81 and for July 2017 in the amount of \$11,432.30; Shipman & Goodwin for professional legal services for Invoice #519422 for June 2017 in the amount of \$10,346.94 and for Invoice #519270 for June 2017 in the amount of \$880.00. Total non-construction invoices is \$63,941.50.

A motion was made by Robert Senger to pay the non-construction invoices totaling \$63,941.50. The motion was seconded by Joseph Kulowiec. Mr. Senger noted that the second Fuss & O'Neill invoice was for the 2017-2018 fiscal year.

Ms. Lewis confirmed Mr. Senger's notation. No further discussion. The motion was carried unanimously.

b. Coordinator's Update

Robbie Marshall commented on the status on the Cornfield Point contracts; bid opening for CPT-4 on August 15, 2017; CPT-5 will be released for bidding August 24, 2017; pump out report and cleaning up Carmody.

c. Program Manager's Report

Stephen Mongillo commented on Bruce Chudwick's presentation regarding CWF changes to the Board of Selectmen; second coastal resiliency workshop; annual report; new van delivered; working with CRAHD on two (2) appeals; meeting with Flovac regarding vacuum collection system; priority list submission; Evans Lane emergencies have issue meeting public health regulations to due water wells on the properties and the surrounding properties.

VIII. Old Business – none.

IX. New Business – none.

X. Public Comment – none.

XI. Adjournment

A **motion** to adjourn was made at 8:56PM by Jason Becker. The motion was seconded by Joseph Kulowiec and carried unanimously.

The next regularly scheduled meeting will be held on Monday, September 11, 2017 at the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut.

Submitted By,

Melissa S Lewis

Melissa S Lewis
WPCA Administrative Assistant