**TOWN OF OLD SAYBROOK**

**WATER POLLUTION CONTROL AUTHORITY**

**302 Main Street**

**Old Saybrook, CT 06475**

**REGULAR MEETING MINUTES**

**Monday, November 9, 2020**

The Town of Old Saybrook Water Pollution Control Authority held a virtual meeting on November 9, 2020 to conduct a regular meeting.

1. **Call to Order**

The meeting was called to order by Chairman Jason Becker at 7:05PM.

1. **Roll Call of Members**

Chairman Jason Becker, Peter Stump, Joseph Kulowiec, Frederick Strickhart, Kathleen Ciliano, Michael Galler, Alternate, and Laura Gregory, Alternate, were present. Vice Chairman Ian Featherstone and Robert Senger were absent. Michael Galler, Alternate, and Laura Gregory, Alternate, were seated.

In Attendance: WPCA Program Manager James Vanoli; Gratia F Lewis, WPCA Financial Manager; and Eileen FitzGerald, Eden Harbour Condominium Association President.

1. **Pledge of Allegiance**
2. **Approval of Minutes: Special Meeting October 29, 2020**

**A motion** was made by Fredrick Strickhart to approve the October 29, 2020 Special Meeting Minutes. The motion was seconded by Joseph Kulowiec. No discussion. The motion was carried unanimously.

1. **Comments from Chairman and Members**

Chairman Becker welcomed Kathleen Ciliano, new WPCA Board Member.

1. **Staff Reports**
	1. **Financial Reports**

Gratia Lewis presented the WPCA Operating Account report for October 2020.

A **motion** was made by Peter Stump to accept the October 2020 Operating Account report. The motion was seconded by Kathleen Ciliano. No discussion. The motion was carried unanimously.

* 1. **Program Manager’s Report**

Program Manager Jim Vanoli reported on system remedial work performed at 7 Allendale. Discussion was held regarding the history of upgrade standards for riser installations. Mr. Vanoli requested Board approval for the purchase of sufficient materials for five riser installations to be on hand for future remedial requirements. The estimated material cost to be $1800 – 2000.

A **motion** was made by Peter Stump to purchase five sets of riser materials for a cost not to exceed $2000. The motion was seconded by Joseph Kulowiec. Further discussion was held regarding the responsibilities of the WPCA, the installer, and the homeowner for repairs to the system once the warranty period had expired. The motion was carried 5-2-0.

1. **New Business - None**
2. **Old Business**
	1. **Eden Harbour Condominiums – Septic Capital Reserve**

Eileen FitzGerald, Eden Harbour Condominium Association President, presented the Association’s request to reimburse capital expenses incurred to repair system damages from the August hurricane and the following lightning storm in the amount of $11,784.65. The Association is requesting the reimbursement to be made from the Septic Capital Reserve Fund.

A **motion** was made by Peter Stump to reimburse $11,784.65 in capital expenses to the Eden Harbour Condominium Association from their Septic Capital Reserve Fund. The motion was seconded by Kathleen Ciliano. Discussion was held regarding the Septic Capital Reserve Fund Agreement. The motion was carried unanimously.

1. **Public Comment** – None
2. **Adjournment**

**A motion** to adjourn was made at 7:45PM by Joseph Julowiec. The motion was seconded by Frederick Strickhart and carried unanimously.

The next regularly scheduled meeting will be held on Monday, December 14, 2020 at the Old Saybrook Town Hall, 1st Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut or via teleconference.

Submitted By,

**Gratia F Lewis**

Gratia F Lewis

WPCA Financial Manager