

Old Saybrook Public Health Nursing Board
Town Hall, 302 Main Street, Old Saybrook, CT 06475
7:00 P.M. Thursday, October 10, 2019
Town Hall 1st Floor Conference Room

Minutes

Page 1

Call to Order-

Chair Diane Aldi called the meeting to order at 7:04pm

Roll call: Chair Diane Aldi DePaola, Mary Kennedy, Elizabeth Owen, Priscilla Funck, Mary Briscoe, MaryAnn Iadarola, Sharon Craft, & Amanda Merritt, Recording Clerk

Not in attendance: Joe Termine

Audience of Citizens - No one present

Review and Approval of Meeting Minutes-

A motion was made by Mary Kennedy and seconded by Betsy Owen to accept and approve the September 2019 meeting minutes. Motion carried unanimously.

Review and Approval of Treasurer's Report-

- The September 2019 Treasurer's Report was tabled until the next meeting due to the absence of the treasurer.

Correspondence -

VNASc Nursing Activity for September 2019

Old Business - None

New Business-

Approval of 2020 PHNB meeting dates - Motion to approve made by Mary Kennedy and seconded by Priscilla Funck. Motion carried unanimously.

Approval of recording clerks' Time & Task invoice - Motion to approve made by Sharon Craft and seconded by Priscilla Funck to pay the clerk's invoice for \$85.00, with the funds coming from the Administrative Budget. Motion carried unanimously.

Discussion regarding asking VNASc representatives to attend PHNB meeting every 3-4 months; Diane will send an e-mail to M Lenzini.

Flanagan Fund-

Discussion regarding changing use of endowment funds - Diane explained that presently only the interest on the principal can be used for scholarships. It has been brought up several times by board members changing the fund to allow the principal to be spent as well. The board suggested tabling the endowment discussion until next meeting.

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Page 2

Discussion regarding Flanagan Adult Scholarship criteria -

- Change #5 contact information to Betsy Owen.
- must already be a nurse to qualify for Flanagan Adult scholarship. The way the criteria is written, the student's level of education does not affect eligibility. The criteria are correct as written.

Nightingale Fund-

Criteria discussion - Discussion about how to handle candidates that are not upcoming nursing students. Consider narrowing eligibility to allow only nursing students, due to limited available scholarship funds at this time. In the future, if more funds are available, consider allowing other disciplines.

A motion was made by Mary Kennedy and seconded by Priscilla Funck to remove the following from the Nightingale Criteria: "other medical disciplines". Motion carried unanimously.

Discuss draft of 2020 scholarship appeal letter-

A discussion of the draft appeal took place several ideas and suggestions were given to Betsy O. and Sharon C. The plan is for them to revise the letter and send to D DePaola who will add statistical information

Morris Fund - Nothing to discuss

Adjournment - A motion was made by Mary Kennedy and seconded by Mary Briscoe to adjourn. At 8:05 p.m., Chair DePaola adjourned the meeting.