

Old Saybrook Public Health Nursing Board

Town Hall, 302 Main Street, Old Saybrook, CT 06475

Thursday, November 14, 2019

7:00 P.M.

Town Hall 1st Floor Conference Room

Minutes

Page 1

I. Call to Order - Chair Diane Aldi called the meeting to order at 7:02pm

II. Roll Call & Audience of Citizens

- Chair Diane Aldi DePaola, Sharon Craft, Mary Kennedy, Priscilla Funck, Mary Briscoe, MaryAnn Iadarola, Joe Termine & Amanda Merritt, Recording Clerk
- Audience of Citizens: None.
- Absent: Elizabeth Owen

III. Review and Approval of October 2019 Minutes

A motion was made by Sharon Craft and seconded by Priscilla Funck to accept and approve the October 2019 meeting minutes. Motion carried unanimously.

IV. Review and Approval of October 2019 Treasurer's Report

Review of availability of invested funds, one additional donation made in October, discussion of transferring cash on hand and interest earned into Nightingale Scholarship. As well as discussion of using un-contracted funds toward Y&F Services proposal. A motion was made by Sharon Craft and seconded by Mary Ann Iadarola to accept and approve the October 2019 Treasurer's Report. Motion carried unanimously.

V. Correspondence

VNASC report - Statistics have shifted due competition from other nursing agencies offering services in same location.

VI. Old Business

Review of 2020 Appeal Collateral (Nightingale & Flanagan)

- Sharon Craft suggested adding the specifying words 'an accredited' to #2, second sentence of Flanagan Criteria.
- Joe Termine raised discussion about advanced schooling level necessary to be eligible for Flanagan scholarship. As indicated in criteria, 'change of career' or increase in nursing degree level qualifies
- On the application, Joe Termine suggested emphasizing the deadline date (bold lettering)

Old Saybrook Public Health Nursing Board
Town Hall, 302 Main Street, Old Saybrook, CT 06475
Thursday, November 14, 2019, 7:00 P.M., Town Hall 1st Floor Conference Room

Minutes

Page 2

VII. New Business

- A. Review of 2020-2021 VNASC Budget with a rate increase of \$556. J. Termine to discuss a budget increase and new budget format with Lee Ann Palladino, OS Director of Finance. Jay with discuss the new budget form as well. New budget form separates Clerk and Administration as separate line items; suggested that \$1000 be earmarked for each item. Also, increase uncontracted \$500. A motion was made by Sharon Craft and seconded by Pricilla Funck to accept and approve the VNASC 2020-2021 Budget. Motion carried unanimously.
- B. Approval of recording clerks' Time & Task invoice - A motion was made by Sharon Craft and seconded by Pricilla Funck to accept and approve payment of \$150 for the Clerk's Time & Task invoice. Motion carried unanimously.

VIII. Flanagan Fund

- A. Discuss changing use of endowment funds - Topic tabled until next meeting.

IX. Nightingale Fund

- A. Discuss 2020 scholarship press release - add 'high school' to first sentence
- B. Review list of publications and schools for appeal - Add the Williams School.

X. Morris Fund - Nothing to discuss

XI. Adjournment - A motion was made by Joe Termine and seconded by Pricilla Funck to adjourn. Motion carried unanimously. At 8:05pm, Chair DePaola adjourned the meeting.