

Old Saybrook Pension and Benefits Board
Thursday, November 21, 2019
11:00 a.m.
Fresh Salt, Old Saybrook

Regular Meeting Minutes

Attendees

Members Present:

Suzanne Taylor (Chair)
Lynn Dallas
Carl Fortuna, First Selectman
Paul Tracey
Rowena Moffett
Darrell Pataska

Others Present:

Lee Ann Palladino, Finance Director and
Pension Plan Administrator
Janet Vinciguerra, Pension Board Liaison
Jennifer Donahue, Board Secretary
Sonia Kaminsky, Brown & Brown Insurance
Michael Usiak, Brown & Brown Insurance
Bud Torello, Progressive Benefit Solutions
Meredith Michel, Progressive Benefit Solutions
Andrea Shaw, Connecticare

Absent: David Sparrow

Welcome and Public Comment

The meeting was called to order at 11:20 a.m. by Dr. Taylor. She noted that the photocopies of the chapter on governance from the *U.S. Public Pension Handbook* by Von M. Hughes were in the packet.

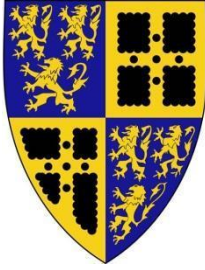
Mr. Fortuna invited any Old Saybrook residents to attend the Annual Town Meeting on November 25 at 7:00 pm at the Old Saybrook Middle School.

Approval of the Minutes

The minutes of the October 31, 2019 special meeting of the board were reviewed. A **motion** was made by Mr. Pataska and seconded by Mr. Tracey to approve the minutes as submitted. All were in favor and the motion was approved.

Old Business

Neither of the fire pension recipients who were inadvertently overpaid have responded either favorably or unfavorably to the terms of their repayment agreements. They have until the first week of December to reply if they have a concern about the arrangements.



New Business

Mr. Fortuna made a **motion** to accept the proposed meeting schedule for 2020. Mr. Pataska seconded the motion and it was approved.

Presentation by Brown & Brown

Ms. Kaminsky and Mr. Usiak with commentary from Mr. Torello and Ms. Michel reviewed the functionality of the new employee benefits portal. The portal will be a fully automated way for employees to sign up for and change benefit options as well as to view pricing and policy details. The portal will be linked with all third-party participants so that when changes are made in the system they are automatically forwarded to all appropriate parties. Annual benefit statements will also be able to be generated.

Mr. Usiak continued the presentation detailing the long-term disability options open to the Town if it chooses to add that to the list of employee benefits. Board members may review the options and make a recommendation to the first selectman. Mr. Usiak noted that if the Town provided him with specific census information related to ages and salaries that he could put together a more customized recommendation for the board to consider.

A **motion** was made by Ms. Moffett and seconded by Mr. Fortuna to adjourn. Meeting adjourned at 1:43 p.m.

Respectfully submitted,

Jennifer Donahue

There will be no December meeting. The first meeting of the new year will be Thursday, January 23, 2020 at 8:30 a.m. in the Town Hall, first-floor conference room.