OLD SAYBROOK PARKS AND RECREATION COMMISSION
REGULAR MEETING
Wednesday, February 9, 2022; 6:30 PM
Hybrid Meeting

MINUTES

1. Call Meeting to Order – Chair Susan Esty called the meeting to order at 6:33 p.m.
   Present were: Director Ray Allen (virtual), Susan Esty, Jane Wisialowski, Jim Henderson,
   Bror Ashe, Kevin Lane (virtual) & Star Ruecket (virtual)
   Absent: Nancy Gatta
   Also present: Jona Paradis, Assistant Director & Tina Antolino, Recording Clerk

2. Approval of January 12, 2022 Meeting Minutes – MOTION to accept the minutes of
   January 12, 2022 with correction to section 2 spelling “seconded by Kevin Lane” made by Jim
   Henderson, seconded by Kevin Lane and unanimously approved.

3. Recognition of Guests – None

4. Correspondence – None

5. Review of Bills – The Commission reviewed bills for the month of January in the amount
   of $12,279.29.

6. Public Comments- None

7. New Business
   A. Beach Pass/Parking Discussion- Jim Henderson reviewed some suggestions and
      edits to the policy. MOTION to accept changes made to the 2022 parking pass policy
      made by Jane Wisialowski, seconded Bror Ashe and unanimously approved. Changes
      are attached to minutes.
   B. Covid-19 Monument Discussion- The Commission agreed to revisit this topic
      around September.
   C. Harvey’s Beach Vendor Discussion- Ray Allen hasn’t received any applications
      yet. Last year’s vendor is interested but has yet to apply. MOTION to extend the 2022 Saybrook
      Parks and Rec vendor application deadline until March 8th made by Susan Esty, seconded Jim
      Henderson and unanimously approved. MOTION to accept Parks and Rec food vendor application
      with the following revisions: under e-mail address- add space for applicant’s social media
      handle and add space for their company website and under contract section C: hours- add the concession
      stand must be removed by October 31st made by Jim Henderson, seconded by Bror Ashe and
      unanimously approved. The following suggestions were made to advertise the vendor application:
      letter to local businesses, letter to local newspapers, alert the CT Restaurant Assoc., alert the
      Chamber of Commerce and use Parks & Rec social media. To clarify, the vendor concession must
      be a stationary stand and not a food truck.
   D. Any Other Business Regarding Programs, Facilities or Personnel- Jona Paradis
      reported on the following: basketball league is going well sponsored by Mike Mawdsley of Mike’s
Barber Shop, the snowman contest had 3 winners and was sponsored by the Lion’s Club and TJ’s Pizza, snow provided by Eric Lintelmann and the OS Fire Dept and judging by the Commissioners, the spring/summer booklet will be out March 1st, summer concerts are booked and summer movies are lined up, there will be 9 weeks of summer camp- including preschool camp. He also reported T-ball begins in April and the next session of after school activities begins after winter break.

8. Old Business
   A. All Parks Review – Ray Allen reported minimal storm damage to all parks and the bathrooms at Town Park and Main Street park will be finished by the next commission meeting. Susan Esty stated the fence at Saybrook Point separating town property from Dock & Dine needs repair. The seawall at Gardener’s Landing also needs repair and reinforcement. Funding solutions for the seawall need to be sought.
   B. Strategic Plan of Parks Discussion- Ray Allen stated he and Rob LeMire went before the Inland Wetlands Commission to determine if Frisbee golf is a regulated or nonregulated activity within the wetlands. No determination from the board has been made yet. Jacobson Engineering is still finalizing the engineering plan.
   C. Preserve Update- Ray Allen reported they are nearing the end of the GEI process. The State and local entities have been discussing hunting and forestry within the Preserve. Susan Esty stressed the importance of our local voice regarding these two issues. She would like the commissioners to review state policies on hunting and forestry and the GEI draft study and have commissioners be educated on and prepare questions and concerns regarding these topics. The next Preserve Ad Hoc meeting is March 24th.
   D. Any other Business regarding Programs, Facilities or Personnel- None

9. Reports
   A. Chairman’s Report – The Chairman attended the Board of Selectman & Board of Finance budget meetings, the ARPA Ad Hoc meetings, the snowman contest, Inland Wetlands Commission and a meeting with the EDC and first selectman regarding funding for repair/replacement of the town green gazebo.
   B. Director’s Report – The Director reported the programs facility assistant will be leaving March 4th. He said the budget process has gone well and is hopeful it will pass with little change. Kayak racks will be discussed at next month’s commission meeting.
   C. Liaison Reports – None

MOTION to adjourn at 8:15p.m. made by Bror Ashe, seconded by Jim Henderson and unanimously approved.

Respectfully submitted,

Tina Antolino, Recording Clerk
TOWN OF OLD SAYBROOK
308 MAIN STREET
OLD SAYBROOK, CT 06475
860-395-3152

RECREATION PARKING PASS POLICY

The Parks & Recreation Commission issues Recreation Parking Passes to residents and property owners for parking privileges at town facilities under the jurisdiction of the Commission. Listed are regulations relative to the issuance of these passes.

APPLICATION PROCEDURES

Recreation Parking Passes may be obtained in person at the Parks & Recreation Office (entrance on Sheffield St.) backside of the Town Hall. Provide current driver’s license displaying Old Saybrook Address. If driver’s license does not include Old Saybrook address, a suitable proof of residency such as tax bills or utility bills must be presented. Office will then check address and name against current Old Saybrook Grand List.

Note: Registered motorbikes & Golf Carts require a Rec. Parking Pass.

BUY YOUR PASSES EARLY ONLINE

Passes may also be obtained online at https://oldsaybrookbeach.cityhallsystems.com/index.php When ordering passes online, please be aware it may take up to two(2) weeks for pass to arrive. You cannot cancel order and pick up pass at OSPR.

Passes MUST BE affixed to driver’s side of windshield.

PERMANENT RESIDENT PASSES

A maximum of two (2) Recreation Passes may be issued to each household. A fee of $20.00 will be charged for the first pass and $30.00 for the second pass. Veterans and Seniors (62 years+) pay $10.00 for the first and $20.00 for the second pass. A $50.00 fee applies for lost or Stolen Passes. Recreation Parking Passes are valid for one (1) summer season at Town Beach and Harvey’s Beach. Passes are not transferable!

RENTERS PASSES

Permanent Renter = Rents year round
Seasonal Renter = Person who rents a dwelling for 5 or more weeks
Part-Time Renter = Person who rents for 1 to 4 weeks

Permanent Renters may apply for (1) Recreation Parking pass. Must have proper proof of residency, I.E proper driver’s license, any bills proving residency (tax, utility etc.), ETC...

Seasonal Renters (5 or more weeks) may NOT apply for a recreational parking pass

Part-Time Renter pass will be valid for a two (2) week period. A fee of $20.00 for the two (2) weeks will be charged. Two (2) two weeks period maximum: Pass honored at Harvey’s Beach only! The renter’s car registration is required along with rental verification (lease, agreement, etc.). Must be provided to be granted pass

COMMERCIAL PROPERTY OWNER PASS
Business owners who own the commercial property where the business is located may apply for one (1) Recreation Parking Pass. Pass is honored at Town Beach and Harvey’s Beach. MUST PROVIDE VERIFICATION OF BUSINESS OWNERSHIP.

DOCKOMINIMUM OWNERS
Owners of a dockominium in Old Saybrook on Ferry Rd. may apply for one (1) Recreation Parking Pass. Pass is honored at Town Beach and Harvey’s Beach. MUST PROVIDE PROPER VERIFICATION OF OWNERSHIP.

INNKEEPER PASSES
Innkeeper may purchase Innkeeper’s Recreation Parking Passes upon presentation of their letterhead. A maximum of ten (10) passes will be issued. Additional passes will not be issued during the season. A FEE OF $15.00 WILL BE CHARGED FOR EACH PASS. PASSES GOOD ONLY AT HARVEY’S BEACH. (Room key must be shown with pass)
*Establishments with less than 10 rooms may purchase passes for that number.

VISITORS
A seasonal visitor (friend-house sitting, etc. or family visitor) is NOT ELIGIBLE FOR A RESIDENT/PROPERTY OWNER PARKING PASS.

Harvey’s Beach Information
Open to Public including Non-Residents Daily
However This is not a State Beach

DAILY FEE
$15.00 per car Monday – Thursday
$25.00 per car Friday – Sunday & Holidays
Motorcycle $10.00 per day
NO REFUNDS

NON-RESIDENT SEASON PASS
$150.00 (Good for one car/registration, marker number required from car registration.)
*Two Passes permitted if both cars are owned/registered to applicant’s residency*

APPLICATION PROCEDURES FOR NON-RESIDENT SEASON PASSES
Recreation Parking Non-Resident Season Passes may be obtained in person at the Parks & Recreation Office (entrance on Sheffield St.) backside of the Town Hall. Season Passes not available for purchase at the beach. Provide current driver’s license and car registration for each vehicle. They may also be obtained online at https://oldsaybrookbeach.cityhallsystems.com/index.php
When ordering passes online please be aware it may take up to two(2) weeks for pass to arrive.
You cannot cancel order and pick up pass at OSPR.

Bus Parking
Monday-Friday only with advanced reservation made through the Parks and Recreation Department.
$50.00 for bus parking. Limit one bus

Revised 02-2022