



**TOWN OF OLD SAYBROOK**  
Economic Development Commission

Matthew Pugliese, Chair  
Carol Conklin, Vice Chair  
John DeCristoforo, Secretary/Treasurer

302 Main Street • Old Saybrook, Connecticut 06475  
Telephone (860) 395-3139 • FAX (860) 395-3125

David Cole  
Judy Ganswindt  
Sandra Roberts  
Elizabeth Swenson  
Joseph Arcari, (Alternate)  
David Prendergast (Alternate)

**Old Saybrook Town Hall Community Art Hallway**

**Application Form**

**Name:**

**Address:**

**City, State, Zip:**

**Phone Number:**

**Email:**

**Website:**

Months Available for Exhibit:

\_\_\_ Jan – Apr      \_\_\_ Year  
\_\_\_ May – Aug     \_\_\_ Year  
\_\_\_ Sep – Dec     \_\_\_ Year

**To be considered complete, your application must include the following:**

1. This Art Exhibit Application Form;
2. Photographs and/or digital images of all artwork to be exhibited labeled with the artist name, title of work, medium, and dimensions;
3. Artist or Organization Biography/Statement;
4. Exhibit Agreement Form (attached);
5. Art Exhibit Release of Liability Form (attached);
6. A copy of the Exhibit Policies initialed to demonstrate you have read and accepted the policy conditions.

**Incomplete Applications will not be reviewed.**

Deliver, mail, or email this form and attachments to:  
Economic Development Commission  
302 Main Street  
Old Saybrook, CT 06475  
Susan.beckman@oldsaybrookct.gov



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## **Exhibit Agreement Form**

Artists are required to sign the Exhibit Agreement Form and Art Exhibit Release of Liability Form as part of the application to exhibit work. The application will be incomplete and ineligible for review without the signed forms.

Permission to photograph artwork is a condition of approval for exhibiting art.

The Town of Old Saybrook is not responsible for insuring art on display and is not liable for theft or damage to artwork. The Town Hall is a public building open to the public every day and many evenings. Artists are not required to insure their art but assume all risks of damage or theft. The EDC reserves the unconditional right not to accept or display any work of art.

Signature:

Date:



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### Exhibit Release of Liability Form

Artist/Exhibitor grants permission for Town of Old Saybrook to reproduce his/her name, information describing his/her work, representations of his/her work and any other information he/she has provided for the purpose of display, promotion and publicity either now or in the future.

Artist/Exhibitor agrees to display, pack, transport and provide for the return of his/her artwork at his/her own risk and expense.

If Artist/Exhibitor is not available on-site to display, re-pack or re-transport his/her work, he/she gives permission to the Economic Development Commission to do so on his/her behalf at his/her own risk and expense. Works left over 30 days become the property of the Town of Old Saybrook.

Release of Liability: Town of Old Saybrook shall not be liable for any injury to Artist/Exhibitor, their personnel, agents or employees or for any damage or loss of Artist's/Exhibitor's work, equipment or other personal property arising out of the above exhibitions/displays, the mounting and/or any other activities involved in the preparation and/or presentation of the exhibitions/displays. Artist/Exhibitor agrees to assume all risk of damage to or loss of his/her own art from whatever cause. Artist/Exhibitor further agrees to release and to hold harmless the Town of Old Saybrook, its officers, directors, employees, volunteers and agents from any and all liabilities and damages to art work and/or persons as a result of any part of Artist's/Exhibitor's participation in the Exhibit.

Indemnification: Artist/Exhibitor to the fullest extent permitted by law shall indemnify, defend, save and hold harmless the Town of Old Saybrook, its officers, directors, employees, volunteers and agents and the participating exhibition venues from any and all claims, demands, causes of action and judgments, losses, costs and expenses, including but not limited to reasonable attorney's fees, arising out of or due to the negligence of Artist/Exhibitor, their employees, agents or other personnel hereunder, including but not limited to any representation, warranty, term and/or condition of this Agreement.

Insurance: Artist/Exhibitor shall be solely and exclusively responsible to insure properly and adequately their work and property.

Assignment: Neither Party shall assign to transfer any of its rights or obligations under this Agreement and any attempt to do so shall be void and of no effect.

Waiver and Effective Nullity: Waiver by either party of any provision of this Agreement shall not operate or be construed as a waiver of any provision by such party at any time hereafter. The nullity of any provision hereunder shall not affect the validity or enforceability of the remaining provisions hereunder of the Agreement, which shall survive.

Artist/Exhibitor (Please Print): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*(No artwork will be considered for display without this signed form.)*