



**TOWN OF OLD SAYBROOK**  
**Zoning Board of Appeals**

302 Main Street • Old Saybrook, Connecticut 06475  
 Telephone (860) 395-3131 • FAX (860) 395-1216  
 www.oldsaybrookct.com

<b>Appeal No.:</b>		<b>Hearing Date:</b>	
Application \$ 240.00	_____	State DEP \$ 60.00	_____
			\$300.00
<b>Decision:</b>		<b>Date:</b>	

**Application Form**

**Appellant Information (Owner of Record)** **EMAIL:** \_\_\_\_\_

Appellant's Name: \_\_\_\_\_ Tel. No.: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Agent's Name: \_\_\_\_\_ Tel. No.: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_

**Property Location**

Street Address: \_\_\_\_\_ Owned Since (year): \_\_\_\_\_  
 Neighborhood: \_\_\_\_\_ Assessor's Map #: \_\_\_\_\_ Lot #: \_\_\_\_\_  
 Does the Appellant own any adjacent properties?  Assessor's Map #: \_\_\_\_\_ Lot #: \_\_\_\_\_  
*If yes, state when acquired:*  
 Zoning District: \_\_\_\_\_ Starting Date: \_\_\_\_\_

**Property Information**

Please identify the water source for the property. Water Supply: Public  Well

**Please check the box if the answer to the following questions are yes.**

Is the property located in a Coastal Management Zone ?   
 If so, the application may require a Coastal Management Application that must be included with this application. (Section 59)

Are there Inland Wetlands, Watercourses (Section 51.4.4) or Tidal Wetlands (Section 68.1.2B9) located on or within 100 feet of the property? If so, please identify the s.f. of wetlands on the lot/adjacent lot.

Is the property located in a Gateway Conservation Zone (Section 58)?

Is the property located in a FEMA Flood Zone? If so, please identify the Flood Zone below.   
 Property is located in Flood Zone \_\_\_\_\_  
*Please be advised that if the proposed project is located in a FEMA designated A or V zone, a Flood Review Permit and a Certificate of Flood Elevation may be required (Code of the Town of Old Saybrook, Chapter 128 Flood Plain Management)*

Is the property located within 500 feet of a Contiguous Municipality (C.G.S. 8-7(d)(f)(1))?

Is the property located within an Aquifer Protection District?

Is the property located within a Historic District?   
 Date of Approval of Certificate of Appropriateness \_\_\_\_\_

Has the Connecticut River Area Health District Approved this Project?   
**APPROVED B-100a form required and APPROVED FORM MUST be submitted as a part of this application or it will be considered an incomplete application.**

**Project Information**

Existing Use: *Clearly identify in detail all existing uses on the property i.e. residential dwelling (year round or seasonal) with (detached/attached) garage, shed, pool, etc.*

Proposed Use: *Clearly identify all new and expansion of existing uses, new construction and demolition proposed. Include area (in s.f.) as noted below and as much detail as possible.*

**Include:**

<b>Building/Structure coverage</b>	<b>From:</b>	<b>s.f.</b>	<b>% To:</b>	<b>s.f.</b>	<b>%</b>
<b>Gross Floor Area</b>	<b>From:</b>	<b>s.f.</b>	<b>% To:</b>	<b>s.f.</b>	<b>%</b>

**Type of Application:**

Check which type of application you are applying for and proceed as directed.

- Variance**  
*An application for the Board to determine and vary the Zoning Regulations, Subdivision Regulations or the Town Flood Plain Management Ordinance of the Town of Old Saybrook.*
  
- Appeal of the Decision of the Zoning Enforcement Officer/Administration**  
*The Appellant requests the Board to hear and decide an appeal where it is alleged that there is an error in any order, requirement or decision made by the Zoning Enforcement Officer charged with enforcement of the Zoning Regulations.*

**Variance Application**

**NOT APPLICABLE**

Please check appropriate variance type and complete questions

**Zoning Regulations**

*The Appellant requests the Board to determine and vary:*

<b>Zoning Regulation requested to be varied.</b>	<b>Type of Regulation</b>	<b>Regulation Requires</b>	<b>Variance(s) Requested:</b>
<i>(Example: Section 98.9)</i>	<i>(Example: setback)</i>	<i>(Example: 15 ft. required)</i>	<i>(Example: propose 5 ft from property line)</i>

*Appellant must attach copies of any variance previously granted for the subject property.*

**Flood Plain Management Ordinance / Flood Plain District Regulations**

*The Appellant requests of the Board to determine and vary:*

Section(s) of Town Code Chapter 128:      Variance(s) Requested:  
\_\_\_\_\_

**Reasons for Variance Requests**

*BOTH questions must be answered or application will be considered incomplete.*

Explain solely with respect to the subject property, how a variance of the Zoning Regulations / Town Ordinance would be in harmony with the general purpose and intent of the Regulations/Ordinance and how the granting of this variance will conserve the public health, safety, convenience, welfare and property values of the residents of Old Saybrook:

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