



Michael A. Spera
Chief of Police

TOWN OF OLD SAYBROOK DEPARTMENT OF POLICE SERVICES

36 Lynde Street • Old Saybrook, Connecticut 06475

Temporary State Pistol Permit Applications

The following information is for Town of Old Saybrook residents who reside in town for more than six months out of the year.

Non-residents must contact the law enforcement authority responsible for your Town.

The following steps or information are required to apply for a Temporary State Pistol Permit:

1. A completed Temporary Pistol Permit Application (www.ct.gov/despp) (Form DPS-799-C 12/1/2017).
2. A copy of your birth certificate or passport for US residents.
3. A copy of a non-resident alien card, visa and/or I-94 document for non US residents.
4. A check made payable to the "Town of Old Saybrook" for \$163.00. This includes the State and Federal finger printing fees and the Town of Old Saybrook processing fee.
5. A firearms safety and use course certificate.
6. If discharged from the U.S. Military, a copy of your DD-214 form.
7. Fingerprinting Pre-Enrollment Required.
 - a. Logon to <https://ct.flexcheck.us.idemia.io/CCHRSPreEnroll>
 - b. Use Service Code: **7499-27D9**
 - c. Complete the Pre-Enrollment and print the Applicant Tracking Number.
8. Background Interview – You will be contacted by an officer to schedule an appointment. You must have the Fingerprinting Pre-Enrollment Tracking Number. You should have available for inspection;
 - a. Drivers License and/or an official government issued identification.
 - b. Proof of residency in Old Saybrook.
 - c. You must print and sign a Notice of Privacy Rights. (Attached)
9. When the background investigation is complete and the fingerprint responses have been returned, an approval or denial of your application will be rendered and you will be contacted.

Upon successful receipt of a Temporary State Pistol Permit you will have **ONLY 60 DAYS** to contact the Department of Emergency Services and Public Protection for a regular permit. If you do not obtain a State Pistol Permit within such time you **MUST BEGIN THE PROCESS ALL OVER AGAIN**. You can only apply once within a 12 month period.

When applying for a State Pistol Permit with DESPP the applicant must:

1. Surrender the Temporary State Permit.
2. Present a bank check or money order for \$70.00 made payable to the "Treasurer, State of Connecticut" which will be refunded if the State Permit is not issued.
3. A photograph and signature of the permittee will be taken at the time of the application for the State Permit.
4. Background checks will be done at the time of application.
5. The State Permit will be valid for 5 years unless revoked.

The information above is subject to change and you should confirm what is required with the Department of Emergency Services and Public Protection. (www.ct.gov/despp)

Out of State Residents / Non-Residents

Any bona fide resident of the United States having no bona fide residence within the jurisdiction of any local authority in the state, but has a permit or license to carry a pistol or revolver issued by the authority of another state or subdivision of the United States, may apply **DIRECTLY** to the Special Licensing and Firearms Unit for a Connecticut Pistol Permit.

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