

# Old Saybrook Department of Police Services



## General Order - 8.8.1



Juveniles and the Facility	Issued By: Michael A. Spera, Chief of Police
Classification: Unclassified	Signed:
POSTC:	Effective Date: April 14, 2016
CALEA:	

### Policy

Persons under the age of eighteen (18) are to be considered juveniles and shall be treated as a juvenile with some exceptions for sixteen (16) and seventeen (17) years olds as directed by state statute and Department Juvenile Policies and Practices.

### Procedures

#### A Juveniles in the Detention Area - Criminal Offenses

1. A juvenile arrested for a criminal offense shall be brought into the Department using the same procedures outlined for adults; Sally Port, Holding Room, and Prisoner Cell or release.
2. When a juvenile is brought into the Department for a criminal offense it shall be documented in the Juvenile Holding Log book
3. Juvenile prisoners shall be separated from adult prisoners by sight and sound at all times.
4. If a juvenile is put into a cell, the cell shall be separated from adults by sight and sound.
5. Parent(s) or guardians of the juvenile shall enter the facility through the prisoner release door, pass through the metal detector, and when clear to be in the facility, be escorted by a police officer to the processing area to be present during processing.
6. The Prisoner Interview room may be used to meet with the juvenile and their parent(s) guardian to process Juvenile Diversion Board paperwork.
7. A juvenile that has committed a criminal offense shall be held for no longer than six (6) hours.

#### B Status Offenses

1. At no time shall a juvenile in our custody for a status offense be in a secure holding area.
2. When a juvenile is brought to the Department for a status offense, the Police Officer shall park in the side lot, escort the juvenile into the facility through the side door (access granted by the ECC), searched, and placed in the unlocked juvenile holding room.
3. Custody shall be documented in the Juvenile Holding Log book.
4. Status offenses include but may not be limited to:
  - a. Family With Service Needs – FWSN
  - b. Run away / located juveniles.
  - c. Tobacco related offenses.

- d. Alcohol related offenses.
- 5. A status offender shall be placed in the Juvenile Holding Room which is located adjacent to the Squad Room. The room shall not be locked.
- 6. A juvenile in the juvenile holding room shall be monitored at all times by an officer that is present in the squad room or via video feed. An officer shall be in the Department when a juvenile is in the holding room.
- 7. A juvenile that is in our custody for a status offense may be held up to twelve (12) hours.
- 8. A parent or guardian may also be allowed into the Juvenile Holding Room.
- 9. The Juvenile Holding Room is equipped with interview recording capabilities which may be used for sensitive cases involving a juvenile victim or status offender.

**Revision History**

April 14, 2016	Conversion of Special Order 36-014 to a General Order
April 14, 2015	New Special Order