

**Town of Old Saybrook**  
Public Health Nursing Board  
Town Hall, 302 Main Street, Old Saybrook, CT 06475

Monthly Meeting Online via Zoom Meeting Room  
7:00pm, Thursday, October 13, 2022

**Minutes**

I. Call to Order - Chairperson D. Aldi DePaola called the meeting to order at 7:00pm.

II. Attendance - D. Aldi DePaola, M. Briscoe, S. Craft, P. Funck, M. Iadarola, M. Kennedy, J. Termine, T. Belmont/VNASC, K. Desantis/VNASC, and A. Merritt (Recording Clerk). Absent: E. Owen.

Audience of citizens: T.Belmont, informed the board that senior center attendance is variable, sometimes quite a few people, sometimes only a few, including blood pressure queries and other health related issues. Estuary stop-ins are starting to increase, including requests for dental referrals, skin irregularity questions, food bank and nutrition queries - which has created a need for a future talk about food resources and nutrition. J. Termine asked for clarification regarding expenditure changes related to various categories compared to last year. D. Aldi DePaola asked K. Desantis for the VNASC statistics. K. Desantis shared her screen showing the stats and will send to D. Aldi DePaola after this board meeting.

III. Meeting Minutes - A motion to approve the September 2022 meeting minutes was made by S. Craft and seconded by M. Kennedy. All were in favor. No objections. Motion carried.

IV. Treasurer's Report - J. Termine provided an update on the financials including status of the budget and each of the endowments, highlighting that VNASC spending is under utilized at the moment. J. Termine described the beneficial banking arrangements being explored for the funds. A motion to approve the Treasurer's Report was made by S. Craft and seconded by P. Funck. All were in favor. No objections. Motion carried.

V. Correspondence - D. Aldi DePaola let the board know that several additional Nightingale donations have been received and a thank you note was received from a Nightingale scholarship recipient.

VI. Old Business

A. The ARPA application was approved and is continuing through additional approval processing.

VII. New Business

A. D. Aldi DePaola informed the board of the new recording clerk and the need to change the monthly meetings to the first Thursday at 6:30pm in the first floor conference room or change to the third Thursday at 6:30pm in the second floor conference room (instead of meeting on the second Thursday at 7pm, as it is now).

B. Recording Clerk's time & task invoice - A motion to approve up to \$120.00 for clerking services was made by J. Termine and seconded by M. Iadarola. All were in favor. No objections. Motion carried.

VIII. Flanagan Fund - None.

IX. Nightingale Fund - The board discussed the draft appeal letter with no changes suggested and would like to add an impactful quote.

X. Morris Fund - None.

XI. Adjournment - A motion to adjourn was made by M. Kennedy and seconded by J. Termine. All were in favor. No objections. Motion carried. Chairperson D. Aldi DePaola adjourned the meeting at 7:48pm.