

Town of Old Saybrook
Public Health Nursing Board
Town Hall, 302 Main Street, Old Saybrook, CT 06475

Monthly Meeting Online via Zoom Meeting Room
7:00pm, Thursday, May 12, 2022

Minutes

I. Call to Order - Chairperson D. Aldi DePaola called the meeting to order at 7:03pm.

II. Attendance - D. Aldi DePaola, E. Owen, M. Briscoe, S. Craft, P. Funck, A. Merritt (Recording Clerk), and G. Haesche (VNASC). Absent: M. Iadarola, M. Kennedy, J. Termine,

Audience of Citizens: G. Haesche provided an update on the VNASC activity, indicating the rise of covid cases and a slight reduction of VNA activity due to seniors being increasingly cautious and staying home being more often during this spike in covid cases. Gail also mentioned that this is her last meeting with OSPHNB due to her upcoming retirement.

III. Meeting Minutes - A motion to approve the April 2022 meeting minutes was made by P. Funck and seconded by S. Craft. D. Aldi DePaola abstained. All were in favor. No objections. Motion carried.

IV. Treasurer's Report - D. Aldi DePaola informed the board of the town's approval of the PHNB budget and she highlighted a summary of the financial report. Flanagan scholarship has been paid out to the 2022 recipient Ashley Savino. A motion to approve the April Treasurer's Report was made by E. Owen and seconded by P. Funck. All were in favor. No objections. No abstentions. Motion carried.

V. Correspondence - Additional Nightingale donations have been received and a letter from the First Selectman, Carl Fortuna, regarding remote and in-person meeting participation. A motion was made by S. Craft to return to in-person meetings, with the alternate option to attend remotely, as of September 2022. E. Owen seconded the motion. All were in favor. No objections. No abstentions. Motion carried.

VI. Old Business

A. None

VII. New Business

A. National Nurses week - P. Funck volunteered to organize the gifts. After discussion, a motion was made to spend up to \$360.00 from the Flanagan Fund for six gift certificates and thank you cards by E. Owen and seconded by M. Briscoe. All were in favor. No objections. No abstentions. Motion carried.

B. Stamps, envelopes, and a storage bin - After discussion, a motion was made to spend up to \$730.00 from the Administration and Nightingale Funds for the 2023 appeal supplies by S.

Craft and seconded by P. Funck. All were in favor. No objections. No abstentions. Motion carried.

- C. Recording Clerk's time & task invoice - A motion to approve the \$85.00 invoice for clerking services was made by S. Craft and seconded by E. Owen. All were in favor. No objections. Motion carried.

VIII. Flanagan Fund

- A. The Flanagan scholarship of \$5000.00 has been paid to the 2022 recipient Ashley Savino using funds from the Flanagan fund.

IX. Nightingale Fund

- A. S. Craft interviewed the scholarship applicant Molly Nygard and highly recommended awarding this scholarship. After discussion, a motion was made by S. Craft to award the applicant Molly Nygard a \$6000.00 scholarship from the Nightingale Fund and was seconded by E. Owen. All were in favor. No objections. Motion carried.
- B. E. Owen informed the board of the June 1, 6pm OSHS Awards Night presentation option. After discussion, D. Aldi DePaola will assemble the scholarship award letter to be presented to Molly Nygard by OSHS Guidance Office at the award event.

X. Morris Fund - None.

- XI. Adjournment - A motion to adjourn was made by S. Craft and seconded by P. Funck. All were in favor. No objections. Motion carried. Chairperson D. Aldi DePaola adjourned the meeting at 7:52pm.