

Town of Old Saybrook
Public Health Nursing Board
Town Hall, 302 Main Street, Old Saybrook, CT 06475

Annual Meeting
Online via Zoom Meeting Room
7:00pm, Thursday, December 10, 2020

Minutes

I. Call to Order - Chairperson D. Aldi DePaola called the meeting to order at 7:06pm.

II. Roll Call & Audience of Citizens - D. Aldi DePaola, P. Funck, S. Craft, E. Owen, J. Termine, A. Merritt (Recording Clerk) Absent: M. Iadarola, M. Kennedy, M. Briscoe. No members of the public attended.

III. Review and Approval of November 2020 Minutes - A motion to accept and approve the November 2020 meeting minutes with two corrections as specified was made by P. Funck and seconded by E. Owen. No objections. Motion carried.

IV. Review and Approval of the Treasurer's Report - J. Termine reviewed the details of the December 2020 report highlighting the 2020 VNA contract spend compared to 2019 illustrating the reduced spending impact of the pandemic on the budget to date, with mention of unknown impact of the upcoming vaccine implementation. There was also discussion about other areas of the budget that need to be reconsidered due to the pandemic. A motion to accept and approve the Treasurer's Report was made by E. Owen and seconded by S. Craft. No objections. Motion carried.

V. Correspondence - Monthly VNA Report

VI. Old Business - None

VII. New Business

- 2021-2022 Budget - A motion to accept and approve the 2021-2022 fiscal year budget as presented was made by S. Craft and seconded by J. Termine. No objections. Motion carried.
- A motion to approve the \$278.86 Recording Clerk's time & task invoice was made by J. Termine and seconded by E. Owen. No objections. Motion carried.
- Election of Officers - The slate of officers was presented: D. Aldi DePaola/Chairperson, E. Owen/Vice Chairperson, P. Funck/Secretary, J. Termine/Treasurer. A motion to accept and approve the slate of officers was made by S. Craft and seconded by P. Funck. No objections. Motion carried.
- There was discussion about giving a gift from PHNB to the retiring VNA Director, M. Lenzini.

VIII. Flanagan Fund - D. Aldi DePaola suggested a need to raise awareness for the Flanagan Fund adult scholarship via Events Magazine early 2021.

IX. Nightingale Fund - The Board discussed the 2021 scholarship appeal mailing preparations and process.

X. Morris Fund - None.

XI. Adjournment - A motion to adjourn was made by E. Owen and seconded by P. Craft. No objections. Motion carried. Chairperson D. Aldi DePaola adjourned the meeting at 7:53pm.