

**TOWN OF OLD SAYBROOK  
WATER POLLUTION CONTROL AUTHORITY  
302 Main Street  
Old Saybrook, CT 06475**

**SPECIAL MEETING MINUTES**

**Monday, January 7, 2019**

The Town of Old Saybrook Water Pollution Control Authority met on Monday, January 7, 2019 in the Old Saybrook Town Hall, 1<sup>st</sup> Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut, to conduct a regular meeting.

**I. Call to Order**

The meeting was called to order by Chairman Elsa Payne at 7:00PM.

**II. Roll Call of Members**

Chairman Elsa Payne, Secretary Jason Becker, Chuck Wehrly, Joseph Kulowiec, Robert Senger, and Peter Stump were present. Vice Chairman Ian Featherstone was absent. John Giannini, Alternate, was absent.

In Attendance: Stephen Mongillo, WPCA Program Manager; Robbie Marshall, Coordinator; Gratia F Lewis, WPCA Financial Manager.

**III. Pledge of Allegiance**

**IV. Election of Officers**

Peter Stump nominated Ian Featherstone as Chairman. The nomination was seconded by Jason Becker. Chuck Wehrly suggested checking with Ian Featherstone as to whether he wants to be Chairman. Ian Featherstone can decline the nomination when present. No further discussion. The nomination was carried unanimously.

Peter Stump nominated Chuck Wehrly as Vice Chairman. The nomination was seconded by Joseph Kulowiec. Chuck Wehrly preferred the natural progression of officers.

Peter Stump nominated Jason Becker as Vice Chairman. The nomination was seconded by Chuck Wehrly. No discussion. The nomination was carried unanimously.

Robert Senger nominated Peter Stump as Secretary. The nomination was seconded by Joseph Kulowiec. No discussion. The nomination was carried unanimously.

**V. Approval of Minutes: Regular Meeting December 10, 2018**

**A motion** was made by Joseph Kulowiec to approve the December 10, 2018 Regular Meeting Minutes. The motion was seconded by Chuck Wehrly. No discussion. The motion was carried unanimously.

**VI. Comments from Chairman and Members – none.**

**VII. Staff Reports**

**a. Financial Reports**

Gratia Lewis presented for acceptance by the WPCA Board the WPCA Operating Budget for December 2018, dated January 3, 2019.

**A motion** was made by Jason Becker to accept the Operating Budget for December 2018, dated January 3, 2019. The motion was seconded by Peter Stump. Robert Senger inquired as to what happened with the General Supplies line item. Ms. Lewis responded that the WPCA purchased additional risers to have on hand when needed. Pumpers and/or the homeowners notify the WPCA when the depth to dig to the manhole cover exceeds 12.” No further discussion. The motion was carried unanimously.

The CWF Requisition Summary Report through Requisition #45 was distributed to the WPCA Board for their information.

Non-Construction Invoices: Shipman & Goodwin for professional legal services for November 2018 in the amount of \$1,312.00.

**A motion** was made by Joseph Kulowiec to pay the non-construction costs to Shipman & Goodwin for \$1,312.00. The motion was seconded by Robert Senger. No discussions. The motion was carried unanimously.

**b. Coordinator’s Report**

Robbie Marshall commented on an upcoming meeting with Land Use representatives on January 31<sup>st</sup>; CAWPCA workshop planning on January 9<sup>th</sup>; 1<sup>st</sup> quarter 2019 pump out postcards sent out; re-organization of files.

**c. Program Manager’s Report**

Stephen Mongillo commented on 2019-2020 budget; accomplishments and objectives input for Board of Finance; letter to Carlos Esguerra of DEEP regarding water proximity lots and their response to the Wright-Pierce draft report; force account approval limited resulting in the loss of two field staff; received updated draft report for Wright-Pierce this afternoon; letter to Betsy Wingfield of DEEP dated December 21, 2018 impact of not receiving approval for water proximity lots; contacting DEEP to have meeting in January.

## **VIII. New Business**

### **a. 2019-2020 Operating Budget Review: Act**

Ms. Lewis presented the 2019-2020 WPCA Operating Budget.

**A motion** was made by Peter Stump to accept the 2019-2020 WPCA Operating Budget, dated December 26, 2018, in the amount of \$277,413.00. The motion was seconded by Joseph Kulowiec. Peter Stump inquired about the Vehicles line item being left blank and do licenses fall under that item or does it fall under another line item. Mr. Senger wanted to confirm that this was a 12 month budget. Ms. Lewis confirmed. Mr. Stump inquired as to whether Other Supplies reflected the labor and the risers. Ms. Lewis confirmed. Mr. Wehrly inquired as to whether Public Education is anticipated in 2019-2020 as well as any consultants. Ms. Lewis responded that there is insufficient information to anticipate costs for Public Education or consultants. No further discussion. The motion was carried unanimously.

## **IX. Old Business**

WPCA Board agreed to cancel the WPCA Regular Meeting for January 14, 2019.

## **X. Public Comment**

Barry O'Neill inquired as to what has been gained by the septic upgrades; what has been done environmentally; can we do tests to show what the results are from this program.

Peter Stump commented on the methodology of point source versus non-point source with relation to measuring what is collected. No consensus was reached on how to measure what is collected.

## **XI. Adjournment**

**A motion** to adjourn was made at 8:18PM by Jason Becker. The motion was seconded by Joseph Kulowiec and carried unanimously.

The next regularly scheduled meeting will be held on Monday, February 11, 2019 at the Old Saybrook Town Hall, 1<sup>st</sup> Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut.

Submitted By,

*Melissa S Lewis*

Melissa S Lewis  
WPCA Administrative Assistant