



TOWN OF OLD SAYBROOK
SELECTMEN'S OFFICE

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Budget for Fiscal Year 2021

Budget Fiscal Year 2021

The general government budget for Fiscal Year (“FY”) 2021 presently stands at \$17,101,708, along with the Town’s Debt Service budget of \$3,212,695, total General Government Expense equate to \$20,314,403. The Board of Education budget of \$26,706,023 brings the Town-wide budget to \$47,020,426. The budget was approved at the March 31, 2020 Board of Finance meeting in compliance with Governor Lamont’s Executive Orders 7c and 7i, which allowed the Board of Finance to vote on the budget and set the mill rate.

Budget Appropriations - During FY21 no budget appropriation have been made.

Municipal Reserve Fund Appropriations - During FY21 no appropriations against the municipal reserve fund (“MRF”) have been made.

- An appropriation for \$200,000 from the capital non-recurring account (CNR) was approved by the Board of Selectmen on August 25, 2020 pursuant to Governor Ned Lamont’s Executive Order 7S. The funds were moved to an off budget account “Town Pension Plan” to be used toward the Actuarial Determined Contribution for FY21.

Budgeted Capital Outlays FY21

The Municipal Reserve Fund, which includes capital non-recurring, fire apparatus, public work/transfer station, and Board of Education sinking funds, totals \$2,102,633 as of September 30, 2020.

Municipal Reserve Fund	FY 2021 Transfers	Balance
Capital Non- Recurring Budget 3350	\$184,425	\$613,532
Fire Apparatus -3351	170,000	343,455
Public Works – 3353	75,000	145,646
Board of Education – 3354		1,000,000
Catastrophic Illness – 7219	70,000	214,089
Post-employment Payout – 7220	40,000	195,809
Revaluation – 7222	50,000	92,622
Debt Service Stabilization Fund - 4005		451,248
Contingency – 7224	30,000	81,906
Roof Repair - 3020	25,000	42,759
P&R Sinking Fund – 3027 450331	10,000	10,000
Stone work EDC 3028 417326	4,000	4,000
Signage (P&R and DPW) – 3029 450334	29,000	23,597
P&R Mini Golf Carpets – 3030 450332	6,800	6,800
P&R Pavilion Carpet - 3031 450333	9,025	9,025

Municipal Reserve Fund	FY 2021 Transfers	Balance
Gutter Guards (Library) – 3032 450130	5,600	5,600
NEA Grant Live in Old Saybrook – 2915 417327	10,000	10,000
Total	718,850	\$3,250,088

Capital Expenditures FY 2021 budgeted amount as noted below. To date, 25% has been utilized.

Department	Amount Budgeted/Transferred	Amount Used
Fire Department (4203)	60,000	\$0
Police Department (4201)	99,804	\$89,804
IT – Town (4143)	25,000	\$221
Highway & Streets (4303)	390,000	\$60,335
Library Heat Pumps (4501)	15,000	\$0
Total	\$589,804	\$150,360

Fiscal Year 21 Budget Performance

Through September 30, 2020, 25% of the general government budget equates to \$4,275,427. Actual expenditures of \$4,785,705 are \$510 thousand above straight level budget expectations. Capital transfers, quarterly payment, and other one-time annual payments were made near the start of the fiscal year. The budget lines that are running ahead of budget are below, there are no unusual or unexpected expenses at this time

Account	Department	Budget	YTD Expense	YTD/Budget	Comment
421500	Animal control	25,000	25,000	100.0%	Yearly appropriation
441900	Youth services - YFS	408,517	408,517	100.0%	Yearly appropriation
490000	Capital outlay	718,850	718,850	100.0%	Yearly appropriation
417700	Political sub division	182,223	151,875	83.3%	Funds request at beginning FY
450302	Mini golf	70,457	35,357	50.2%	Seasonal
450505	Other parks	63,280	30,962	48.9%	Seasonal
415700	Property insurance	366,000	175,580	48.0%	Quarterly payment
440100	Public health admin	162,000	71,130	43.9%	Semi-annual payment
420300	Fire	601,419	262,690	43.7%	\$183k pension contribution
420103	PD general exp.	541,287	182,453	33.7%	\$89k debt service payment
414900	Registrar of voters	72,686	24,408	33.6%	Election related expenses
431700	Waste collection	24,990	8,097	32.4%	Increased waste cost

September 30, 2020 - General Fund Budget Overview

SUB DEPART TITLE	BUDGET	Encumbrance outstanding	YEAR TO DATE EXP	YTD/ Budget	YTD +ENC/ Budget
411100	SELECTMEN	403,018.93	2,682.80	136,756.22	33.9%	34.6%
411700	FINANCIAL ADMIN	62,417.00	-	-	0.0%	0.0%
412300	ACCOUNTING	311,671.00	336.11	57,313.99	18.4%	18.5%
412500	ETHICS	950.00	-	-	0.0%	0.0%
413100	TAX ASSESSOR	169,736.00	-	41,193.48	24.3%	24.3%
413300	ASSESSMENT APPEALS	6,697.00	-	31.00	0.5%	0.5%
413500	TAX COLLECTOR	217,916.00	-	57,772.87	26.5%	26.5%
413700	TREASURER	8,647.00	-	1,799.51	20.8%	20.8%
413900	LEGAL	105,000.00	21,141.00	9,859.00	9.4%	29.5%
414200	RETIREE HEALTH INSU	261,000.00	-	62,550.20	24.0%	24.0%
414300	INFORMATION TECHNOL	197,908.00	60,319.08	39,289.49	19.9%	50.3%
414701	TOWN CLERK	260,842.38	-	56,167.97	21.5%	21.5%
414702	VITAL STATISTICS	1,350.00	-	-	0.0%	0.0%
414900	REGISTRAR OF VOTERS	72,686.00	1,208.75	24,408.26	33.6%	35.2%
415101	LAND USE	449,540.00	-	91,114.08	20.3%	20.3%
415102	ARCH REVIEW BD	3,678.00	-	43.17	1.2%	1.2%
415300	PLANNING COMMISSION	15,319.00	750.00	498.77	3.3%	8.2%
415501	ZONING	34,843.00	2,800.53	5,051.09	14.5%	22.5%
415502	ZBA	13,472.00	3,311.62	558.20	4.1%	28.7%
415700	PROPERTY INSURANCE	366,000.00	164,999.10	175,579.90	48.0%	93.1%
415900	HISTORIC DISTRICT	5,383.00	497.11	859.21	16.0%	25.2%
416300	INLAND/WETLANDS	8,683.00	368.58	665.82	7.7%	11.9%
416500	HARBOR COMMISSION	20,917.00	-	4,053.27	19.4%	19.4%
417100	CONSERVATION COMMIS	4,496.00	-	248.93	5.5%	5.5%
417300	ECONOMIC DEVELOPMEN	65,191.22	-	9,336.51	14.3%	14.3%
417700	POLITICAL SUB DIVIS	182,223.00	28,249.25	151,874.50	83.3%	98.8%
419900	TOWN HALL	493,184.00	84,217.33	89,916.02	18.2%	35.3%
420101	PD - FIELD SERVICES	3,572,888.00	-	731,775.99	20.5%	20.5%
420102	PD - SUPPORT SERVIC	1,084,097.00	-	226,723.41	20.9%	20.9%
420103	PD GENERAL EXPENDIT	541,287.00	-	182,452.76	33.7%	33.7%
420300	FIRE	601,419.00	45,414.65	262,690.42	43.7%	51.2%
421100	TREE WARDEN	43,073.75	-	-	0.0%	0.0%
421300	BUILDING	142,858.00	807.18	25,469.49	17.8%	18.4%
421500	ANIMAL CONTROL	25,000.00	-	25,000.00	100.0%	100.0%
421700	MARINE PATROL	59,890.00	-	12,606.82	21.0%	21.0%
421900	FIRE MARSHAL	143,127.76	568.59	26,884.32	18.8%	19.2%
422300	EMERGENCY MANAGEMEN	203,762.00	7,500.00	52,848.79	25.9%	29.6%
430100	PW ADMINISTRATION	1,077,653.00	34,658.62	249,823.20	23.2%	26.4%
430300	HIGHWAY AND STREET	576,300.00	22,360.06	83,006.46	14.4%	18.3%
430500	ENGINEERING	80,000.00	54,350.00	650.00	0.8%	68.8%
430700	SNOW AND ICE	71,000.00	200.00	-	0.0%	0.3%
431100	STREET LIGHTING	152,000.00	105,776.95	32,934.33	21.7%	91.3%
431300	VEHICLE/EQUIP MAINT	81,000.00	6,332.54	11,033.87	13.6%	21.4%
431700	WASTE COLLECTION	24,990.00	16,892.79	8,097.21	32.4%	100.0%
432900	WATER HYDRANT	635,000.00	595,000.00	-	0.0%	93.7%
440100	PUBLIC HEALTH ADMIN	162,000.00	70,930.00	71,130.00	43.9%	87.7%
441100	NURSING	44,021.00	-	635.26	1.4%	1.4%
441900	YOUTH SERVICES - YF	408,517.00	-	408,517.00	100.0%	100.0%
442700	SOCIAL SERVICES	121,799.00	14,092.40	21,242.54	17.4%	29.0%
450100	LIBRARY-ACTON	1,013,985.00	139,585.44	177,806.49	17.5%	31.3%
450301	RECREATION	590,315.00	17,255.12	137,765.27	23.3%	26.3%
450302	MINI GOLF	70,457.00	10,036.81	35,356.84	50.2%	64.4%
450503	SAYBROOK POINT	12,000.00	5,687.88	2,112.12	17.6%	65.0%
450505	OTHER PARKS	63,280.00	18,845.44	30,962.48	48.9%	78.7%

September 30, 2020 - General Fund Budget Overview

SUB DEPART TITLE	BUDGET	Encumbrance outstanding	YEAR TO DATE EXP	YTD/ Budget	YTD +ENC/ Budget
451100	THE KATE	69,500.00	52,793.89	14,746.38	21.2%	97.2%
490000	CAPITAL OUTLAY	718,850.00	-	718,850.00	100.0%	100.0%
821100	WPCA ADMIN & GENERA	275,830.86	74,938.42	83,987.59	30.4%	57.6%
840100	TRANSFER STATION O	352,139.38	16,748.21	77,857.62	22.1%	26.9%
840300	WASTE TRANSPORT AND	340,900.00	240,003.23	55,796.77	16.4%	86.8%
Sub total General Government		17,101,708.28	1,921,659.48	4,785,704.89	28.0%	39.2%
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480100	DEBT SERVICE PRINCI	3,212,695.00	-	2,992,943.75	93.2%	93.2%
Total General Government		20,314,403.28	1,921,659.48	7,778,648.64	38.3%	47.8%
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470000	BOARD OF EDUCATION	26,706,023.00	-	6,270,315.02	23.5%	23.5%
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Total Town-wide budget		47,020,426.28	1,921,659.48	14,048,963.66	29.9%	34.0%
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