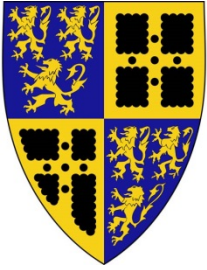


TOWN OF OLD SAYBROOK  
SELECTMEN'S OFFICE



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302 Main Street • Old Saybrook, Connecticut 06475-2384  
Telephone (860) 395-3123 • Fax (860) 395-3125

To: Board of Finance Members  
From: Carl P. Fortuna, Jr., First Selectman  
Re: Parks and Recreation STEAP Grant  
Date: November 13, 2020

The purpose of this memorandum is to request that you consider the approval of the Town entering into a reimbursable Small Town Economic Assistance Program (“STEAP”) grant in the amount of \$128,205 for the purpose of locating two pre-fabricated bathrooms at Park and Recreation (“P&R”) locations, and further to recommend that the Board of Finance (“BoF”) fund the remaining amount of \$17,895 from the Town’s capital non-recurring fund.

By way of background, the P&R offers activities in many locations throughout the Town. This grant would provide the needed funds to place restrooms at two locations. It is proposed to place one of the restrooms near the pickle ball courts, which would also support restroom needs along the main street corridor. The second restroom would be placed near another P&R facility.

The total cost of the pre-fabricated restroom project is \$146,100 with \$128,205 coming from grant funds and \$17,895 from the Town. This is a reimbursable grant, which means that the Town will fund the placement of these restrooms and then request reimbursement once the project is complete.

**Motion Requested**

To approve the Town entering into a reimbursable Small Town Economic Assistance Program grant in the amount of \$128,205 for the purpose of placing two pre-fabricated bathrooms at Park and Recreation locations. Further to appropriate \$17,895 from the Town’s capital non-recurring fund (3350), and to place these funds in a new fund entitled “P&R Restroom Project”.