



OLD SAYBROOK PUBLIC SCHOOLS

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Director of
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To: Old Saybrook Board of Education
Old Saybrook Board of Finance

From: Julie Pendleton, Director of Operations, Facilities & Finance
Jan Perruccio, Superintendent of Schools

RE: Budget & Facilities Update Through November

DATE: December 8, 2020

As of November, 30, 2020, we have completed 42% of the fiscal year. Most accounts have been encumbered with purchases that the District has already made, but a few accounts, such as supplies, professional development, technology and capital purchases have not been encumbered and are reflected as projections through the end of the fiscal year.

We continue to refine expenditures and enter new encumbrances while updating forecasts through June 30, 2020. The chart below includes only accounts with variances greater or less than \$25,000.

Account Title	Appropriation 20/21	Expended	Encumbered	Balance	Reason
111 Certified Staff	12,486,137	4,815,882	7,666,318	3,945	Reflect only what we know to date.
125 Non-Inst. Subs	36,990	37,298	70,275	-70,583	Additional Custodial coverage due to COVID 19
280 Group Health	2,876,573	1,452,605	1,357,378	119899	Enrollment Changes and Staff Turnover
323 Pupil Services	111,400	954	35,584	74,862	Expended throughout the year
330 Prof. Dev.	144,378	5,970	20,737	117,671	Expended throughout the year as needed
350 Other Prof. Svs.	38,060	3,030	3,030	32,000	Officials for sports not used yet
430 Repairs & Maint.	278,300	108,126	73,893	96,281	Expenditure made throughout the year
450 Construction	255,000	39,694	20,894	194,412	

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"The mission of the Old Saybrook Public Schools is to educate and prepare students to achieve their highest aspirations, care for others and the environment, and contribute to a global society by working in partnership with families and the community, and by engaging each learner in a rigorous, personalized, and meaningful educational program."

The chart below is a continuation from the previous page and includes only accounts with variances greater or less than \$25,000.

510 Transportation	1,589,738	117,432	974,135	498,170	Encumbered Transportation (Partial)
560 Tuition to LEA's	109,886	1,350	0	108,536	Tuition to be encumbered
562 Tuition- Magnet	73,462	5,467	24,280	43,715	Tuition to be encumbered
563 Tuition- Private	442,054	62,344	483,225	-103,515	Tuition to private schools
600 Supplies	421,413	231,477	109,467	79,861	Expended throughout the year
613 Gasoline	112,000	731	80,469	30,800	Expended throughout the year
641 Text/Workbooks	55,532	11,948	15,054	28,505	Textbooks to be purchased
650 Licensing	264,921	161,812	5,825	98,351	Renewals throughout the year
732 Mach. Veh. Equipment	108,856	7,423	57,209	44,224	Additional Purchases forthcoming
734 Tech Hardware	253,898	118,751	24,671	110,475	Purchases throughout the year

The chart below reflects the year-to-date expenditures for capital purchases and capital maintenance.

***Capital Expenditures FY 2020-2021:**

OBJECT	Expended/Encumbered	Project Detail
450- Construction Services	\$39,694	Field Maintenance Fertilizer and seed New Rooftop exhaust fan OSMS Gym Repairs to HVAC
732- Machinery, Vehicles, & Furniture	\$64,631	Classroom Furniture
734-Tech Related Hardware	\$143,423	Technology Equipment

FACILITIES:

We are repairing and maintaining our HVAC system and replacing exhaust fans as needed. The boiler at the Central Office has been a problem with frequent flame failures resulting in no heating on a daily basis. After many conversations with our HVAC contractor, we may need to install a new burner, controls, and circulation pumps; however, the burner is still in good operational condition. When the time comes to replace the burner, all the parts that we will replace now will be compatible with a new boiler.

OTHER REVENUES: COVID-19 RELATED

- **CRF- Care Relief Funds** have been approved as follows by the state:

Building Cleaning, Health, and PPE including
Hand Sanitizer
Soap
Face Masks
Disposable Gloves
Face Shields
Desk Shields
Ventilation/HVAC issues
Signage \$383,567

Cleaning: Custodians \$22,531

Transportation: Bus Monitors: \$22,853
Cameras \$52,000

TOTAL CRF FUNDS: \$480,951

- **ESSER- Elementary and Secondary School Emergency Relief Fund:**

Para Educator Support: \$101,399

- **FOOD SERVICES UPDATE:**

Anticipated food services revenue from the state for the month of November is \$37,837. Due to the increase in the amount we are being reimbursed for meals and that all meals are free to all students, we are able to maintain our program with no additional funds at this time. Several factors, such as remote instruction, weather conditions, and school or district shutdowns could impact this program going forward.