



**TOWN OF OLD SAYBROOK
SELECTMEN'S OFFICE**

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Budget for Fiscal Year 2021

Budget Fiscal Year 2021

The general government budget for Fiscal Year (“FY”) 2021 presently stands at \$17,101,708, along with the Town’s Debt Service budget of \$3,212,695, total General Government Expense equate to \$20,314,403. The Board of Education budget of \$26,706,023 brings the Town-wide budget to \$47,020,426. The budget was approved at the March 31, 2020 Board of Finance meeting in compliance with Governor Lamont’s Executive Orders 7c and 7i, which allowed the Board of Finance to vote on the budget and set the mill rate.

Budget Appropriations - During FY21 no budget appropriation have been made.

Municipal Reserve Fund Appropriations - During FY21 the following against the municipal reserve fund (“MRF”) have been made.

- An appropriation for \$200,000 from the capital non-recurring account (CNR) was approved by the Board of Selectmen on August 25, 2020 pursuant to Governor Ned Lamont’s Executive Order 7S. The funds were moved to an off budget account “Town Pension Plan” to be used toward the Actuarial Determined Contribution for FY21.
- An appropriation for \$17,895 from the capital non-recurring account (CNR) was approved by the Board of Selectmen on November 24, 2020 pursuant to Governor Ned Lamont’s Executive Order 7S. The funds were moved to an off budget account “P&R Restroom Project” to supplement the Small Town Economic Assistance Program grant in the amount of \$128,205 for the purpose of placing two pre-fabricated bathrooms at Park and Recreation Locations.

Budgeted Capital Outlays FY21

The Municipal Reserve Fund, which includes capital non-recurring, fire apparatus, public work/transfer station, and Board of Education sinking funds, totals \$1,982,346 as of November 30, 2020.

Municipal Reserve Fund	FY 2021 Transfers	Balance
Capital Non- Recurring Budget 3350	\$184,425	\$596,215
Fire Apparatus -3351	170,000	197,809
Public Works – 3353	75,000	188,322
Board of Education – 3354		1,000,000
Catastrophic Illness – 7219	70,000	214,089
Post-employment Payout – 7220	40,000	183,070
Revaluation – 7222	50,000	92,622
Debt Service Stabilization Fund - 4005		451,464
Contingency – 7224	30,000	51,970
Roof Repair - 3020	25,000	42,759
P&R Sinking Fund – 3053 450335	10,000	10,000

Municipal Reserve Fund	FY 2021 Transfers	Balance
Stone work EDC 3028 417326	4,000	4,000
Signage (P&R and DPW) – 3029 450334	29,000	14,054
P&R Mini Golf Carpets – 3030 450331	6,800	6,800
P&R Pavilion Carpet - 3031 450333	9,025	669
Gutter Guards (Library) – 3032 450130	5,600	81
NEA Grant Live in Old Saybrook – 2915 417327	10,000	10,000
Total	718,850	\$3,063,924

Capital Expenditures FY 2021 budgeted amount as noted below. To date, 26% has been utilized.

Department	Amount Budgeted/Transferred	Amount Used
Fire Department (4203)	60,000	\$0
Police Department (4201)	99,804	\$89,804
IT – Town (4143)	25,000	\$0
Highway & Streets (4303)	390,000	\$227,793
Library Heat Pumps (4501)	15,000	\$0
Total	\$589,804	\$317,597

Fiscal Year 21 Budget Performance

Through November 30, 2020, 41.6% of the general government budget equates to \$7,114,310. Actual expenditures of \$7,108,238 are level with budget expectations. Capital transfers, quarterly payment, and other one-time annual payments were made near the start of the fiscal year.

GENERAL FUND EXPENDITURE BUDGETS
FISCAL YEAR 2020/2021
11/30/2020

Dept. #	Department	FY21 Budget	FY21 Period Expense	FY21 YTD Expenses	Current FY% of Budget	FY20 YTD Expense	Prior FY % of Budget	YOY Change
411100	SELECTMEN	403,019	28,630	150,338	37.3%	214,862	54.6%	(64,524)
411700	BOARD OF FINANCE	62,417	234	18,211	29.2%	17,731	28.7%	481
412300	ACCOUNTING	311,671	19,892	116,333	37.3%	117,423	39.2%	(1,090)
412500	ETHICS	950	-	0	0.0%	-	0.0%	-
413100	ASSESSOR	169,736	8,468	62,606	36.9%	64,144	38.6%	(1,538)
413300	ASSESSMENT APPEALS	6,697	-	31	0.5%	29	0.3%	2
413500	TAX COLLECTOR	217,916	12,555	89,117	40.9%	90,737	42.4%	(1,619)
413700	TREASURER	8,647	669	3,487	40.3%	3,565	41.3%	(78)
413900	LEGAL SERVICES	105,000	13,614	34,772	33.1%	32,603	31.1%	2,169
414200	RETIREE HEALTH INS	261,000	19,283	101,117	38.7%	118,920	42.9%	(17,803)
414300	INFORMATION TECHNOLOGY	197,908	12,156	66,835	33.8%	62,308	32.4%	4,526
414701	TOWN CLERK	260,842	18,795	106,438	40.8%	99,874	39.0%	6,564
414702	VITAL STATISTICS	1,350	-	0	0.0%	-	0.0%	-
414900	REGISTRAR OF VOTERS	72,686	19,822	52,025	71.6%	27,285	39.0%	24,741
415101	LAND USE	449,540	32,443	164,563	36.6%	173,683	39.1%	(9,121)
415102	ARCH REVIEW BD	3,678	210	410	11.2%	335	9.3%	76
415300	PLANNING COMMISSION	15,319	394	943	6.2%	205	1.3%	738
415501	ZONING COMMISSION	34,843	3,032	8,706	25.0%	5,760	16.6%	2,946
415502	ZBA	13,472	625	1,848	13.7%	3,774	28.1%	(1,926)
415700	INSURANCE	366,000	-	176,210	48.1%	171,780	44.3%	4,430
415900	HISTORIC DISTRICT	5,383	-	1,297	24.1%	688	12.8%	610
416300	INLAND/WETLANDS	8,683	983	2,122	24.4%	2,425	28.1%	(302)
416500	HARBOR MGMT COMMISSION	20,917	1,712	7,987	38.2%	6,725	32.7%	1,262
417100	CONSERVATION COMMISSION	4,496	218	515	11.5%	651	17.5%	(136)
417300	ECONOMIC DEVELOPMENT	65,191	3,878	19,230	29.5%	26,244	42.9%	(7,013)
417700	POLITICAL SUB DIVISIONS	182,223	2,522	162,232	89.0%	161,877	89.4%	355
419900	TOWN HALL	493,184	35,807	170,420	34.6%	174,292	37.2%	(3,873)
420101	PD - FIELD SERVICE	3,572,888	227,112	1,318,753	36.9%	1,310,059	37.6%	8,694
420102	PD - SUPPORT SERVICE	1,084,097	79,077	420,903	38.8%	383,413	37.6%	37,490
420103	PD GENERAL EXPENDITURES	541,287	22,189	225,312	41.6%	256,432	47.7%	(31,119)
420300	FIRE DEPT.	601,419	21,021	314,916	52.4%	340,947	56.9%	(26,031)
421100	TREE WARDEN	43,074	11,225	11,225	26.1%	6,450	15.4%	4,775
421300	BUILDING	142,858	10,922	53,912	37.7%	58,945	43.3%	(5,033)
421500	ANIMAL CONTROL	25,000	-	25,000	100.0%	25,000	100.0%	-
421700	MARINE PATROL	59,890	438	14,830	24.8%	23,326	39.5%	(8,496)
421900	FIRE MARSHAL	143,128	6,718	51,623	36.1%	54,295	39.6%	(2,672)
422300	EMERGENCY MANGEMENT	203,762	10,231	74,484	36.6%	53,230	26.2%	21,254
430100	PW ADMIN	1,077,653	82,886	449,180	41.7%	426,650	40.3%	22,530
430300	PW HIGHWAY AND STREET	576,300	52,250	149,131	25.9%	363,242	64.7%	(214,111)
430500	ENGINEERING	80,000	9,662	14,792	18.5%	14,083	17.6%	709
430700	PW SNOW AND ICE	71,000	-	126	0.2%	460	0.6%	(334)
431100	STREET LIGHTING	152,000	6,286	42,652	28.1%	89,815	58.3%	(47,163)
431300	PW VEHICLE/EQUIP MAINT	81,000	9,499	25,464	31.4%	17,337	21.4%	8,126
431700	WASTE COLLECTION	24,990	-	10,720	42.9%	9,571	38.3%	1,149
432900	WATER HYDRANT	635,000	53,377	105,215	16.6%	102,594	17.1%	2,621
440100	ENVIRONMENTAL HEALTH	162,000	-	72,490	44.7%	73,041	45.1%	(551)
441100	NURSING	44,021	5,722	6,515	14.8%	8,304	19.5%	(1,789)
441900	YFS	408,517	-	408,517	100.0%	406,728	100.0%	1,789
442700	SOCIAL SRVS	121,799	6,644	38,786	31.8%	45,297	39.1%	(6,512)
450100	LIBRARY-ACTON	1,013,985	64,264	342,438	33.8%	386,951	38.4%	(44,512)
450301	RECREATION	590,315	33,253	219,141	37.1%	260,917	45.2%	(41,776)
450302	RECREATION MINI GOLF	70,457	1,382	40,994	58.2%	37,570	57.3%	3,424
450503	PARKS VICKY DUFFY PAV	12,000	706	6,204	51.7%	6,698	60.9%	(495)
450505	PARKS - OTHER	63,280	5,106	43,152	68.2%	36,540	61.6%	6,612
451100	THE KATE	69,500	4,832	22,027	31.7%	37,859	58.7%	(15,832)
490000	CAPITAL OUTLAY	718,850	-	718,850	100.0%	709,886	96.0%	8,964

Dept. #	Department	FY21 Budget	FY21 Period Expense	FY21 YTD Expenses	Current FY% of Budget	FY20 YTD Expense	Prior FY % of Budget	YOY Change
821100	WPCA ADMIN	275,831	19,525	125,950	45.7%	98,290	35.5%	27,660
840100	TRANSFER STATION OPERATI	352,139	24,008	133,524	37.9%	128,110	40.0%	5,414
840300	TS WASTE TRANSPORT/ DISPO	340,900	25,501	103,622	30.4%	110,410	32.9%	(6,788)
General Fund Budget - Total		17,101,708	1,029,781	\$7,108,238.80	41.6%	7,460,367	44.5%	(352,128)

:: Debt Service

Dept. #	Department	FY21 Budget	FY21 Period Expense	FY21 YTD Expenses	Current FY% of Budget	FY20 YTD Expense	Prior FY % of Budget	YOY Change
480100	DEBT SERVICE GG	3,212,695	-	2,992,944	93.2%	2,802,887	86.6%	190,057
Debt Service - Total		3,212,695	-	\$2,992,943.75	93.2%	2,802,887	86.6%	

:: Board of Education

Dept. #	Department	FY21 Budget	FY21 Period Expense	FY21 YTD Expenses	Current FY% of Budget	FY20 YTD Expense	Prior FY % of Budget	YOY Change
470000	BOARD OF EDUCATION	26,706,023	2,120,982	10,366,048	38.8%	10,873,078	41.0%	(507,030)
Board of Education - Total		26,706,023	2,120,982	\$10,366,048.06	38.8%	10,873,078	41.0%	
Overall - Total		47,020,426	3,150,763	\$20,467,230.61	43.5%	21,136,332	45.4%	(669,102)