



TOWN OF OLD SAYBROOK
SELECTMEN'S OFFICE

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Budget for Fiscal Year 2021

Budget Fiscal Year 2021

The general government budget for Fiscal Year (“FY”) 2021 presently stands at \$17,101,708, along with the Town’s Debt Service budget of \$3,212,695, total General Government Expense equate to \$20,314,403. The Board of Education budget of \$26,706,023 brings the Town-wide budget to \$47,020,426. The budget was approved at the March 31, 2020 Board of Finance meeting in compliance with Governor Lamont’s Executive Orders 7c and 7i, which allowed the Board of Finance to vote on the budget and set the mill rate.

Budget Appropriations - During FY21 no budget appropriation have been made.

Municipal Reserve Fund Appropriations - During FY21 the following appropriations against the municipal reserve fund (“MRF”) have been made.

- An appropriation for \$200,000 from the capital non-recurring account (CNR) was approved by the Board of Selectmen on August 25, 2020 pursuant to Governor Ned Lamont’s Executive Order 7S. The funds were moved to an off-budget account “Town Pension Plan” to be used toward the Actuarial Determined Contribution for FY21.
- An appropriation for \$17,895 from the capital non-recurring account (CNR) was approved by the Board of Selectmen on November 24, 2020 pursuant to Governor Ned Lamont’s Executive Order 7S. The funds were moved to an off-budget account “P&R Restroom Project” to supplement the Small Town Economic Assistance Program grant in the amount of \$128,205 for the purpose of placing two pre-fabricated bathrooms at Park and Recreation Locations.

Off Budget Fund Appropriations – During FY21 the following appropriations against off budget funds were made:

- An appropriation of \$38 thousand from the from the “Bokum Road Property Sale” Fund 2800 for the purpose of paving and landscaping the turnaround on Ingham Hill Road was approved at the December 15, 2020 Board of Finance meeting. Further this appropriation was approved by the Board of Selectman pursuant to Governor Ned Lamont’s Executive Order 7S, at its December 22, 2020 meeting.

Budgeted Capital Outlays FY21

The Municipal Reserve Fund, which includes capital non-recurring, fire apparatus, public work/transfer station, and Board of Education sinking funds, totals \$1,982,469 as of December 31, 2020.

Municipal Reserve Fund	FY 2021 Transfers	Balance
Capital Non- Recurring Budget 3350	\$184,425	\$596,456
Fire Apparatus -3351	170,000	197,809
Public Works – 3353	75,000	188,322
Board of Education – 3354		1,000,000
Catastrophic Illness – 7219	70,000	214,089

Municipal Reserve Fund	FY 2021 Transfers	Balance
Post-employment Payout – 7220	40,000	183,070
Revaluation – 7222	50,000	92,622
Debt Service Stabilization Fund - 4005		451,575
Contingency – 7224	30,000	51,970
Roof Repair - 3020	25,000	42,759
P&R Sinking Fund – 3053 450335	10,000	10,000
Stonework EDC 3028 417326	4,000	4,000
Signage (P&R and DPW) – 3029 450334	29,000	4,511
P&R Mini Golf Carpets – 3030 450331	6,800	0
P&R Pavilion Carpet - 3031 450333	9,025	669
Gutter Guards (Library) – 3032 450130	5,600	81
NEA Grant Live in Old Saybrook – 2915 417327	10,000	10,000
Total	718,850	\$3,047,933

Capital Expenditures FY 2021 budgeted amount as noted below. To date, 64% has been utilized.

Department	Amount Budgeted/Transferred	Amount Used
Fire Department (4203)	60,000	\$0
Police Department (4201)	99,804	\$89,804
IT – Town (4143)	25,000	\$6,611
Highway & Streets (4303)	390,000	\$282,792
Library Heat Pumps (4501)	15,000	\$13,665
Total	\$589,804	\$392,872

Fiscal Year 21 Budget Performance

Through January 31, 2021, 58.3% of the general government budget equates to \$9,970,295. Actual expenditures of \$9,539,094 are \$431 thousand below the straight-lined budget. Capital transfers, quarterly payment, and other one-time annual payments were made near the start of the fiscal year.

Operating Budget Report: Expenses

General Fund: 1005

:: General Fund Budget

Dept. #	Department	FY21 Budget	FY21 Period Expense	FY21 YTD Expenses	Current FY% of Budget	FY20 YTD Expense	Prior FY % of Budget	YOY Change
411100	SELECTMEN	403,019	(24,319)	216,956	53.8%	274,602	69.8%	(57,646)
411700	BOARD OF FINANCE	62,417	1,284	23,413	37.5%	36,274	58.7%	(12,861)
412300	ACCOUNTING	311,671	17,800	168,331	54.0%	170,526	56.9%	(2,196)
412500	ETHICS	950	-	-	0.0%	-	0.0%	-
413100	ASSESSOR	169,736	7,675	81,290	47.9%	80,774	48.6%	515
413300	ASSESSMENT APPEALS	6,697	-	31	0.5%	8,593	74.4%	(8,562)
413500	TAX COLLECTOR	217,916	12,649	117,815	54.1%	119,467	55.9%	(1,652)
413700	TREASURER	8,647	669	4,825	55.8%	4,923	57.0%	(98)
413900	LEGAL SERVICES	105,000	26,063	70,141	66.8%	50,405	48.0%	19,736
414200	RETIREE HEALTH INS	261,000	19,122	140,538	53.8%	158,829	57.3%	(18,291)
414300	INFORMATION TECHNOLOGY	197,908	14,378	113,644	57.4%	100,516	52.3%	13,128
414701	TOWN CLERK	260,842	15,726	144,264	55.3%	137,557	53.7%	6,707
414702	VITAL STATISTICS	1,350	62	217	16.1%	295	21.9%	(78)
414900	REGISTRAR OF VOTERS	72,686	2,262	56,928	78.3%	32,098	45.9%	24,831
415101	LAND USE	449,540	25,203	218,845	48.7%	239,986	54.1%	(21,141)
415102	ARCH REVIEW BD	3,678	135	814	22.1%	335	9.3%	480
415300	PLANNING COMMISSION	15,319	324	1,526	10.0%	205	1.3%	1,321
415501	ZONING COMMISSION	34,843	1,386	10,508	30.2%	12,298	35.4%	(1,790)
415502	ZBA	13,472	65	2,552	18.9%	4,842	36.0%	(2,289)
415700	INSURANCE	366,000	10,164	272,090	74.3%	264,926	68.3%	7,164
415900	HISTORIC DISTRICT	5,383	1,560	2,857	53.1%	958	17.9%	1,900
416300	INLAND/WETLANDS	8,683	81	2,410	27.8%	5,906	68.4%	(3,495)
416500	HARBOR MGMT COMMISSION	20,917	1,705	11,303	54.0%	9,315	45.2%	1,988
417100	CONSERVATION COMMISSION	4,496	65	835	18.6%	892	24.0%	(58)
417300	ECONOMIC DEVELOPMENT	65,191	3,423	26,084	40.0%	33,777	55.2%	(7,693)
417700	POLITICAL SUB DIVISIONS	182,223	2,557	164,789	90.4%	167,204	92.3%	(2,415)
419900	TOWN HALL	493,184	40,588	246,503	50.0%	245,744	52.5%	759
420101	PD - FIELD SERVICE	3,572,888	225,724	1,882,353	52.7%	1,794,649	51.4%	87,703
420102	PD - SUPPORT SERVICE	1,084,097	74,395	591,273	54.5%	536,136	52.6%	55,137
420103	PD GENERAL EXPENDITURES	541,287	17,193	259,558	48.0%	356,829	66.3%	(97,271)
420300	FIRE DEPT.	601,419	19,668	359,728	59.8%	411,789	68.8%	(52,062)
421100	TREE WARDEN	43,074	1,025	17,451	40.5%	11,983	28.6%	5,469
421300	BUILDING	142,858	9,921	75,526	52.9%	80,519	59.2%	(4,994)
421500	ANIMAL CONTROL	25,000	-	25,000	100.0%	25,000	100.0%	-
421700	MARINE PATROL	59,890	1,491	16,422	27.4%	28,911	48.9%	(12,489)
421900	FIRE MARSHAL	143,128	7,802	68,498	47.9%	70,757	51.6%	(2,259)
422300	EMERGENCY MANGEMENT	203,762	3,381	85,593	42.0%	74,306	36.5%	11,287
430100	PW ADMIN	1,077,653	65,931	614,352	57.0%	593,021	56.0%	21,331
430300	PW HIGHWAY AND STREET	576,300	15,801	352,864	61.2%	417,275	74.3%	(64,411)
430500	ENGINEERING	80,000	2,184	32,447	40.6%	23,438	29.3%	9,009
430700	PW SNOW AND ICE	71,000	14,608	16,669	23.5%	4,611	6.5%	12,058
431100	STREET LIGHTING	152,000	4,387	47,416	31.2%	103,777	67.4%	(56,361)
431300	PW VEHICLE/EQUIP MAINT	81,000	184	29,325	36.2%	25,776	31.8%	3,549
431700	WASTE COLLECTION	24,990	2,623	15,965	63.9%	16,750	67.0%	(785)
432900	WATER HYDRANT	635,000	51,783	209,207	32.9%	174,745	29.2%	34,462
440100	ENVIRONMENTAL HEALTH	162,000	57,530	130,020	80.3%	130,571	80.6%	(551)
441100	NURSING	44,021	-	6,818	15.5%	8,624	20.2%	(1,806)
441900	YFS	408,517	-	408,517	100.0%	406,728	100.0%	1,789
442700	SOCIAL SRVS	121,799	6,825	54,022	44.4%	62,931	54.3%	(8,909)
450100	LIBRARY ACTON	1,013,985	80,419	505,622	49.9%	546,995	54.3%	(41,373)
450301	RECREATION	590,315	28,480	285,245	48.3%	335,518	58.1%	(50,274)
450302	RECREATION MINI GOLF	70,457	799	42,060	59.7%	39,832	60.8%	2,228
450503	PARKS VICKY DUFFY PAV	12,000	860	7,288	60.7%	8,043	73.1%	(754)

Dept. #	Department	FY21 Budget	FY21 Period Expense	FY21 YTD Expenses	Current FY% of Budget	FY20 YTD Expense	Prior FY % of Budget	YOY Change
450505	PARKS - OTHER	63,280	2,502	58,821	93.0%	54,066	91.2%	4,756
451100	THE KATE	69,500	7,086	30,784	44.3%	48,316	74.9%	(17,533)
490000	CAPITAL OUTLAY	718,850	-	718,850	100.0%	709,886	96.0%	8,964
821100	WPCA ADMIN	275,831	15,444	158,666	57.5%	136,239	49.2%	22,428
840100	TRANSFER STATION OPERATI	352,139	27,177	190,086	54.0%	185,967	58.1%	4,120
840300	TS WASTE TRANSPORT/ DISPO	340,900	20,032	143,138	42.0%	149,598	44.5%	(6,461)
General Fund Budget - Total		17,101,708	945,881	9,539,094	55.8%	9,734,832	58.1%	(195,738)

:: Debt Service

Dept. #	Department	FY21 Budget	FY21 Period Expense	FY21 YTD Expenses	Current FY% of Budget	FY20 YTD Expense	Prior FY % of Budget	YOY Change
480100	DEBT SERVICE GG	3,212,695	127,344	2,892,169	90.0%	2,941,781	90.8%	(49,612)
Debt Service - Total		3,212,695	127,344	2,892,169	90.0%	2,941,781	90.8%	(49,612)

:: Board of Education

Dept. #	Department	FY21 Budget	FY21 Period Expense	FY21 YTD Expenses	Current FY% of Budget	FY20 YTD Expense	Prior FY % of Budget	YOY Change
470000	BOARD OF EDUCATION	26,706,023	1,250,496	14,500,916	54.3%	14,797,329	55.8%	(296,413)
Board of Education - Total		26,706,023	1,250,496	14,500,916	54.3%	14,797,329	55.8%	(296,413)
Overall - Total		47,020,426	2,323,721	26,932,178	57.3%	27,473,942	59.1%	(541,763)