



TOWN OF OLD SAYBROOK
SELECTMEN'S OFFICE

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Budget for Fiscal Year 2020

Budget Fiscal Year 2020

The general government budget for Fiscal Year ("FY") 2020 presently stands at \$16,766,338, along with the Town's Debt Service budget of \$3,238,104, total General Government Expense equate to \$20,004,442, which includes an appropriation of \$5,000. The Board of Education budget of \$26,520,747 brings the Town-wide budget to \$46,525,189. The budget was approved at the May 2019 budget referendum.

Budget Appropriations - During FY20 the following budget appropriation have been made.

- An appropriation in the amount of \$5,000 for the purpose of reseeded the oyster beds in Oyster River was approved at the December 17, 2019 Board of Finance meeting. The Funds were transferred from the General Fund to the off budget Shellfish Fund

Municipal Reserve Fund Appropriations - During FY20 the following appropriations against the municipal reserve fund ("MRF") have been made.

- An appropriation for \$111,870 from the capital non-recurring account (CNR) was approved by the Board of Finance (BoF) on September 17, 2019 and moved to Town meeting held on October 1, 2019. The funds will be moved to an off budget account "Kavanagh Park Tennis Court Repair"
- An appropriation for \$30,025 from the CNR was approved by the BoF on September 17, 2019 and moved to Town meeting held on October 1, 2019. The funds will be moved to an off budget account entitled "Town Hall Roof Repairs".
- An appropriation of \$478,187 from the Fire Department Reserve account for the purchase of SCBA for the Fire Department was approved by the Board of Finance on November 19, 2019 with a caveat that not more than \$450 thousand would be financed.
- An appropriation in the amount of \$49,000 for the purpose of hiring a strategic planning consultant for the Park and Recreation committee was approved at the January 6, 2020 Special Board of Finance meeting and further moved to Town meeting. The funds have been moved to an off budget account entitled "P&R Strategic Plan".
- An appropriation in an amount \$380,000 for the purpose of purchasing a municipal dump truck, a mason dump truck with plow and a roll off truck was approved at the February 25, 2020 Special Board of Finance meeting and further moved to a Town meeting. The motion included the ability to borrow an amount not to exceed \$380,000 over a term not to exceed five years; said loan would be paid from the department of public works reserve fund 3353. Given the Governor's executive orders, this was approved at the May 12, 2020 Board of Selectmen meeting pursuant to Governor Ned Lamont's Executive Order 7S.
- An appropriation of \$44,500 from the capital non-recurring account 3350 was approved at the February 4, 2020 Board of Finance meeting for the purpose of installing a new library door entrance and a new boiler, and to place those funds in a new account entitled "Library Door & Boiler Repair". The appropriation was approved at the June 9, 2020 Board of Selectman meeting pursuant to Governor Ned Lamont's Executive Order 7S.
- An appropriation of \$20 thousand from the capital non-recurring account 3350 for the purpose of providing funds to the KHCAC for building upgrades was approved at the May 19, 2020 Board of Finance meeting. Said funds will be placed in a new fund entitled "KHCAC building upgrade" and further, the appropriation will be moved to the Board of Selectman for consideration pursuant to Governor Ned Lamont's Executive Order 7S.

Budgeted Capital Outlays FY20

The Municipal Reserve Fund, which includes capital non-recurring, fire apparatus, public work/transfer station, and Board of Education sinking funds, totals \$1,527,469 as of May 31, 2020.

Municipal Reserve Fund	FY 2020 Transfers	Balance 6/30/20
Capital Non- Recurring Budget 3350	\$192,533	\$428,240
Fire Apparatus -3351	169,591	528,583
Public Works – 3353	75,000	70,646
Board of Education – 3354		500,000
Catastrophic Illness – 7219	70,000	164,515
Post-employment Payout – 7220	40,000	153,231
Revaluation – 7222	50,000	42,818
Contingency – 7224	30,000	51,906
Roof Repair - 3020	25,000	27,185
Old Post Road Culvert Replacement (3050)	49,100	\$0
Leap Year (490000)	24,667	\$0
Fire Panel (490000)	8,700	\$0
Total	734,591	\$1,967,124

Capital Expenditures FY 2020 budgeted amount as noted below. To date, 89% has been utilized.

Department	Amount Budgeted/Transferred	Amount Used
Fire Department (4203)	\$60,000	\$59,886
Police Department (4201)	\$99,804	\$99,804
IT – Town (4143)	\$25,000	\$14,708
Highway & Streets (4303)	\$375,000	\$319,500
Library Heat Pumps (4501)	\$15,000	\$13,476
Park & Recreation (450301)	\$10,000	\$9,835
Total	\$584,804	\$517,209

Authorized Transfers –

- A transfer in the amount of \$183,845 was approved by the BoF on November 19, 2019 to cover the increased debt service for FY20 as a result of the debt refunding of October 2019. Funds in the amount of \$115,955 will come from the WPCA debt service fund 3004 and funds in the amount of \$67,890 will come from the WPCA debt service fund 3005

Fiscal Year 20 Budget Performance

Through June 30, 2020, 100% of the general government budget equates to \$16,766,338. Actual expenditures of \$16,018,151 are \$748 thousand below straight level budget expectations. Capital transfers, quarterly payment, and other one-time annual payments were made near the start of the fiscal year. The budget lines that are running ahead of budget are below, there are no unusual or unexpected expenses at this time

June 30, 2020 - General Fund Budget Overview

SUB DEPT	Department	Budget	Year to Date expense	YTD/ Budget	Comments
450503	Saybrook point	11,000	14,585	125.8%	Purchased a humidifier
415502	ZBA	13,434	16,236	120.9%	
450505	Other parks	59,280	65,620	110.7%	Seasonal
451100	The KHCAC	64,500	69,362	107.5%	Repairs on emergency lights
416300	Inland Wetland	8,628	10,087	116.9%	
431700	Waste Collection	24,990	28,713	114.9%	New recycling requirements

Fiscal Year 2020 vs. Fiscal Year 2019

The general government budget for FY19 was \$16,339,829 or \$412,509 less than FY20. The Town's General Government budget was 94.0% expended vs. 95.4% compared to the same this period last year.

June 30, 2020 - General Fund Budget Overview

SUB DEPART	----- TITLE -----	BUDGET	Encumbrance outstanding	YEAR TO DATE EXP	YTD/ Budget	YTD +ENC/ Budget
411100	SELECTMEN	393,632	255	390,383	99.2%	99.2%
411700	FINANCIAL ADMIN	61,839	4,500	50,885	82.3%	89.6%
412300	ACCOUNTING	299,631	1,610	294,404	98.3%	98.8%
412500	ETHICS	950	-	266	28.0%	28.0%
413100	TAX ASSESSOR	166,185	-	173,341	104.3%	104.3%
413300	ASSESSMENT APPEALS	11,553	-	11,432	99.0%	99.0%
413500	TAX COLLECTOR	213,885	-	209,497	97.9%	97.9%
413700	TREASURER	8,634	-	8,892	103.0%	103.0%
413900	LEGAL	105,000	-	109,044	103.9%	103.9%
414200	RETIREE HEALTH INSURANCE	277,000	-	258,589	93.4%	93.4%
414300	INFORMATION TECHNOLOGY	192,068	10,411	196,101	102.1%	107.5%
414701	TOWN CLERK	256,289	-	247,251	96.5%	96.5%
414702	VITAL STATISTICS	1,350	-	295	21.9%	21.9%
414900	REGISTRAR OF VOTERS	69,932	1,601	45,016	64.4%	66.7%
415101	LAND USE	443,683	-	435,120	98.1%	98.1%
415102	ARCH REVIEW BD	3,596	-	372	10.3%	10.3%
415300	PLANNING COMMISSION	15,257	750	5,145	33.7%	38.6%
415501	ZONING	34,768	374	16,901	48.6%	49.7%
415502	ZBA	13,434	661	16,236	120.9%	125.8%
415700	PROPERTY INSURANCE	388,000	325	361,990	93.3%	93.4%
415900	HISTORIC DISTRICT	5,356	-	4,812	89.8%	89.8%
416300	INLAND/WETLANDS	8,628	18	10,087	116.9%	117.1%
416500	HARBOR COMMISSION	20,591	-	17,157	83.3%	83.3%
417100	CONSERVATION COMMISSION	3,723	-	1,273	34.2%	34.2%
417300	ECONOMIC DEVELOPMENT	61,201	171	59,021	96.4%	96.7%
417700	POLITICAL SUB DIVISIONS	181,103	3,074	170,937	94.4%	96.1%
419900	TOWN HALL	468,019	35,578	456,686	97.6%	105.2%
420101	PD - FIELD SERVICES	3,488,406	-	3,113,663	89.3%	89.3%
420102	PD - SUPPORT SERVICES	1,019,921	-	979,219	96.0%	96.0%
420103	PD GENERAL EXPENDITURES	537,878	-	702,217	130.6%	130.6%
420300	FIRE	598,896	-	583,016	97.3%	97.3%
421100	TREE WARDEN	41,959	-	39,583	94.3%	94.3%
421300	BUILDING	136,081	73	139,042	102.2%	102.2%
421500	ANIMAL CONTROL	25,000	-	25,000	100.0%	100.0%
421700	MARINE PATROL	59,108	-	38,492	65.1%	65.1%
421900	FIRE MARSHAL	137,031	30	128,625	93.9%	93.9%
422300	EMERGENCY MANAGEMENT	203,503	-	161,026	79.1%	79.1%
430100	PW ADMINISTRATION	1,058,134	6,840	1,053,915	99.6%	100.2%
430300	HIGHWAY AND STREET	561,300	308	575,878	102.6%	102.7%
430500	ENGINEERING	80,000	-	79,889	99.9%	99.9%
430700	SNOW AND ICE	71,000	-	13,974	19.7%	19.7%
431100	STREET LIGHTING	154,000	1,239	150,576	97.8%	98.6%
431300	VEHICLE/EQUIP MAINTENANC	81,000	351	67,478	83.3%	83.7%
431700	WASTE COLLECTION	24,990	-	28,713	114.9%	114.9%
432900	WATER HYDRANT	599,000	13,088	585,912	97.8%	100.0%
440100	PUBLIC HEALTH ADMIN	162,000	9,940	149,031	92.0%	98.1%
441100	NURSING	42,653	-	39,285	92.1%	92.1%
441900	YOUTH SERVICES - YFS	406,728	-	406,728	100.0%	100.0%
442700	SOCIAL SERVICES	115,832	4,634	110,670	95.5%	99.5%
450100	LIBRARY-ACTON	1,006,836	21,726	951,537	94.5%	96.7%
450301	RECREATION	577,202	9,531	563,731	97.7%	99.3%
450302	MINI GOLF	65,514	-	66,127	100.9%	100.9%
450503	SAYBROOK POINT	11,000	782	14,585	132.6%	139.7%
450505	OTHER PARKS	59,280	545	65,620	110.7%	111.6%
451100	THE KATE	64,500	6,574	72,090	111.8%	122.0%
490000	CAPITAL OUTLAY	739,591	-	739,553	100.0%	100.0%

June 30, 2020 - General Fund Budget Overview

SUB DEPART	----- TITLE -----	BUDGET	Encumbrance outstanding	YEAR TO DATE EXP	YTD/ Budget	YTD +ENC/ Budget
821100	WPCA ADMIN & GENERAL EXP	276,779	7,990	225,647	81.5%	84.4%
840100	TRANSFER STATION OPERAT	320,010	532	340,994	106.6%	106.7%
840300	WASTE TRANSPORT AND DISP	335,900	30,776	255,201	76.0%	85.1%
	Subtotal General Government	16,766,338	174,286	16,018,151	95.5%	96.6%
480100	DEBT SERVICE PRINCIPAL	3,238,104	-	3,238,104	100.0%	100.0%
	Total General Government	20,004,442	174,286	19,256,255	96.3%	97.1%
470000	BOARD OF EDUCATION	26,520,747	-	24,631,592	92.9%	92.9%
	Total Town wide	46,525,189	174,286	43,887,847	94.3%	94.7%