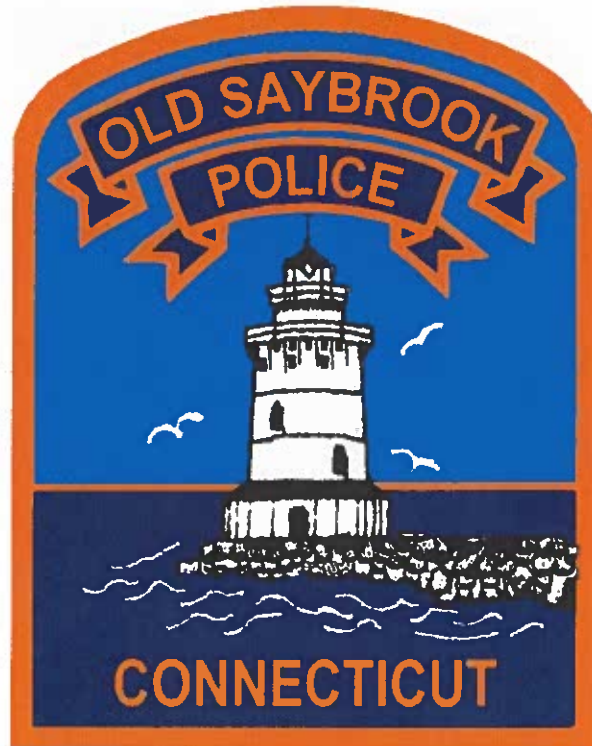
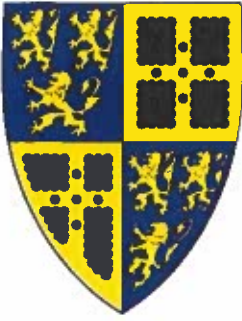


Town of Old Saybrook Police Commission



Commissioner
Information Packet
for the
April 22, 2024
Regular Meeting



TOWN OF OLD SAYBROOK

Police Commission

302 Main Street, Old Saybrook, Connecticut 06475

Alfred Wilcox, *Chairman* • Renee Shippee, *Vice Chairman* • Jill Notar-Francesco, *Secretary*

Jessica Calle • Mark Ciliano • Carl S. Von Dassel • Jacqueline Prast

REGULAR MEETING AGENDA

Monday, April 22, 2024 – 6:30 PM

First Floor Conference Room – Old Saybrook Town Hall

Virtual Meeting Information for the Public:

Public Zoom Link: <https://zoom.us/j/93661145517?pwd=eFRxQW9ZdDhidk9aSHhEV2VQd1Nkdz09>

Dial In: 929-436-2866

Meeting ID: 936 6114 5517

Passcode: 302302

One Tap Mobile: <tel://9294362866..93661145517#>

- I. Call To Order / Pledge of Allegiance
- II. Comments from the Public
- III. Discussion and Possible Action on the Meeting Minutes for:
 - a. Regular Meeting – March 25, 2024
 - b. Special Meeting – April 16, 2024
- IV. Correspondence
- V. Executive Reports
 - a. FY 25 Budget Process
 - b. FY 2024 Operating Budget
 - c. Off Budget Accounts
 - d. Personnel Matters – Employee Resignations
 - e. Professional Development Update
 - f. Activity Report
 - g. PERF Onsite Visit
- VI. Continued Discussion Concerning Agency Structure, Decision Points, and Process.
- VII. Discussion and Possible Action Concerning Agency Structure.

- VIII. Discussion and Possible Action to Authorize the Chief of Police to Implement Such Process / Processes Required to Execute the Commission's Newly Authorized Agency Structure.
- IX. Discussion and Possible Action to Enter into Executive Session for an Employee Matter.
- X. Comments from the Public
- XI. Comments from the Chief of Police
- XII. Comments from Police Commissioners
- XIII. Adjournment

Town of Old Saybrook Police Commission

Regular Meeting Minutes March 25, 2024

A Regular Meeting of the Old Saybrook Police Commission was held in hybrid format on Monday, March 25, 2024. This meeting was held at 6:30 PM in the First Floor Conference Room of the Old Saybrook Town Hall, 302 Main Street, Old Saybrook, Connecticut.

A video recording of this meeting is available at the following link for the next thirteen (13) months:

<https://www.youtube.com/watch?v=JvQmDIVGa9A&list=PLbEt7-HiGQ8lkzu3orommZdve08xE8Akj&index=27>

Attendance

Chairman Alfred Wilcox, Vice Chairman Renee Shippee, Secretary Jill Notar-Francesco, Commissioners Mark Ciliano, Jacqueline Prast, and Carl Von Dassel (virtual). Commissioner Jessica Calle was absent. Michael A. Spera, Chief of Police, was also present.

I. Call to Order

Video Timestamp 0:22

Chairman Wilcox called the meeting to order.

The Pledge of Allegiance was recited.

Chairman Wilcox turned the meeting over to Chief Spera who requested a moment of silence for the passing of the Department's 4th Chief of Police, Edmund H. Mosca, Sr.

Chief Spera read a formal statement on behalf of the Department concerning Chief Mosca's passing. The statement is attached to these minutes.

A moment of silence was held in honor of Chief of Police Edmund H. Mosca, Sr.

Chairman Wilcox commented.

II. Comments from the Public

Video Timestamp 4:47

A member of the public commented concerning a previous criminal investigation and concerns about a future criminal investigation. Chairman Wilcox referred the citizen to the Department for assistance.

III. Discussion and Possible Action on the Meeting Minutes of February 26, 2024

Video Timestamp 9:19

A Motion was made by Secretary Notar-Francesco and seconded by Commissioner Prast to approve the meeting minutes for February 26, 2024 as presented.

In favor 6
Oppose 0
Abstain 0
Motion carries.

IV. Correspondence

Video Timestamp 9:43

There was no correspondence for the Commission to review.

V. Executive Reports

Video Timestamp 9:56

The Executive Reports were delivered by Chief Spera as indicated below.

a. FY 25 Budget Process

Video Timestamp 10:02

Chief Spera thanked those Commissioners who attended a recent Board of Finance Meeting where he was asked additional questions on the proposed FY 25 Budget. The Chief reported that the Commission's Approved FY 25 Budget as submitted, other than the self-made reductions previously communicated, was approved by both the Board of Selectmen and Board of Finance. The FY 25 Budget Process will now advance to a Town Meeting which will adjourn to referendum.

b. FY 24 Operating Budget

Video Timestamp 10:57

Chief Spera reviewed the FY 24 budget with the Commissioners and stated that he has no concerns with the budget at this time.

Secretary Jill Notar-Francesco noted that while seventy-one percent of the year has passed, seventy-four percent of the Expenses and Supplies portion of the budget has been expended. Chief Spera spoke to her comment by explaining that there are some fiscal liabilities that are routinely satisfied at the beginning of the year preventing the expenditure of the budget from running parallel with the progression of the fiscal year. Secretary Jill Notar-Francesco noted that the entire budget appears favorable to end with a surplus. Chief Spera agreed.

c. Off Budget Accounts Review

Video Timestamp 12:36

Chief Spera presented the off-budget accounts to the Commission. There were no questions.

d. Personnel Matters

Video Timestamp 12:56

Chief Spera stated that there was nothing to report.

e. Professional Development Update

Video Timestamp 13:01

Chief Spera stated that there were no professional development activities to report.

f. Activity Report

Video Timestamp 13:06

Chief Spera presented the activity report to the Commission.

Chairman Wilcox asked for clarification concerning the activity of "patrol check."

Chief Spera explained the activity, classifying it as "proactive." He reminded the Commission that the data related to this activity is not included in the Department's staffing formula.

Commissioner Prast asked about the "Missing Person" category. The Chief spoke briefly about the Dispatch Protocols and how the report is created based on data retrieved from Dispatch.

VI. Discussion Concerning Amended Bylaws

Video Timestamp 16:42

The Commission By-Laws, as revised, were presented to the Commission.

Secretary Jill Notar-Francesco noted an edit required in the table of contents. She stated that she also noticed that the numbering in the various by-laws had been removed. The Chief stated that he thought that is what the Commission desired, while the Chairman indicated that the Commission desired numbering throughout the document. Secretary Jill Notar-Francesco agreed.

The Chief and the Commission collaborated on the numbering sequence desired by the Commission.

A final set of revised by-laws will be disseminated to Commission Members prior to their next meeting, and placed on file at the Old Saybrook Town Clerk's Office. The by-laws will also be posted on the Police Commission website.

VII. Discussion and Possible Action Concerning the Second in Command Position

Video Timestamp 24:16

The Commission reviewed a document provided by the Chief of Police.

The document provided the Commission with suggestions concerning Department Structure, position qualifications, and decision points. The document was posted online for the public to view.

Chairman Wilcox expressed his concern that the Chief of Police's voluntary retirement may be soon and, therefore, he feels that a Deputy Chief should be the first position created and appointed first.

The Commission discussed various options, including the creation of a new Deputy Chief of Police position along with two new Lieutenant Positions. It was discussed that any position(s) created under the rank of Deputy Chief would most likely become positions represented by the Police Union.

There were discussions concerning a Department Structure that would begin in one manner and transition into another, such as promoting two Lieutenants initially and then promoting one of the two to the position of Captain. This would create a final Department hierarchy of Chief, Deputy Chief, Captain, and Lieutenant.

The Chief emphasized that despite the option selected by the Commission, as presented in the document he provided, no new sworn law enforcement positions would need to be added. He reiterated that all promotions would involve the existing twenty-five sworn law enforcement officer positions.

The Chief briefed the Commission on historic Department Structures over the past three decades. This included having a Chief, Deputy Chief, and four Lieutenants at one point in the past.

It was agreed that Commission Members would take the next month to reflect on the material presented, the discussions had, and input from citizens to be prepared to act on the future structure of the Agency at the next meeting to be held in April.

At the conclusion of the discussion Chief Spera recommended that agenda item "Comments from the Public" be moved to prior the proposed Executive Session to accommodate the citizen in attendance who desired to speak.

The Chairman agreed.

A Motion was made by Secretary Notar-Francesco and seconded by Commissioner Ciliano to have "Comments from the Public" moved on the Agenda, prior to the anticipated "Executive Session to Discuss Matters Pertaining to Collective Bargaining" and an "Employee Matter."

In favor 6
Oppose 0
Abstain 0
Motion carries.

X. Comments from the Public

Video Timestamp 1:43:32

A member of the public spoke about the PERF Study and his concern that it was not addressing the long-standing question of how many police officers Old Saybrook needs. He also pointed out a discrepancy on the Police Commission Meeting's start time in one section of the Town website.

The same member of the public asked if PERF or the Commission would be studying the outsourcing of Dispatch to save money.

The same member of the public asked about when the Chief's evaluation would be realized. Both the Chairman and the Chief responded.

VIII. Discussion and Possible Action to Enter into Executive Session for the Purposes of Discussing Matters Pertaining to Collective Bargaining and an Employee Matter.

Video Timestamp 1:47:26

A Motion was made by Secretary Notar-Francesco, and seconded by Commissioner Ciliano to enter Executive Session inviting Chief Spera to attend.

In favor 6
Oppose 0
Abstain 0
Motion carries.

The Police Commission went into Executive Session at 8:29 PM.

Commissioner Von Dassel left the meeting (virtually) at 8:29 PM.

The Commission resumed public session at 8:38 PM.

XI. Comments from Chief

Video Timestamp 1:48:11

The Chief spent time praising his personnel for their dedication and work. He cited examples of how their work literally saves lives.

XII. Comments from Commission

Video Timestamp 1:49:56

Commission Prast spoke about her experience attending the first D.A.R.E. Class of the year as a member of the Old Saybrook Middle School Staff. She praised Patrolman Aresco and spoke about how engaged and excited the fifth-grade students were during the class.

XIII. Adjournment

Video Timestamp 1:50:49

A motion was made by Commissioner Ciliano and seconded by Commissioner Prast to adjourn the meeting.

In favor	5
Oppose	0
Abstain	0

Motion carries.

The meeting was adjourned at 8:42PM.

Respectfully submitted
Chief Michael A. Spera

Old Saybrook Police Commission
Special Meeting
April 16, 2024
MINUTES

A special meeting of the Old Saybrook Police Commission was held on Tuesday, April 16, 2024.

Present: Chairman Wilcox, Vice Chairman Shippee, Secretary Notar-Francesco, Commissioners Calle, Von Dassel, Ciliano and Prast. Chief Spera was present from the Department of Police Services.

I. Call to Order / Pledge of Allegiance

Chairman Wilcox called the meeting to order at 5:00 PM and led those in attendance with the Pledge of Allegiance.

II. Discussion and Possible Action to Enter into Executive Session to Interview a Candidate for the Position of Patrolman Trainee.

Commissioner Calle made a motion to enter into Executive Session to Interview a Candidate for the Position of Patrolman Trainee inviting Chief Spera to join. Commissioner Von Dassel seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

The Commission entered into Executive Session at 5:02 PM.

Connor Svab entered into Executive Session at 5:08 PM.

Connor Svab exited Executive Session at 5:20 PM.

The Commission exited Executive Session and resumed public session at 5:33 PM.

III. Discussion and Possible Action to Appoint a Patrolman Trainee to Fill a Vacancy.

Secretary Notar-Francesco made a motion to appoint Connor Svab to the position of patrolman trainee, upon successful completion of the hiring process, at a date and time to be determined by the Chief of Police. Commissioner Ciliano seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

IV. Adjournment

Commissioner Calle made a motion to adjourn. The motion was seconded by Commissioner Von Dassel. The motion to adjourn passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

The meeting adjourned at 5:35 PM.

Respectfully submitted by:

Jennifer D'Amato
Records Clerk for the Old Saybrook Police Commission

FUND	ORGANIZATION	ACCOUNT	TITLE	BUDGET	YEAR TO DATE EXP	AVAILABLE BALANCE
1005 - GENERAL	1005-42-4201-420101	51610	PD - FIELD SERVICE REGULAR EMPLOYEES	\$2,395,452.00	\$1,491,826.37	\$903,625.63
1005 - GENERAL	1005-42-4201-420101	51611	PD - FIELD SERVICE VACATION DAY COVERAGE	\$129,121.00	\$85,508.87	\$43,612.13
1005 - GENERAL	1005-42-4201-420101	51612	PD - FIELD SERVICE ADDITIONAL HOURS	\$35,130.00	\$50,007.88	-\$14,877.88
1005 - GENERAL	1005-42-4201-420101	51613	PD - FIELD SERVICE EXTRA PERSONNEL	\$66,798.00	\$108,094.21	-\$41,296.21
1005 - GENERAL	1005-42-4201-420101	51614	PD - FIELD SERVICE PROFESSIONAL DEVELOPMENT	\$70,818.00	\$63,970.99	\$6,847.01
1005 - GENERAL	1005-42-4201-420101	51615	PD - FIELD SERVICE SICK/INJURED	\$63,357.00	\$21,212.67	\$42,144.33
1005 - GENERAL	1005-42-4201-420101	51616	PD - FIELD SERVICE SPECIAL ASSIGNMENT	\$33,256.00	\$5,352.67	\$17,903.33
1005 - GENERAL	1005-42-4201-420101	51618	PD - FIELD SERVICE HOLIDAY REPLACEMENT	\$55,847.00	\$0.00	\$55,847.00
1005 - GENERAL	1005-42-4201-420101	51630	PD - FIELD SERVICE OVERTIME	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420101	51910	PD - FIELD SERVICE ADVANCE PAY	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420101	52100	PD - FIELD SERVICE GROUP INSURANCE	\$16,510.00	\$10,484.65	\$6,025.35
1005 - GENERAL	1005-42-4201-420101	52200	PD - FIELD SERVICE EMPLOYER SHARE SOCIAL SEC	\$226,161.60	\$136,331.33	\$89,830.27
1005 - GENERAL	1005-42-4201-420101	52300	PD - FIELD SERVICE RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420101	52302	PD - FIELD SERVICE DEFINED CONTRIBUTION ER	\$13,245.60	\$12,397.76	\$847.84
1005 - GENERAL	1005-42-4201-420101	52600	PD - FIELD SERVICE UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420101	52700	PD - FIELD SERVICE WORKERS' COMPENSATION	\$0.00	\$76,391.29	-\$76,391.29
1005 - GENERAL	1005-42-4201-420101	52800	PD - FIELD SERVICE HEALTH INSURANCE	\$417,349.82	\$282,891.42	\$134,458.40
1005 - GENERAL	1005-42-4201-420101	52850	PD - FIELD SERVICE DENTAL INSURANCE	\$16,432.00	\$11,156.77	\$5,275.23
1005 - GENERAL	1005-42-4201-420101	52901	PD - FIELD SERVICE LONGEVITY	\$13,100.00	\$12,400.00	\$700.00
1005 - GENERAL	1005-42-4201-420101	52902	PD - FIELD SERVICE HOLIDAY PAYOUT	\$64,534.00	\$20,307.04	\$44,226.96
1005 - GENERAL	1005-42-4201-420101	52903	PD - FIELD SERVICE DEGREE STIPEND	\$10,500.00	\$12,750.00	-\$2,250.00
1005 - GENERAL	1005-42-4201-420101	52904	PD - FIELD SERVICE K-9	\$21,666.00	\$8,928.00	\$12,738.00
1005 - GENERAL	1005-42-4201-420101	52905	PD - FIELD SERVICE UNIFORM CLEANIN	\$35,340.00	\$33,269.77	\$2,070.23
1005 - GENERAL	1005-42-4201-420101	54301	PD - FIELD SERVICE BUILDING MAINTENANCE	\$0.00	\$0.00	\$0.00
				\$3,674,618.02	\$2,443,281.69	\$1,231,336.33

FUND	ORGANIZATION	ACCOUNT	TITLE	BUDGET	YEAR TO DATE EXP	AVAILABLE BALANCE
1005 - GENERAL	1005-42-4201-420102	51610	PD - SUPPORT SERVICE REGULAR EMPLOYEES	\$610,231.00	\$468,832.20	\$141,398.80
1005 - GENERAL	1005-42-4201-420102	51611	PD - SUPPORT SERVICE VACATION DAY COVERAGE	\$47,082.00	\$30,626.54	\$16,455.46
1005 - GENERAL	1005-42-4201-420102	51612	PD - SUPPORT SERVICE ADDITIONAL HOURS	\$1,446.00	\$749.08	\$696.92
1005 - GENERAL	1005-42-4201-420102	51613	PD - SUPPORT SERVICE EXTRA PERSONNEL	\$55,541.00	\$27,321.73	\$28,219.27
1005 - GENERAL	1005-42-4201-420102	51614	PD - SUPPORT SERVICE PROFESSIONAL DEVELOPMENT	\$10,752.00	\$14,819.88	-\$4,067.88
1005 - GENERAL	1005-42-4201-420102	51615	PD - SUPPORT SERVICE SICK/INJURED	\$16,660.00	\$8,966.91	\$7,693.09
1005 - GENERAL	1005-42-4201-420102	51616	PD - SUPPORT SERVICE SPECIAL ASSIGNMENT	\$1,871.00	\$2,815.27	-\$944.27
1005 - GENERAL	1005-42-4201-420102	51617	PD - SUPPORT SERVICE CLERICAL SUPPORT	\$67,373.00	\$54,071.04	\$13,301.96
1005 - GENERAL	1005-42-4201-420102	51619	PD - SUPPORT SERVICE COMMUNITY SERVICE OFFICER	\$17,187.00	\$12,411.99	\$4,775.01
1005 - GENERAL	1005-42-4201-420102	51630	PD - SUPPORT SERVICE OVERTIME	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420102	51631	PD - SUPPORT SERVICE IT SUPPORT	\$55,889.00	\$42,991.80	\$12,897.20
1005 - GENERAL	1005-42-4201-420102	51632	PD - SUPPORT SERVICE CUSTODIAL	\$53,919.00	\$15,886.44	\$38,032.56
1005 - GENERAL	1005-42-4201-420102	51910	PD - SUPPORT SERVICE ADVANCE PAY	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420102	52100	PD - SUPPORT SERVICE GROUP INSURANCE	\$4,680.08	\$3,766.33	\$913.75
1005 - GENERAL	1005-42-4201-420102	52200	PD - SUPPORT SERVICE EMPLOYER SHARE SOCIAL SEC	\$73,413.06	\$52,103.01	\$21,310.05
1005 - GENERAL	1005-42-4201-420102	52300	PD - SUPPORT SERVICE RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420102	52302	PD - SUPPORT SERVICE UNEMPLOYMENT CONTRIBUTION ER	\$21,630.98	\$17,550.10	\$4,080.88
1005 - GENERAL	1005-42-4201-420102	52600	PD - SUPPORT SERVICE WORKERS' COMPENSATION	\$0.00	\$30.00	-\$30.00
1005 - GENERAL	1005-42-4201-420102	52700	PD - SUPPORT SERVICE HEALTH INSURANCE	\$0.00	\$2,176.24	-\$2,176.24
1005 - GENERAL	1005-42-4201-420102	52800	PD - SUPPORT SERVICE DENTAL INSURANCE	\$94,810.50	\$58,586.92	\$36,223.58
1005 - GENERAL	1005-42-4201-420102	52850	PD - SUPPORT SERVICE HOLIDAY PAYOUT	\$3,510.00	\$2,164.68	\$1,345.32
1005 - GENERAL	1005-42-4201-420102	52902	PD - SUPPORT SERVICE DEGREE STIPEND	\$10,197.00	\$4,922.96	\$5,274.04
1005 - GENERAL	1005-42-4201-420102	52903	PD - SUPPORT SERVICE UNIFORM CLEANIN	\$2,500.00	\$3,000.00	-\$500.00
1005 - GENERAL	1005-42-4201-420102	52905	PD - SUPPORT SERVICE POLICE SERVICE INFO TECH	\$12,612.00	\$1,085.04	\$11,526.96
1005 - GENERAL	1005-42-4201-420102	53535		\$0.00	\$0.00	\$0.00
				\$1,161,304.62	\$824,878.16	\$336,426.46

FUND	ORGANIZATION	ACCOUNT	TITLE	BUDGET	YEAR TO DATE EXP	AVAILABLE BALANCE
1005 - GENERAL	1005-42-4201-420103	52700	PD GENERAL EXPENDITURES WORKERS' COMPENSATION	\$101,000.00	\$0.00	\$101,000.00
1005 - GENERAL	1005-42-4201-420103	52900	PD GENERAL EXPENDITURES OTHER EMPLOYEE BENEFITS	\$1,500.00	\$1,280.00	\$220.00
1005 - GENERAL	1005-42-4201-420103	52905	PD GENERAL EXPENDITURES UNIFORM CLEANIN	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420103	53020	PD GENERAL EXPENDITURES LEGAL SERVICES	\$7,000.00	\$420.00	\$6,580.00
1005 - GENERAL	1005-42-4201-420103	53070	PD GENERAL EXPENDITURES SELECTION/RECRUITMENT	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420103	53071	PD GENERAL EXPENDITURES SELECTION RECRUITMENT	\$2,000.00	\$11,992.00	-\$9,992.00
1005 - GENERAL	1005-42-4201-420103	53072	PD GENERAL EXPENDITURES MEDICAL PHYSICALS	\$1,000.00	\$1,823.00	-\$823.00
1005 - GENERAL	1005-42-4201-420103	53100	PD GENERAL EXPENDITURES OFFICIAL/ADMIN SERVICES	\$8,940.00	\$3,807.10	\$5,132.90
1005 - GENERAL	1005-42-4201-420103	53200	PD GENERAL EXPENDITURES PROFESSIONAL EDUCATIONAL	\$19,520.00	\$24,837.08	-\$5,317.08
1005 - GENERAL	1005-42-4201-420103	53400	PD GENERAL EXPENDITURES OTHER PROFESSIONAL SERVIC	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420103	53531	PD GENERAL EXPENDITURES CHIEF EXPENSES	\$1,700.00	\$1,446.95	\$253.05
1005 - GENERAL	1005-42-4201-420103	53532	PD GENERAL EXPENDITURES PRISONER CARE	\$1,000.00	\$891.18	\$108.82
1005 - GENERAL	1005-42-4201-420103	53533	PD GENERAL EXPENDITURES OSHA REQUIREMENTS	\$3,800.00	\$1,000.00	\$2,800.00
1005 - GENERAL	1005-42-4201-420103	53534	PD GENERAL EXPENDITURES FIRST RESPONDER MED EQUIP	\$9,800.00	\$2,860.90	\$6,939.10
1005 - GENERAL	1005-42-4201-420103	53535	PD GENERAL EXPENDITURES POLICE SERVICE INFO TECH	\$36,608.00	\$44,045.23	-\$7,437.23
1005 - GENERAL	1005-42-4201-420103	53536	PD GENERAL EXPENDITURES POLICE SERVICE INVESTIGAT	\$7,500.00	\$4,411.06	\$3,088.94
1005 - GENERAL	1005-42-4201-420103	53537	PD GENERAL EXPENDITURES PD ACCOUNTABILITY MANDATE	\$2,491.00	\$0.00	\$2,491.00
1005 - GENERAL	1005-42-4201-420103	54300	PD GENERAL EXPENDITURES REPAIRS & MAINTENANCE	\$15,000.00	\$24,828.03	-\$9,828.03
1005 - GENERAL	1005-42-4201-420103	54301	PD GENERAL EXPENDITURES BUILDING MAINTENANCE	\$30,500.00	\$24,511.14	\$5,988.86
1005 - GENERAL	1005-42-4201-420103	54302	PD GENERAL EXPENDITURES FIRE / SECURITY MAINTENAN	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420103	54411	PD GENERAL EXPENDITURES WATER/SEWER	\$2,800.00	\$1,962.11	\$837.89
1005 - GENERAL	1005-42-4201-420103	54430	PD GENERAL EXPENDITURES RENTAL OF COMPUTER RELATE	\$12,900.00	\$19,582.55	-\$6,682.55
1005 - GENERAL	1005-42-4201-420103	55300	PD GENERAL EXPENDITURES COMMUNICATIONS	\$53,050.00	\$47,302.90	\$5,747.10
1005 - GENERAL	1005-42-4201-420103	55301	PD GENERAL EXPENDITURES POSTAGE	\$2,500.00	\$1,318.47	\$1,181.53
1005 - GENERAL	1005-42-4201-420103	56005	PD GENERAL EXPENDITURES JPMORGAN PAYMENT	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420103	56120	PD GENERAL EXPENDITURES ADMIN SUPPLIES	\$9,250.00	\$2,642.25	\$6,607.75
1005 - GENERAL	1005-42-4201-420103	56210	PD GENERAL EXPENDITURES NATURAL GAS	\$7,500.00	\$5,039.63	\$2,460.37
1005 - GENERAL	1005-42-4201-420103	56220	PD GENERAL EXPENDITURES ELECTRICITY	\$50,000.00	\$45,405.43	\$4,594.57
1005 - GENERAL	1005-42-4201-420103	56260	PD GENERAL EXPENDITURES FUEL	\$40,000.00	\$60,775.88	-\$20,775.88
1005 - GENERAL	1005-42-4201-420103	56900	PD GENERAL EXPENDITURES OTHER SUPPLIES	\$15,500.00	\$12,846.64	\$2,653.36
1005 - GENERAL	1005-42-4201-420103	57320	PD GENERAL EXPENDITURES VEHICLES	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420103	57340	PD GENERAL EXPENDITURES TECHNOLOGY - RELATED HARC	\$10,000.00	\$0.00	\$10,000.00
1005 - GENERAL	1005-42-4201-420103	57390	PD GENERAL EXPENDITURES OTHER EQUIPMENT	\$89,804.00	\$89,804.00	\$0.00
				\$542,663.00	\$434,833.53	\$107,829.47

OFF BUDGET ACCOUNT SUMMARY

Account Name	Balance as Reported
Asset Forfeiture	\$2,794.80
Police Insurance Exchange	\$32,817.16
Police Uniforms-Awards	\$29,406.92
Emergency Dispatch	\$41,874.01
Police Admin	\$35,157.42
Police EMS	\$25.00
Police Illness-Injury	\$44,958.07
Law Enforcement Fund	\$0.00
Driver's Safety Fund	\$32,731.21
Old Saybrook Police Fund	\$3,579.62
Police Explorer	\$569.85
Dare Fund	\$6,282.70
Police K-9	\$14,124.75
Dog Fund	\$2,481.31

4/17/2024

**Emergency Dispatch
Account Detail
420125-2832**

Date	Transaction	Invoice Date	Invoice #	Amount	Amount of Check	Check #
3/18/2022	Deposit	44637		\$7,261.04		
3/11/2022	Priority Dispatch	44628	SIN303668	(\$7,800.00)	\$7,800.00	773292
3/9/2022	IAED		SIN281650	(\$120.00)	\$230.00	773272
			SIN288272	(\$110.00)		
3/9/2022	Priority Dispatch		SIN301095	(\$365.00)	\$365.00	773291
3/9/2022	Priority Dispatch		SIN299710	(\$4,618.00)	\$4,618.00	773290
3/25/2022	AT&T	3/16/2022	831-001-0165	(\$356.44)	\$356.44	773411
4/25/2022	AT&T	4/16/2022	831-001-0165	(\$350.83)	\$350.83	773681
5/24/2022	AT&T	5/16/2022	831-001-0165	(\$351.00)	\$351.00	774083
6/30/2022	Deposit		State Deposit	\$7,209.68		
7/28/2022	AT&T	7/16/2022	831-001-0165	(\$351.00)	\$351.00	780278
8/22/2022	AT&T	8/16/2022	831-001-0165	(\$351.00)	\$351.00	780688
9/13/2022	Deposit		State Deposit	\$7,209.68		
9/28/2022	AT&T	9/15/2022	831-001-0165	(\$352.23)	\$352.23	781058
10/31/2022	AT&T	10/16/2022	831-001-0165	(\$351.00)	\$351.00	781496
11/14/2022	National Academies of Emergency Dispatch	11/10/2022	SIN323038	(\$120.00)	\$120.00	781795
12/4/2022	AT&T	11/16/2022	831-001-0165-251	(\$351.00)	\$351.00	781899
12/23/2022	Deposit		State Deposit	\$7,209.68		
12/22/2022	Medical Priority Consultants Inc	12/21/2022	IN326960	(\$365.00)	\$365.00	782345
12/28/2022	AT&T	12/16/2022	831-001-0165-251	(\$351.00)	\$351.00	782285
1/20/2023	Medical Priority Consultants Inc		SIN328585	(\$6,549.00)	\$6,549.00	782598
1/20/2023	Medical Priority Consultants Inc		SIN328273	(\$365.00)	\$365.00	782597
			SIN328561	(\$365.00)	\$365.00	
2/6/2023	Medical Priority Consultants Inc	1/31/2023	SIN330754	(\$365.00)	\$365.00	782759
1/25/2023	AT&T		831-001-0165 251	(\$351.00)	\$351.00	782707
2/27/2023	AT&T	2/16/2023	831-001-0165-251	(\$351.00)	\$351.00	782911
3/22/2023	Deposit	3/22/2023	State Deposit	\$7,209.68		
3/31/2023	AT&T	3/16/2023	831-001-0165 251	(\$351.00)	\$351.00	
4/5/2023	National Academies of Emergency Dispatch	3/31/2023	SIN335732	(\$110.00)		
4/5/2023	National Academies of Emergency Dispatch	3/31/2023	SIN335722	(\$120.00)		
3/31/2023	AT&T	3/16/2023	831-001-0165 251	(\$351.00)	\$351.00	783382
4/27/2023	AT&T	4/16/2023	831-001-0165 251	(\$351.00)	\$351.00	783723
5/8/2023	Headsets Direct, Inc.	5/1/2023	050-123-058	(\$1,675.65)	\$1,675.65	PCARD
5/15/2023	National Academies of Emergency Dispatch	5/12/2023	SIN339294	(\$40.00)	\$40.00	783960
5/26/2023	AT&T	5/16/2023	831-001-0165-251	(\$351.00)	\$351.00	784183
6/5/2023	Deposit		State Deposit	\$7,127.75		
6/26/2023	AT&T	6/16/2023	831-001-0165 251	(\$351.00)	\$351.00	784681
8/17/2023	National Academies of Emergency Dispatch		SIN344760	(\$120.00)	\$240.00	790737
			SIN340207	(\$120.00)		
9/8/23	Priority Dispatch			(\$55.00)	PCARD	PCARD
9/7/23	AT&T	8/16/2023		(\$351.00)	\$702.00	790913
				(\$351.00)		
9/13/23	National Academies of Emergency Dispatch	9/12/2023	SIN347568	(\$40.00)	\$40.00	790973
7/28/23	AT&T	7/16/2023	831-001-0165	(\$351.00)	\$351.00	790410
8/25/23	Deposit			\$7,127.75		
9/16/2023	National Academies of Emergency Dispatch			(\$55.00)	PCARD	PCARD
	National Academies of Emergency Dispatch			(\$55.00)	PCARD	PCARD
	National Academies of Emergency Dispatch			(\$352.32)	352.32	791320
10/24/2023	National Academies of Emergency Dispatch		SIN350672	(\$40.00)	160	791493
			SIN350725	(\$120.00)		
10/19/2023	IAED	8/25/2023	SIN345816	(\$120.00)	120	791478

10/19/2023	IAED	9/30/2023	SIN350725	(\$120.00)	120	791479
10/20/2023	Medical Priority Consultants Inc	10/16/2023	SIN351845	(\$365.00)	365	791488
10/20/2023	Medical Priority Consultants Inc	10/16/2023	SIN352210	(\$365.00)	365	791487
10/24/2023	Priority Dispatch	8/25/2023	SIN345722	(\$2,500.00)	2500	791486
10/27/2023	AT&T	10/16/2023	831-001-0165-251	(\$355.56)	355.56	791547
12/28/2023	AT&T	12/16/2023	831-001-0165 251	(\$349.68)	349.68	792323
1/5/2024	Deposit		State Deposit	\$7,127.75		
1/30/2024	Medical Priority Consultants Inc	10/31/2023	SIN353738	(\$365.00)	365	792885
2/5/2024	Medical Priority Consultants Inc	1/31/2024	SIN361996	(\$6,549.00)	6549	792886
1/30/2024	AT&T	1/16/2024	831-001-0165 251	(\$700.68)	351	792846
2/9/2024	AT&T	2/16/2024	831-001-0165 251	(\$351.00)	\$351.00	792966
3/1/2024	Deposit		State Deposit	\$7,217.75		
Balance					\$41,874.01	

**Police Admin
Account Detail
420128-2835**

Date	Transaction	Invoice Date	Invoice #	Amount	Amount of Check	Check #
10/17/2022	Joann Fabric		scarecrow	(\$94.05)		PCARD
			scarecrow	(\$114.80)		PCARD
			scarecrow	(\$58.09)		PCARD
10/19/2022	Computer Signs		scarecrow	(\$180.00)	\$230.00	PCARD
10/17/2022	Deposit		pistol permits	\$652.00		
10/3/2022	Deposit		pistol permits	\$326.00		
10/31/2022	MH Compcare Occupational Medicine		195001	(\$113.17)	\$568.00	781552
11/17/2022	Walmart		scarecrow	(\$4.19)		PCARD
11/16/2022	Innovative Detectives LLC		Inzitari	(\$350.00)	\$350.00	781769
11/9/2022	Deposit		pistol permits	\$163.00		
12/2/2022	Middlesex Hospital		Inzitari	(\$153.00)	\$153.00	781998
12/2/2022	Deposit		pistol permits	\$163.00		
12/12/2022	MH Occupational Medicine	12/1/2022	195690	(\$450.00)	\$450.00	782346
12/28/2022	Innovative Detectives LLC	12/27/2022	Lawrence	(\$350.00)	\$350.00	782337
12/12/2022	Innovative Detectives LLC		Silano	(\$350.00)	\$350.00	782336
1/13/2023	Middlesex Hospital		Silano/Lawrence	(\$262.00)	\$437.00	782603
1/13/2023	Middlesex Hospital		Silano/Lawrence	(\$175.00)		
1/20/2023	MH Occupational Medicine		Lawrence	(\$235.00)	\$235.00	782602
1/20/2023	MH Occupational Medicine		Silano/Lawrence	(\$635.00)	\$635.00	782601
1/20/2023	MH Occupational Medicine		Inzitari	(\$450.00)	\$450.00	782600
1/23/2023	George Lynn		Inzitari/Silano/Jean-Baptiste/Lawrence	(\$7,230.00)	\$7,230.00	782582
1/20/2023	Deposit			\$489.00		
2/3/2023	Deposit		pistol permits	\$163.00		
2/16/2023	Deposit		pistol permits	\$326.00		
3/9/2023	Deposit		pistol permits	\$489.00		
3/16/2023	Deposit			\$70.00		
5/12/2023	Deposit		police app	\$35.00		
5/15/2023	Innovative Detectives LLC		Maturo	(\$350.00)	\$350.00	783944
5/30/2023	Innovative Detectives LLC		Moriarty & Cisco	(\$700.00)	\$700.00	784206
	TOWN HALL TRANSFER			(\$2,450.00)		
7/6/2023	Stanard & Associates, Inc.	6/29/2023		(\$357.90)	\$357.90	784735
7/3/2023	Deposit			\$326.00		
6/14/2023	Deposit		pistol permits	\$326.00		
6/15/2023	Deposit		pistol permits	\$163.00		
8/7/2023	Deposit		pistol permits	\$1,467.00		
9/1/2023	Deposit		pistol permits	\$163.00		
9/1/2023	Deposit		pistol permits	\$163.00		
9/13/2023	Deposit		pistol permits	\$163.00		
9/27/2023	Deposit		pistol permits	\$163.00		
10/4/2023	Deposit		Pistol permits	\$489.00		
10/20/2023	Deposit		pistol permits	\$163.00		
11/13/2023	Deposit		pistol permits	\$326.00		
1/2/2024	Deposit		pistol permits	\$815.00		
1/19/2024	Deposit		pistol permits	\$163.00		
2/27/2024	Deposit		pistol permits	\$489.00		
2/27/2024	Deposit		precious metal permit	\$84.75		
3/6/2024	Deposit		pistol permit	\$326.00		
Balance					\$35,157.42	

Police Admin Fiscal Year Summary	
Beginning Balance 7/1/17	\$18,946.63
Total Deposits to date	\$159,106.93
Total Withdrawals to date	(\$142,896.14)
Current Balance	\$35,157.42
Police Admin Month to Month Summary	
Total Deposits since last meeting	\$326.00
Total Withdrawals since last meeting	\$0.00
Current Balance	\$35,157.42

