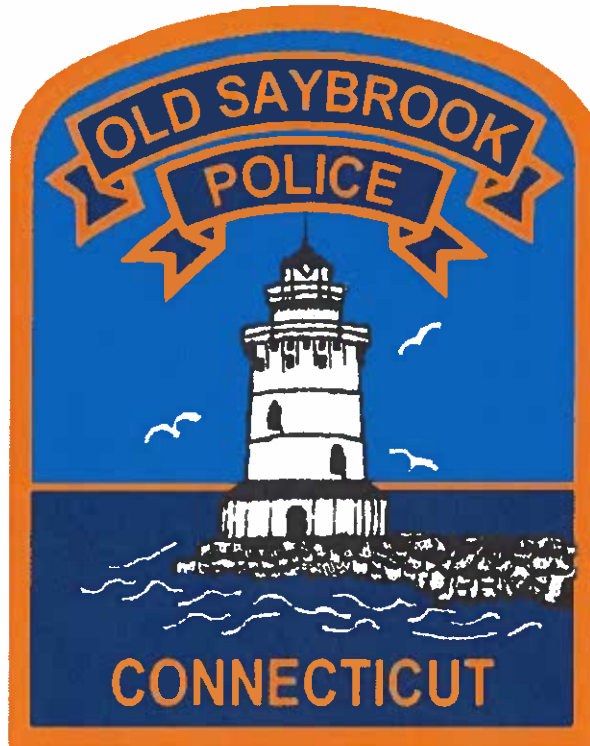


# Town of Old Saybrook Police Commission



Commissioner  
Information Packet  
*for the*  
February 26, 2024  
Regular Meeting



# TOWN OF OLD SAYBROOK

## Police Commission

302 Main Street, Old Saybrook, Connecticut 06475

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Alfred Wilcox, *Chairman* • Renee Shippee, *Vice Chairman* • Jill Notar-Francesco, *Secretary*

Jessica Calle • Mark Ciliano • Carl S. Von Dassel • Jacqueline Prast

## REGULAR MEETING AGENDA

Monday, February 26, 2024 – 6:30 PM

First Floor Conference Room – Old Saybrook Town Hall

### *Virtual Meeting Information for the Public:*

Public Zoom Link: <https://zoom.us/j/93661145517?pwd=eFRxQW9ZdDhidk9aSHhEV2VQd1Nkdz09>

Dial In: 929-436-2866

Meeting ID: 936 6114 5517

Passcode: 302302

One Tap Mobile: <tel://9294362866,,93661145517#>

- I. Call To Order / Pledge of Allegiance
- II. Comments from the Public
- III. Discussion and Possible Action on the Meeting Minutes for:
  - a. Regular Meeting – January 22, 2024
- IV. Correspondence
- V. Executive Reports
  - a. FY 25 Budget Process
  - b. FY 2024 Operating Budget
  - c. Off Budget Accounts
  - d. Personnel Matters
  - e. Professional Development Update
  - f. Activity Report
- VI. Discussion Concerning the PERF Study and Commission Expectations.
- VII. Commission Workshop - The Second in Command Position.
- VIII. Discussion and Possible Action to Enter into Executive Session for the Purposes of Discussing Police Union Contract Negotiations.

- IX. Discussion and Possible Action to Enter into Executive Session for an Employee Matter.
- X. Comments from the Public
- XI. Comments from the Chief of Police
- XII. Comments from Police Commissioners
- XIII. Adjournment

**Old Saybrook Police Commission**  
Regular Meeting  
January 22, 2024  
MINUTES

A regular hybrid meeting of the Old Saybrook Police Commission was held on Monday, January 22, 2024. The meeting was recorded and can be viewed in its entirety at <https://youtu.be/vDJsyD9TX5s>

**Present:** Chairman Wilcox, Vice Chairman Shippee, Secretary Notar-Francesco, Commissioners Calle, Von Dassel, Ciliano and Prast. Chief Spera was present from the Department of Police Services.

**I. Call to Order / Pledge of Allegiance (0:20)**

Chairman Wilcox called the meeting to order at 6:32 PM for the Police Commission and led those in attendance with the Pledge of Allegiance.

**II. Comments from the Public (0:43)**

There were no comments from the Public.

**III. Discussion and Possible Action on the Meeting Minutes for:**

**a. Regular Meeting – November 27, 2023 (0:57)**

Secretary Notar-Francesco made a motion to approve the meeting minutes for the November 27, 2023 Regular Meeting Minutes. Commissioner Ciliano seconded the motion. The motion to approve passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

**b. Special Meeting – January 10, 2024 (1:22)**

Commissioner Calle made a motion to approve the meeting minutes for the January 10, 2024 Special Meeting Minutes. Secretary Notar-Francesco seconded the motion. The motion to approve passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

**c. Special Meeting – January 11, 2024 (1:37)**

Secretary Notar-Francesco made a motion to approve the meeting minutes for the January 11, 2024, Special Meeting Minutes. Commissioner Prast seconded the motion. The motion to approve passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

**IV. Correspondence (1:53)**

Chief Spera passed around a letter received by the Police Department.

**V. Executive Reports (2:15)**

**a. FY 25 Budget Process (2:33)**

Chief Spera stated that the budget has been forwarded to the Board of Selectman. The Finance Director was listening to the January 10<sup>th</sup> & 11<sup>th</sup> meetings, and made the changes approved by the Police Commission.

Chief Spera stated that, if the Commission decides to hire the four candidates tonight, the budget will be affected. The amount will decrease as all will be starting as Patrolman Trainee.

Secretary Notar-Francesco stated that it was a well-presented budget. She stated that every increase in the budget can be explained or justified to the public.

**b. FY 2024 Operating Budget (3:42)**

Chief Spera stated that he had no concerns with the FY 2024 Operating Budget.

**c. Off Budget Accounts (3:42)**

Chief Spera stated that updated information for the Old Saybrook Police Fund and Dare fund was distributed. He explained to the Police Commission that the withdrawal and deposit line items were switched.

**d. Personnel Matters (6:47)**

Chief Spera stated that he did have one resignation to report. Kevin Leach, who was only with the Department for a couple days, resigned. He no longer wants to be a full-time Police Officer. Chief Spera stated that he spoke to Mr. Leach about working part time, but ultimately decided that it would not be a good return on investment for the Department.

**e. Professional Development Update (7:58)**

Chief Spera stated that he has begun schooling to obtain his master's degree. Chief Spera stated that his contract requires him to come to the Commission after a course is taken and completed and request reimbursement. Chief Spera stated that the University of New Haven offers 50% off tuition for law enforcement personnel. He stated that he will be looking for a little over \$8,000.00 for reimbursement for tuition and books.

Chief Spera advised the Commission that Dispatchers recently completed a training course entitled "Dispatcher Response to Active Killers" which was a more specific active shooter training.

**f. Activity Report (13:18)**

Chairman Wilcox commented that the Department is currently understaffed, but not under performing.

**g. 2024 Executive Goals of the Chief of Police (16:32)**

Chief Spera distributed his 2024 Executive Goals and reviewed them with the Commission.

**-Successfully complete a Master's in Public Administration Program, with a concentration in Public Safety.**

**-Lead a team of professionals to prepare for an accreditation assessment and attain State of Connecticut, Police Officer Standards and Training Council (POST-C) Tier 3 Accreditation and IAED (Dispatch) Accreditation.**

**-Revitalize/restart the Police Explorer Program.**

**-Work with the Police Commission to bring the evaluation matter to resolution – one way or the other.**

**-Work with the Police Commission to develop the framework for a Department Staffing and Structure Plan.**

**-Work internally and with the Police Commission on leadership succession planning.**

**-Hold a Town Hall Meeting with the Public and the Department's Leadership Team.**

**-Have a Summertime Community Picnic.**

**-Continue to be a bold, vocal public safety leader, that;**

***Advocates for rightful employee compensation & benefits for all Departments employees;***

***Ensures a work product is provided and services are delivered to the public that meet high expectations and standards established by me;***

***Prioritizes the safety and respect of citizens and police officers alike;***

***Holds staff accountable to the rules, regulations, policies and procedures of the Department of Police Services.***

***Protects the due process and property rights of all employees, including me;***

***Speaks truth to power (including to our elected officials) and;***

***Leads a safe, transparent, effective, and fiscally sound law enforcement operation that delivers superior traditional and non-traditional services.***

Secretary Notar-Francesco stated that the Chief did a great job on his goals. She stated that she appreciates the evaluation is listed as a goal. She hopes that the Commission and the Chief can come to an agreement in which everyone is happy.

#### **h. Police Contract Negotiations (34:55)**

Chief Spera stated that the Union has reached out to the Town to begin negotiations. He also stated that the First Selectman has already met with the new union leadership and union delegates.

Chief Spera asked the Commission if any members have an interest in being part of the negotiations. Chief Spera stated that, if anyone has an interest, the Commission would need to send a communication to the First Selectman asking for a seat, or two, at the table.

The Commission discussed the interest and decided to request being a part of the negotiations.

Chief Spera stated that he can send a letter to the First Selectman requesting the Commission be allowed to attend.

**VI. Discussion and Possible Action Regarding a Recommendation to the First Selectman Concerning a Bilingual Social Worker Program. (50:54)**

Chief Spera stated that he is requesting the Commission send the Board of Selectman a letter stating that the Commission endorses the idea. He stated that the communication doesn't need specifics, it is just stating that the Commission supports the First Selectman looking into this idea.

After a lengthy discussion, the Commission decided to endorse the idea of a bilingual social worker program.

Secretary Notar-Francesco made a motion to authorize the Chair, to collaborate with the Chief, to draft a letter to the Board of Selectman endorsing a bilingual social worker program. Commissioner Ciliano seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

**VII. Discussion Concerning Staffing and Structure (1:13:00)**

Chief Spera requested the Commission table this agenda item.

The Commission agreed to table the discussion concerning staffing and structure.

**VIII. Discussion and Possible Action to Enter into Executive Session for the Purpose of Interviewing Candidates for the Position of Patrolman to Fill Existing Vacancies. (1:13:25)**

Secretary Notar-Francesco made a motion to enter into Executive Session for the purpose of interviewing candidates for the position of Patrolman to fill existing vacancies inviting Chief Spera to join. Commissioner Calle seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

The Commission entered into Executive Session at 7:46 PM.

Daniel DeBartolomeo entered into Executive Session at 8:10 PM.

Daniel DeBartolomeo exited Executive Session at 8:42 PM.

Daniel Fox entered Executive Session at 8:44 PM.

Daniel Fox exited Executive Session at 9:00 PM.

Charles Henry entered into Executive Session at 9:01 PM.

Charles Henry exited Executive Session at 9:18 PM.

Nicholas Tufano entered into Executive Session at 9:18 PM.

Nicholas Tufano exited Executive Session at 9:38 PM.

Jennifer Damato entered into Executive Session at 10:41 PM.

The Commission exited Executive Session and resumed Public Session at 11:16 PM.

Commissioner Ciliano made a motion to amend the agenda to conform to what actually happened. The Commission entered into Executive Session for the purpose of interviewing candidates for the position of Patrolman to fill existing vacancies and for employee matters inviting Chief Spera to join. Secretary Notar-Francesco seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

**IX. Discussion and Possible Action to Appoint Individual(s) to the Position of Patrolman. (1:14:33)**

Secretary Notar-Francesco made a motion to appoint Charles Henry to the position of Patrolman Trainee upon the successful completion of the hiring process at a date and time selected by the Chief of Police. Commissioner Calle seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

Secretary Notar-Francesco made a motion to appoint Nicholas Tufano to the position of Patrolman Trainee upon the successful completion of the hiring process at a date and time selected by the Chief of Police. Commissioner Ciliano seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

Secretary Notar-Francesco made a motion to appoint Daniel Fox to the position of Patrolman Trainee upon the successful completion of the hiring process at a date and time selected by the Chief of Police. Commissioner Calle seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

Secretary Notar-Francesco made a motion to appoint Daniel DeBartolomeo to the position of Patrolman Trainee upon the successful completion of the hiring process at a date and time selected by the Chief of Police. Commissioner Prast seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

Secretary Notar-Francesco made a motion to assign seniority to the individuals hired this evening. Seniority shall be as follows in descending order.

Charles Henry  
Nicholas Tufano  
Daniel Fox  
Daniel DeBartolomeo

The motion was seconded by Commissioner Prast. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining

**X. Discussion and Possible Action to Enter into Executive Session for an Employee Matters. (1:13:25)**



**XI. Discussion and Possible Action on Matters Discussed in Executive Session. (1:17:51)**

Secretary Notar-Francesco made a motion to approve the suggestion made by Chief Spera concerning a stipend to be paid to the Executive Assistant to compensate her for the administrative work performed with the Off Budget account for the private duty work. The stipend of \$200.00 weekly is to be paid starting immediately. Commissioner Calle seconded the motion.

Chief Spera stated that this stipend does not come from any taxpayer dollars.

The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

**XII. Comments from the Public (1:19:16)**

There were no comments from the Public.

**XIII. Comments from the Chief of Police (1:19:23)**

The Chief of Police had no comment.

**XIV. Comments from Police Commissioners (1:19:34)**

There were no comments from Police Commissioners.

**XV. Adjournment (1:19:39)**

Commissioner Ciliano made a motion to adjourn. Secretary Notar-Francesco seconded the motion. The motion to adjourn passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

The meeting adjourned at 11:22 PM.

Respectfully submitted by:

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Jennifer D'Amato  
Records Clerk for the Old Saybrook Police Commission

FUND	ORGANIZATION	ACCOUNT	TITLE	BUDGET	YEAR TO DATE EXP	AVAILABLE BALANCE
1005 - GENERAL	1005-42-4201-420101	51610	PD - FIELD SERVICE REGULAR EMPLOYEES	\$2,395,452.00	\$1,196,458.02	\$1,198,993.98
1005 - GENERAL	1005-42-4201-420101	51611	PD - FIELD SERVICE VACATION DAY COVERAGE	\$129,121.00	\$72,297.95	\$56,823.05
1005 - GENERAL	1005-42-4201-420101	51612	PD - FIELD SERVICE ADDITIONAL HOURS	\$35,130.00	\$36,172.56	-\$1,042.56
1005 - GENERAL	1005-42-4201-420101	51613	PD - FIELD SERVICE EXTRA PERSONNEL	\$66,798.00	\$83,719.37	-\$16,921.37
1005 - GENERAL	1005-42-4201-420101	51614	PD - FIELD SERVICE PROFESSIONAL DEVELOPMENT	\$70,818.00	\$56,654.24	\$14,163.76
1005 - GENERAL	1005-42-4201-420101	51615	PD - FIELD SERVICE SICK/INJURED	\$63,357.00	\$15,597.20	\$47,759.80
1005 - GENERAL	1005-42-4201-420101	51616	PD - FIELD SERVICE SPECIAL ASSIGNMENT	\$23,256.00	\$4,904.80	\$18,351.20
1005 - GENERAL	1005-42-4201-420101	51618	PD - FIELD SERVICE HOLIDAY REPLACEMENT	\$55,847.00	\$0.00	\$55,847.00
1005 - GENERAL	1005-42-4201-420101	51630	PD - FIELD SERVICE OVERTIME	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420101	51910	PD - FIELD SERVICE ADVANCE PAY	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420101	52100	PD - FIELD SERVICE GROUP INSURANCE	\$16,510.00	\$8,559.01	\$7,950.99
1005 - GENERAL	1005-42-4201-420101	52200	PD - FIELD SERVICE EMPLOYER SHARE SOCIAL SEC	\$226,161.60	\$109,440.25	\$116,721.35
1005 - GENERAL	1005-42-4201-420101	52300	PD - FIELD SERVICE RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420101	52302	PD - FIELD SERVICE DEFINED CONTRIBUTION ER	\$13,245.60	\$9,734.81	\$3,510.79
1005 - GENERAL	1005-42-4201-420101	52600	PD - FIELD SERVICE UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420101	52700	PD - FIELD SERVICE WORKERS' COMPENSATION	\$0.00	\$62,345.67	-\$62,345.67
1005 - GENERAL	1005-42-4201-420101	52800	PD - FIELD SERVICE HEALTH INSURANCE	\$417,349.82	\$234,392.97	\$182,956.85
1005 - GENERAL	1005-42-4201-420101	52850	PD - FIELD SERVICE DENTAL INSURANCE	\$16,432.00	\$9,027.38	\$7,404.62
1005 - GENERAL	1005-42-4201-420101	52901	PD - FIELD SERVICE LONGEVITY	\$13,100.00	\$12,400.00	\$700.00
1005 - GENERAL	1005-42-4201-420101	52902	PD - FIELD SERVICE HOLIDAY PAYOUT	\$64,534.00	\$20,307.04	\$44,226.96
1005 - GENERAL	1005-42-4201-420101	52903	PD - FIELD SERVICE DEGREE STIPEND	\$10,500.00	\$12,750.00	-\$2,250.00
1005 - GENERAL	1005-42-4201-420101	52904	PD - FIELD SERVICE K-9	\$21,666.00	\$7,261.44	\$14,404.56
1005 - GENERAL	1005-42-4201-420101	52905	PD - FIELD SERVICE UNIFORM CLEANIN	\$35,340.00	\$30,304.88	\$5,035.12
1005 - GENERAL	1005-42-4201-420101	54301	PD - FIELD SERVICE BUILDING MAINTENANCE	\$0.00	\$0.00	\$0.00
				\$3,674,618.02	\$1,982,327.59	\$1,692,290.43

FUND	ORGANIZATION	ACCOUNT	TITLE	BUDGET	YEAR TO DATE EXP	AVAILABLE BALANCE
1005 - GENERAL	1005-42-4201-420102	51610	PD - SUPPORT SERVICE REGULAR EMPLOYEES	\$610,231.00	\$377,563.04	\$232,667.96
1005 - GENERAL	1005-42-4201-420102	51611	PD - SUPPORT SERVICE VACATION DAY COVERAGE	\$47,082.00	\$25,783.14	\$21,298.86
1005 - GENERAL	1005-42-4201-420102	51612	PD - SUPPORT SERVICE ADDITIONAL HOURS	\$1,446.00	\$722.94	\$723.06
1005 - GENERAL	1005-42-4201-420102	51613	PD - SUPPORT SERVICE EXTRA PERSONNEL	\$55,541.00	\$21,771.51	\$33,769.49
1005 - GENERAL	1005-42-4201-420102	51614	PD - SUPPORT SERVICE PROFESSIONAL DEVELOPMENT	\$10,752.00	\$14,759.10	-\$4,007.10
1005 - GENERAL	1005-42-4201-420102	51615	PD - SUPPORT SERVICE SICK/INJURED	\$16,660.00	\$7,436.45	\$9,223.55
1005 - GENERAL	1005-42-4201-420102	51616	PD - SUPPORT SERVICE SPECIAL ASSIGNMENT	\$1,871.00	\$2,643.73	-\$772.73
1005 - GENERAL	1005-42-4201-420102	51617	PD - SUPPORT SERVICE CLERICAL SUPPORT	\$67,373.00	\$43,706.24	\$23,666.76
1005 - GENERAL	1005-42-4201-420102	51619	PD - SUPPORT SERVICE COMMUNITY SERVICE OFFICER	\$17,187.00	\$10,519.15	\$6,667.85
1005 - GENERAL	1005-42-4201-420102	51630	PD - SUPPORT SERVICE OVERTIME	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420102	51631	PD - SUPPORT SERVICE IT SUPPORT	\$55,889.00	\$34,393.44	\$21,495.56
1005 - GENERAL	1005-42-4201-420102	51632	PD - SUPPORT SERVICE CUSTODIAL	\$53,919.00	\$7,591.24	\$46,327.76
1005 - GENERAL	1005-42-4201-420102	51910	PD - SUPPORT SERVICE ADVANCE PAY	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420102	52100	PD - SUPPORT SERVICE GROUP INSURANCE	\$4,680.08	\$3,068.09	\$1,611.99
1005 - GENERAL	1005-42-4201-420102	52200	PD - SUPPORT SERVICE EMPLOYER SHARE SOCIAL SEC	\$73,413.06	\$42,122.29	\$31,290.77
1005 - GENERAL	1005-42-4201-420102	52300	PD - SUPPORT SERVICE RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420102	52302	PD - SUPPORT SERVICE DEFINED CONTRIBUTION ER	\$21,630.98	\$14,397.42	\$7,233.56
1005 - GENERAL	1005-42-4201-420102	52600	PD - SUPPORT SERVICE UNEMPLOYMENT COMPENSATION	\$0.00	\$30.00	-\$30.00
1005 - GENERAL	1005-42-4201-420102	52700	PD - SUPPORT SERVICE WORKERS' COMPENSATION	\$0.00	\$1,806.86	-\$1,806.86
1005 - GENERAL	1005-42-4201-420102	52800	PD - SUPPORT SERVICE HEALTH INSURANCE	\$94,810.50	\$50,153.24	\$44,657.26
1005 - GENERAL	1005-42-4201-420102	52850	PD - SUPPORT SERVICE DENTAL INSURANCE	\$3,510.00	\$1,773.48	\$1,736.52
1005 - GENERAL	1005-42-4201-420102	52902	PD - SUPPORT SERVICE HOLIDAY PAYOUT	\$10,197.00	\$4,922.96	\$5,274.04
1005 - GENERAL	1005-42-4201-420102	52903	PD - SUPPORT SERVICE DEGREE STIPEND	\$2,500.00	\$3,000.00	-\$500.00
1005 - GENERAL	1005-42-4201-420102	52905	PD - SUPPORT SERVICE UNIFORM CLEANIN	\$12,612.00	\$1,085.04	\$11,526.96
1005 - GENERAL	1005-42-4201-420102	53535	PD - SUPPORT SERVICE POLICE SERVICE INFO TECH	\$0.00	\$0.00	\$0.00
				\$1,161,304.62	\$669,249.36	\$492,055.26

FUND	ORGANIZATION	ACCOUNT	TITLE	BUDGET	YEAR TO DATE EXP	AVAILABLE BALANCE
1005 - GENERAL	1005-42-4201-420103	52700	PD GENERAL EXPENDITURES WORKERS' COMPENSATION	\$101,000.00	\$0.00	\$101,000.00
1005 - GENERAL	1005-42-4201-420103	52900	PD GENERAL EXPENDITURES OTHER EMPLOYEE BENEFITS	\$1,500.00	\$1,280.00	\$220.00
1005 - GENERAL	1005-42-4201-420103	52905	PD GENERAL EXPENDITURES UNIFORM CLEANIN	\$0.00	\$202.00	-\$202.00
1005 - GENERAL	1005-42-4201-420103	53020	PD GENERAL EXPENDITURES LEGAL SERVICES	\$7,000.00	\$0.00	\$7,000.00
1005 - GENERAL	1005-42-4201-420103	53070	PD GENERAL EXPENDITURES SELECTION/RECRUITMENT	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420103	53071	PD GENERAL EXPENDITURES SELECTION RECRUITMENT	\$2,000.00	\$6,710.00	-\$4,710.00
1005 - GENERAL	1005-42-4201-420103	53072	PD GENERAL EXPENDITURES MEDICAL PHYSICALS	\$1,000.00	\$1,823.00	-\$823.00
1005 - GENERAL	1005-42-4201-420103	53100	PD GENERAL EXPENDITURES OFFICIAL/ADMIN SERVICES	\$8,940.00	\$3,326.25	\$5,613.75
1005 - GENERAL	1005-42-4201-420103	53200	PD GENERAL EXPENDITURES PROFESSIONAL EDUCATIONAL	\$19,520.00	\$15,623.26	\$3,896.74
1005 - GENERAL	1005-42-4201-420103	53400	PD GENERAL EXPENDITURES OTHER PROFESSIONAL SERVIC	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420103	53531	PD GENERAL EXPENDITURES CHIEF EXPENSES	\$1,700.00	\$1,407.95	\$292.05
1005 - GENERAL	1005-42-4201-420103	53532	PD GENERAL EXPENDITURES PRISONER CARE	\$1,000.00	\$401.43	\$598.57
1005 - GENERAL	1005-42-4201-420103	53533	PD GENERAL EXPENDITURES OSHA REQUIREMENTS	\$3,800.00	\$750.00	\$3,050.00
1005 - GENERAL	1005-42-4201-420103	53534	PD GENERAL EXPENDITURES FIRST RESPONDER MED EQUIP	\$9,800.00	\$2,860.90	\$6,939.10
1005 - GENERAL	1005-42-4201-420103	53535	PD GENERAL EXPENDITURES POLICE SERVICE INFO TECH	\$36,608.00	\$30,674.45	\$5,933.55
1005 - GENERAL	1005-42-4201-420103	53536	PD GENERAL EXPENDITURES POLICE SERVICE INVESTIGAT	\$7,500.00	\$3,890.08	\$3,609.92
1005 - GENERAL	1005-42-4201-420103	53537	PD GENERAL EXPENDITURES PD ACCOUNTABILITY MANDATE	\$2,491.00	\$0.00	\$2,491.00
1005 - GENERAL	1005-42-4201-420103	54300	PD GENERAL EXPENDITURES REPAIRS & MAINTENANCE	\$15,000.00	\$18,402.60	-\$3,402.60
1005 - GENERAL	1005-42-4201-420103	54301	PD GENERAL EXPENDITURES BUILDING MAINTENANCE	\$30,500.00	\$18,034.30	\$12,465.70
1005 - GENERAL	1005-42-4201-420103	54302	PD GENERAL EXPENDITURES FIRE / SECURITY MAINTENAN	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420103	54411	PD GENERAL EXPENDITURES WATER/SEWER	\$2,800.00	\$1,384.80	\$1,415.20
1005 - GENERAL	1005-42-4201-420103	54430	PD GENERAL EXPENDITURES RENTAL OF COMPUTER RELATE	\$12,900.00	\$12,806.22	\$93.78
1005 - GENERAL	1005-42-4201-420103	55300	PD GENERAL EXPENDITURES COMMUNICATIONS	\$53,050.00	\$36,706.62	\$16,343.38
1005 - GENERAL	1005-42-4201-420103	55301	PD GENERAL EXPENDITURES POSTAGE	\$2,500.00	\$980.23	\$1,519.77
1005 - GENERAL	1005-42-4201-420103	56005	PD GENERAL EXPENDITURES JPMORGAN PAYMENT	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420103	56120	PD GENERAL EXPENDITURES ADMIN SUPPLIES	\$9,250.00	\$2,030.74	\$7,219.26
1005 - GENERAL	1005-42-4201-420103	56210	PD GENERAL EXPENDITURES NATURAL GAS	\$7,500.00	\$2,970.03	\$4,529.97
1005 - GENERAL	1005-42-4201-420103	56220	PD GENERAL EXPENDITURES ELECTRICITY	\$50,000.00	\$43,921.23	\$6,078.77
1005 - GENERAL	1005-42-4201-420103	56260	PD GENERAL EXPENDITURES FUEL	\$40,000.00	\$43,500.35	-\$3,500.35
1005 - GENERAL	1005-42-4201-420103	56900	PD GENERAL EXPENDITURES OTHER SUPPLIES	\$15,500.00	\$13,005.66	\$2,494.34
1005 - GENERAL	1005-42-4201-420103	57320	PD GENERAL EXPENDITURES VEHICLES	\$0.00	\$0.00	\$0.00
1005 - GENERAL	1005-42-4201-420103	57340	PD GENERAL EXPENDITURES TECHNOLOGY - RELATED HARD	\$10,000.00	\$0.00	\$10,000.00
1005 - GENERAL	1005-42-4201-420103	57390	PD GENERAL EXPENDITURES OTHER EQUIPMENT	\$89,804.00	\$89,804.00	\$0.00
				\$542,663.00	\$352,496.10	\$190,166.90

## OFF BUDGET ACCOUNT SUMMARY

Account Name	Balance as Reported
Asset Forfeiture	\$2,794.80
Police Insurance Exchange	\$37,246.16
Police Uniforms-Awards	\$29,206.92
Emergency Dispatch	\$42,621.94
Police Admin	\$34,257.67
Police EMS	\$25.00
Police Illness-Injury	\$44,084.11
Law Enforcement Fund	\$0.00
Driver's Safety Fund	\$32,731.21
Old Saybrook Police Fund	\$3,579.62
Police Explorer	\$569.85
Dare Fund	\$6,282.70
Police K-9	\$14,124.75
Dog Fund	\$2,481.31

2/21/2024

Police Insurance Exchange						
Account Detail						
420135-7300						
Date	Transaction	Invoice Date	Invoice #	Amount	Amount of Check	Check #
12/4/2022	US Electrical Services	11/22/2022		(\$750.26)	\$804.69	782056
		11/23/2022		(\$54.43)		
12/4/2022	Norcom	11/17/2022		(\$2,187.50)	-\$2,187.50	782009
12/12/2022	New England Mechanical Services	11/30/2022	1310015820	(\$638.00)	\$638.00	782313
1/3/2023	Osso Associates LLC dba Majestic Electric	12/22/2022	13509	(\$1,000.00)	\$100.00	782431
1/3/2023	JKS Systems	11/30/2022	19742	(\$7,608.15)	\$7,608.15	782418
1/4/2023	New England Mechanical Services	12/30/2022	1310016077	(\$942.60)	\$942.60	782408
1/20/2023	Michael A Spera	1/16/2023		(\$197.30)	\$554.60	782623
1/24/2023	Deposit			\$70,342.00		
1/18/2023	Deposit			\$14,992.17		
2/3/2023	ServerSupple.com		4031179	(\$225.40)	PCARD	PCARD
2/3/2023	JKS Systems	12/12/2022	AAAI1543	(\$3,139.32)	\$3,139.32	782748
2/3/2023	Grossman Chevrolet Nissan	10/17/2022	980 OLD	(\$15,492.17)	\$15,492.17	782743
2/7/2023	Deposit (CIRMA)		VIN8327	\$500.00		
2/9/2023	Deposit (CIRMA)		Lightning Strike	\$27,422.14		
3/1/2023	Park Roway	10/18/2022	708171	(\$39,300.00)	\$39,300.00	782963
3/7/2023	Deposit		CIRMA	\$4,909.00		
3/16/2023	Motorola Solutions Inc		Arrest Damage	(\$220.00)	\$220.00	783190
3/31/2023	Downes Construction Company	12/31/2022	25010469001	(\$32,042.00)	\$32,042.00	783406
3/23/2023	Strobes N More	3/21/2023	Arrest Damage	(\$60.00)	\$60.00	783458
4/27/2023	Horizon Technologies	4/10/2023	11367	(\$5,782.00)	\$5,782.00	783761
8/17/2023	Deposit		CIRMA A29307	\$4,353.94		
11/2/2023	Deposit		CIRMA 8327	\$2,409.88		
11/9/2023	Deposit		20230550551	\$750.00		
1/19/2024	Deposit		CIRMA A34099	\$13,031.07		
<b>Balance</b>					<b>\$37,246.16</b>	

Police Insurance Exchange Fiscal Year Summary	
Beginning Balance 7/1/17	(\$1,168.14)
Total Deposits to date	\$299,192.06
Total Withdrawals to date	(\$260,777.76)
<b>Current Balance</b>	<b>\$37,246.16</b>
Police Insurance Exchange Month to Month Summary	
Total Deposits since last meeting	\$13,031.07
Total Withdrawals since last meeting	\$0.00
<b>Current Balance</b>	<b>\$37,246.16</b>

## Emergency Dispatch

### Account Detail

**420125-2832**

Date	Transaction	Invoice Date	Invoice #	Amount	Amount of Check	Check #
3/18/2022	Deposit	44637		\$7,261.04		
3/11/2022	Priority Dispatch	44628	SIN303668	(\$7,800.00)	\$7,800.00	773292
3/9/2022	IAED		SIN281650	(\$120.00)	\$230.00	773272
			SIN288272	(\$110.00)		
3/9/2022	Priority Dispatch		SIN301095	(\$365.00)	\$365.00	773291
3/9/2022	Priority Dispatch		SIN299710	(\$4,618.00)	\$4,618.00	773290
3/25/2022	AT&T	3/16/2022	831-001-0165	(\$356.44)	\$356.44	773411
4/25/2022	AT&T	4/16/2022	831-001-0165	(\$350.83)	\$350.83	773681
5/24/2022	AT&T	5/16/2022	831-001-0165	(\$351.00)	\$351.00	774083
6/30/2022	Deposit		State Deposit	\$7,209.68		
7/28/2022	AT&T	7/16/2022	831-001-0165	(\$351.00)	\$351.00	780278
8/22/2022	AT&T	8/16/2022	831-001-0165	(\$351.00)	\$351.00	780688
9/13/2022	Deposit		State Deposit	\$7,209.68		
9/28/2022	AT&T	9/15/2022	831-001-0165	(\$352.23)	\$352.23	781058
10/31/2022	AT&T	10/16/2022	831-001-0165	(\$351.00)	\$351.00	781496
11/14/2022	National Academies of Emergency Dispatch	11/10/2022	SIN323038	(\$120.00)	\$120.00	781795
12/4/2022	AT&T	11/16/2022	831-001-0165-251	(\$351.00)	\$351.00	781899
12/23/2022	Deposit		State Deposit	\$7,209.68		
12/22/2022	Medical Priority Consultants Inc	12/21/2022	IN326960	(\$365.00)	\$365.00	782345
12/28/2022	AT&T	12/16/2022	831-001-0165-251	(\$351.00)	\$351.00	782285
1/20/2023	Medical Priority Consultants Inc		SIN328585	(\$6,549.00)	\$6,549.00	782598
1/20/2023	Medical Priority Consultants Inc		SIN328273	(\$365.00)	\$365.00	782597
			SIN328561	(\$365.00)	\$365.00	
2/6/2023	Medical Priority Consultants Inc	1/31/2023	SIN330754	(\$365.00)	\$365.00	782759
1/25/2023	AT&T		831-001-0165 251	(\$351.00)	\$351.00	782707
2/27/2023	AT&T	2/16/2023	831-001-0165-251	(\$351.00)	\$351.00	782911
3/22/2023	Deposit	3/22/2023	State Deposit	\$7,209.68		
3/31/2023	AT&T	3/16/2023	831-001-0165 251	(\$351.00)	\$351.00	
4/5/2023	National Academies of Emergency Dispatch	3/31/2023	SIN335732	(\$110.00)		
4/5/2023	National Academies of Emergency Dispatch	3/31/2023	SIN335722	(\$120.00)		
3/31/2023	AT&T	3/16/2023	831-001-0165 251	(\$351.00)	\$351.00	783382
4/27/2023	AT&T	4/16/2023	831-001-0165 251	(\$351.00)	\$351.00	783723
5/8/2023	Headsets Direct, Inc.	5/1/2023	050-123-058	(\$1,675.65)	\$1,675.65	PCARD
5/15/2023	National Academies of Emergency Dispatch	5/12/2023	SIN339294	(\$40.00)	\$40.00	783960
5/26/2023	AT&T	5/16/2023	831-001-0165-251	(\$351.00)	\$351.00	784183
6/5/2023	Deposit		State Deposit	\$7,127.75		
6/26/2023	AT&T	6/16/2023	831-001-0165 251	(\$351.00)	\$351.00	784681
8/17/2023	National Academies of Emergency Dispatch		SIN344760	(\$120.00)	\$240.00	790737
			SIN340207	(\$120.00)		
9/8/23	Priority Dispatch			(\$55.00)	PCARD	PCARD
9/7/23	AT&T	8/16/2023		(\$351.00)	\$702.00	790913
				(\$351.00)		
9/13/23	National Academies of Emergency Dispatch	9/12/2023	SIN347568	(\$40.00)	\$40.00	790973
7/28/23	AT&T	7/16/2023	831-001-0165	(\$351.00)	\$351.00	790410
8/25/23	Deposit			\$7,127.75		
9/16/2023	National Academies of Emergency Dispatch			(\$55.00)	PCARD	PCARD
	National Academies of Emergency Dispatch			(\$55.00)	PCARD	PCARD
	National Academies of Emergency Dispatch			(\$352.32)	352.32	791320
10/24/2023	National Academies of Emergency Dispatch		SIN350672	(\$40.00)	160	791493
			SIN350725	(\$120.00)		
10/19/2023	IAED	8/25/2023	SIN345816	(\$120.00)	120	791478

10/19/2023	IAED	9/30/2023	SIN350725	(\$120.00)	120	791479
10/20/2023	Medical Priority Consultants Inc	10/16/2023	SIN351845	(\$365.00)	365	791488
10/20/2023	Medical Priority Consultants Inc	10/16/2023	SIN352210	(\$365.00)	365	791487
10/24/2023	Priority Dispatch	8/25/2023	SIN345722	(\$2,500.00)	2500	791486
10/27/2023	AT&T	10/16/2023	831-001-0165-251	(\$355.56)	355.56	791547
12/28/2023	AT&T	12/16/2023	831-001-0165 251	(\$349.68)	349.68	792323
1/5/2024	Deposit		State Deposit	\$7,127.75		
<b>Balance</b>					<b>\$42,621.94</b>	

Emergency Dispatch Fiscal Year Summary	
Beginning Balance 7/1/17	\$16,140.73
Total Deposits to date	\$186,337.61
Total Withdrawals to date	(\$159,856.40)
Current Balance	\$42,621.94
Emergency Dispatch Month to Month Summary	
Total Deposits since last meeting	\$7,127.75
Total Withdrawals since last meeting	(\$349.68)
Current Balance	\$42,621.94



**Police Admin  
Account Detail  
420128-2835**

Date	Transaction	Invoice Date	Invoice #	Amount	Amount of Check	Check #
12/14/2021	Deposit		police app (Dispatcher)	\$420.00		
12/21/2021	Deposit			\$150.00		
1/3/2022	Stanard & Associates, Inc.	12/28/2021	SA000049115	(\$197.50)	\$197.50	772505
12/28/2021	MH Occupational Medicine	11/1/2021	189225	(\$215.00)	\$215.00	772484
1/28/2022	Deposit		pistol permits	\$2,608.00		
2/15/2022	Deposit		pistol permits	\$326.00		
2/17/2022	Secure Investigations	2/13/2022	566	(\$335.00)	\$335.00	772965
2/15/2022	Middlesex Hospital		Dwyer	(\$153.00)	\$153.00	772949
2/15/2022	George Lynn	2/8/2022	Dwyer/Gosselin	(\$2,016.00)	\$2,016.00	772940
3/7/2022	Deposit		pistol permits	\$489.00		
3/10/2022	Deposit		pistol permits	\$326.00		
3/23/2022	Deposit		pistol permits	\$652.00		
4/7/2022	Deposit		pistol permits	\$978.00		
4/13/2022	Deposit		cell phone purchase	\$150.00		
4/13/2022	Deposit		pistol permits	\$163.00		
4/27/2022	Deposit		pistol permits	\$163.00		
6/24/2022	Deposit		cell phone purchase	\$400.00		
7/8/2022	Deposit		pistol permits	\$815.00		
7/13/2022	Deposit		pistol permits	\$163.00		
7/18/2022	Deposit		cell phones	\$300.00		
7/12/2022	Deposit		policeapp.com	\$175.00		
8/8/2022	Selex ES Inc	7/29/2022	45891	(\$13,375.00)	\$26,750.00	780374
7/28/2022	Stanard & Associates, Inc.	7/19/2022	SA000051182	(\$208.91)	\$208.91	780378
8/8/2022	Deposit		policeapp.com	\$342.00		
7/20/2022	Deposit		pistol permits	\$326.00		
7/20/2022	Deposit		cell phones	\$200.00		
8/16/2022	George Lynn		Schulz/O'Connell	(\$3,232.00)	\$3,232.00	780736
9/1/2022	Deposit		precious metal permit	\$74.75		
9/1/2022	Deposit		pistol permits	\$326.00		
9/7/2022	H6 Inc		Refund from precious metal permit	(\$54.75)	\$54.75	781008
9/15/2022	Deposit		pistol permits	\$489.00		
9/27/2022	George Lynn		Novak/Egan	(\$2,832.00)	\$2,832.00	781107
10/19/2022	Beard Lumber		scarecrow	(\$106.82)	\$106.82	781365
10/17/2022	Capital One		scarecrow	(\$61.91)	\$108.35	781368
10/17/2022	Joann Fabric		scarecrow	(\$94.05)	PCARD	PCARD
10/17/2022	Joann Fabric		scarecrow	(\$114.80)	PCARD	PCARD
10/17/2022	Joann Fabric		scarecrow	(\$58.09)	PCARD	PCARD
10/19/2022	Computer Signs		scarecrow	(\$180.00)	\$230.00	PCARD
10/17/2022	Deposit		pistol permits	\$652.00		
10/3/2022	Deposit		pistol permits	\$326.00		
10/31/2022	MH Compcare Occupational Medicine		195001	(\$113.17)	\$568.00	781552
11/17/2022	Walmart		scarecrow	(\$4.19)	PCARD	PCARD
11/16/2022	Innovative Detectives LLC		Inzitari	(\$350.00)	\$350.00	781769
11/9/2022	Deposit		pistol permits	\$163.00		
12/2/2022	Middlesex Hospital		Inzitari	(\$153.00)	\$153.00	781998
12/2/2022	Deposit		pistol permits	\$163.00		
12/12/2022	MH Occupational Medicine	12/1/2022	195690	(\$450.00)	\$450.00	782346
12/28/2022	Innovative Detectives LLC	12/27/2022	Lawrence	(\$350.00)	\$350.00	782337
12/12/2022	Innovative Detectives LLC		Silano	(\$350.00)	\$350.00	782336
1/13/2023	Middlesex Hospital		Silano/Lawrence	(\$262.00)	\$437.00	782603
1/13/2023	Middlesex Hospital		Silano/Lawrence	(\$175.00)		
1/20/2023	MH Occupational Medicine		Lawrence	(\$235.00)	\$235.00	782602
1/20/2023	MH Occupational Medicine		Silano/Lawrence	(\$635.00)	\$635.00	782601
1/20/2023	MH Occupational Medicine		Inzitari	(\$450.00)	\$450.00	782600
1/23/2023	George Lynn		Inzitari/Silano/Jean-Baptiste/Lawrence	(\$7,230.00)	\$7,230.00	782582
1/20/2023	Deposit			\$489.00		
2/3/2023	Deposit		pistol permits	\$163.00		
2/16/2023	Deposit		pistol permits	\$326.00		
3/9/2023	Deposit		pistol permits	\$489.00		
3/16/2023	Deposit			\$70.00		
5/12/2023	Deposit		police app	\$35.00		

5/15/2023	Innovative Detectives LLC		Maturo	(\$350.00)	\$350.00	783944
5/30/2023	Innovative Detectives LLC		Moriarty & Ciscato	(\$700.00)	\$700.00	784206
	TOWN HALL TRANSFER			(\$2,450.00)		
7/6/2023	Stanard & Associates, Inc.	6/29/2023		(\$357.90)	\$357.90	784735
7/3/2023	Deposit			\$326.00		
6/14/2023	Deposit		pistol permits	\$326.00		
6/15/2023	Deposit		pistol permits	\$163.00		
8/7/2023	Deposit		pistol permits	\$1,467.00		
9/1/2023	Deposit		pistol permits	\$163.00		
9/1/2023	Deposit		pistol permits	\$163.00		
9/13/2023	Deposit		pistol permits	\$163.00		
9/27/2023	Deposit		pistol permits	\$163.00		
10/4/2023	Deposit		Pistol permits	\$489.00		
10/20/2023	Deposit		pistol permits	\$163.00		
11/13/2023	Deposit		pistol permits	\$326.00		
1/2/2024	Deposit		pistol permits	\$815.00		
1/19/2024	Deposit		pistol permits	\$163.00		
<b>Balance</b>					<b>\$34,257.67</b>	

Police Admin Fiscal Year Summary	
Beginning Balance 7/1/17	\$18,946.63
Total Deposits to date	\$158,207.18
Total Withdrawals to date	(\$142,896.14)
Current Balance	\$34,257.67
Police Admin Month to Month Summary	
Total Deposits since last meeting	\$163.00
Total Withdrawals since last meeting	\$0.00
Current Balance	\$34,257.67









