



Finance Director's Report – February 2022

(Preliminary and Unaudited)

The Finance Director's report will address the present status of the Fiscal Year expenditure budget, Cash Flow trends, and the Town's long-term strategies.

Section I: Expenditure Budget for Fiscal Year 2022

EXPENDITURES:	Budget	Expended FYTD	% Expended FY22	% Expended FY21
General Government	17,206,508	10,961,390	63.7%	61.9%
Board of Education	26,771,365	16,880,493	63.1%	63.1%
Bonded Indebtedness	3,209,844	3,209,844	100.0%	100.0%
TOTALS:	47,187,717	31,051,727	65.8%	58.7%

Budget Fiscal Year 2022

The general government budget for Fiscal Year ("FY") 2022 presently stands at \$17,206,508, along with the Town's Debt Service budget of \$3,209,844, total General Government Expense equate to \$20,416,352. The Board of Education budget of \$26,771,365 brings the Town-wide budget to \$47,187,717. The budget was approved at the May 11, 2021 referendum.

Budget Appropriations –

- A \$25 thousand reimbursable grant USDA rural development grant with a \$17,000 in kind match of town services was approved at the August 3, 2021, BoF meeting. Further it was approved by Town meeting at the August 24, 2021, meeting.

Budget Transfers –

- An \$80 thousand transfer was made between the miscellaneous income line item to the roof repair fund, which will be determined by the sale price of two fire trucks, was approved at the September 7, 2021 BoF meeting. Further it was approved by Town meeting on September 27, 2021.

Municipal Reserve Fund Appropriations - During FY22 no appropriations against the municipal reserve fund ("MRF") have been made.

Fiscal Year 22 Budget Performance

Through February 2022, 67% of the general government budget equates to \$11,469,858. Actual expenditures of \$10,961,390 are \$508 thousand below the straight-lined budget. Capital transfers, quarterly payment, and other one-time annual payments were made near the start of the fiscal year. Attached is the detail list of budget line items.

Section II: Cash Flow Summary

As of February 28, 2022, the Town's cash balance was as follows:

Fund	Total	Monthly Activity
General Fund	25,129,066	-1,136,920
Capital Funds	2,420,768	51,825
Reserve Funds	3,611,675	0
Non-major Funds	3,300,771	-76,688
Total	34,462,280	-1,161,783

During the month of February, the Town's total cash decreased by \$1.2 million of which \$1.2 million was due to activities in the General Fund. The GF received \$2.1 million in revenues which were offset by \$3.3 million in expenditure.

State of Emergency COVID 19 Fund 2843 had a negative balance of \$425,498. Total funds expended to date equal \$1,018,016. Total funds received to date equal \$592,518. During the month of February 2022, funds in the amount of \$130,375 were received and \$0 was expended.

Section III. Long Term Strategies

1. Debt Service

Outstanding June 30, 2021:	\$25,515,000
Debt Service Payment FY22:	\$3,209,845
Debt Service Reserve:	\$431,927

2. Capital Outlays FY22

The Municipal Reserve Fund, which includes capital non-recurring, fire apparatus, public work/transfer station, and Board of Education sinking funds, totals \$1,969,957 as of February 28, 2022.

Municipal Reserve Fund	FY 2022 Transfers	Balance
Capital Non- Recurring Budget 3350	\$183,643	\$731,371
Fire Apparatus -3351	170,000	46,271
Public Works – 3353	75,000	192,315
Board of Education – 3354	0	1,000,000
Catastrophic Illness – 7219	70,000	151,589
Post-employment Payout – 7220	40,000	68,868
Revaluation – 7222	50,000	142,581
Contingency – 7224	30,000	49,552
Roof Repair – 3020	25,000	38,285
P&R Sinking Fund – 3053 450335	10,000	209,171
Signage (P&R and DPW) – 3029 450334	7,415	3,353

Municipal Reserve Fund	FY 2022 Transfers	Balance
P&R Mini Golf Carpets – 3055	8,307	8,362
DPW Garage Boiler – 3034	26,500	26,500
DPW Commercial Lawn Mower - 490000	15,473	385
Library back door – 3051	23,000	23,000
Playground pieces – 3057	6,462	0
YFS Fire Panel – 490000	4,200	0
Total	745,000	2,691,603

Capital Expenditures FY 2022 budgeted amount as noted below. To date, 86% has been utilized.

Department	Amount Budgeted/Transferred	Amount Used
Fire Department (4203)	60,000	\$12,360
Police Department (4201)	99,804	\$89,804
IT – Town (4143)	13,500	\$15,858
Highway & Streets (4303)	400,000	\$402,438
Library Heat Pumps (4501)	15,000	\$0
Total	588,304	506,422

3. Pension Plan

Description	Town Pension Plan	Fire Department Pension Plan
Actuarial Defined Contribution (ADC) FY22:	\$813,814	\$171,642
Paid to date by the Town & BoE	\$591,915 (including \$250k contribution)	\$180,000
ADC budget amount	\$468k (town) \$150 (BoE) = \$618k	\$180,000