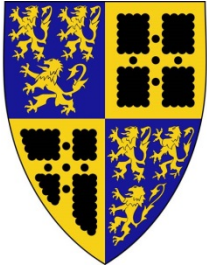


TOWN OF OLD SAYBROOK
SELECTMEN'S OFFICE



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To: Board of Finance Members
From: Carl P. Fortuna, Jr., First Selectman
Re: Fire Department Roof Repair
Date: September 7, 2021

The purpose of this memorandum is to request that the Board of Finance approve a transfer of \$70 thousand in miscellaneous income to the roof repair fund.

By way of background, the OSFD roof is in immediate need of a roof repair. There is both a pitched and low slope roof, and both need repair. The low slope roof is an immediate concern. Over the past several years, the town has repaired several leaks on this part of the roof, but it is now time to replace it. The town received an estimate for the low slope roof for \$97 thousand. The town has created a roof repair fund to address maintenance and repair for the Town's several buildings. At present the Roof Fund has \$67 thousand. This project is currently out to bid.

Last year, the FD purchased two new Fire Trucks, which have arrived for service. Recently the FD sold one of the trucks that was retired for \$70 thousand. When the Town receives funds for used equipment that is sold, the monies are typically small and therefore, placed into miscellaneous income. However, given that there is a need to replace the FD roof, it is recommended that these funds be placed directly into the Roof Fund.

Motion Requested

To approve the transfer of funds received from the sale of the Town's Fire Truck to the Roof Repair Fund 3020 for the purpose of repairing the Fire Department's Roof. Further, to move this transfer of funds to Town meeting.