

Town of Old Saybrook, Connecticut Position Description

Title:	Maintainer II	Rate: \$27.20 - \$30.11 per hour 40 hours per week
Department:	Public Works	
Date:	January 31, 2024	Wage Group: 8 Steps: 1 – 5

JOB DESCRIPTION: (Note: This description is intended only as illustrations of work that may be performed. The omission of specific duties does not exclude them from the position if the work is related or a logical assignment.) Operates heavy construction equipment, drives trucks, and performs general maintenance work in the construction, repair and maintenance of town roads, bridges, grounds, storm sewers, transfer station and Town facilities.

SUPERVISION RECEIVED: Receives general and functional supervision from the Public Works Director.

EXAMPLES OF PRIMARY DUTIES:

- Prepares equipment with fuel, lubricants, and accessories. Makes routine safety checks of equipment prior to and after operation and reports any malfunctions or issues to supervisor.
- Operates equipment such as back-hoe, grader, pay loader, roller, small, motorized equipment, sweeper and curbing machine. Operates equipment to sweep streets, mow fields and roadsides and to grade and maintain town roads and grounds.
- Operates dump truck with plow attachments and/or sander to plow and sand town roads and town facility parking lots.
- Drives truck to move materials from Transfer Station. Operates equipment to load and pack waste in trailers. Relieves equipment operators at Transfer Station as necessary.
- Picks up and delivers equipment, parts, and supplies.
- Performs manual work in laying of pipe, patching or resurfacing of roads and related construction or maintenance work.
- Regularly performs tasks of lower grade maintainer.
- Follows all applicable safety procedures and regulations and wears protective clothing and equipment as necessary and required. Participates in training, including safety training, on a regular basis.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: The skills and knowledge required would generally be acquired with graduation from high school or vocational technical schools and a minimum of two (2) years of experience in the safe operation of heavy equipment.

- Ability to operate heavy or light construction equipment skillfully, safely and without abuse to the equipment.

- Ability to perform preventive maintenance on all vehicles and equipment and to assist in major mechanical repair work.
- Ability to apply common sense understanding to carry out written or oral instructions.
- Ability to work cooperatively and positively with Town personnel, the public and private contractors.
- Sufficient stamina, strength and physical health to perform strenuous labor and to lift and carry heavy objects.
- Ability to work in poor weather conditions, including cold rain and snow.

LICENSES OR CERTIFICATES REQUIRED: Must have and maintain a CT CDL, Class B License and State of CT Motor Vehicle Driver's License.

SALARY/HOURS: This is a 40 hour per week, Full Time position. It is a Wage Grade 8, hourly position under the collective bargaining agreement between the Town of Old Saybrook and Local 1303-278 of council #4 (AFSCME).

Hiring is conditional upon successful completion of physical and background check.

If interested, please complete the Town's employment application and submit with your resume to: Carl Fortuna, First Selectman, 302 Main Street, Old Saybrook, CT 06475 or email to: leeann.palladino@oldsaybrookct.gov.