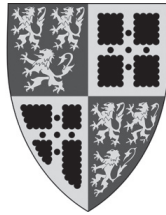


Annual Report Town of Old Saybrook, Connecticut

MIDDLESEX COUNTY
Second Congressional District
Twentieth Senatorial District
Thirty-Third Senatorial District
Twenty-Third Assembly District



The seal of Old Saybrook was adopted from the College Arms of Saybrook College of Yale University. The seal is heraldically described as follows:

“Quarterly I and IV azure,
three lions rampant, or: II and
III sable, engrailed cross
within a border engrailed,
both or, five roundels
sable on the cross.”

The significance of the seal and its relation to the Town of Old Saybrook is as follows:

Quarters I and IV are for Fiennes, the family of the Lord Saye and Sele; II and III are for Greville, the family of Lord Brooke. These ancient coats recall two of the seventeenth-century English Proprietors of land at the mouth of the Connecticut River.

Old Saybrook was the site of the Collegiate School of Connecticut, which was relocated to New Haven in 1716 and became Yale University.

Year Ending June 30th,

2021

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OLD SAYBROOK

“Where the Connecticut River meets Long Island Sound”

Old Saybrook dates back to 1635 when a company of English Puritans headed by Viscount Saye and Sele and Lord Brooke, and led by one John Winthrop, Jr., erected a fort to guard the river entrance...which in turn was guarded by a sandy shoal bar that called for precise piloting to enter. The residents blessed this shoal for it was a natural barrier against over-industrialization and helped to preserve the integrity of the environment with all of its natural beauty. When a deep channel was dredged and breakwaters erected, ships no longer had to off-load at Saybrook Point. Thus, the channel up river was opened for expansion of trade, commercial fishing and shipbuilding, traditional occupations that have carried on over the years.

SECTION I

TOWN OF OLD SAYBROOK — PROFILE

LOCATION:

Middlesex County
 West Side of the Mouth of the Connecticut River
 45 miles from Hartford
 101 miles from New York
 105 miles from Boston
 Latitude 41° 17' N. Longitude 72° 25' W.
 Town Area – 15.3 square miles
 Total Town Roads – 72 miles

TOWN INCORPORATION:

July 8, 1854

FORM OF GOVERNMENT:

Town Meeting /Board of Selectmen/Board of Finance
 Net Grand List of October 1, 2020 – \$2,307,709,895
 Mill Rate: 20.05
 Assessment Ratio: 70%
 Grand List Date: October 1, 2020
 Grand Levy: \$46,269,503.39
 Two Voting Districts

POPULATION:

U.S. Census Bureau Estimate: 10,481
 School Enrollment: 1,080

PROPERTY:

Residential Dwellings: 5,624
 Commercial/Industrial Dwellings: 641
 Motor Vehicles: 12,213
 Business Personal Property Accounts: 1,642

REPRESENTATIVES:

State Representative
 Devin Carney [R], 23rd Assembly District
 State Senators
 Paul M. Formica [R], 20th Senatorial District Voting District 1
 Norm Needleman [D], 33rd Senatorial District Voting District 2

Congressman

Joseph Courtney [D], 2nd Congressional District

United States Senators

Richard Blumenthal [D]
 Christopher Murphy [D]

TOWN WEBSITE: www.oldsaybrookct.org

IN MEMORIAM

Robert W. Fish (1936-2020)

Bob moved with his wife to Old Saybrook in 1959. In the more than 60 years he lived here he contributed to the Town in many ways. He served on the Zoning Board of Appeals for nine years, five of those years as its chair; nine years on the Board of Education; two years on the Board of Finance; four years on the Board of Selectmen, with one year as first selectman; and as chair of the Land Acquisition Committee and Conservation Commission. In addition, Bob served as the town treasurer from 1999 till shortly before his death. Bob also contributed his time to such issues as the purchase and stewardship of the Great Cedars Conservation Area, development of the Financial Plan for Old Saybrook, creation of the Land Use Application Fee Ordinance and the Winterization Ordinance as well as being a guiding force for construction of the Chalker Mill Pond Fishway. For a number of years Bob had his own parking space at Town Hall and town employees participated in an annual mini golf classic named after him. Bob and his wife Madge were honored in 2017 by the town when the Town Annual Report was dedicated to them. Bob passed away on November 19, 2020.

Lynn N. Bohlke (1944-2021)

Lynn, a longtime resident of Old Saybrook, passed away on April 29, 2021 at the age of 77. She served as a substitute teacher in the Old Saybrook school system for many years while raising her family. A book lover, she was also a longtime librarian at the Acton Public Library and retired from there in 2012.

OLD SAYBROOK EMPLOYEES AND MEMBERS OF BOARDS AND COMMISSIONS

(letter) denotes party affiliation and [number] denotes term expiration year

ACCOUNTING DEPARTMENT

Assistant Finance Director	Kristy Malave
Accountant	Lucia Parashin
Employee Benefits Coordinator	Janet Vinciguerra

ACTON PUBLIC LIBRARY

Director	Amanda Brouwer
Assistant Director, Children's Librarian	Emily Sheehan
Head of Circulation	Lisa Mendes
Administrative Assistant	Justyna Sikora
Cataloger	Donna Tappin
Technical Services	Kara Knobelsdorff
Reference/Young Adult Librarian	Brian Story
Reference Librarian	Claudia Volano
Reference Librarian	Karen Giugno
Building Maintainer	Wayne Wysocki
Library Assistant II	Fiona Saunders
Library Assistant II	Cynthia Baklik
Library Assistant I	Chloe Parrington
Library Assistant I	Kathy Freese
Library Assistant I	Joan Chasse
Library Assistant I	Ria Knobelsdorff
Library Assistant	Michele Baldi
Library Assistant	Donna Bookman
Library Assistant	Gerard Smith
Library Assistant	Sheila McCallum
Library Assistant	Laurie Saunders
Library Assistant	Casi Gignac
Library Assistant	Barbara Davis
Library Assistant	Patricia Kmiecik
Library Assistant	Susan Noack
Library Page	Devery Morgan

ACTON PUBLIC LIBRARY BOARD

Chair	Nathan Wise	(D) [23]
	Alan L. Schwarz	(R) [23]
	Janet Hodge-Burke	(R) [23]
	Michael Osnato	(R) [25]
	Kathleen Kohne Smith	(D) [25]
	Susan Mariani	(R) [25]
	Patricia O'Brien	(D) [21]
	W. Michael Cameron	(R) [21]
	Nancy Walsh	(D) [21]
Recording Clerk	Amanda Merritt	

AQUIFER PROTECTION AGENCY

Chair	J. Colin Heffernan	(U) [21]
	Chuck Savage	(R) [21]
	Charles Wehrly III	(R) [21]
Alternate	Elizabeth Steffen	(D) [21]
Alternate	Janis Esty	(R) [21]
Participating Commission Member	Paula Kay	(R) Planning
Participating Commission Member	Madeleine Fish	(R) Zoning
Participating Commission Member	Alyse Oziolor	(U) Conservation
Participating Commission Member	vacant	EDC

ARCHITECTURAL REVIEW BOARD

Chair	Emily Grochowski	(D) [21]
	Kathleen Caldarella	(R) [21]
	Edward Armstrong	(D) [21]
	Donna P. Leake	(U) [22]
	Kathryn Toolan	(R) [23]
Alternate	Andre Laferriere	(U) [23]
Alternate	Tina Rupp	(D) [22]

ASSESSMENT APPEALS BOARD

Chair	Peter T. Gallagher	(R) [21]
	Jeffrey Gibson	(D) [21]
	Matt Diamond	(R) [21]

ASSESSOR

Assessor	Norman B. Wood, CCMA II
Personal Property Appraiser	Luke Parker

BUILDING DEPARTMENT

Building Official	Tom Makowicki
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CONNECTICUT RIVER AREA HEALTH DISTRICT (CRAHD)

Board of Selectmen Representative	Michael Dunne, M.D.	(R) [22]
Board of Selectmen Representative	Alan Schwarz, M.D.	(R) [23]

CONNECTICUT RIVER GATEWAY COMMISSION

	Bill Webb	(D) [22]
Alternate	Tom Gezo	(U) [22]

CONSERVATION COMMISSION

Chair	Christine Picklo	(R) [22]
	Alyse Oziolor	(U) [21]
	Larry Ritzhaupt	(D) [21]
	Donna P. Leake	(U) [22]
	Kelly Hartshorn	(D) [22]
	Michael Osnato	(R) [21]
	Vacancy	[21]

ECONOMIC DEVELOPMENT COMMISSION

Executive Director	Susan Beckman	
Chair	Dave Prendergast	(D) [24]
	Sandra Roberts	(R) [24]
	David Cole	(R) [23]
	Norman Prevost, Jr.	(R) [23]
	Elizabeth Swenson	(D) [22]
	Judy Ganswindt	(R) [25]
	Carol Conklin	(D) [25]
Alternate	Barbara Thompson Labriola	(R) [22]
Alternate	Vacancy	[21]

EDUCATION, BOARD OF

Eileen Baker	(D) [21]
Jan Furman	(R) [21]
Karen E. Brodeur	(D) [21]
Tara Nolin Barros	(R) [21]
Cynthia Sultini	(R) [21]
Karina Julius	(R) [23]
George Chang	(D) [23]
James Henderson	(R) [23]
Alan Hyla	(R) [23]

ELDERLY BENEFIT COMMITTEE

David LaMay	(R)
Sharon G. Craft	(D)
Cornelius McCrudden	(D)
Sharon Tiezzi	(R)

EMERGENCY MANAGEMENT

Director	Michael A. Spera	[21]
Deputy Director	Michael A. Gardner	[21]

ESTUARY TRANSIT DISTRICT

Representative	Charles Norz	(R) [24]
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ETHICS COMMISSION

Chair	Edward Cassella	(D) [22]
	Marion J. Lewandowski	(U) [24]
	Paula Ladd	(D) [22]
	Kerry Knobelsdorff	(R) [23]
	Donald E. Hunt	(R) [21]

FINANCE BOARD

Chair	David F. LaMay	(R) [21]
	Thomas D. Stevenson	(R) [23]
	Bruce Carlson	(D) [21]
	Barry O'Neill	(D) [21]
	Paul Carver	(R) [21]
	Rick Swan	(R) [23]
	Carol Rzasa	(R) [23]

FINANCE DIRECTOR		Lee Ann Palladino, CFA
FIRE DEPARTMENT		
Chief	Joseph Johnson	
Deputy Chief	Steve Lesko	
First Assistant Chief	James Dion	
FIRE MARSHAL OFFICE		
Fire Marshal & Open Burning Official	Peter R. Terenzi III	
Deputy Fire Marshals	Richard Leighton	
	Brian Manware	
	Jeff Heser	
	Robert Hart	
	John Planas	
HARBOR MANAGEMENT COMMISSION		
Chair	Robert Murphy	(R) [23]
	Paul M. Connolly	(D) [23]
	Lou Vinciguerra	(R) [23]
	David Cole	(R) [21]
	Robert Soden	(D) [21]
Clerk	Jennifer Donahue	
Dock Master	Scott Mitchell	
HISTORIC DISTRICT COMMISSION		
Chair	William A. Childress	(U) [25]
	Jan Furman	(R) [24]
	Barbara Harms	(U) [23]
	Laura Gray	(D) [22]
	Diane Aldi DePaola	(D) [21]
Alternate	Richard Peters	(R) [22]
Alternate	Mary Kennedy	(D) [21]
Alternate	Alan Cantor	(D) [25]
INFORMATION TECHNOLOGY		Larry Hayden
INLAND WETLANDS COMMISSION		
Chair	J. Colin Heffernan	(D) [21]
	Chuck Savage	(R) [21]
	Charles Wehrly III	(R) [21]
Alternate	Elizabeth Steffen	(D) [21]
Alternate	Janis Esty	(D) [21]
Alternate	Vacancy	[21]
Representatives:		
Conservation Commission	Alyse Oziolor	
Planning Commission	Paula Kay	
Zoning Commission	Madeleine Fish	

JUSTICES OF THE PEACE

Jason A. Becker	Carol Conklin	Allan Fogg
Carl P. Fortuna, Jr.	Joanne Galli	Robert Hansen
Donald Hunt	Mary E. Kennedy	Barbara J. Maynard
Janet Murray	Barry S. O'Neill	Joseph Onofrio II
Steven Pernal	Matthew Pugliese	Christopher Rixon
Michael Spera	Elizabeth D. Steffen	Daniel Welch

LAND USE DEPARTMENT

Town Planner & Zoning Enforcement Officer	Christina Costa
Assistant Town Planner/ Inland Wetland Enforcement Officer	Lynette Wacker
Administrative Secretary	Sarah Lyons
Recording Clerks	Amanda Merritt
	Christine Gilman
	Meryl Moskowitz
	Lynette Wacker
	Joanne Galli
	Sarah Makowicki

LONG ISLAND SOUND COUNCILS & ASSEMBLY

Old Saybrook Representative	Grant Westerson
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**LOWER CONNECTICUT RIVER VALLEY
REGIONAL AGRICULTURE COUNCIL**

Old Saybrook Representative	Kristy Benson
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MUNICIPAL CEMETERY COMMITTEE

Nancy Sullivan	(R) [27]
David A. Tiezzi	(R) [27]
Kelly Renshaw	(U) [27]
Marston "Marty" Ladd	(D) [23]
Dana Cosgrove	(U) [23]
Scott Carson	(R) [25]

OVERSIGHT COMMITTEE

Board of Selectmen Representative	Matthew Pugliese	[22]
Police Commission Representative	Frank Keeney	
Police Union	Stephen Hackett	

PARKS & RECREATION COMMISSION

Chair	Susan E. Esty	(D) [23]
	Kevin S. Lane	(R) [23]
	Bror Ashe	(R) [23]
	Star A. Rueckert	(R) [23]
	James Henderson	(R) [21]
	Steven Pernal	(D) [21]
	Nancy Shepard Gatta	(D) [21]

PARKS & RECREATION DEPARTMENT

Director	Ray Allen
Assistant Director	Jonathan Paradis
Facility/Program Manager	Kyle Bohonowicz
Office Manager	Rick Pine
Building Maintainer	Anthony Bielawa

PENSION & EMPLOYEE BENEFITS BOARD

Chair	Darrell Pataska	(U) [26]
	Paul Tracey	(U) [26]
	David Sparrow	(R) [24]
	Lynn M. Dallas	(D) [25]
	Rowena Moffett	(R) [23]
Selectman	Suzanne Taylor	(R) [22]
	Carl P. Fortuna, Jr.	

PLANNING COMMISSION

Chair	Paula Kay	(R) [21]
	Douglas McCracken	(U) [23]
	Robert Missel	(R) [23]
	Kathleen Sugland	(D) [21]
	Mark Patterson	(R) [23]
Alternate	Megan Jouflas	(D) [21]
Alternate	Dennis Tulimieri, Jr.	(U) [21]
Alternate	Michael Bender	(D) [21]
Representatives: RiverCOG		Douglas McCracken

POLICE COMMISSION

Chair	Frank Keeney	(R) [21]
	Carl S. VonDassel	(R) [23]
	Alfred Wilcox	(D) [23]
	Joseph Maselli	(R) [23]
	Renee Shippee	(D) [21]
	Susan Quish	(R) [21]
	Kenneth Reid	(R) [21]

POLICE SERVICES

EXECUTIVE

Chief of Police	Michael A. Spera
Lieutenant	Jeffrey DePerry
Executive Secretary	Jennifer Damato

PATROL DIVISION

Master Sergeant	Robbert van der Horst
Sergeants	Christopher DeMarco
	Ryan Walsh
	Stephen Hackett
	Philip Ciccone
	Solomon Hardy
	Mark Micowski

Patrolmen	Stephanie Milardo Heather Wright Jared White Joshua Zarbo Austin Harris Jaime Cruz James Kiako (per diem) Michael Mulvihill (per diem) Allyson Tanner (per diem)	Tyler Schulz Albert Tabor Christopher Palmieri Amanda Tourjee August DeFrance Brayan Mora
Police K-9		Chase Sonny
INFORMATION TECHNOLOGY		
Director		Michael Gardner (stipend)
ANIMAL CONTROL		
		Andrea Gosselin (per diem) Dawn Caffrey (per diem)
BUILDING MAINTENANCE		
		Patrick Hanley (part-time) Patrick Sirisoukh (part-time)
CRIMINAL INVESTIGATION DIVISION		
Detective First Class		Eric Williams
YOUTH SERVICES DIVISION		
School Resource Officers		Karen Gabianelli (part-time) Timothy McDonald (part-time) David Perrotti (part-time)
EMERGENCY SERVICES DIVISION		
EMS Director		Phil Coco (part-time)
Marine Patrol		Grant Westerson (part-time) Tom Brown (part-time) Tom Pitasi (part-time)
EMERGENCY COMMUNICATIONS DIVISION		
Public Safety Dispatchers	James Shake Dan Adams Charles Moriarty Lea Offner Robert Barret (per diem)	Jennifer Franklin Andrea Gosselin Caitlin Murray Brianna Sepulveda
RECORDS DIVISION		
Records Specialists		Marylou Sunday (per diem) Sonal Sharma (per diem)

COMMUNITY SERVICE

Sgt. Thomas Newton (per diem)
Patrick Hanley (per diem)
Patrick Sirisoukh (per diem)
Dawn Caffery (per diem)

PROBATE COURT

Judge of Probate	Honorable Jeannine Lewis
Chief Clerk	Sharon Tiezzi
Clerks	Stella Caione
	Marge Calltharp
	Jacqueline Craco
	Rose Nolin
	Margaret Schroeder
	Helene Yates

PUBLIC HEALTH NURSING BOARD

Chair	Diane Aldi DePaola	(D) [21]
	Sharon G. Craft	(D) [22]
	Mary E. Kennedy	(D) [21]
	Mary Ann Iadarola	(D) [21]
	Elizabeth Owen	(D) [23]
	Joseph Termine	(U) [23]
	Priscilla Funck	(R) [22]
Alternate	Mary Briscoe	(U) [23]

PRESERVE AD HOC COMMITTEE

Ray Allen	Director, Parks & Recreation
Carl P. Fortuna, Jr.	Ex-Officio, First Selectman,
	Board of Selectmen
Will Hochholzer	CT DEEP
Christine Picklo	Conservation Commission
Elizabeth Swenson	Economic Development Commission
Susan Esty	Parks & Recreation Commission
Sheridan Bauman	Westbrook Land Trust
Bob Nussbaum	Essex Land Trust
Keith Coughlin	Member-at-Large
Chris Cryder	Member-at-Large

PUBLIC WORKS DEPARTMENT & TRANSFER STATION

Director	Lawrence Bonin
Maintenance Crew	William Claffey
	Peter Labriola
	Michael Pace, Jr.
	Matt Hoadley
	Pat Regan
	Todd Way
	Cameron Evangelisti
Transfer Station	Richard Champlin
	William Rascoe
	Trevor Root
	Jim Therrien
	Anthony Hunter

REGISTRAR OF VOTERS

Joan Broadhurst	(R) [25]
Joan Strickland	(D) [25]

SELECTMEN

First Selectman	Carl P. Fortuna, Jr.	(R) [21]
Selectman	Scott Giegerich	(R) [21]
Selectman	Matthew Pugliese	(D) [21]
Administrative Secretary	Georgiann Neri	
Administrative Assistant	Bridget Riordan	
Administrative Assistant	Jennifer Donahue	
Administrative Assistant	Rebecca Zychowski	
Administrative Assistant	Ellen O'Herlihy	

SHELLFISH COMMISSION

Chair	Lawrence Bonin	(R) [22]
	David Colvin	(U) [22]
	James Mitchell	(R) [21]
	Andrew Pandiani	(R) [21]
	Shannon Duggan	(U) [22]

TAX COLLECTOR

Tax Collector	Barry E. Maynard	[21]
Assistant Tax Collector	Wendy Morison	

TOWN CLERK

Town Clerk	Sarah V. Becker	[22]
Assistant Town Clerk	Christina Antolino	
Assistant Town Clerk	Cindy Kane	

TOWN COUNSEL

Michael Cronin, Jr.

TOWN HALL

Facilities Manager	Dan Moran
Building Maintainer	Paul Baldi

TREASURER

Lee Ann Palladino	[21]
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TREE WARDEN

Jim Kiely	[21]
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WATER POLLUTION CONTROL AUTHORITY

Chair	Jason Becker	(U) [23]
	Robert J. Senger	(D) [21]
	Ian Featherstone	(R) [22]
	Frederick Strickhart	(U) [22]
	Jay Kulowiec	(U) [23]
	Peter Stump	(R) [22]
	Kathleen Ciliano	(U) [21]
Alternates	Michael Galler	(D) [22]
	Laura Roberts	(R) [22]

WATER POLLUTION CONTROL STAFF

WWMD Program & Site Manager	James Vanoli
Financial Manager	Gratia Lewis
Financial/Administrative Assistant	Melissa Lewis

YOUTH AND FAMILY SERVICES COMMISSION

Board of Selectmen Rep	David Plotkin	(U) [24]
Chair/Board of Selectmen Rep	Michael Rafferty	(U) [24]
Board of Selectmen Rep	Jeffrey Harder	(D) [24]
Vice-Chair/OSPD Rep	Michael A. Spera	
Park & Rec Rep	Jonathan Paradis	
Public Health Nursing Rep	Mary Ann Iadarola	
School System Rep	Lisa Castro	
Student Representatives	Libby Stuart	

YOUTH AND FAMILY SERVICES STAFF

Director/Agent for Veterans	Heather McNeil, LMFT, LADC
Social Services Coordinator & Municipal Agent for Elderly	Susan Consoli, LPC
Program Coordinators	Wendy Mill
	Brittany Eckert
Counselor	Salvatore Bruzzese, LPC, MS, CAGS
Counselor	Chelsea Graham, LCSW
Counselor/Wilderness Coordinator	Brenda Partyka, LMSW
Counselor	Samantha Steinmacher, MA, LPC
Counselor	Adam Stahr, MS/MFT
Clinical Consultant	Kathleen Laundy, Ph.D., LMFT
Group Facilitator (Asperger’s Parent Support)	Joanne Deal, MA, LPC
Office Administrator	Angela Gaidry

ZONING BOARD OF APPEALS

Chair	Robert McIntyre	(R) [21]
	Dorothy Alexander	(R) [21]
	Kevin Danby	(R) [21]
	Jacqueline Prast	(R) [23]
	Alfred Wilcox	(D) [23]
Alternates	Carl Garbe	(D) [21]
	Charles Gadon	(R) [21]
	Brenda Dyson	(R) [21]

ZONING COMMISSION

Chair	Robert Friedmann	(R) [21]
	Madeleine B. Fish	(R) [23]
	Mark Caldarella	(R) [23]
	Ann Marie Thorsen	(D) [23]
	Geraldine Lewis	(R) [21]
Alternates	Ram Odedra	(U) [21]
	Justin Terribile	(D) [21]
	Vacancy	[21]

SECTION II

ACTON PUBLIC LIBRARY

The mission of the Acton Public Library is to serve the community as an information resource center, providing educational, cultural and civic programs and materials through diverse media.

Introduction

The Acton Public Library is a department of the Town of Old Saybrook and is advised by a board of directors. As a town department, the employees are town employees and share a common goal to support the Town of Old Saybrook and its residents. The employees are the library's greatest asset. The library is typically open four evenings a week until 8:00 p.m. Acton Library is open Saturdays year-round and is open on Sundays during a majority of the school year. There are currently three full-time employees: the director, the children's librarian/assistant director, and the head of circulation.

Board of Directors

The Board of Directors is a nine-member volunteer-appointed board made up of Old Saybrook residents. Board members serve a six-year term. The Policy Subcommittee of the Board of Directors finished its work on an updated policy manual in April of 2021, which can be found on the Acton Public Library's website on the Policy page. Last year (October 2019) the board had begun the process of working on a strategic plan. Due to COVID-19, the board paused the planning and instead researched how other libraries around the state were utilizing their spaces in innovative ways. Strategic planning will resume again in July with a proposed finish date of September 2021.

Collection

Over the past year, we spent quite a bit of staff hours cleaning up our database records, doing inventory and upkeeping the collection. In May of 2020 we began offering curbside pickup for all of our collection items. During the initial stages, especially when the building was not yet open, we were completing 70 curbside orders a day. We made sure that we continued to increase our digital offerings for those who wished to stay physically distant from the library. We saw a marked increase in eBook and audiobook circulation. In order to keep all of our physical collection items free from germs, we quarantined them in our meeting rooms for 96 hours and then wiped them clean with 70% isopropyl alcohol.

We added a new database called Hoopla in March of 2020 that offers movies, television series, music, audiobooks and e-books. This was a welcome addition to our digital collections. The Acton Public Library collection currently consists of approximately 72,000 items; of those, there are 68,000 individual titles. The library subscribes to multiple online databases that enhance the reference collection. Our databases focus on a variety of topics such as, jobs, business information, technology education, and hobby courses. The Acton Library also subscribes to Ancestry Library Edition for those who are interested

in research genealogy and family history. Ancestry Library Edition, which is normally only accessible on the in-house library computers, had special home access all the way until March of 2021 due to COVID-19. This was a great addition to our Genealogy Group, which met every other week virtually. The Acton Public Library provides computers for public use. In addition, people can use our wireless internet connections throughout the building and into the parking lot. We boosted our signal so the Wi-Fi would reach even further outside, allowing people to enjoy the Wi-Fi out on our patio as well.

Services

Over the year our services were focused on creating a safe space inside the library for those who felt comfortable coming inside, and a connection to those that did not. We partnered with the Estuary to make wellness calls to our local seniors. We made over 700 calls! Our biggest success other than the curbside pick-up, was our Make & Take offerings for all ages. We have successfully offered notary services this year and spent much time answering calls, emails, and chat questions on many topics. We also offered printing for free this year and, as always, had copies of tax forms and booklets available from the state and the federal government.

Facilities

This year we were fortunate to have our sidewalks repaired—and they really do look amazing! We also had our first of two boilers installed as a capital improvement project. We are already seeing some savings due to the efficiency of a 20-years-younger boiler. We also had the first set of doors replaced, equipped with a handicap button for access.

We opened the library for appointments only on July 28, 2020. To keep socially distanced, we moved furniture to storage and had separate appointments for browsing, computers and the children's room. As things improved we relaxed our protocols, always discussing our concerns and plans with the Town's Department of Emergency Management and the office of the Connecticut River Area Health District.

Acton Public Library offers space for nonprofit meetings for educational, recreational, civic, cultural, and entertainment programming purposes. Meeting rooms are for use by the Old Saybrook community and are reserved on a first-come-first-served basis. The Grady Thomas Room has a seating capacity of 75 for the full room and 35 for each half if the space is divided, while The Friends Conference Room, a small conference room, has a capacity of 12. During the pandemic we used the meeting rooms for quarantining our materials and for storage of our furniture.

The library features monthly art exhibits. Two display cases feature rotating exhibits and collections of various items and a third display case features historical displays from the Old Saybrook Historical Society. Community members are encouraged to sign up to display their art on a monthly rotation.

Staff

During the time we were closed to the public, the staff learned how to use multiple online platforms to provide services remotely. Many of the staff also took professional development courses and were very flexible as our environ-

ment changed drastically. Many figured out new ways to deliver collections, programs, and services almost on a weekly basis.

Staff learned how to use platforms like YouTube and Zoom to conduct meetings and put on programs. New staff members also learned how to do programming to deliver content to our patrons. As time went on we also started using our outdoor space to offer programming. Book discussions and storytimes were a good fit for our lawn.

Consortium

The Acton Library is a member of the LION (Libraries Online, Inc.) consortium. There are 29 libraries in LION, which also includes a college library. The catalog contains the full collections of the member libraries, which can be searched simultaneously or by individual library. From the catalog, a patron can request an available item such as a bestseller, movie or audiobook that will be retrieved and sent to the patron's library. The combined catalog of LION includes more than 2.1 million unique titles, with more than 2.3 million items in the local collections. Library users can access the catalog through the internet, renew and reserve items, check the status of their accounts, and maintain their borrowing history. LION also offers audio and e-books through the OverDrive interface, and digital magazines through both the RB Digital and OverDrive interface. Our library users enjoy direct access to many more resources because of the shared collections. LION also provides behind-the-scenes support for our library; our computer maintenance is handled by LION in a very cost-efficient manner.

Summer Reading Programs

This year, the library once again participated in the statewide summer reading collaborative program. Kids could earn beads for the Read to Bead portion of summer reading according to their age. The beads were a fun way to show how great the kids did reading all summer. Teens participate annually in the summer reading program by logging their reading time through ReadSquared, the statewide summer reading database.

This year the adult summer reading program was a bingo card with various types of books to read in the squares. For each "bingo" the patron received a raffle ticket to put into containers to win prizes donated by local businesses. We were able to offer all the prizes curbside and when we opened up by appointment, children could come with their families to pick out their prizes too.

Young Adult Services and Programs

Young adults are library patrons between the ages of 12 and 18. Acton serves this age group with a dedicated space for young adult resources that includes books, audio books, magazines, and other age-appropriate materials. The library has three computers dedicated to teen use only in the Teen Space. In addition, a free online database, SCOLA, a Social Science and Language resource, is available for students in particular. *Mindful Mondays*, a chance for a time to relax was introduced. The YALL (Youth Action Library League) Group was also formed to enable teens to have a voice in their collection and programming. Some of these volunteers gratefully helped out during the book sale in late June 2021. Dungeons and Dragons continued all year long!

Children's Services and Programs

Various programs for children are held throughout the year. Story times are scheduled weekly for babies and toddlers as well as preschool-aged children. A "Stay and Play" session is offered for parents and caregivers to mingle while babies enjoy social play with toys provided by the library. Music with Miss Martha, a monthly music program from the Community Music School, and ABC Amigos, bilingual preschool story times, are also offered monthly during the year. Both programs are made possible through the support of The Friends of the Acton Public Library.

Kindergarten classes from Goodwin School visit the library on a regular basis (during normal years). The children's librarians also conduct outreach visits to local preschools. As mentioned above, our children's programs were held outside this year; it was a great way to gather while maintaining safety at the same time. Our children's room was by appointment by family for most of the year for 45-minute increments.

The safety and health of the staff and patrons was our priority this year and we were so thankful that our diligent and creative staff rose to the challenge to keep the library moving forward.

Nancy Walsh, *Chair, Acton Public Library Board*

Amanda Brouwer, *Library Director*

ACTON PUBLIC LIBRARY, THE FRIENDS OF THE

The pandemic year might have slowed us down but we still found ways to do a bit of important business! In April, we held a very successful drive-through book donation day with many Friends, a few hearty and helpful teens and some supportive library staff members pitching in. At the end of four hours our Friends office was fully loaded with books that we then sorted, cleaned, and stored for our book sale. In May, we decided that we could have an outdoor book sale at the end of June.

That book sale and our very successful membership drive fully replenished the coffers and we were able to increase our funding of programming, maintain our funding level for museum and park passes and fund half the cost of tables to replace the very heavy ones we presently have in house.

We held elections at our annual meeting at the end of May. Our slate of officers includes Sheila McPharlin, president; Ann Derouaux-Welsh, vice president; Linda DeRusha, treasurer; Carol Jennings, assistant treasurer; Emily Miller, secretary; Nancy Prescott, membership chair; and Nancy King, correspondence secretary. We are grateful for the contributions made by our outgoing treasurer, Pat Smith, and outgoing membership chair, Patricia Flanagan, who both made significant contributions in this difficult year.

At our annual meeting we were delighted to have 45 people join us via Zoom to hear Elisabeth Petry speak about the Lane and James families in Connecticut. She was a very good speaker and shared an interesting and important piece of her family history, which is also a significant piece of Old Saybrook's story!

We are looking forward to a healthier year in which we define a new normal! Our board now consists of teams who will take on aspects of our work. The Book Sorting Team will be sorting, cleaning and storing books for our sales as well as restocking our A-frame book sale rack in the lobby of the library. Our Book Sales Team will take on scheduling book sales throughout the year and recruiting help to set up, sell books, and take down the sales area. They will also work on publicity for the sales. Our Membership Team will do the annual membership mailing and encourage new-member involvement.

We are already looking forward to a Holiday Book and Bake Sale on the weekend of November 19 and 20 which will feature holiday books, gift books, and holiday-themed baked goods. Also, there will be a Children's Book Sale on February 22 which will include a craft coordinated by the children's librarians.

We applaud the hard work of our library staff and director, Amanda Brouwer, every year. They are a creative and dedicated bunch! The ways they addressed the needs of the community during the pandemic were outstanding! They took every aspect of the needs seriously from cleaning every book that was returned to creating weekly "grab and go" crafts and finding interesting ways to engage people in book discussions and other programs. We are a fortunate town to have this vibrant library as one of the key aspects of life.

Sheila McPharlin, *President*

AMBULANCE ASSOCIATION

This past year the Old Saybrook Ambulance Association responded to more than 1,600 calls for assistance. The calls consisted of medical emergencies, traffic accidents, structure fires, boating incidents as well as mutual aid responses to neighboring towns.

Advanced life support is provided to the town through a program with the Middlesex Health Paramedics. When the 911 system is activated, the first responders from the Old Saybrook Police Department, the Old Saybrook Ambulance Association and the Middlesex Health Paramedics respond and provide the citizens of Old Saybrook with a highly trained team of medical professionals.

The Old Saybrook Ambulance Association is a private, nonprofit ambulance association with a dedicated group of volunteers staffing two Horton Ambulances. The ambulance transports patients for emergencies to the local hospital emergency rooms and trauma centers. The Ambulance Association is always looking for volunteers to join the ranks of the dedicated staff in serving the citizens of Old Saybrook.

We would like to thank the Police Department and Fire Department for their cooperation and assistance during the year. We would also like to thank the members of the community for social distancing and wearing masks, which helped during these difficult times.

Frank Beth, *President*

Board of Directors

Frank Beth, *President*
Bill Lasky, *Vice President*
Joe Castro, *Secretary*
Martin Drobiarz, *Treasurer*

William Rochette	Kathi Fowler	Chris Cestaro	Ryan Walsh
Pam Wertheim	Alfred Tiezzi	James Walton	Chris Loader
Barry O’Neill			

Working Members

Chris Cestaro	Chris Denison	Virginia Denvir	Melanie Lee
Garrit Rehberg	Liam Duncan	Donna Dunn	Jack Dunn
Peter Lindner	Aliana Castro	Mathew Gauley	Frank Glowski
Jennie Greene	Pat Hanley	Greg Heins	Tommy Heinssen
Diane Jepson	Dave LaMay	Fran Lambert	Tony Durbin
Chris Loader	Carrie McCarthy	Nate Minegar	Kayla Mercer
Jordyn Masse	Nadine Morse	Chris Ramos	Donna Rochette
Katheryne Rochette	Tom Rochette	William Rochette	Carla Bella
George Washburn	Janet Wysocki	Sheri Smith	Amber Scherber

AQUIFER PROTECTION AGENCY

The Connecticut General Statutes empower the Aquifer Protection Agency to regulate land uses within designated aquifer protection areas to protect public drinking water. In Old Saybrook, there are two aquifer protection areas, one surrounds the Saybrook Well and the other is a portion of the aquifer protection area surrounding the Holbrook Well in Westbrook.

The Board of Selectmen appoints three at-large members and three alternate members for a two-year term; participating commissions select representative members for a two-year term each. The membership of the agency is the same as those appointed to serve the Inland Wetlands & Watercourses Commission.

During the 2021 fiscal year, the agency held 3 meetings and received no applications to permit activities and five registration renewal applications.

The agency meets on the third Thursday of each month at 7:00 p.m. in the Town Hall, first-floor conference room. Lynette Wacker, assistant town planner, serves as our enforcement agent and supports the agency as administrative clerk.

Colin Heffernan, *Chair*

ARCHITECTURAL REVIEW BOARD

The Town Code charges the Architectural Review Board to preserve the heritage and integrity of Old Saybrook’s built environment by evaluating applications for development or redevelopment from an aesthetic perspective. The board works with owners, builders and developers to avoid both excessive uniformity and excessive variety in each element of the design. In Old Saybrook, the board promotes harmony between each aspect of an improvement—building, site and neighborhood.

The Board of Selectmen appoints five members and two alternates for a term of three years each.

During the 2021 fiscal year, the board held 22 meetings at which it reviewed nine proposals for new or redevelopment and 20 proposals for new signs at existing developments. The board works closely with other land use groups for ongoing coordination of land use policies.

The board awarded the Design Review Awards to four projects—two renovations of existing buildings and two new construction. The quinquennial awards for 2015 and 2020 were awarded to: Max's Place, Spencer Plain Road, for new construction, 2010–2014; North Cove Shops, 75 Main Street, for renovation, 2010–2014; The Shops at Oyster River, 923 Boston Post Road, for new construction, 2015 – 2019; and Little Pub, 1231 Boston Post Road, for renovation, 2015–2019.

The Architectural Review Board meets on the second and fourth Mondays of each month at 7:00 p.m. in the Town Hall, second-floor conference room. Meryl Moskowitz of the Land Use Department supports us as our administrative clerk. Chris Costa, town planner and zoning enforcement officer, is available Monday through Friday from 9:00 a.m. to noon in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

Emily Grochowski, *Chair*

ASSESSMENT APPEALS BOARD

The Board of Assessment Appeals (BAA) serves as an appeal board for taxpayers who want to challenge the Town's assessment of their real estate, motor vehicles or personal property.

For the Grand List of October 2020, the board met to hear taxpayers' questions and concerns about their real estate and personal property assessments. Approximately 40 property owners requested hearings with the BAA. These hearings were held from March through April, 2021. Due to COVID-19, appeals were held by phone.

Appeals of motor vehicle assessments require the taxpayer to appear before the BAA in the month of September. The date is published in advance in the *Harbor News*. Once again, all hearings will be by phone.

The board carefully reviews each appeal and notifies the property owner or motor vehicle owner of its decision.

The board gratefully acknowledges the cooperation of the assessor, Norman Wood, and his staff.

Peter Gallagher, *Chair*

ASSESSOR

October 1, 2021 is the effective date of our next Grand List. The Grand List is a listing of all taxable property located within the Town as of the prior October. The assessor certifies the Grand List annually by February 1. The primary duty of the assessor is to locate and value taxable property, and certify what was on the Grand List as of the prior October 1.

Personal Property

The Assessor's Office is required to ask businesses to report annually on their personal property. In mid-September business personal property declarations are mailed to all businesses in Old Saybrook. This form must be filled out, signed and returned to the Assessor's Office by November 1 in order to avoid the statutory 25% assessment penalty for non-filing. Each of these declarations must be reviewed and compared to the prior year's declaration to be sure that all information is consistent and accurate.

Valuations

By the end of December, we have looked at and valued all changes in real estate accounts including new construction, demolitions, home improvements, etc. and made those changes to the values of the properties. This information comes to us primarily by way of building permits. For example, if a property assessment is \$100,000 on the 2020 Grand List and a \$50,000 addition is completed, the assessment or "value" on the 2021 Grand List will become \$135,000.

By the end of November, we receive the supplemental motor vehicle list from the DMV. This is a list of motor vehicles including trucks, trailers and motorcycles that have been registered since October 1 of the previous year. Approximately half of the vehicles on this list of 2,000 need to be researched in NADA schedules and priced manually.

All motor vehicles are valued, based on NADA "clean retail" value, according to year, make and model. This value is then prorated based on the month the registration was initiated or transferred. The 2020 supplemental motor vehicle list is completed by early December and the related tax bills, due on January 1, have been mailed.

In early December, we receive from DMV the regular list of motor vehicles registered as of October 1. This list contains more than 12,000 vehicles. Approximately 25% of those have to be priced manually from the NADA price schedule using the "clean retail" value of the vehicle.

By January 15 all of real estate (7,030+/-) personal property (1,050 +/-) and motor vehicle (14,900 +/-) accounts have been checked, valued and entered into the Town's administrative system to produce a Grand List bill for June.

Appeals

By January 31 the assessor will sign the October 1 Grand List from the previous year. Property owners whose assessments have increased on the new Grand List over the previous Grand List will receive an increase notice upon the signing of the Grand List. If they disagree with the assessment of their property, they have the opportunity to file an application to appeal the assessment before

the Board of Assessment Appeals (BAA), which meets in early March.

After Vision Appraisal conducted the 2018 revaluation for the Town of Old Saybrook, there were many appeals to the BAA who then reviewed each appeal and made any necessary corrections. Many of these appeals resulted in a reduction and were not continued to a higher court. However, some settlements were delayed because of the COVID-19 pandemic. To date all but two of the appeals from this time period have been resolved and resolution is expected soon.

BAA applications are available on the website and at the Assessor's Office and must be returned to the Assessor's office by February 20. After February 20, the BAA chair will schedule hearings notifying each applicant by mail of the date and time to appear. Each applicant must appear with a recent appraisal in order for the BAA to make a decision concerning the property value.

Exemptions

Applications for the Elderly or Disabled program "Circuit Breaker" are accepted from February 1 through May 15. Applicants must be 65 years of age as of October 1 of the previous year and provide a copy of their tax return showing gross income as well as a copy of the SSA 1099.

The state's Renter's Rebate program application period begins April 1 and runs through October 1, 2021 while the additional Veteran's Benefit program application period begins February 1 and runs through October 1. The state mails the Renters Rebate checks by the end of October each year.

The assessor and assessor's staff wish to thank all of the Old Saybrook taxpayers for their patience and support.

Norman B. Wood, CCMA II, Assessor

BUILDING DEPARTMENT

Building activity in Old Saybrook has continued to be strong. Even with the dramatic increase in materials costs and supply problems with multiple products, we have seen building activity increase this year. We continue to try to make the process of getting a building permit as simple as possible; it's easier to get a permit before the work is done rather than after it's completed. It should be noted that, with the huge increase in the number of houses being sold in Old Saybrook, the amount of unpermitted work has been an issue for sellers. If you are thinking of selling your home, it is in your best interest to make sure all of your permits are closed and match the work that you have had done.

Permitting for fiscal year 2020-2021 has shown an increase from last year's fiscal numbers. There were 1,552 permits taken out with a construction cost of \$28,215,755. Revenue from permit fees was \$292,338. The Building Department performed 2,010 inspections. Ten structures were demolished and 13 single-family homes were permitted. In addition to the new homes, there were 135 permits for renovation/alterations and 32 solar projects. Commercial construction was also very active with multiple projects in the works, many of which have filled the Old Saybrook Shopping Center on Boston Post Road. We are looking forward to another strong year in a healthy shoreline community.

Our software system, Muncity, has continued to work well. I take photos of all my inspections with a tablet that records all the work being done. These photos have come in handy on several projects when we needed to find buried wires. The Zoning Department is now inputting their information into the system as well, which has helped speed up the permitting process; I am able to see if projects have been approved by Zoning from my desktop computer. The Assessor's Office has also been using the system for various tasks and has been accessing the inspection photos of many projects. In addition, we are currently working to make applying for a permit through the system available online with payment by credit card.

The office administrators, Ellen O'Herlihy and Rebecca Zychowski, have been instrumental in facilitating communication between other departments and the Building Department. Their positive attitudes have continued to create an atmosphere of cooperation within multiple departments.

As always, if you have any questions about an upcoming project and whether it requires a permit or, if you need guidance on how to proceed with a project, please call the office at (860) 395-3130 to get information or to make an appointment. You can also visit the town website at www.oldsaybrookct.gov and select the Building Department's webpage.

Tom Makowicki, *Building Official*

CONNECTICUT RIVER AREA HEALTH DISTRICT

The Connecticut River Area Health District (CRAHD) is a five-town local health district. CRAHD continues to provide core public health services to the towns of Clinton, Old Saybrook, Deep River, Haddam, and Chester. The district is responsible for implementing programs and supporting policies that improve the health of its residents. The district provides a strong environmental health and code compliance program, targeted public health nursing services, health education and promotion activities, disease tracking and prevention, and public health preparedness planning. The district is dedicated to carrying out its mission to maximize the highest quality local public health services possible given its current resource level.

COVID-19

This global pandemic has been a relentless force since it arrived in the US, CT and our communities. I am hopeful that the worst is behind us; however, only time will tell. CRAHD will maintain its resiliency and strive to do everything possible to keep our communities safe.

In collaboration with the Old Saybrook Police and Emergency Management, CRAHD has provided more than 27,000 COVID-19 vaccinations.

Environmental Health

This fiscal year proved to be another busy one for the environmental health section. Our licensed sanitarians performed a variety of environmental health functions and conducted a wide variety of inspections. In addition, sanitarians offered advice to residents and the business community as well as educating the

public and targeted audiences on a variety of environmental health issues, code enforcement and code guidance. Inspection programs include state-mandated inspections for compliance with the Connecticut Public Health Code and local ordinances.

Inspections, permitting/licensing activities and targeted education are conducted in the following areas:

- On-site sewage disposal: soil site evaluations; installer and engineered plan reviews; permitting for new, upgraded, altered and repaired systems; installation inspections; as-built drawing review; issuance of permits to discharge.
- Food service establishments: restaurants, caterers, food stores, school cafeterias, nursing homes, churches, vendors, temporary events and farmer's markets.
- Body care establishments: cosmetology shops, nail and beauty salons, barber shops, and tanning salons.
- Child day care centers and group day care homes.
- Overnight-stay facilities such as hotels, motels, inns, bed & breakfasts.
- Public swimming pools, including spas and condominium pools.
- Public bathing areas including freshwater bathing and marine water beaches.
- General nuisance/other complaints: CRAHD sanitarians respond to a variety of citizens' complaints such as housing, rodent infestation, garbage and odors, septic overflows, general nuisance, well and water supply issues, poor sanitary conditions, etc.
- Private water supplies: permitting, location approvals, testing, lab report reviews, advice on treatment and maintenance.
- Campgrounds: inspections to ensure minimum sanitary standards are met.
- Childhood lead poisoning prevention: lead paint hazard reduction; abatement orders; education to homeowners, tenants and landlords; RRP awareness and case follow-up of childhood elevated blood lead levels.
- Housing: landlord-tenant issues related to minimum housing standards.

Community Health

The public health nurse (PHN) works closely with all of our school districts to conduct surveillance for flu-like illness, to assist in control of illness in the schools, and to support health education and promotion activities. Frequent education and guidance regarding COVID-19 and the reopening of schools has been and continues to be provided for school nurses, day cares, dentists, VNA, hospice, and town leadership.

During 2020-2021, the PHN was the lead staff person in the planning and execution of public health preparedness and served the district in the capacity of public health preparedness coordinator. The PHN procured, inventoried, and distributed PPE (personal protective equipment) to those in need. This included hospice units, visiting nurses, offices performing emergency dental work, pediatricians as well as those at home ill from COVID-19.

The PHN manages the district's efforts to control childhood lead poisoning, both in prevention and response to elevated blood lead levels.

Articles on public health topics are distributed to local newspapers and the local *Events* publications. Many of the articles recognize observances of days/months with public health importance.

The PHN has been in daily contact with COVID-19-positive cases. Contact tracing as well as monitoring and providing guidance is performed as needed. The PHN, along with the director of health (DOH), has been an active member of town safety committees and COVID-19 tasks teams. All teams and Zoom meetings presented by DPH, Division of Emergency Management and Homeland Security (DEMHS), and each town have been attended by the PHN and the DOH.

The PHN and the DOH have been available 24/7 for questions, concerns and needs during the COVID-19 pandemic.

CRAHD is the lead health department in Mass Dispensing Area #39, which includes the five health district towns as well as Westbrook, Essex, and Killingworth. CRAHD continues to meet with its Emergency Support Function (ESF) 8; medical and public health partners in DEMHS Region 2 and statewide to enhance regional capacity and to develop regional health care coalitions.

CRAHD conducts local communications exercises on a quarterly basis and participates in regional and statewide drills and exercises.

CRAHD continues its efforts in volunteer management and closed points of dispensing (PODs) efforts.

CRAHD continues to improve its Health Alert Network (HAN) capacity and usefulness.

CRAHD conducted community and school-based flu vaccination clinics. Clinics were held at public locations including libraries, town halls, schools, and the district office. This flu season CRAHD is coordinating drive-up clinics to provide the safest dispensing of flu vaccines to the public.

Our PHN, under the guidance of the DOH, conducts active surveillance of all laboratory- and physician-reported diseases identified by the CT DPH. The PHN also conducts follow-up investigations of selected illnesses reported to control the spread of these diseases in the community.

Outreach and education are continuously provided for diseases of importance such as hepatitis A, B, and C; elevated childhood lead levels; COVID-19; and Lyme disease as well as West Nile virus, Zika, and other vector-borne diseases. The district monitors for mosquito-borne diseases and also manages the mosquito control activities in the towns that participate in control. Chronic disease control and prevention such as skin cancer prevention education, self-management of hypertension, and radon and lung cancer information are provided by the district.

Scott Martinson, MPH, MS, RS, *Director of Health*

CRAHD Staff List and Board of Directors 2020-2021

Staff

Scott Martinson, MPH, MS, RS, *Director of Health*

Steve Yenco, RS, *Registered Sanitarian*

Ryan Grenon, MPA, RS, *Registered Sanitarian*

Greg Mattus, RS, *Registered Sanitarian*

Rebecca Drew, RS, *Registered Sanitarian*
Alyssa Panone, *Sanitarian*
Sherry Carlson, RN, BSN, *Public Health Nurse*
Chris Collier, *Office Manager*

Board of Directors

Michael Dunne, MD, <i>Chair</i>	Old Saybrook
Angus McDonald, <i>Vice-Chair</i>	Deep River
Alan Schwarz, MD, <i>Director</i>	Old Saybrook
Rita Foster, RN, MSN, <i>Director</i>	Clinton
Karl Kilduff, <i>Director</i>	Clinton
Robert McGarry, <i>Director</i>	Haddam
Lauren Gister, <i>Director</i>	Chester

CONNECTICUT RIVER GATEWAY COMMISSION

The Lower Connecticut River Valley was recognized by the Connecticut General Assembly in 1973 as one of the state’s most important natural, recreational and scenic areas. In 1974, the commission was established and became operational with membership from eight towns, two regional agencies and the Connecticut Department of Environmental Protection.

The Gateway Conservation Zone is a very special place. It is 30 miles long and includes portions of its eight member towns (Chester, Deep River, East Haddam, Essex, Haddam, Lyme, Old Lyme and Old Saybrook, including the Borough of Fenwick) within view of the river. The Nature Conservancy has designated the lower Connecticut River as one of its “Last Great Places;” the river’s tidelands were recognized as an “internationally significant” habitat for waterfowl under the terms of the international Ramsar Convention; the secretary of the U.S. Department of Interior has recognized the Lower Connecticut River Valley as “one of the most important ecological landscapes” in the United States; and in 1999, the river was designated as one of 14 American Heritage Rivers by the president of the United States.

The Gateway Commission concentrates much of its attention on the protection of the valley’s scenic qualities. Since its inception, the commission has worked with others to acquire over 1,000 acres of land through purchase or donation of scenic easements, development rights and fee simple titles. During the last year, the commission has also concentrated on more ecological aspects of the health of the river, including support of projects to identify and eradicate upland and in-water invasive plant species.

The commission is also empowered to adopt common zoning standards for height, setback and lot coverage, which member towns adopt and enforce within the Gateway Conservation Zone. The commission reviews and acts on zone changes, regulations changes and variance applications affecting land within the Conservation Zone referred to it by local boards and commissions. No zone changes or change in regulations affecting land within the Conservation Zone can become effective without the commission’s approval.

For more information, contact RiverCOG Deputy Director and Gateway staff J. H. Torrance Downes at (860) 581-8554 or at tdownes@rivercog.org. Contact information can also be found on the web at www.ctrivergateway.org.

J.H. Torrance Downes, *Staff Member*

Members as of June 30, 2021

Tom Brelsford and Jenny Kitsen of Chester

Jerry Roberts of Deep River

Crary Brownell and Joel R. Ide of East Haddam

Claire Matthews and Misha Semenov of Essex

Susan R. Bement and Mike Farina of Haddam

J. Melvin Woody and Wendy Hill of Lyme

Suzanne Thompson and Greg Futoma of Old Lyme

Bill Webb of Old Saybrook

Raul de Brigard and Marilyn Gleeson of RiverCOG

David Blatt of the Connecticut DEEP (Commissioner's Representative)

Fenwick Borough has been designated an ad hoc member and is periodically represented by Borough Warden Newton C. Brainerd.

CONSERVATION COMMISSION

The Connecticut General Statutes establish the purpose of any conservation commission as "...the development, conservation, supervision and regulation of natural resources...."

The Board of Selectmen appoints seven members for a term of two years each.

During the 2021 fiscal year, the commission held 12 meetings at which it planned and reported on ongoing outreach and education initiatives. The commission held one special meeting to familiarize its members with the Great Cedars West open space area in preparation for its Great Cedars Stewardship update initiative. The commission participated in meetings with members of the Parks and Recreation Department, Land Use Department and Old Saybrook Land Trust to discuss the update to the Stewardship Plan for the Great Cedars Conservation Area MOU. A draft MOU with a list of action items was developed for consideration by the Parks and Recreation Commission. Members of the Conservation Commission commenced stewardship by replacing worn and missing trail markers throughout Great Cedars West and the Preserve, noting maintenance issues, and identifying potential future trail connections.

The commission initiated the Town's participation in the Pollinator Pathway Project, a volunteer-led effort by conservation organizations working together to establish pollinator-friendly habitat and food sources for bees, butterflies, hummingbirds and other pollinating insects and wildlife along a series of continuous corridors throughout the northeast and beyond. The commission worked with students at Old Saybrook High School to plan a pollinator garden and then installed it near the Vicki G. Duffy Pavilion at Saybrook Point. A Pollinator Pathway sign sales program was established to raise funds for the ongoing enhancement of pollinator habitat on public property within the town.

The commission continues to promote its waste reduction initiative, including its Plastics Free July promotion, through its newsletter, magazine articles, and regular postings on social media. This outreach included information about alternative ways to dispose of unwanted items such as reselling, gifting, donating, repurposing or composting.

The commission promoted, solicited volunteers and participated in the annual *International Coastal Cleanup* event along with several other community groups in Old Saybrook.

The commission collaborated with Acton Public Library to identify new conservation-related materials for children and young adults that will be donated to the library in order to promote environmental stewardship.

Lastly, over 300 Open Spaces were digitally inventoried.

The commission maintains an up-to-date webpage on the Town's website and a separate Facebook profile for its own audiences. The commission publishes the *Conservation Circular* newsletter and submits content to the *Saybrook Events* magazine.

The commission works closely with other land use groups. Presently, Alyse Oziolor represents the commission on the Inland Wetlands & Watercourses Commission and the Aquifer Protection Agency, each of which regulate development of land that may have a negative effect on the quality of water for humans or for habitat, respectively, in identified locations. Donna Leake serves on the Architectural Review Board. The chair represents the commission on the Board of Selectmen's ad hoc Preserve Committee. The commission thanks all for their dedication to these additional organizations and ongoing coordination of land use policies.

The commission conducts periodic inspection of other town-owned conservation land and easements over private land to monitor its functions and improvements (such as fish passages). The commission is represented on an ad hoc advisory committee to the Town and State DEEP under its Cooperative Management Agreement for The Preserve open space in the northwest corner of Old Saybrook. The commission continues to look for further opportunities to conserve natural resources of the land between already protected open spaces in Old Saybrook.

The Conservation Commission meets on the second Tuesday of each month at 7:00 p.m. in the Town Hall, second-floor conference room. Lynette Wacker, assistant town planner, is available mornings Monday through Friday in the Land Use Department to answer questions concerning conservation of land and natural resources in Old Saybrook. Carolina Maharbiz supports the commission as administrative clerk.

Christine Picklo, Chair

CYPRESS CEMETERY ASSOCIATION, INC.

Cypress Cemetery at Saybrook Point is one of the oldest, continuously operating cemeteries in Connecticut and the nation. The “old burial ground” with burials dating to the early to middle 1600s was established by engineer Lion Gardiner when he laid out the town at Saybrook Point for the “men of quality” who were to arrive from England during the “Great Migration.” The oldest marked burial site dates from 1685, although other burials no doubt occurred prior to that. It is thought that some of the very earliest graves might actually lie beneath the paved portion of College Street along the front of the cemetery property, including that of original Saybrook Point landowner, Mathew Griswold, after whom Griswold Point in Old Lyme is named. Early graves were likely identified with wooden markers which have since disintegrated or disappeared.

Historically, the cemetery contains the remains of at least two Native Americans, located in unmarked graves, black slaves owned by early residents, and one of America’s first almanac makers. Most of Old Saybrook’s Congregational Church’s early ministers rest in Cypress, four of whose pastorates cover a period of 170 years. In addition to 13 Revolutionary War veterans buried in the cemetery, the final resting place of Lady Alice Fenwick, wife of Saybrook Colony’s first governor, is also located in Cypress.

In 2018, the old burial ground portion of Cypress Cemetery was named to the National Register of Historic Places based upon varied representations of “funereal art” present in the cemetery—tombstone carving. Cypress has a notable representation of numerous tombstones carved by prominent colonial tombstone makers, a significant enough number to warrant special recognition through the National Register of Historic Places. Exhibit signs have been placed along College Street describing the history of the “old burial ground” and the history of Yale University that began as the Saybrook Collegiate School at the site.

The annual meeting of the Cypress Cemetery Association was held on Saturday, October 17, 2020. During the annual meeting, the board discussed ongoing upkeep of the cemetery, the status of association funds and investments, and other various issues concerning plot sales, plot management and gravestone management. Association financial matters, including summary of investments, were discussed by Treasurer Nancy Gilbert. Director and Assistant Treasurer Connolly advised the members regarding anticipated investment strategies for the upcoming fiscal year. The discussion again included recommendations regarding the most strategic balance of cash to equities/mutual funds. Votes regarding board term expirations and the annual appointment of officers were made.

Inquiries can be sent to the Cypress Cemetery Association at P.O. Box 40, Old Saybrook, CT 06475 or to James Cahill at (860) 304-4683. The Cypress Cemetery website can be found at www.cypresscemeteryosct.org.

James W. Cahill, *President*

Board of Directors

James W. Cahill, *President*
 Nancy Gilbert, *Treasurer*
 Paul Connolly, *Assistant Treasurer*
 Elaine Staplins, *Secretary*
 James Mitchell
 J.H. Torrance Downes
 Susan Sangster
 Adriann Lloyd Downes
 Tina Antolino

ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission (EDC) was established in 1971 to promote, improve and develop the economic conditions and resources of the Town of Old Saybrook. The EDC consists of nine commissioners appointed by the Board of Selectmen.

Over the past year and since the beginning of the coronavirus pandemic, Old Saybrook's businesses and workforce demonstrated incredible resilience as they provided essential services, faced mandated closures, navigated reopening guidelines, and adjusted to new methods of operations.

Throughout FY21, the EDC and staff focused on keeping local businesses updated about local, state and federal guidelines for operations as well as financial assistance programs. The commission continues to monitor the economic impacts of the pandemic on the local business community and work with community partners to support local businesses.

2020-2021 Year in Review

A Strategic Plan for Old Saybrook's Thriving Local Economy

The Planning Commission adopted the *Strategic Plan for Old Saybrook's Thriving Local Economy* in June 2020. The new, comprehensive 10-year plan is being used as a guide for economic development efforts over the next decade.

Marketing

The EDC continued its relationship with Scierka Lang Marketing Solutions to further marketing efforts for a fourth year. The EDC ran three geofencing marketing campaigns during the year and commissioned a new video for use in future marketing. Two geofencing campaigns were designed to attract visitors and support local businesses, especially those in the travel and tourism industry who suffered the most significant losses during the year. The third geofencing campaign was designed to attract residents of more densely populated urban areas who might be interested in relocating.

Geofencing Campaign 1: Buy Local Holiday Campaign. Businesses were invited to partner with the EDC on this advertising campaign designed to attract holiday visitors and shoppers. Four businesses participated in the program: Kur Recovery Spa; Essex Golf & Sportswear; Shoreline Menus; and The Kate. The EDC subsidized the cost for participating businesses, expanding the reach of their advertisements and resulting in over 100 visits to each business' webpage.

The participation of these four businesses enabled the EDC to purchase a greater number of advertisement placements and expand the reach of EDC's advertisements as well.

Geofencing Campaign 2: Gingerbread Decorating Contest. The Gingerbread Decorating Contest was designed as a fun at-home activity for all ages and resulted in a socially safe display of 25 gingerbread creations at Pursuit of Pastry. Two forms of judging were used: 1) judging by local celebrity pastry chefs who awarded ribbons to the winners; and 2) "Fan Favorite" judging by the public using an online fundraising platform where anyone could "vote" for their favorite gingerbread creation by making a donation. The program raised \$625 for the Old Saybrook CARES program.

Geofencing Campaign 3: Peace of Mind. The Peace of Mind campaign was targeted to millennials to attract those interested in relocating from more densely populated urban centers. The campaign highlighted the quality of life in Old Saybrook and captured 35 email addresses from the target audience who now receive the *Old Saybrook Activities and Events* digital newsletter.

A *Welcome Back to Old Saybrook* video was commissioned in the spring and early summer to promote the reopening of the town and to attract visitors. The video will be used in the future in its entirety and broken into short segments for future social and digital marketing.

Digital Monthly Newsletter

With a significant increase in the information that needed to reach businesses, the monthly economic development digital newsletter was divided into two publications: *Old Saybrook Activities and Events*, with information relevant to residents and visitors, and *@SaybrookBiz*, with business information. The two streamlined publications, with information targeted to the appropriate audiences, have resulted in an increase in open rates and subscribers. *Old Saybrook Activities and Events* reaches 485 email addresses with a 35% open rate (which is considered very good). *@SaybrookBiz* reaches 619 email addresses with a 30% open rate (also considered very good).

Facebook and Social Media

Other marketing channels include Facebook, Instagram and Linked-In. The audience continues to grow through all channels. Facebook followers increased to 726 during the year. Posts are made throughout the year and some are boosted using marketing funds to further their reach.

Grants Won

A STEAP Grant in the amount of \$128,205 was awarded by the State of Connecticut to purchase and install two self-contained composting toilets in town parks.

A Community Connectivity Grant Program (CCGP) grant in the amount of \$596,413 was awarded to Old Saybrook by the State of Connecticut to fill in sidewalk gaps along the northern side of Boston Post Road between Elm Street and Old Boston Post Road.

New Businesses

Even with the pandemic, new businesses were created, expanded or relocated to Old Saybrook. Between July 1, 2020 and June 30, 2021, 48 new businesses registered Trade Name Certificates to operate in Old Saybrook.

Mariner’s Way Redevelopment

Efforts continue to identify potential developers, stay in contact with property owners to understand their plans, and make incremental progress toward redeveloping the corridor.

The Commissioners 2020-2021

The Board of Selectmen appoints seven volunteer members to the EDC for five-year terms and two alternate volunteer members for two-year terms. The EDC works with a part-time staff member.

Thank you to the following outgoing commissioners for their many years of service and leadership to the EDC: John DeCristoforo, Matthew Pugliese and Joseph Arcari.

Welcome to the following new commissioners of the EDC: Norman “Nick” Prevost, Barbara Labriola and Kacie Costello Hand.

The EDC wants to know what our business community needs to succeed. To discuss your business needs, concerns, and ideas, contact Susie Beckman, economic development director, at (860) 395-3139 or susan.beckman@oldsaybrookct.gov.

Check out Old Saybrook’s Economic Development Facebook Page! Use “@saybrookbiz” to find us.

David Prendergast, *Chair*
Susie Beckman, *Economic Development Director*

EDUCATION, BOARD OF

(In compliance with Section 10-224 Connecticut Statutes)

	Term Expires	Years of Service	Served Since
Tara Barros (R), <i>Chair</i>	2021	3	November 2017
Alan Hyla (R), <i>Vice Chair</i>	2023	5	May 2016
Karen Brodeur (D), <i>Secretary</i>	2021	27	October 1993
Eileen D. Baker (D)	2021	31	November 1989
Dr. George Chang (D)	2023	13	November 2007
James Henderson (R)	2023	5	November 2015
Jan Furman (R)	2021	3	November 2017
Karina Julius (R)	2023	3	September 2018
Cindy Sultini (R)	2023	3	September 2018

OLD SAYBROOK PUBLIC SCHOOLS STRATEGIC PLAN 2016-2021

OUR MISSION

The mission of the Old Saybrook Public Schools is to educate and prepare students to achieve their highest aspirations, care for others and the environment, and contribute to a global society by working in partnership with families and the community, and by engaging each learner in a rigorous, personalized, and meaningful educational program.

2016-2021 STRATEGIC PLAN GOALS

Consistent implementation of a well-developed, state-of-the-art and fully articulated series of standards and outcomes for learning.

Innovative and highly focused instructional design and practices that maximize student engagement while streamlining student work to that which is meaningful and essential.

Proactive and flexible plans that respond to changing demographics including:

- Declining enrollment
- Increasing numbers of students who speak English as a second language
- Increasing social and emotional needs of students
- Increasing expense of education in a setting where the number of households with school-age children is declining

ACCOMPLISHMENTS DURING THE 2020-2021 SCHOOL YEAR

- The district opened to all students in a hybrid model at the beginning of the 2020-2021 academic year, and opened to all students in full on October 5, 2021. The district remained open for the entire academic year.
- The Board of Education was named a Board of Distinction by the Connecticut Association of Boards of Education for the 11th year in a row.
- The Board of Education received the Bonnie B. Carney Award of Excellence for Educational Communications for communication to the community related to the COVID-19 pandemic.
- The Old Saybrook Board of Education successfully completed the first of a possible three-year Early Childhood Program expansion.
- The district launched its own award-winning COVID communication website for students, staff, parents, and community members.
- The district launched a new Food Services Page, which provided remote meal ordering for students at all three schools.
- The district launched a new Athletics Page, which provided live streaming options for the community to view athletic events for each season.

Old Saybrook High School

- Old Saybrook High School aligned to all district planning, practices, and procedures in preparation for receiving students during the on-going COVID-19 Pandemic.

- During the 2020-2021 school year students were scheduled into cohort groups to minimize contact with other cohort groups.
- Building maps were in place for moving throughout the building and during lunch.
- Staff professional development activities were aligned to support teaching during the pandemic.
- Old Saybrook High School offered ten Advanced Placement Courses across English, Mathematics, Social Studies, Science, and World Languages. The classes are open to students in grades 10, 11 and 12.
- Advanced Placement Scores for 2021 are as follows:
 - 82% scoring 3 or higher
 - 47% scoring 4 or higher
 - 15% scoring a 5 across all courses
- Old Saybrook High School offered eight University of Connecticut Early College Experience (ECE) Courses.
- 100% of students taking ECE courses in 2020-21 qualified for University of Connecticut college credit (71 credits earned among 58 students in grades 9–12).
- Old Saybrook High School had one Corporate-Sponsored National Merit Scholarship Awardee from the Class of 2021.
- Old Saybrook High School had one United States Presidential Scholars Program Candidate from the Class of 2021.
- 2% of Old Saybrook High School students from the Class of 2021 earned acceptance to Ivy League schools.
- 16 Old Saybrook High School students earned the Connecticut Seal of Biliteracy.
- One member of the Class of 2021 earned the Connecticut Certificate of Global Engagement.
- Old Saybrook High School Girls' Indoor Track were Shoreline South Champions.
- Old Saybrook High School Girls' Outdoor Track featured the State Champion for Pole Vault.
- Old Saybrook High School had multiple scholar, All-State and Shoreline Conference Athletes.
- Graduating seniors from the Class of 2021 received more than \$220,000 in scholarships from the Old Saybrook community.

Old Saybrook Middle School

- Old Saybrook Middle School aligned to all district planning, practices, and procedures in preparation for receiving students during the on-going COVID-19 pandemic.
- During the 2020-2021 school year students were scheduled into cohort groups to minimize contact with other cohort groups.
- Building maps were in place for moving throughout the building and during recess.
- Staff professional development activities were aligned to support teaching during the pandemic.

- Old Saybrook Middle School was awarded the Connecticut Association of Schools Positive School Climate Status.
- Old Saybrook Middle School was recognized as a New England League of Middle Schools Spotlight School.
- Classrooms in Old Saybrook Middle feature standards-based instruction and integrated 21st-century skills.
- Teachers at Old Saybrook Middle School promoted social-emotional learning.
- Approximately 90% of Old Saybrook Middle School students participated a wide variety of extracurricular activities.
- Professional development at Old Saybrook Middle School focused on standards-based instructional practices and constructivist teaching models.
- Old Saybrook Middle School continued progress in designing instructional environments to support 21st-century skills and student ownership for learning.
- Technology skills and digital citizenship were built into Old Saybrook Middle School classroom instruction.
- Old Saybrook Middle School focused on reinforcing positive behavior and use of restorative practices to build empathy and interpersonal skills.

Kathleen E. Goodwin School

- Goodwin School aligned to all district planning, practices, and procedures in preparation for receiving students during the on-going COVID-19 pandemic.
- During the 2020-2021 school year students were scheduled into cohort groups to minimize contact with other cohort groups.
- Building maps were in place for moving throughout the building and during recess.
- Staff professional development activities were aligned to support teaching during the pandemic.
- Goodwin School offered a K-4 World Language Program and five special subject areas:
 - Music
 - Art
 - Physical Education
 - Technology
 - Library
- Science Day, Wellness Day, Fine Arts Day, Celebration of Reading, and Art and Ice Cream Night provided unique academic and social opportunities.
- Goodwin's active PTA supported cultural arts and special programs.
- Goodwin's integration block was woven into specific content areas, which offered enhancements and increased rigor to the curriculum.
- The Bridges Math Program was fully integrated in all grade levels at Goodwin School.
- A sixth Early Childhood Program classroom will be added at Goodwin School in 2021-2022.

- An additional administrator will be at Goodwin School part time during the 2021-2022 academic year to assist with curricular and supervisory duties and daily operations.
- Two English Language Learner coordinators were on staff at Goodwin School to assist with Old Saybrook’s changing demographics.
- After- and before-school programs provided by Parks and Recreation and YMCA Westbrook were hosted at Goodwin School.

Jan Perruccio, Superintendent of Schools

ENROLLMENT FIGURES

Official Reporting Date
October 1, 2020

KATHLEEN E. GOODWIN SCHOOL

Early Childhood Program.....	49
Kindergarten.....	48
Grade 1.....	55
Grade 2.....	72
Grade 3.....	63
Grade 4.....	78
TOTAL	365

OLD SAYBROOK MIDDLE SCHOOL

Grade 5.....	66
Grade 6	106
Grade 7	72
Grade 8	87
TOTAL	331

OLD SAYBROOK HIGH SCHOOL

Grade 9	87
Grade 10	89
Grade 11	99
Grade 12	109
TOTAL	384
TOTAL DISTRICT ENROLLMENT.....	1,080

2020-2021 SCHOOL CALENDAR

Month	Number of Student Days	Days When School Is Not in Session and/or Early Dismissal Days
AUGUST	0	Professional Development Days: August 27, 28, 31
SEPTEMBER	21	First Day of School for Students: September 1 Labor Day: September 7 Early Dismissal/PD Half Day: September 30
OCTOBER	21	Columbus Day: October 12
NOVEMBER	18	Professional Development Days: November 3 Thanksgiving Break: November 25-27
DECEMBER	17	Early Dismissal/PD Half Day: December 4 Holiday Break: December 23-January 1
JANUARY	19	New Year’s Day: January 1 Early Dismissal/PD Half Day: January 8 Martin Luther King Day: January 18
FEBRUARY	17	Early Dismissal/PD Half Day: February 5 Winter Recess: February 15-17
MARCH	20	Professional Development Days: March 11-12
APRIL	16	Good Friday: April 2 Spring Break: April 12-16
MAY	19	Half PD Day: May 7 Memorial Day: May 31
JUNE	12	Last Day of School: June 16

TOTAL STUDENT SCHOOL DAYS: 180

Graduation for Old Saybrook High School and the last day for all students was on the 180th school day—June 16, 2021. (There were two inclement-weather days during the 2020-2021 school year. Three snow days were built into the school calendar and two of those days were used during the academic calendar year.)

**Old Saybrook High School
Graduating Class—June 2021**

Adams, Seth	Providence College
Adanti, Jason	Employment
Alsante, Kristina	Boston University
Alsback, Shea	University of New Haven
Appiah, Avery	Mitchell College
Baldino, Anthony	ROTC

Barretta, Gianna H.	Eastern Connecticut State University
Barry, Ryan	Clemson University
Bauer, Zane	University of New Hampshire– Main Campus
Benni, Cory	Embry-Riddle Aeronautical University– Daytona Beach
Bergeron, Abigail	University of Connecticut
Blakeslee, Bryan	Employment
Bradley, Joseph	Harvard University
Brady, Garrett	Providence College
Bransfield, Jack	Roger Williams University
Breitenbach, Abigail	Eckerd College
Brodeur, Alexa	Loyola University Chicago
Calle Peralta, Luis Antonio	Employment
Calle Villavicencio, Jeison	Bentley University
Calle, Debora	University of Connecticut
Carlin, Tara	American University
Castro-Velez, Jisel	University of Connecticut
Cecunjanin, Ajla	Middlesex Community College
Champlin, Nisha	Employment
Chapps, Kaitlyn	The University of Tampa
Colella, Kyle	The University of Tampa
Collier, Aidan	Eastern Connecticut State University
Coty, Zachary	Eastern Connecticut State University
Czarzasty, MaryBeth	Kutztown University of Pennsylvania
D’Anna, Taylor J.	Bryant University
Day, Helen	The University of Tampa
Echeverria, Janeth E.	Central Connecticut State University
Efinger, Gannon	Eastern Connecticut State University
Ellinas, Chloe C.	Bentley University
Fox, Daniel	Middlesex Community College
Frazier, Colton	Middlesex Community College
Fusco, Livia	Employment
Gibson, Carter	Springfield College
Glorioso, Anthony	University of Connecticut
Gowski, Nicholas	Employment
Grillo, Cameron J.	Employment
Gumkowski, Priscilla	Mitchell College
Hampton, Megan	University of Connecticut
Hartt, Carrington	Endicott College
Heiden, Kate	University of Saint Joseph
Henderson, Molly	Merrimack College
Holt, Kayla	George Washington University
Jacques, Savannah	Employment
Jara, Gershon	Employment
Julius, Matthew	Eastern Connecticut State University
Kaar, Gabriel	Bryant University

Kapij, Megan	James Madison University
Kawecki, Bridget	Salve Regina University
Kollmer, Kendall	University of New Haven
Lacey-Giugno, Isabel	Employment
Lacey-Giugno, Nathan	Employment
Laskowski, Grace	University of Connecticut
Li, Tracy	University of Connecticut
Liu, Cindy	SUNY Queens
Lombardi, Christina	Anna Maria College
Majzoub, Sarah	Southern Connecticut State University
Mariol, Emilia Grace	Middlesex Community College
Martin, Wayne	Middlesex Community College
Mikulski, Ryan	Merrimack College
Mitchell, Davonte J.	Western Connecticut State University
Moonan, Ryan	Employment
Moura, Kamila	Three Rivers Community College
Nguyen, Nathan	Three Rivers Community College
Norton, Harrison	18-21 Transition Program
Noyes, Brian	Middlesex Community College
Pandiani, Zachary	Endicott College
Peralta, William	Middlesex Community College
Pinette, Jordyn	University of Connecticut
Pond, Alice	Gettysburg College
Potter, Catherine	University of Saint Joseph
Prevost, Douglas	Middlesex Community College
Rascoe, Aidan	18-21 Transition Program
Reid, Mary	College of the Holy Cross
Rothman, Matthew	Embry-Riddle Aeronautical University– Daytona Beach
Rowe, Kane	Employment
Scherber, Eliza	Eastern Connecticut State University
Schneider, Jacob	Rochester Institute of Technology
Shafman, Lexi	Central Connecticut State University
Sinibaldo, Giuseppe W.	Grand Canyon University– Traditional Campus
Skiles, Emmy	Rochester Institute of Technology
Stone, Taylor	Endicott College
Stratton, Emily	University of California–Los Angeles
Strope, Allison	Employment
Sumby, Hannah	Quinnipiac University
Taylor, Nathan J.	Central Connecticut State University
Tolve, Owen	University of New Hampshire– Main Campus
Tomko, Michael	Rochester Institute of Technology
Tryon, Allison	Three Rivers Community College
Tryon, Natalie	Three Rivers Community College
Tully, Jenna	Eastern Connecticut State University

Vogt, Zachary	Middlesex Community College
Waida, Peter	University of Rhode Island
Wiley, Jack	Embry-Riddle Aeronautical University– Daytona Beach
Wilson, Emiley J.	Southern Connecticut State University
Wisialowski, Kyle	Brown University
Yost, Benjamin	University of Connecticut
Zawoy, Nadia	Middlesex Community College

OLD SAYBOOK BOARD OF EDUCATION OFFICE

50 Sheffield Street, Old Saybrook, CT 06475

2019-2020 STAFF

	2020–2021 Base Salary		Number of Years Employed in Old Saybrook Public Schools as of June 2021
Anderson, S.	85,275	Math Coach and Coordinator	21 years
Bai, K.	161,473	Director of Pupil and Professional Services	24 years
Berner, M.	57,378	Administrative Assistant	1 year
Buxton, T.	71,822	Computer Information Systems Manager	6 years
Chong, J.	66,950	Educational Data & Innovations Manager	2 years
Saunders, B.	78,880	Athletic Director (1 year for Athletic Director)	5 years
Ferrance, S.	23,434	COTA	2 years
Gardner, M.	69,233	Chief Technology Officer (part-time)	6 years
Gerbers, T.	72,182	Superintendent's Executive Assistant	7 years
Gerbers, T.	9,000	Public Relations Director	2 years
Goss, A.	161,473	Director Curric. Instruc. Assess.	6 years
LaPlant, J.	74,833	Social Worker	1 year
Listorti, P.	87,039	Business Assistant	25 years
Malinovsky, A.	54,663	IT Client Support Manager	11 years
Meyers, L.	67,409	Social Worker	2 years
Pendleton, J.	149,640	Director of Operations, Facilities, Finance	17 years
Perruccio, J.	191,671	Superintendent of Schools	8 years
So, E.	59,821	Payroll/Human Resource Assistant	4 years
Sternhardt, M.	56,814	Accounts Payable Bookkeeper	22 years
Using, C.	60,574	School to Career Coordinator	15 years
Williams, V.	53,201	Student Support Services Admin. Assistant	1 year
Zajac, C.	75,432	Special Education Professional Services Coord.	18 years

KATHLEEN E. GOODWIN SCHOOL

80 Old Boston Post Road

2020-2021 STAFF

	2020–2021 Base Salary		Number of Years Employed in Old Saybrook Public Schools as of June 2021
Day, S.	49,068	Secretary	6 years
Stack, L.	50,592	Secretary	6 years
Sutman, H.	157,706	Principal	17 years
Thomson, S.	17,935	Library Assistant (5 hrs/day, 180 days)	1 year

CERTIFIED TEACHING STAFF

Annino, M.	75,432	Grade 3	18 years
Ayer, J.	70,368	Special Education	15 years
Ayers, J.	94,339	Remedial Reading /Consumer and Family Science	25 years
Barnes, A.	72,363	Kindergarten	12 years
Bernhardson, S.	59,099	Visual Arts	3 years
Brodeur, J.	70,308	Grade 3	11 years
Canavan, E.	72,900	Grade 2	17 years
Collier, M.	94,339	Preschool Special Education	33 years
Coogan, J.	77,569	Speech and Language Pathologist	14 years
D'Amico, C.	45,770	World Language	0 years
DeAngelo, K.	70,368	Grade 4	11 years
Delany, S.	87,750	Early Childhood Program	0 years
Deltenre, P.	72,900	Bilingual	0 years
Doak, C.	72,900	Library Media Specialist	17 years
Dodds, J.	79,660	Grade 1	21 years
Eley, J.	87,750	Preschool Special Education	23 years
Fudge, S.	74,833	Grade 4 Special Education	11 years
Gage, H.	75,432	Grade 1	18 years
Geer, L.	87,750	Music	29 years
Goodhue, C.	93,288	Kindergarten	21 years
Hanratty, K.	80,305	Grade 4	14 years
Holecz, J.	75,432	Grade 3	20 years
Honer, C.	77,569	Grade 1	17 years
Iannini, L.	75,432	Remedial Reading Teacher	8 years
Johnson, J.	83,904	Grade 2	22 years
Kelley, C.	94,339	Physical Education	23 years
Kiessling, L.	68,103	Grade 4	13 years
King, D.	94,339	Speech and Language Pathologist	8 years
Lamarche, L.	75,432	Math Interventionist	5 years
Lemieux, K.	79,660	Grade 3	18 years
Marble-King, C.	94,339	Kindergarten/Grade 1 Spec Ed	21 years
McElhone, S.	94,339	Grade 2	21 years
McLaughlin, K.	45,770	Early Childhood Program	0 years
Muratori, L.	79,660	Grade 3	13 years
Pajor, B.	87,750	Grade 2	22 years
Polito, L.	94,339	Grade 1	36 years
Ranaudo, D.	72,990	Kindergarten	14 years
Roberts, J.	87,750	Grade 2 Special Education	19 years
Sawaryn, K.	74,833	Preschool Special Education	15 years
Sumby, E.	94,339	Grade 4	23 years
Tedesco, D.	75,432	Guidance Counselor	10 years
Trudeau, K.	42,221	Grade 2/Title I Math (part-time 60%)	14 years
Vazquez-McCoy, M.	87,750	Bilingual	3 years
Webb, R.	70,368	Elementary Information Technology	9 years
Zimmermann, J.	68,103	Early Childhood Program	0 years

OLD SAYBROOK MIDDLE SCHOOL
60 Sheffield Street
2020-2021 STAFF

	2020-2021 Base Salary		Number of Years Employed in Old Saybrook Public Schools as of June 2021
Bauchman, K.	159,445	Principal	3 years
Cromeenes, B.	49,756	Secretary	5 years
Davis, B.	27,982	Clerical/Library Media)	
		(7.75 hrs/day, 180 days	12 years
Healey, C.	48,567	Secretary	1 year
Walton, M.	143,282	Associate Principal	19 years

CERTIFIED TEACHING STAFF

Carroll, M.	87,750	Grade 8 Language Arts	28 years
Caruthers, L.	63,592	Music	6 years
Castro, L.	74,833	Guidance Counselor	10 years
Chapman, S.	59,099	Visual Arts	1 year
Conti, H.	75,432	Grade 5	12 years
Conti, T.	87,750	Music	18 years
Deeble, J.	87,750	Mathematics	1 year
Di Filippo, N.	74,833	Computer Literacy	6 years
Diaz, S.	94,339	Psychologist	11 years
Evans, K.	94,339	Grade 5	26 years
Fillion, M.	87,750	Grade 5	27 years
Gallerani, C.	79,660	Grade 6 Mathematics	20 years
Giegerich, J.	94,339	SRBI-Literacy	21 years
Goodale, C.	70,368	Grade 6 Language Arts	9 years
Gray, M.	52,361	World Languages	0 years
Hakim, J.	94,418	World Languages	22 years
Hanover, J.	80,305	Special Education	17 years
Hespeler, J.	67,409	Physical Education	7 years
Hurdis, H.	75,432	Special Education	12 years
Hutvagner, E.	54,607	Physical Education	1 year
Jenkins, K.	97,544	World Languages	19 years
Jutkiewicz, P.	87,750	Music	20 years
Kane, C.	94,339	Special Education	26 years
Kiefer, P.	87,750	Special Education	11 years
Labriola, R.	87,750	Grade 8 Social Studies	27 years
Looney, M.	94,339	Grade 7 Science	23 years
MacDonald, K.	79,660	SRBI-Numeracy	15 years
Marena, M.	69,892	Special Education	8 years
Marshall, P.	75,432	Grade 5/6 Language Arts	17 years
Maynard, A.	87,750	Special Education	3 years
Newton, H.	48,303	Visual Arts	5 years
O'Connor, J.	87,750	Speech and Language Pathologist	20 years
Ortiz, R.	85,225	Science	1 year
Pegnataro, D.	94,339	Library Media Specialist	33 years
Pesce, J.	69,892	Grade 7 Language Arts	12 years
Riley, M.	94,339	Grade 6 Science	23 years
Sagnella, N.	47,038	Technology	1 year
Shea, M.	64,244	Health PE	0 years

Smith, P.	63,592	Grade 7 Language Arts	10 years
Snyder, J.	87,750	Grade 8 Language Arts	25 years
St. Germain, D.	83,964	Grade 5	19 years
Stanley, K.	74,833	Grade 7 Mathematics	14 years
Sullivan, E.	63,592	Grade 6 Social Studies	10 years
Taylor, J.	80,305	Guidance	18 years
Tooker, H.	87,750	Consumer and Family Science	3 years
Wood, T.	87,750	Grade 7 Social Studies	26 years
Yacovou, N.	72,363	Special Education	3 years
Yale, E.	94,339	Grade 5	20 years

OLD SAYBROOK HIGH SCHOOL

1111 Boston Post Road

2020-2021 STAFF

	2020-2021 Base Salary		Number of Years Employed in Old Saybrook Public Schools as of June 2021
Anastasio, J.	146,014	Associate Principal	7 years
Bonin, K.	31,851	Secretary	21 years
Brinkley, S.	51,072	Secretary	19 years
Riffle, S.	169,613	Principal	8 years
Vanderveen, K.	59,054	Administrative Assistant	5 years

CERTIFIED TEACHING STAFF

Arsenault, T.	87,750	Social Studies	25 years
Bairos, C.	90,000	Library Media Specialist	22 years
Barnes, M.	94,339	Mathematics	1 year
Bell, K.	90,000	Computer Literacy & Business Education	22 years
Capezzone, P.	94,339	Special Education	29 years
Carlone, G.	94,339	Technology Education	8 years
Carlone, K.	83,964	Science	14 years
Claffey, A.	68,103	World Languages	13 years
Colella, K.	87,750	Special Education Transition	15 years
Dimberg, B.	94,339	Mathematics	17 years
Donahue, B.	77,569	Physical Education	13 years
Donnelly, K.	64,927	Language Arts	5 years
Durie, K.	67,409	Special Education	11 years
Emery, J.	63,592	Mathematics	6 years
Evan, M.	48,303	English	0 years
Fawcett, S.	72,363	Cooperative Work Education & English	14 years
Flaherty, K.	50,834	Special Education	8 years
Flegar, M.	75,432	Language Arts	2 years
Glover, J.	80,305	Social Studies	19 years
Green, T.	50,834	Physics	0 years
Healy, M.	87,750	Guidance	24 years
Holthausen, G.	74,833	Psychologist	14 years
Howe, M.	87,750	Science	34 years
Hunter, K.	74,833	Literacy Interventionist	8 years
Johnston, C.	87,750	Special Education	3 years
Linn, T.	79,660	Business Education	24 years
Martin, M.	45,770	Health PE	0 years
McCarthy, M.	67,409	Psychologist	8 years

Menga, S.	75,432	Visual Arts	19 years
Milton, J.	72,363	Music	9 years
Munoz, S.	63,592	World Languages	3 years
Payne, M.	68,103	Social Studies	13 years
Plotkin, D.	83,643	Science	10 years
Roarick, M.	87,750	Social Studies	25 years
Rowe, C.	74,833	Guidance	14 years
Santopietro, K.	48,303	Special Education	5 years
Santoro, L.	47,038	Consumer and Family Science	3 years
Scherber, A.	87,750	Science	17 years
Shearin, J.	62,445	Science	7 years
Sousa, K.	87,750	Mathematics	25 years
Taylor, J.	80,305	Music	19 years
Torre, K.	63,592	Social Studies	3 years
Valletta, G.	72,900	Mathematics	17 years
Vautrain, E.	94,339	Language Arts	12 years
Westner, L.	75,432	Physical Education	20 years
Woods, S.	87,750	Special Education	24 years
Zimmerlin, M.	62,445	Science	5 years
Zukowski, E.	65,839	Technology Education	8 years
Zumbaum, M.	69,892	World Languages	12 years

Please note: for the purpose of this report, where applicable, the years of service have been rounded off. The base salaries of the certified teaching staff vary according to educational degrees, as well as years of service, as stated in the Professional Agreement between the Old Saybrook Board of Education and the Old Saybrook Education Association for the period of September 1, 2018 through August 31, 2020. Unless noted otherwise, non-certified administrative and school support staff members are employed for twelve months a year at 40 hours per week.

OLD SAYBROOK PUBLIC SCHOOLS MEDICAL SERVICES

Dr. Nicholas Condulis, School Medical Advisor

2020–2021 Base Salary (35 hrs. wk/10 months)		Number of Years Employed in Old Saybrook Public Schools as of June 2021	
Nursing Staff			
Prast, J.	11,480	OS High School	1 year
Heinke, S.	36,138	Kathleen Goodwin School	1 year
MacLeod, N.	42,345	St. John School/Children's Tree School (85%)	20 years
Milone, C.	50,920	OS High School	2 years
Swaoger, J.	34,526	Kathleen Goodwin School	2 years
VanDerHorst, K.	51,000	OS Middle School & Nurse Coordinator	16 years
Ziegler, T.	25,027	OS Middle School	1 year

OLD SAYBROOK PUBLIC SCHOOLS MAINTENANCE AND CUSTODIAL STAFF

**2020–2021
Base Salary**
(40 hrs. wk/12 months)

**Old Saybrook Public Schools
as of June 2021**

Kathleen Goodwin School

Farrel, K.	57,545	Custodian	9 years
Stone, C.	63,496	Head Custodian	28 years
Stopa, T.	57,817	Custodian	13 years
Tsering, D.	14,262	Custodian (part-time 50%)	17 years

Old Saybrook Middle School

Brigante, D.	58,715	Custodian	12 years
Faulkingham, M.	73,096	Head Custodian & District Custodial Coordinator	27 years
Faucher, J.	33,280	Custodian (part-time)	0 years
Girardi, A.	57,942	Custodian	17 years
Oporto, A.	21,461	Custodian (part-time 50%)	1 year
Tasillio, T.	57,545	Custodian	8 years

Old Saybrook High School

Brinkley, P.	36,434	Custodian (part-time 50%)	2 years
Diaz, J.	58,109	Custodian	24 years
Franklin, M.	58,040	Custodian	16 years
Mitchell, D.	64,707	Head Custodian	25 years
Redmond, L.	41,007	Custodian	2 years
Tasillio, J.	55,081	Custodian	5 years

Grounds Maintenance—All Schools

Peterson, B.	61,116	Grounds and Maintenance Custodian	24 years
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District Maintenance—All Schools

Faulkingham, A.	76,337	Maintenance	17 years
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OLD SAYBROOK PUBLIC SCHOOLS FOOD SERVICES STAFF

School Food Service is a self-funded activity.

**2020–2021
Base Salary**

**Old Saybrook Public Schools
as of June 2021**

Nuzzo, M.	92,098	Food Service Director (12 months)	11 years
Nuzzo, M.	1,691	Catering Director	

Kathleen Goodwin School

Brodeur, R.	30,040	Chef/Manager	1 year
Sullivan, M.	15,311	Food Service Helper	2 years

Old Saybrook Middle School

Donohue, D.	17,295	Chef/Manager	5 years
Brown, A.	14,994	Food Service Helper	12 years
DaPonte, E.	8,582	Food Service Helper	2 years

Old Saybrook High School

Bossie, D.	25,432	Chef/Manager	2 years
Courtney, G.	7,985	Food Service Helper	4 years
Kanizaj, B.	14,246	Food Service Helper	18 years

EMERGENCY MANAGEMENT

The Old Saybrook Office of Emergency Management continues to be home to one of the most proactive municipal emergency management programs in the State of Connecticut. Our emergency planning team is comprised of public safety professionals who possess a diverse knowledge base of emergency planning and crisis-management experience. This office is responsible for homeland security and emergency/crisis planning for the Town of Old Saybrook. Its staff continues to seek out opportunities to make Old Saybrook a disaster-resistant community. These efforts benefit the residents, visitors, and business owners of our special community.

The office maintains, within budgetary and storage space constraints, emergency response equipment that can be deployed at a moment's notice to assist our community in times of crisis. These supplies include bottled water, sheltering supplies, showering supplies, traffic direction equipment, public health emergency response equipment, and signage to assist with communications during an emergency.

Personnel from the Office of Emergency Management have responded to many emergencies this past year, assisting members of the Department of Police Services, the Old Saybrook Fire Department and the Old Saybrook Ambulance Association. At each emergency scene, Old Saybrook emergency management personnel serve as members of the unified command team tasked with mitigating an emergency/crisis. Additionally, emergency management personnel are responsible for coordinating regional, state, federal and private resources that are vital to the mitigation and recovery effort of any emergency.

In addition to its regular activities, this past year the office spent much of its time supporting the Police Department's COVID-19 vaccination clinic. This support included performing Emergency Operations Center (EOC) activities, providing logistical support, collaborating with state and federal officials, and performing tasks related to applying for federal public assistance. This long process will refund much of the costs related to the COVID-19 response and recovery activities.

Storm Isaias also caused the first selectman to declare a Local State of Emergency in early August. A community communications plan was established, and residents were informed of preparedness, response, and recovery activities. The office also established a recovery center following the storm's path. Hot showers, ice, bottled water, potable water, Wi-Fi, and charging stations were available to all in need. More than 400 people utilized the services the recovery center had to offer.

The deputy director of emergency operations continues to improve the Town's Emergency Operations Center, which serves as the command and control center for the Office of the First Selectman and the Town's Public Safety Leadership Team during a disaster. The EOC is essential during major emergency responses.

The Old Saybrook Office of Emergency Management receives tremendous support from and enjoys positive working relationships with the Board of Selectmen, Old Saybrook Department of Police Services, Old Saybrook Fire Department, Old Saybrook Ambulance Association, Old Saybrook Board of

Education, the Department of Public Works and the Connecticut River Area Health District. We thank the members of these associations and departments for their dedication and willingness to serve the citizens and visitors of the Town of Old Saybrook.

Michael A. Spera, *Director*

ESTUARY COUNCIL OF SENIORS

The Estuary Council of Seniors, Inc. (ECSI) is a nonprofit regional senior center located at 220 Main Street in Old Saybrook with congregate café sites in Killingworth, Lyme/Old Lyme, Old Saybrook and Clinton. Since 1974, the ECSI's mission has been to promote quality of life, community involvement, and independent living for people aged 50 and over. Last year the ECSI provided over 85,000 nutritious meals including over 57,000 home-delivered Meals on Wheels, and over 24,000 congregate meals as well as 542 rides to medical outpatient appointments outside the nine-town Estuary Region. Also, 1,800 individuals received free preventative health screenings and participated in social and exercise programs.

In addition to our essential senior services, ECSI is a fun place for mature residents to exercise, dance, play cards, go on trips together, get a massage or facial, hear an interesting lecture, attend an art exhibit, get a haircut, take a painting class, join a book club or writers' group, volunteer, shop at the Thrift Shop, use our fitness center, or just sit and enjoy our beautiful view. ECSI has a lovely, large facility that welcomes senior residents of the Estuary Region. All in all, we had more than 100,000 visits to our center in the reported timeframe for meals, activities, support and fun.

During the reporting period for the Town of Old Saybrook, the Estuary served 100 residents a total of 16,850 home-delivered meals and an additional 107 residents joined us for 4,023 congregate meals. Our Emergency Medical Outpatient Transportation provided 35 individuals with 179 rides to medical appointments. We had more than 35,000 visits by a total of 3,220 people overall to the center from residents of the Town of Old Saybrook.

ECSI is funded in part by contributions from the generosity of the nine towns in the Estuary Region, Senior Resources Agency on Aging with Title III funds made available under the Older Americans Act, grants, donations, and fundraising efforts. I would like to thank the Town of Old Saybrook for its continued support of our programs.

For information and schedules of our services and programs, please call (800) 388-1611 weekdays from 8:00 a.m.—4:00 p.m. or visit our website at www.ecsenior.org. If you do not already receive our monthly newsletter, please call us and we'll be happy to add you to our mailing list or send it electronically. The newsletter is also downloadable from our website. We are pleased to continue to serve the residents of the Town of Old Saybrook and to be an integral part of services for seniors in the Estuary Region.

COVID-19 Update

Thank you for your continued support of the Estuary Council of Seniors, Inc. (ECSI) and the seniors of Old Saybrook. ECSI provides valuable services to many seniors along the shoreline and, although we have had to interrupt our programming because of COVID-19, we have continued our vital Meals on Wheels program and have instituted a “Grab & Go” meal service for those who would normally participate in a congregate lunch at one of our café sites. Since March of 2020 the Estuary has delivered over 100,000 meals to our communities.

Our meal numbers rise each week as requests from folks who are not yet comfortable going out to a grocery store, or anywhere for that matter, have come pouring in.

Rest assured that ECSI will continue serving meals so that no senior will suffer from food insecurity during this uncertain time.

Stan Mingione, *Executive Director*

ESTUARY TRANSIT DISTRICT

The Estuary Transit District (ETD) was formed in 1981 by the nine towns of the Connecticut River Estuary Region. The nine towns include Clinton, Chester, Deep River, Essex, Killingworth, Lyme, Old Lyme, Old Saybrook, and Westbrook. ETD’s mission is to provide local, coordinated public transportation for all residents of the area. To meet this goal, ETD operates public transit under the name 9 Town Transit (9TT) and XtraMile.

The Estuary Transit District is governed by a board of directors. Each member town appoints one representative who serves in a voluntary capacity to adopt policy, set budgets and conduct long-term planning for the district. Regular board meetings are held on the third Friday of every other month at 9:30 a.m. at the ETD. All meetings are open to the public.

ETD’s five routes serve the main corridors of the region and provide connections to public transit providers serving the surrounding regions. Door-to-door service is provided throughout all nine towns of the Estuary Region as well as the towns of Durham, East Haddam, and Haddam through its Dial-A-Ride service. In addition, ETD provides a taxi voucher program to provide half-price taxi trips to seniors and people with disabilities and is also the operator of the Clinton Trolley.

ETD’s services are subsidized by federal, state and local funding. This allows for inexpensive fares of \$1.75 for deviated fixed routes, \$.85 for people with disabilities, and \$3.50 for Dial-A-Ride. Students of participating state colleges and universities may ride any route for free with a UPass. ETD also receives a Title III grant through the area agency on aging which allows area senior citizens to ride any ETD service on a donation basis in lieu of the fare.

ETD continued to be severely impacted by COVID-19 during the year. Ridership on most of ETD’s services were significantly lower than prior years, though all services remained in operation. By year end, ridership was increasing but was still below pre-COVID levels, except on the XtraMile service, which has surpassed prior years. While the district did incur substantial expenses and revenue loss, the CARES Act provided federal funds that filled this gap.

The Lower Connecticut River Valley Council of Governments completed a study of the countywide transit needs and determined the best model for providing public transit in the 17-town region going forward. The study provided many service improvement suggestions including, expanding the span of service hours, new Sunday service, increasing frequencies, and improving transfers between routes. ETD will begin implementing the suggestions over the next two to three years, pending availability of funding.

The study also recommended combining the Estuary and Middletown Transit Districts. The two districts are working with the Connecticut Department of Transportation on a plan to fund and implement this expansion over the next year.

Joseph Comerford, *Executive Director*

Board of Directors

Noel Bishop	Westbrook
Joan Gay, <i>Vice Chair</i>	Killingworth
Susan Tyler, <i>Treasurer</i>	Lyme
Tim Griswold	Old Lyme
Charlie Norz, <i>Secretary</i>	Old Saybrook
Peter Bierrie	Essex
Angus McDonald	Deep River
Leslie Strauss, <i>Chair</i>	Chester
Karl Kilduff	Clinton

Administrative Staff

Joseph Comerford, *Executive Director*
Jared Whitcomb, *Operations Director*
Halyna Famiglietti, *Finance Manager*

FINANCE DIRECTOR

For the fiscal year period ending June 30, 2021 (FY21), the preliminary financial results lead to an estimated surplus of approximately \$467 thousand. This surplus is mainly attributable to over spending the expenditure budget (\$227 thousand) and a surplus of town revenues in the amount of \$694 thousand. This surplus includes year-end transfers to various capital programs in the amount of \$1.1 million. Further, this budget surplus can be broken down between the Board of Education (BoE) and the General Government (GG) as follows: BoE surplus \$298 thousand and GG surplus of \$169 thousand. Over the past several years, and in accordance with the Board of Finance’s Fund Balance Policy to target a Budget Reserve Fund Balance of 15%, the Town has worked toward building its rainy-day fund from a rate of 6.5% in 2012 to its current projected level of approximately 16.1% of the FY21 budget. The Town’s unassigned fund balance stands at \$7,559,728 as of June 30, 2020 to which the FY21 surplus will be added after finalization of the FY finances.

The budget for FY22 was approved at the May 11, 2021 referendum. The mill rate associated with this budget remained flat at 20.05. The total budget for FY22 represented an increase of .36% over the FY21 budget. Assessed values

in the Grand List of October 2020 assisted in keeping the mill rate flat given the slight increase in the FY22 budget. The approved budget was designed to keep expenses in check while providing the Town with crucial services; supporting key financial strategies aimed at minimizing long-term liabilities; and to continue the dedication to funding capital programs.

Within the budget, debt service will decrease from 25,515,000 as of July 1, 2021 to \$22,890,000 by July 30, 2022. The Town maintains a municipal rating of Aa2 by Moody's Investors Services, with our conservative financial management practices and structurally balanced operations supporting that rating.

The budget also provides \$745 thousand in capital and reserves as well as \$588 thousand in capital expenditures slated for FY22, for a total of \$1.33 million in capital invested into the Town of Old Saybrook.

The attainment of the budget reserve goal, prudent budget practices, and the building of capital and reserves all contributed to a strong financial foundation that will provide the Town with the financial tools it may need to navigate through difficult or uncertain economic periods.

Lee Ann Palladino, *Finance Director*

FIRE DEPARTMENT

The Old Saybrook Fire Department (OSFD) is composed of a completely volunteer force of 83 members. We responded to 525 incidents for the fiscal year of July 1, 2020 through June 30, 2021. The majority of the members are fire-fighters and the remaining are support members and juniors. Many man hours go into maintaining proficiency and state certifications. The majority of training is performed at the Fireman's Field training facility located on Elm Street. This training facility is supported totally by private donations.

Each day our members assist citizens and visitors to Old Saybrook and many of the incidents are uneventful. The OSFD also responds to neighboring towns to assist with rescues and structure fires. Due to our 12 miles of coastline, the Old Saybrook fire boat also responds to numerous marine calls and rescues in the Connecticut River and the Long Island Sound.

Members of the Old Saybrook Fire Department are listed below.

Line Officers

Joseph Johnson, *Chief of Department*

Steve Lesko, *Deputy Chief*

James Dion, *Assistant Chief of Apparatus*

William Heiney, *Assistant Chief of Training*

Bill DeCapua, *Captain of Apparatus*

Liam Duncan, *Captain of Training*

Jeffrey Worman, *Training Lieutenant*

Nate Minegar, *Training Lieutenant*

Davis Boyd, *Engine Lieutenant*

John Guarnaccia, *Engine Lieutenant*

Greg Pereira, *Rescue Lieutenant*

Jocelyn Hanley, *Ladder Lieutenant*

Thomas H. Heinssen, Jr., *Marine Lieutenant*

Past Chiefs Still Serving

Wayne Wysocki, *Past Chief 1983-1985*
 Coleman Bushnell, *Past Chief 1985-1999*
 Jeff True, *Past Chief 2003-2007*
 Clark Maxson, *Past Chief 2007-2010*
 John T. Dunn, *Past Chief 2010-2015*
 Jay C. Rankin, *Past Chief 2015-2018*

Administrative Officers

John T. Dunn, *President*
 Jackie Gearity, *Vice President*
 Anthony Cronin, *Secretary*
 David MacNeill, *Treasurer*

Firefighters

Ben Bagnati	Pat Hanley	James Milspaugh
Ron Selines	Christopher Cestaro	Erik Heiney
Richard M. Mulvihill	Geoff Sinibaldo	Scott Colonghi
Thomas H. Heinssen	Geoff Nosal	Kevin Slisz
Matt Colwell	David LaMay	Todd Pompea
Mike Spera	Tony Cronin	Tom Lemireti
William Rochette	Todd Steward	Eric Duncan
Paul Listorti	Katie Rochette	Peter Sullivan
Conor Duncan	Tom Listorti	Tom Rochette
Brian Toolan	Jack Dunn	Chris Loader
Lou Rolon	Dennis Truesdale	Mark Finnegan
Don Lucas	John Romano	Bruce Watford
Mike Franklin	Kelsey Maynard	Anthony Ruitto
Ed Yeager		

Probationary Firefighters

Tyler Bates	Fernando Guimaraes	Mia Tougas
John Christensen	Nolan Heiden	Charles Vigorita
Anthony DiPasquale	Matthew J. King	Emiley Wilson

Junior Firefighters

Anthony Baldino	Joseph Sinibaldo	Dempsey Watford
James Colwell	Samantha Wakelee	

Support Members

David Faulkner	Eric Messner	Bill True
Steve Goodstine	Max Sabrin	Andy Greene
Richard Scierka, Jr.		

A breakdown of responses for the fiscal year are shown below.

This list is shown in the NFIRS (National Fire Incident Reporting System) Codes.

100 – Fire	45
300 – EMS-Related Incidents	123
400 – HAZMAT	44

500 – Service Calls	55
600 – Good Intent Incidents	63
700 – Fire Alarms & False Calls	180
800 – Severe Weather	14
900 – Special Incidents	1
Total Responses	525
Estimated Damage from Fire	\$1,500,000

Mutual Aid Received from Other Towns

Clinton	2
Essex	5
Guilford	1
Westbrook	4

Mutual Aid Provided to Other Towns

Chester	2
Clinton	5
Deep River	3
East Lyme	5
Essex	1
Lyme	1
Old Lyme	3
Westbrook	7

Statistics of incidents unfortunately don’t paint the true picture of the property and people assisted throughout the year by the Town’s firefighters. Each day our members assist citizens and visitors to Old Saybrook and many of the incidents are uneventful. Some make their way into the paper.

Listed below are narratives from three fires that happened in Old Saybrook:

- On November 8th the Fire Department was dispatched to a reported fire in the rear of a house on College Street. The call came in from a neighbor reporting that they believed people were in the house. The Fire Department arrived, gained access to the house, performed searches of the first and second floors of the house, and extinguished the fire. The homeowners had left the house shortly before the fire broke out.
- On December 25th the Fire Department was dispatched to a reported fire in the hallway of a house on Fenwood Drive. The call came in from the homeowner reporting their hallway was on fire. The first arriving fire officer found fire from the second-floor bedroom windows. A swift fire attack resulted in preventing the fire from extending to the attic of the house.
- On April 25th the Fire Department was dispatched to a reported fire in a house on Vincent Avenue. The first arriving fire officer found heavy fire from the rear and side of the house. Fire Department crews accessed the house and extinguished the fire on the first and second floors. No injuries were reported from this incident.

Joseph W. Johnson, *Chief of Department*

FIRE MARSHAL

The Office of the Fire Marshal continues to be busy reviewing new construction and renovation projects as well as performing annual commercial inspections as required by the State Fire Code. These inspections include hotels, motels, mercantile, liquor establishments, restaurants and all apartments. The number of inspections totals approximately 1,100 to 1,300 businesses, some of which require yearly inspections and others that rotate on a four-year cycle. Even with the trying year we had due to the COVID-19 pandemic, our responsibilities did not cease, they increased. Many renovations were conducted while businesses were closed, requiring several inspections during construction. Dozens of liquor control inspections were put on hold by the State of Connecticut Consumer Protection only to be put in place recently, greatly impacting the ability of our department to service all of our consumers.

The Fire Marshal's Office also is a sponsor of the Town's Fire Safety Week activities. Last year, because of the COVID-19 pandemic, more than 460 students in preschool through third grade were unable to receive the usual visits from the Fire Department. In addition, due to lack of grant money, we were unable to purchase the annual educational materials provided by this office to show kids how to behave in a fire emergency and to familiarize them with firefighters and their equipment. This year we are again applying and hope to be more successful.

We continually educate business groups, civic organizations and any other persons in need of fire safety education. Families and home safety are our number-one priority. We strive to ensure that whether you live in or just visit the Town of Old Saybrook your time here will be amongst the safest for you and your family.

Please keep in mind the following tips to minimize the risk of fire damage to your home or business:

- Make sure all smoke detectors and carbon monoxide detectors have fresh batteries before winter. Remember to change your batteries when you change your clocks! It will save your life by getting you up and out of a dangerous and toxic environment.
- Have your fuel systems serviced and checked by a licensed professional either prior to or during the heating season. It is imperative to have heating sources checked over prior to using them for the heating season.
- Please follow the guidelines for the House Numbering Ordinance: 1) numbers should be at least 3" in height; 2) numbers should be a contrasting color to the house or building; 3) numbers should be numeric figures; 4) if a home or business is far off the street, a supplemental number on a post, mailbox, or fence should be used to make it more visible to emergency responders.
- Candles are very pretty and aromatic. However, be sure to blow them out when you leave the room or go to bed and avoid the use of them in the bedroom or other areas where people may fall asleep. Please keep them at least 12 inches away from anything that can burn.
- Don't forget a safety escape plan for you and your family in the event of a fire or home incident. Know at least two ways out of a room if possible and make sure all doors and windows open easily for your access or for the

Fire Department. Have an outside meeting location so all family members know where to go no matter what the emergency incident is. Remember to close the doors on the way out of the house and review this safety plan regularly with children and the elderly. Remember, if the smoke alarm sounds GET OUT AND STAY OUT AND CALL 911.

The Fire Marshal's Office would also like to remind all residents that any and all tents that are 400 square feet or larger and used for gatherings or displays are required to be inspected by both the fire marshal and the building inspector. This process includes a drawing of the area, flammability ratings for the tent, and inspection. Tents need to be 20 feet from: property lot lines, buildings, other tents, parked vehicles, and internal combustion engines. Open flames, grills, heaters, gas, combustible gases, or any other non-approved devices are not permitted within the tent. This information is readily available at the Building Department or the Office of the Fire Marshal in the Town Hall.

This office receives many requests for permits for outside burning of brush. These are more often than not refused because of the proximity of other residences or high hazard heat days. The environment is constantly drier these days and the chances of fire extension are far too great for this beautiful community.

For more information regarding this office, please visit www.oldsaybrookct.org and select Fire Marshal.

Peter Terenzi, Fire Marshal

HARBOR MANAGEMENT COMMISSION

The Town of Old Saybrook has the longest coastline of any community in Connecticut, and its Harbor Management Commission (HMC) works to address issues affecting management of all Old Saybrook harbors and waterfronts. The HMC's responsibilities include the Town's harbor management jurisdictions on the Connecticut River, North Cove, South Cove, near-shore Long Island Sound, and other navigable waters seaward of the mean high-water line identified in the Harbor Management Plan approved by the state and adopted by the Town in 2003.

HMC duties and responsibilities include all matters relating to the development, improvement, expansion, and management of public and private waterfront areas in Old Saybrook. The HMC works closely with the state's harbor master in the course of carrying out its responsibilities. This includes activities for overseeing the allocation and use of mooring locations, the use and condition of certain town waterfront facilities, including the town dock, ramp and landing at North Cove; the Clothesline Marina on North Cove Road; the Ferry Dock facility; and the management of the Town's Harbor Management Fund established under the Harbor Management Plan. The HMC does not have a full-time office in the Town Hall but provides assistance via telephone or email contact with either Commission Clerk Jennifer Donahue or Dock Master Scott Mitchell.

North Cove is the only designated Harbor of Refuge on Long Island Sound between New London and New Haven. There were 147 moorings placed in the dredged portion of North Cove this season. Three of the 147 moorings are

town moorings which are available free of charge to transient boaters on a first-come-first-served basis. The HMC implemented an online registration and fee payment tool for slip and mooring holders and wait list management. All three HMC-managed facilities have substantial wait lists.

The HMC is planning improvements to the Clothesline Marina in North Cove, improvements to the North Cove launch ramp and the addition of two slips at the Ferry Road facility. The HMC expects to complete these projects in fiscal year 2022. The projects will be funded by fees collected by the commission for moorings and town-owned slips. Upcoming plans also include a review of the Harbor Management Plan.

Commissioners reviewed a number of applications during the year including two certificates of permission and two proposed zoning changes as well as two LWRD license requests.

Scott Mitchell serves as both dock master for the Town and state harbor master appointed by the governor. As harbor master, Scott sits as a nonvoting ex-officio member of the commission. The HMC generally meets in the second-floor conference room of Town Hall or by Zoom meeting on the third Monday of each month, with specific meeting dates and times posted on the town website.

The Old Saybrook Harbor Management Commission is dedicated to its charge to achieve a safe and balanced use of the harbor area and protection of environmental quality in its areas of jurisdiction.

Robert Murphy, *Chair*

HISTORIC DISTRICT COMMISSION

The U.S. Department of Interior's National Park Service and the Connecticut General Assembly empower the Historic District Commission to promote the educational, cultural, economic and general welfare of the Town through the preservation and protection of buildings, places and districts of historic interest. The Old Saybrook Town Code authorizes the commission to review designs for the erection or alteration of the exteriors of buildings and structures within any local historic district for regulatory compliance—the Town adopted the North Cove Historic District in 1985.

The Board of Selectmen appoints five members and three alternates to the commission for a term of five years each.

During the 2021 fiscal year, the commission held nine meetings at which it approved six applications for Certificate of Appropriateness for the erection, alteration, demolition or removal of the exterior architectural features of principal or accessory buildings, structures, or other work on properties visible from a public place in the North Cove Historic District or adjacent waters. The commission also assisted the Old Saybrook Historical Society in recognizing the annual award for Achievement in Historic Preservation.

The commission raised more than \$20,000 for the restoration of one half of the historic ghost sign on the corner of Main Street and Sheffield Street. The “ghost sign” is a fading, historic commercial wall sign for Crowley Real Estate, Stokes Bros. Realty and the Old Colony Package Store, and is a reminder of a time when Old Saybrook was developing quickly as a destination for summer

vacation homes. The funds were raised from the generous donations of many community residents and from Sustainable CT through their Community Match Fund as well as a grant from the Community Foundation of Middlesex County. John Canning & Co. restored the Crowley Real Estate portion of the sign and the commission is continuing its fundraising efforts to complete the restoration.

The commission meets on the third Tuesday of each month at 7:00 p.m. in the Town Hall, second-floor conference room. Thomas Makowicki, building official, and Lynette Wacker, assistant town planner, assist with applications and enforcement of our regulations.

William A. Childress, Chair

OLD SAYBROOK HISTORICAL SOCIETY

Dedicated to Preserving, Protecting and Promoting the History of Old Saybrook

The Hart House, the Exhibit Gallery and the Archives Building were all closed for the past year. Consequently, many planned and proposed activities were cancelled including, the Antiques and Treasures Auction, the Tour of Homes, U.S. Coast Guard Concert, cemetery tours, the Chapman Lectures, the Student Volunteer Program and the traditional holiday Wassail Party. In May the Archives Building was reopened, but by appointment only.

Renovations

Like many organizations closed to the public, the Old Saybrook Historical Society (OSHS) found that a positive side to this dilemma was an opportunity to make necessary repairs and renovations. Accordingly, the working kitchen in the Hart House was completely renovated, funded by the Scoville Family Charitable Fund. Additionally, electrical work was begun, bringing both the Hart House and Archives up to code compliance as well as adding numerous photo-electric switches and surge suppressors. Six windows in the Archives Building were replaced, including replacement of the pine siding above and below each window.

The Gardens

Even though the Hart House was closed, by the spring the Heritage Gardens were open. An Earth Day celebration, organized by Old Saybrook Garden Club members, brought 17 little girls from the Old Saybrook Daisy & Brownie Girl Scout Troop to learn about the importance to the environment of trees and plants. A virtual-tour video was produced and is posted on the OSHS website. It showcases the herb and flower gardens and instructs viewers about home remedies used during the 18th century. Two large white pines and a large persimmon tree were removed. The persimmon was damaged by storm Isaias; however, a request for donations to buy memorial trees received a quick response from members and a new red maple, a river birch and a serviceberry were planted in the garden.

Virtual Tour of Pequot War Sites

Early spring lent itself to outdoor activities. The first annual bike tour of Saybrook's historic Pequot War sites was held. It was a combined bike tour, history lecture and video production. The video will be available on the OSHS website to encourage the many independent bikers who visit Old Saybrook to stop

and learn more about town history. The cyclists toured six historic Pequot War sites, including Saybrook Fort. Commentary was given by Dr. David Naumec, an independent historian who was instrumental in the archaeological investigation conducted at Saybrook Point and funded by the American Battlefield Protection Program-National Park Service.

Virtual Tour of Cypress Cemetery

A new video has been added to the OSHS website: *Touring Cypress Cemetery—Old Saybrook’s Ancient Burial Ground*. Historian J.H. Torrance Downes narrates a tour of Cypress Cemetery, which was laid out in 1635 as the Saybrook Colony’s burial ground. The oldest section is referred to as the Ancient Burial Ground while the newer portion is known as the Annex. Downes relates the history of many of the notable people buried there, including Lady Fenwick and the pharmacist Anna James.

Special People and Awards

Tedd Levy, historian and OSHS member, was presented a certificate of appreciation for his dedication and outstanding work as project manager of the grant from the American Battlefield Protection Program-National Park Service “Siege & Battles of Saybrook Fort.”

Edward Armstrong was presented a certificate of appreciation for his service as project manager of renovations to the working kitchen.

Joseph Bradley, graduating high school senior, was awarded a scholarship and a certificate of appreciation for his outstanding volunteer work.

The annual award for Achievement in Historic Preservation was given to the First Church of Christ in Old Saybrook. The church was selected for its long-standing commitment to historic preservation, conscientious stewardship of its facilities and historic items in its care, including the South Green.

Gifts and Collections

Amelia Hotchkiss Sheffield’s writing desk dated 1824 was donated by a direct descendant of Robert Chapman, one of the first settlers of Saybrook Colony. It is now displayed in the Hart House dining room.

An oil-on-canvas portrait of John Winthrop, Jr. was a gift of artist and OSHS member Marek Sarba. It is displayed in the Winthrop memorabilia room in the Hart House.

A 1750 longcase (grandfather) clock was donated by Sallie Boody. The clock was her mother’s and it was recently restored. The clock was made in England but how and when it made it to America is unknown. It stands in the Hart House parlor next to the fireplace.

A new book, *Old Saybrook: A Main Street History*, is available on the OSHS website and in the Archives Building. It was written by Tedd Levy, with a forward by former First Selectwoman Barbara J. Maynard. It contains stories about local residents, restaurants, historic homes and town buildings.

Tedd Levy donated his collection of albums containing all the historical articles published from 2011 to 2021. The articles cover the history of Old Saybrook, local biographies and town events and the OSHS now has the right to republish them.

In Memory

George Maynard, lifelong resident of Ingham Hill Road and the husband of Barbara J. Maynard, passed away in November at the age of 94. George was devoted to the town and the preservation of its history.

Markus Vesligaj died suddenly at age 50. Mark loved the Heritage Gardens and regularly came with his wife Jenny to help. He was keenly interested in botany. Mark had a special camaraderie with the garden volunteers.

Robert Wendler was a successful architect who served on many boards and committees in Old Saybrook. He was a dedicated member and volunteer to the OSHS and is noted for his help in designing the exhibit gallery and working in the gardens with his beloved wife, June.

Aubrey Goodhue was a member of the Old Saybrook Garden Club and a former docent and chairperson of the Hart House Heritage Gardens. An avid gardener who found joy in creating and tending the gardens, she will be missed.

Next Year

Despite these challenging times, optimism prevails and 2021-2022 should be a most restorative year for the Old Saybrook Historical Society.

Marie McFarlin, *President*

Officers

Marie McFarlin, *President*

Wayne Harms, *Vice President*

Stephan Brodeur, *Treasurer*

Theodora Kopcha, *Recording Secretary*

Trustees

Edward Armstrong

Alan Cantor

David Carswell

Mark Delmonico

Donna DiBella

Leslie Mastrianna

Carol Rzasa

Arlene Sakatos

Katie Toolan

INFORMATION TECHNOLOGY

The Information Technology (IT) Department supports administrative departments located primarily within the Town Hall complex, including Parks and Recreation, Youth and Family Services, Public Works (Town Garage) and the Acton Public Library. Not within the scope of the IT Department are the Police and Fire Departments or the Board of Education and school system.

The coronavirus state of emergency which started in early 2020 continued throughout this fiscal year.

The end of FY 2020-2021 closed out the eighth year the IT Department has been supporting Town Hall services. During the fiscal year, 758 support activi-

ties were logged, roughly a 40% increase from the prior year. This increase was largely due to activities supporting state coronavirus mandates for public access to town meetings.

As this year progressed, changing state mandates continually required enhancements to the technology supporting town operations.

During the first eight months of the coronavirus emergency, public board and commission meetings were held entirely online using Zoom technology. Beginning this year, the state mandated the move to hybrid meetings, requiring that the Town to provide both in-person and online access to public commission and board meetings. Conference rooms in Town Hall were outfitted with improved video and audio capabilities to support these requirements.

In addition to responding to the coronavirus and user support requests, progress was made on a number of initiatives:

- **Application to Cloud Migration.** The application and database supporting tax collection operations was moved from the local Town Hall datacenter to a cloud-hosted service. This change provides a number of disaster recovery and business continuity (DR/BC) improvements. In the event that the Town Hall datacenter were to go offline due to fire, cyberattack or some other catastrophic event, the applications supporting tax collection will continue to be operational since the service is maintained in the cloud.
- **Office365 Migration.** The migration of all office desktop applications from various legacy office software versions to Microsoft Office365 began this year. This licensing not only ensures all users have up-to-date compatibility and features, but also provides for access to the applications online.
- **Virtual Datacenter.** With the move of applications supporting tax collection to the cloud, the Town Hall local network was also extended to a virtual datacenter. The virtual datacenter replicates the local security environment (usernames, passwords, access rights, *etc.*). In a DR/BC scenario, this would allow Town Hall users to connect to the virtual datacenter in similar fashion that they connect to the local network.
- **Security Enhancements.** Multifactor authentication (MFA) was implemented for administrator account usage, remote virtual access and access to electronic mail. Attempts to log in using privileged/super user accounts on any Town Hall connected workstation or server now require secondary verification through an associated smartphone application. Similarly, access to Town Hall email services or remote desktop services now require verification via a text message access code to a registered mobile number.
- **Operational Availability.** Key administrative applications such as the Town's finance/accounting system and the tax assessment and collection database applications experienced no outages, resulting in 100% availability during Town Hall business hours as software maintenance activities were performed outside normal business hours. Town Hall connectivity to the internet experienced no outages during the year (100% availability). Town Hall VOIP telephone services experienced a single 15-minute service outage resulting in service availability of 99.999875% availability during Town Hall business hours. During the outage, calls were routed to voicemail or secondary mobile devices.

- **Antivirus and Security.** Multi-tier antivirus capabilities kept Town Hall computers largely virus and malware free, resulting in no need for computer viruses to be manually cleaned from end user systems over the entire year. No virus events requiring file or system recovery occurred during the year.

As the year closed, potential projects for 2021-2022 supported by the IT Department include: migration of the locally based document management and search system (Laserfiche) to the cloud, implementation of a high-speed network link between Town Hall and the Youth & Family Service building, implementation of Municipality Public Works support modules, and implementation of Municipality for the Zoning Department and online public requests and applications.

Larry Hayden, *IT Manager*

INLAND WETLANDS & WATERCOURSES COMMISSION

The Connecticut General Statutes empower the Inland Wetlands & Watercourses Commission to regulate activities occurring within inland wetlands or watercourses and to review any activity occurring in the adjacent upland that could negatively affect these natural resources. The commission does not regulate activities within or adjacent to tidal wetlands, the Connecticut River, or Long Island Sound.

The Board of Selectmen appoints three at-large members and three alternate members for a two-year term; participating commissions select representative members for a two-year term each to provide coordination of land use policies. The membership of the commission is the same as those appointed to serve the Aquifer Protection Agency.

During the 2021 fiscal year, the commission held 13 meetings at which it acted upon 17 applications for new development with regulated activity of which 11 were residential in nature, four were commercial, and two were municipal. The wetlands enforcement officer issued eight administrative permits for regulated activities determined to have minimal impacts. The commission also responded to a number of violations of the regulations and pursued compliance. In addition, the commission continued to review its regulations to ensure they are current with statutory changes.

The commission meets on the third Thursday of each month at 7:00 p.m. in the Town Hall, first-floor conference room. Lynette Wacker, assistant town planner, serves as our enforcement agent. Carolina Maharbiz of the Land Use Department supports the commission as administrative clerk.

Colin Heffernan, *Chair*

KATHARINE HEPBURN CULTURAL ARTS CENTER—"The Kate"

The spirit of Katharine Hepburn lives on through her artistic works, those who adore her, and this one-of-a-kind community cultural arts center that serves as an artistic home to all who walk through its doors. The Kate appreciates the people of Old Saybrook and the broader community who embrace this organization as a critical resource and take action to ensure its future.

One of the Kate's most important roles is to connect people with and through the arts. Each time you take your seat and the house lights dim—with the first note, the first line, the first image on screen—you are embarking on a shared experience with family, friends, and your fellow patrons. Thanks to our enthusiastic audience members, the Kate continues to be an exciting, vibrant hub in the community and a place for mutual understanding through art.

The Kate is a true cultural gift, joining together imaginative partners and collaborators to provide enriching programming and opportunities for our community. We have seen our programming mature through existing relationships with Florence Griswold Museum, Saybrook Stage Company, Old Saybrook School System, Eastern Connecticut Ballet, Salt Marsh Opera, Chestnut Hill Concert Series, Connecticut Public Broadcast Network, and more. We have also been fortunate to grow our offerings and events through new relationships with the Lyme Academy of Fine Arts and Vista Life Innovations.

The past 16 months have been a challenge due to the ongoing COVID-19 pandemic. First the Kate was closed, then open with limited capacity. The Kate is now fully open but there is still a long road before things return to normal. As a cultural nonprofit, we're grateful to the community for supporting the Kate. It's because of your generosity that the Kate was able to reopen and get our staff and artists back to work.

In the year prior to the COVID-19 pandemic, the Kate saw over 45,000 tickets purchased and more than 50,000 adults and children come through its doors. There were more than 275 shows and events and there have been almost 2,500 in the lifetime of the Kate. We have four full-time and five part-time employees as well as 34 seasonal and event-related staff. There are approximately 175 volunteers who are a large part of the reason why we are able to do what we do every day.

The Kate is a key community hub allowing creativity and inspiration to grow, from children's camps and performances, to art films, to MET Opera and Bolshoi Ballet simulcasts. To provide the programming and impact that we do as a cultural nonprofit, we need the support and engagement of our community. Find out more about the Kate through our video at www.thekate.org/donate.

If you have not yet been to the Kate, or you are interested to learn more about what we do, we encourage you to stop by! The box office is open Tuesday through Friday, 10:00 a.m.–4:00 p.m., and one hour before all shows.

See you at the Kate!

Brett Elliott, *Executive Director*

The Kate, 300 Main Street, Old Saybrook, CT 06475

Admin: (860) 510-0473, Tickets: (860) 510-0453

www.thekate.org

Staff

Brett Elliott, *Executive Director*

Robin Andreoli, *Director of Development and Community Relations*

Michael Gatta, *Box Office Manager*

Jacob Kaufman, *Production Manager*

Nancy Noyes, *Business Manager*

Ruth Yakaitis, *Membership & Development Associate*

Robin Menzies, *Camp Coordinator & Administrative Assistant*

Shirley Colquhoun, *Volunteer Coordinator*

Matthew Male, *Production Associate*

LAND USE DEPARTMENT

The Land Use Department administers the business of the following agencies: Aquifer Protection Agency, Architectural Review Board, Conservation Commission, Planning Commission, Historic District Commission and Inland Wetland & Watercourses Commission. The department takes a proactive approach to municipal needs by implementing studies, programs, and physical improvement as recommended in the Town's long-range plans including the Plan of Conservation & Development.

During the 2021 fiscal year the department maintained and adapted its operations during the COVID-19 pandemic, staffing the office with no interruption to business. Per the governor's Executive Order 7MM to expand outdoor activities, the department created an expedited application/inspection process and collaborated with other departments to complete this process with little time for phased opening. In addition, 132 regular meetings were held as well as information sessions and community workshops.

The department issued 179 administrative permit approvals, 24 administrative approvals for COVID-19 outdoor seating expansion, 20 flood permit approvals (Chapter 128, Town Code), and 286 technical reviews of permits for development.

During the 2021 fiscal year, the department supported the following initiatives:

- **Flood Hazard Reduction**—Chapter 128 of the Town Code, Flood Plain Management, was revised to include mandatory updates and increase free-board requirements to two feet.
- **Historic Preservation**—Alongside the Historic District Commission, more than \$20,000 was raised through a crowdfunding campaign to restore the historic ghost sign advertising Crowley Real Estate on the corner of Main Street and Sheffield Street. Phase 1 was completed in 2021 and serves as a reminder of a time when Old Saybrook was developing quickly as a destination for summer vacation homes.
- **Open Space Conservation**—The Town's Open Space Inventory was updated and a second entrance and parking for a trailhead for The Preserve open space from Ingham Hill Road was completed.
- **Residential Development**—Awarded a \$15,000 grant from CT-DOH and served as staff to an Affordable Housing Committee to draft the Town of

Old Saybrook Affordable Housing Plan (2021-2026) that was adopted by the Board of Selectmen as required by C.G.S. § 8-30j.

- **Sustainable CT**—The Town of Old Saybrook is among 17 Connecticut municipalities to be recognized for achieving Sustainable CT certification. Old Saybrook met high standards in a broad range of sustainability accomplishments to qualify for the prestigious silver-level certification, the highest level of certification currently offered.
- **Technology Updates**—Coordinated GIS parcel update. Implemented a scanning process for pending and archiving applications, including uploading pending applications to the commission website for improved information access to the public.
- **Town Center Improvement**—Obtained \$1.4M in construction funding for streetscape enhancements around the train station (Stage Road) and town center (Route 1) via the CT-DOT Local Transportation Capital Improvement Program (LOTICIP) for 2022.

The Land Use Department is open to assist the public from 8:30 a.m. until 4:30 p.m. Monday through Friday. Lynette Wacker is the assistant town planner. Sarah Makowicki, Joanne Galli, Carolina Majorbiz and Meryl Moskowitz serve as recording clerks for our public meetings. Sarah Lyons, administrative assistant, manages the business functions of the department. We would like to thank Larry Hayden for all his support and assistance as we transitioned to virtual/hybrid meetings. Best of luck to Patrick Hegge, environmental planner; Amanda Merritt, recording clerk; Christine Gilman, recording clerk; and Christine Nelson, town planner, who left the department to pursue new opportunities.

Christina Costa, CZEO, CFM, Town Planner/Zoning Enforcement Officer

LOWER CONNECTICUT RIVER VALLEY COUNCIL OF GOVERNMENTS (RiverCOG)

RiverCOG, one of Connecticut's nine Councils of Governments, is governed by the chief elected / executive officials of its 17 member towns: Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, East Hampton, Essex, Haddam, Killingworth, Lyme, Middlefield, Middletown, Old Lyme, Old Saybrook, Portland, and Westbrook. The RiverCOG is responsible for planning of regional land use, transportation, emergency preparedness, environmental conservation, economic development, and homeland security. RiverCOG also provides regional services such as household hazardous waste collection. In 2020, RiverCOG took an active role in planning for the response and recovery from COVID-19.

Fiscal year 2021 was an eventful year for RiverCOG staff. We welcomed new GIS planner, Kevin Armstrong, and planning intern, Ben Lovejoy, to the team. A transition to remote work, necessitated by the COVID-19 pandemic, had surprise benefits of greater staff productivity and better meeting attendance. Remote Zoom meetings facilitated more public involvement in the creation of RiverCOG's first Regional Plan than would have been expected if meetings and outreach were conducted in person. RiverCOG also switched IT consultants and

migrated much of the office network into the cloud. This is expected to provide RiverCOG with greater security and resiliency. Staff expertly navigated these transitions in technology and shared our experiences with our members.

Senior Planner Megan Joufflas spearheaded the creation of RiverCOG's first Regional Plan of Conservation and Development, along with the Regional Planning Committee. The beginning of FY21 saw a period of extensive public and municipal stakeholder outreach that helped inform the plan. By the end of the fiscal year the draft plan had been created, edited and posted for public comment. It is expected that the final draft of the Regional Plan will be recommended by the RPC to the COG for adoption in early fall of 2021.

Environmental Planner Margot Burns helmed an update of the Regional Natural Hazard Mitigation Plan. The process involved extensive outreach work in each of the towns which also included the planning committee of town representatives and our consultants. The plan is currently in the process of being adopted by the 15 towns that participated and has already been recommended for adoption by the state and by FEMA.

Executive Director Sam Gold continued work as co-chair of the DEMHS Region 2 COVID-19 Recovery Team and chair of the Connecticut Association of COGs as well as to sit on multiple boards (Sustainable CT) and the state Advisory Commission on Intergovernmental Relations.

RiverCOG continued a legacy of legislative engagement with the state and federal governments on behalf of our member municipalities. In December 2020 we held our annual legislative COG/MPO meeting with the region's legislators and approved the year's legislative agenda. Staff members were able to provide testimony on many bills, aided by remote session access.

Under state statute, RiverCOG, through its Regional Planning Committee (RPC) or its delegated staff, reviews proposed zoning text and map changes that affect property within 500 feet of municipal boundaries and subdivisions which touch or cross town lines, as well as municipal plans of conservation and development. This fiscal year we reviewed 39 inter-municipal zoning regulation referrals from our member municipalities and adjacent towns that addressed topics such as regulation changes for outdoor dining due to COVID-19, agri-tourism, farm wineries and breweries, as well as other protective measures for riverine and coastal resources. As the end of the fiscal year approached, numerous proposals relating to new regulations pertaining to the sale of recreational cannabis were in the works. Some would allow retail sale of recreational cannabis, some a hybrid model (recreational and medicinal) while others either prohibited such sales or were proposing the implementation of a moratorium in order to study the matter.

RiverCOG continued to host the nonprofit Gateway Commission which, for 45+ years has served the towns of Chester, Deep River, East Haddam, Essex, Haddam, Lyme, Old Lyme and Old Saybrook as the guardian of the ecological and visual values of the Lower Connecticut River region. Working with the eight town Planning & Zoning Commissions, Zoning Boards of Appeal, and town staff, Gateway oversees a scenic protection program comprised of acquisition of scenic and conservation easements and land and the administration of a program of development management within the Gateway Conservation Zone, located from the banks of the river up to the first ridge of river hillsides.

In addition to partnering with Gateway, RiverCOG supported the health of the Connecticut River by educating communities about invasive species and monitoring and removing harmful plants. Invasive *Hydrilla verticillata* continues to be a great threat to the ecology of the Connecticut River and to other water bodies of New England and New York as it is easily transported through recreational boating activities. Through Senator Blumenthal's office we worked to bring federal funding to bear for the creation of a Connecticut River Watershed Program to address the issue through the Army Corp of Engineers, the Connecticut Agricultural Experiment Station, and the Connecticut Department of Energy and Environmental Protection. A request for four years of appropriations for the program was submitted by the senator's office in June.

RiverCOG continued to act as the fiduciary agent for the Department of Emergency Management and Homeland Security (DEMHS) Region 2 of the state's emergency planning efforts through grants provided by the federal government. DEMHS is charged with developing, administering, and coordinating a comprehensive and integrated statewide program that encompasses all human-made and natural hazards and includes prevention, mitigation, preparedness, response, and recovery components to ensure the safety and well-being of the citizens of Connecticut. Fiduciary duties include substantial financial record organization, certification of vendors and service providers, review of vendor quotes, payment of vendor invoices, attendance at monthly REPT meetings, administration and collection of Memorandums of Agreement from the 30 municipalities for each of numerous overlapping grants, and preparing specific deliverables that are required in order to receive RiverCOG's funding allocation for the fiduciary responsibilities.

RiverCOG continued to host the Lower Connecticut River Land Trust (LCRLT). This nonprofit entity's members include the communities and land trusts of the region. The LCRLT continues to establish itself and move forward to help all the land trusts under its regional umbrella. It is currently participating in a second Land Trust Advancement Initiative in the region through the Connecticut Land Conservation Council (CLCC) to better position itself through its governance structure and activities to serve the land trusts and communities of the region.

RiverCOG had a busy year with our continued household hazardous waste (HHW) collections in the summer and fall of 2020. The household total for collections was 2,712 which was a 4.9% increase from the previous year. Even with the cancellation of one collection due to COVID-19 and holding less collections at our Essex facility, we still totaled more households than the previous season. RiverCOG also continued holding paper shredding events. During our four events we collected 33,500 pounds of paper. That was a 14% decrease from the previous year but it is more typical of what has been collected in earlier years.

RiverCOG continued to host Connecticut's only Regional Agriculture Council (RAC). This year they responded to zoning questions pertaining to agriculture, created a by-laws subcommittee to work on revisions, and applied for a Farm Viability Grant from the Department of Agriculture to increase access to local farmland while using no-till equipment.

RiverCOG serves as the area's Metropolitan Planning Organization (MPO) and is involved in many transportation-related projects through state and federal

funding. In FY21 we completed the Route 66 Corridor Study and a regional transit study that recommends merging the operations of 9 Town Transit and Middletown Area Transit. The MPO also completed its quadrennial certification review with commendations. The MPO also adopted transportation improvement, public participation, and unified planning work programs this fiscal year. Work began on completing the region’s bicycle and pedestrian plan and draft regional transportation safety and locally coordinated human services transportation plans were created.

- Other regional planning projects from fiscal year 2021 include:
- Began work on a Regional Housing Plan that will serve 13 of our municipalities and provide compliance with C.G.S. § 830-j.
 - Hosted compost bin/rain barrel sales and composting and recycling virtual workshops.
 - Developed a corridor study for a connector trail between the Air Line and Farmington Canal Trails.
 - Continued working with CT DOT on LOTCIP and other types of projects throughout the region, such as:
 - ETD and MTD capital and operating assistance
 - East Haddam swing bridge/Haddam roundabouts
 - Middletown Route 9 at Miller/Portland St.
 - Route 9 CCTV installation
 - Municipal traffic counts
 - ADA and Title VI compliance measures

Sam Gold, *Executive Director*

Board of Directors, Officers & Executive Committee Members

Anthony Salvatore, <i>Chair</i>	Cromwell
Lauren Gister, <i>Vice Chair</i>	Chester
Ed Bailey, <i>Secretary</i>	Middlefield
Noel Bishop, <i>Treasurer</i>	Westbrook
Cathy Iino	Killingworth
Timothy Griswold	Old Lyme

PARKS AND RECREATION DEPARTMENT

The Parks and Recreation Department and the Recreation Center are busy providing activities and times for residents to enjoy the many facilities that are available. The center’s walking/jogging track, gym, and games room are open six days a week—seven days in the winter—while parks and most outside areas are available all year long. Park areas are open dawn to dusk.

The Parks and Recreation Department is governed by an elected board of seven commissioners and administered by a full-time director and staff. The commission is responsible for overseeing the operation, development, scheduling and maintenance of town-owned parks, beaches and recreation facilities. Also, the department provides a wide variety of year-round activities for residents from preschool-age to senior citizens. Included are seasonal sports (individual and team leagues), sports camps, arts and crafts classes, adult bridge, summer day

camps, playground camps, bus trips, concerts, parent/child activities, dances, multiple adult and youth gym activities, after-school activities, teen center, skating, coach's clinics, exercise programs and multiple holiday/special events.

To better inform the community about activities and programs, the department's website is *oldsaybrookrec.com*. Everyone is encouraged to enjoy the diverse recreational opportunities at the following facilities:

- **Recreation Center.** Located behind the Town Hall, the full-size gym, walk/jog track, games room, preschool area, teen center, lighted outdoor basketball courts and department offices are located here. Printed schedules are available seasonally at the office.
- **Teen Center.** This program occurs Monday through Thursday after school until 5:30 p.m. for 6th–8th graders and Friday after school until 4:00 p.m. for 4th and 5th graders. Friday nights from 7:00 p.m. to 9:30 p.m. are special for the 6th–8th grade crowd. They enjoy events such as DJ nights, dodgeball tournaments, Halloween party, video game contests, Football League, Talent Show, movie nights, Black & White Party, and so much more. The 9th–12th graders enjoy our facility Monday through Thursday from 5:00 p.m. to 7:00 p.m. The high school crowd enjoys floor hockey, flag football, basketball, pool tables, big-screen TV, badminton, etc. Membership forms and information are available at the Parks and Recreation office.
- **Kavanagh Park.** Located on Trask Road, this park has four tennis courts, basketball court, playscape, picnic tables, restroom, a youth baseball/softball field, and Splashpad. The Splashpad consists of six water elements on a concrete pad. This fun, safe facility is designed for preschool through 3rd graders. Donations from the Helen Eukers Fund and the Old Saybrook Rotary Club funded this area, which is open during the summer months for residents and their guests.
- **Clark Community Park.** Located on Schoolhouse Road, there is a lot to offer in its approximately 180 acres. Trails are maintained within the park and connect with the trail system at Great Cedars Conservation Area. This park area has two ball fields, basketball court, horseshoe pits, picnic area, restroom and shelter next to Crystal Lake. Trail maps are available at the park and at the Parks and Recreation office for the miles of marked trails which take the hiker deeper into the beautiful woods. An annual Fishing Derby is held here each spring along with the Easter Rock Hunt.
- **Exchange Club Park.** Located on the corner of Bokum Rd and Route 154, this area has received upgrades and provides a pleasant area to relax and picnic. Winter skating with lights is available weather permitting.
- **Great Cedars Conservation Area.** Stewardship of this 300 plus-acre property is provided in partnership with the Conservation Commission. Trail maps are available and show the connection with Clark Community Park trails.
- **Great Cedars East.** Located on Millrock Road and Merritt Lane, this area provides trails on 115 acres. Trail maps are available and show the connection with Clark Community Park trails.

The Preserve. Protected in spring 2015, this is jointly owned by the Town of Old Saybrook and the State of Connecticut after many years of conser-

vation efforts. The Preserve is a 963-acre forest located in the towns of Old Saybrook, Essex and Westbrook. It was recognized as the largest remaining unprotected coastal forest between Boston and New York before its acquisition for conservation. Situated between Long Island Sound and the mouth of the Connecticut River, it is part of a relatively intact forest block of more than 6,000 acres and protects the drinking water supply for two towns. A management plan, including recreational opportunities, is currently being developed on access, hiking trails, and parking.

- **Memorial Park.** Located on the Town Green on Main Street, the gazebo is located here and hosts the department's summer Wednesday Night Free Concert Series along with many other community events such as the Memorial Day ceremony, craft fair and torchlight sing.
- **McMurray Field.** Located behind the Firehouse, this popular youth ball field (LL and PR) is used throughout the year and is named for Police Office Raymond McMurray. The field also hosts the annual Easter Egg Hunt sponsored by Parks and Recreation and the Old Saybrook Lion's Club for preschool through 3rd grade children.
- **Fort Saybrook Monument Park.** Located at Saybrook Point, a wealth of historical information on storyboards is offered here. There are boardwalks and views of the Connecticut River for public enjoyment. Restrooms are available.
- **Gardiner's Landing.** Located at Saybrook Point, this area offers Connecticut River viewing, fishing and passive recreation. Along with Monument Park, this area has received longtime support from the Fort Saybrook Monument Park Association.
- **Saybrook Point Park/Pavilion.** Located at the end of College Street, this venue provides great views of the mouth of the Connecticut River for all to enjoy. Picnic tables, benches, restrooms and a fishing area continue to make this park a popular riverfront destination. The Pavilion continues to provide a wonderful meeting space while also being available for rent by Old Saybrook residents
- **Saybrook Point Mini Golf.** Voted best mini golf course in CT in 2014 and 2015 by *Connecticut Magazine*, this property has been town-owned for over 25 years and continues to provide affordable fun for the entire family. This valuable financial resource for the town brings in revenue seasonally and is open Memorial Day through Labor Day daily and weekends only September through Columbus Day. Refreshment items are also available, making this a premier summer destination for all to enjoy.
- **Town Beach.** Located on Plum Bank Road, this area provides swimming and beach activities on Long Island Sound. Restrooms, concession, and lifeguards are provided Memorial Day weekend through Labor Day, weather permitting. Resident recreation passes are required for parking and are available at the Parks and Recreation office beginning the first week in May.
- **Harvey's Beach.** This area welcomes the public and provides access to Old Saybrook's waterfront. Located on Great Hammock Road and Long Island Sound, it provides an outdoor shower, changing rooms, restrooms, part-

time refreshments and lifeguards. Resident parking passes are accepted or a daily admission fee is required. This beach is open Memorial Day through Labor Day, weather permitting.

- **Founder's Memorial Park.** Opened in the fall of 2008 and located at the end of Coulter Street, portions of the park are on land donated to the town by Robert and Elisha Clarke, members of the tenth-generation descendants of John Clarke, an original Saybrook Colony settler. This park provides wonderful viewing of North Cove and the Connecticut River. Many thanks to all the volunteers who continue to assist in keeping this area beautiful. Benches and information boards help visitors enjoy this gem.
- **Maple Avenue Playfield.** Located off of Maple Avenue, this one plus-acre field is used for drop-in play, tee ball, and junior soccer activity.
- **Ferry Crossing Ballfield.** Located off of Ferry Road, this park features an engineered playing surface for soccer games. The field, primarily used for U12 soccer players, is the largest of all the Parks and Recreation soccer fields.
- **Main Street Connection Park.** Located on Main Street, this park features three pickleball courts and a parking lot. The second phase of this park will be completed in the near future.

Most parks are available for public use outside of normal operational hours. Groups wishing to use an area need to fill out and get a facility request approved at the Parks and Recreation office. Reminder: dogs must be on leashes and walked on the perimeter of park areas. Please pick up after your pet—fines do apply.

The Parks and Recreation Department is an agency that relies on the cooperation, generosity and skill of many volunteers, civic organizations, other town agencies and school facilities. Anyone interested in becoming involved in a program or activity (coach, supervisor, or instructor) is encouraged to contact the office at (860) 395-3152.

Old Saybrook Parks and Recreation continues to thank the selectmen, other town agencies, and the numerous private sponsors of recreational activities that make the many special events, concerts, youth parties and activities possible.

Susan Esty, Chair

PENSION AND EMPLOYEE BENEFITS BOARD

The Town has two defined-benefit (DB) pension plans (one for town employees and the other for volunteer firefighters), a defined-contribution (DC) plan, and a 457b plan to assist town employees with their retirement planning. The town DB pension plan ended FY2021 with \$28,974,597 in assets. During the fiscal year, the plan earned 28.05%, net of fees. In addition, employer contributions of \$751,339 and employee contributions of \$310,166 were added to the plan, while \$1,546,967 was paid out in retirement benefits. Likewise, the Fire Department DB pension plan, which provides a benefit for volunteer firefighters based on years of service and time contributed to the Town, ended FY2021 with \$1,800,616 in assets. The Town contributed \$183,957 and \$135,430 was paid out

in retirement benefits with the plan earning 26.56%, net of fees, for the fiscal year. At the end of June 2021 there were 88 town employees and 31 firefighters receiving a pension from their plans.

FY18 was the first year the Town offered defined-contribution benefits to its new employees. As of the end of FY21, 35 employees are now part of this plan. The Town matches employee contributions up to 8% of salaries and wages. Five percent is required and 3% is optional. Twenty-five of the 35 participants (71%) are taking advantage of the extra 3% match. The DC plan now has \$518,756 in assets under management as of June 30, 2021. Employees choose their personal asset allocation according to their own risk tolerances. The Town offers a variety of managers to assist employees in executing their retirement allocation plans.

The Town also offers employees a 457 plan (similar to a 401k plan) where employees can put aside funds for retirement on a pre-tax basis. As of June 30, 2021, the 457b plan has \$2,843,676 of employee funds in assets under management.

I want to give many thanks to the volunteers of the Pension and Employee Benefit Board (PBB): Suzanne Taylor, Lynn Dallas, David Sparrow, Paul Tracey and Rowena Moffett. I also want to thank Carl Fortuna, first selectman and a PBB member; Janet Vinciguerra, employee benefits coordinator; Lee Ann Palladino, finance director and pension plan administrator; and Jennifer Donahue, board secretary, for all of their work in assisting the board in overseeing the finances and operations of the pension and benefit plans. We are also grateful for the assistance of our investment advisors, Kevin Nichols and Joe Matthews, from Morgan Stanley Centre Harbour Group.

The volunteers, consultants and staff have assisted the PBB in creating a well-thought-out retirement and benefit program that continues to serve the employees of the Town with efficiency and effectiveness.

Darrell Pataska, *Chair*

PLANNING COMMISSION

The Connecticut General Statutes empower the Planning Commission to adopt and, as appropriate, amend the Town's Plan of Conservation & Development (POCD), which is a statement of the Town's goals and policies for land use. Using the POCD as a guide, the commission approves private subdivisions and advises the Zoning Commission as to the consistency of proposed amendments to the Town's zoning regulations as well as proposed improvements to land throughout town.

The electorate of Old Saybrook elects five members to serve for a term of four years each and the Board of Selectmen may appoint up to three alternate members for a term of two years each.

During the 2021 fiscal year, the commission held meetings at which it:

- approved three subdivision/lot line changes,
- responded to requests for a report of consistency with the POCD about three zoning regulation/map changes,
- responded to requests for a report of consistency with the POCD about ten special exception permit referrals,

- responded to requests for a report of consistency with the POCD for one municipal improvement,
- discussed the Town's recently adopted Affordable Housing Plan, and
- held workshops to begin updating the Residential Development Section of the Town's POCD.

Presently, Paula Kay, chair, represents the commission on the Inland Wetlands & Watercourses Commission. Doug McCracken serves as the commission's representative to the Regional Planning Committee of the Lower Connecticut River Valley Council of Governments. The commission thanks Thomas Cox and Robert Missel for their service and dedication and welcomes Nick Prevost, Jr., Dennis Tulimieri, Megan Jouflas and Michael Bender as new members this year.

The commission conducts hybrid meetings via Zoom and in person on the first and third Wednesdays of each month at 7:00 p.m. in the Town Hall, first-floor conference room.

The commission would like to thank Larry Hayden for his assistance in smoothly transitioning us to hybrid meetings. Thank you to Christeen Gilman of the Land Use Department who supported us as our administrative clerk this year and welcome to Sarah Makowicki who will be serving as her replacement. Chris Costa, town planner, is available in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

Paula Kay, *Chair*

POLICE SERVICES, DEPARTMENT OF

The Old Saybrook Department of Police Services provides diverse traditional and nontraditional law enforcement services to our ever-changing community, twenty-four hours a day, seven days a week. For the better part of each day, our department is the only municipal government agency open to serve the citizens and visitors of our community.

Old Saybrook citizens and those who visit our community expect, demand, and deserve prompt, professional law enforcement services. Business owners and residents alike depend on the Police Department to create a safe and sound atmosphere. This atmosphere, preserved by the Department of Police Services, enhances the local economy by making our community attractive to new businesses, patrons, and tourists. Parents demand that their children live in a safe community where they are befriended by the police. This includes the delivery of proactive services to students and faculty within our public and parochial schools. Our senior population requires nontraditional programs that provide them with crime prevention tips, identity protection, and prompt response to a medical crisis with superior equipment and well-trained personnel. As a police agency we are proud to meet the challenges presented and partner with the Old Saybrook community each day.

The quality of life we enjoy in Old Saybrook begins with the safety and security of our community.

The Old Saybrook Department of Police Services is responsible for the operation and administration of the Town's Emergency Communications Center. The Emergency Communications Center is staffed with trained, certified personnel who meet state mandates maintaining various state and national emergency communication certifications. The Emergency Communications Center is responsible for all emergency and non-emergency telephone, radio, and facsimile communications for Old Saybrook's law enforcement, fire services, emergency medical services, and emergency management agencies. In addition to these duties, the Emergency Communications Center is the only after-hours point of contact for municipal departments including those that assist our agency in emergencies such as the Building Department and Connecticut River Area Health District (CRAHD), the Office of the Fire Marshal, the Office of the First Selectman, and the Department of Public Works. Public Safety Dispatchers serve as the vital link between those who need help and those who can provide help. The services that are provided by the Emergency Communication Division are unparalleled in the area and are essential to the success of Old Saybrook's first responder community. In the past fiscal year, the Emergency Communications Center received 30,292 calls and placed 12,498 phone calls. Out of the calls received in this period of time, 4,649 were 911 calls. Additionally, our Public Safety Dispatchers serve as our vital records clerks, processing and transmitting paperwork to court, satisfying records requests, and ensuring vital, confidential records are properly safeguarded.

The men and women of the Department of Police Services are proud of our role as the community's primary medical first responder. When a medical emergency occurs in town, our Old Saybrook police officers are first to arrive with lifesaving knowledge, skills, and equipment. Police officers who are Emergency Medical Technicians are able to provide advanced care or administer lifesaving medication (including Epinephrine and Narcan), all within minutes from a call for help. This service placed a hazardous demand on our personnel over the past year as they responded to COVID-19-positive patients in need of medical aid, placing their own health in jeopardy to perform lifesaving work. In the past year, we responded to 1,338 medical emergencies. We are proud to offer this level of service, which is unmatched in our area, and enjoy working with the members of the Old Saybrook Ambulance Association.

In the Department of Police Services' traditional law enforcement role, we continue to provide superior service. This past year, the Department of Police Services logged 20,716 incidents. An "incident" is any type of call for service and/or self-initiated activity by a police officer, excluding motor vehicle law enforcement. As an example, an "incident" can be the direction of school traffic, responding to a burglar alarm, an actual burglary, providing emergency medical services, an accident investigation, a domestic violence matter, checking on the well-being of a prisoner, caring for a suicidal person, conducting a narcotics investigation, administrative matters, a parking complaint, performing a security check, and/or the investigation of a serious assault. There were 258 custodial arrests last year. (An individual involved in a custodial arrest is transported to the Police Department, processed in our detention facility and then either released on bond or transported to the Middletown Superior Court on the next available

court date.) Out of the 258 custodial arrests last year, only 16 were of persons under the age of 18.

Law enforcement services are a very personal and private issue for those individuals involved. We remain discreet in the public reporting of matters to maintain as much privacy as possible for crime victims that reside in our small community.

In addition to calls for services last year, Old Saybrook police officers conducted 1,763 motor vehicle stops. Of these stops, 624 drivers were given verbal warnings, 761 received written warnings, 187 were issued an infraction and 112 were given a summons to appear in court for their motor vehicle violation. The remaining motor vehicle stops resulted in arrests for DUI (27), possession of illegal drugs, and/or the apprehension of a person on an outstanding warrant.

The dedicated members of the Animal Control Division continue to work tirelessly to ensure that domesticated animals' rights are protected, lost animals are reunited with their rightful owners, and great homes are found for those looking for a new family. All Animal Control Division members are per diem employees who are compensated only when they are called to work. This fiscally efficient program requires the dedication of special employees, each of whom is committed to the welfare of domesticated animals and works in conjunction with our sworn law enforcement staff to complete sensitive investigations concerning cruelty to animals and/or animal bites.

The Marine Patrol had a very busy and successful season. The pandemic seemed to have caused an increase in positive marine activity in Old Saybrook's waters. We continue to appreciate the support of the marine community and their positive voices encouraging the continuation of proactive patrols during the boating season. In addition to countless safety inspections, impromptu boating education "seminars," and emergency responses to vessels and/or persons in distress, a total of 45 vessels were stopped for various violations.

Giving Back

Department members spent much time this past year volunteering to assist those in need. Our Shorts4Saybrook campaign ended on September 30, 2020. Police officers donated \$5 per day to wear our summer uniform, consisting of a polo shirt and shorts. The police union then matched each officer's donation—dollar for dollar. Additionally, the community supported the Shorts4Saybrook program by making donations. In total, the Department of Police Services raised \$28,365.61 for OS CARES, a subcommittee of the Town's COVID-19 Long-term Recovery Task Force. Funding was provided to applicants with financial hardships caused by COVID-19-related job loss. It was our pleasure to partner with the Town and OS CARES to provide much-needed financial support to our community members.

COVID-19 did not stop the Department of Police Services from conducting annual events that our residents have become accustomed to and rely on for assistance. Our annual "Give the Cops the Bird" campaign yielded much success once again. Department members collected more than 700 turkeys and over 3,000 lbs of food that provided Old Saybrook families in need with all the fixings for both a Thanksgiving and Christmas dinner. This year, care bins were made

for each family in need and were handed out through an efficient drive-through process at the Police Department. Remaining turkeys were donated to similar charities around the state. The Department of Police Services thanks Youth and Family Services, Stop & Shop, and the Connecticut Food Bank for their support with this important community service project. The holiday season was also negatively impacted by COVID-19, almost causing the collection of new toys to be postponed. However, the members of Department of Police Services would simply not permit the cancellation of this important event for our community's youth! Instead, we used the Police Department to collect, sort, store, and then deliver new unwrapped toys for our annual "Make a Child's Wish Come True" campaign. Once again partnering with Youth and Family Services, the collected toys, games, books, and stuffed animals were distributed at the Police Department. This year families were able to get a free live tree from Walmart, wrapping paper, and a big hello from Santa himself!

We are appreciative of the generosity of all citizens who make these community give-back campaigns an enormous success! The Department of Police Services is very thankful for those employees who gave their own time to participate in these valuable and necessary community events. Everyone's efforts have made a true positive impact on the lives of our citizens in need and demonstrate the Department of Police Services' bond with the community.

COVID-19

The Department of Police Services continued its proactive response to the COVID-19 public health pandemic that began in March 2020. Chief Spera continued to serve as the incident commander for Old Saybrook's response and recovery activities related to the public health pandemic throughout the entire fiscal year. Indisputably, the Department of Police Services' most significant contribution to the health and welfare of Old Saybrook's citizens this past year was the management of the Town of Old Saybrook COVID-19 Vaccination Clinic. Formally opening in January of 2021, the Old Saybrook drive-through vaccine clinic was operated and managed by the Old Saybrook Department of Police Services. This extremely efficient operation became the model upon which all other mass vaccination clinics in the State of Connecticut were created.

How it All Worked

The Old Saybrook Police Department was responsible for the overall planning, management, and execution of the vaccination clinic. Thirty-nine temporary, per diem disaster employees, including licensed nurses, a licensed paramedic, emergency medical technicians, and other support positions were hired by the police department to staff the clinic. Additionally, existing full- and part-time Police Department employees staffed and supported the clinic. These dedicated employees served throughout the clinic's operation, staffing required positions to meet the public's demands. They worked through rain, sleet, snow, frigid temperatures, and clouds of yellow pollen to make sure that everyone who desired a vaccine received one. *(Temporary, per diem disaster employees are used during emergency operations to provide emergency protective measures while causing no long-term employment liabilities for the Town of Old Saybrook.)*

The Connecticut River Area Health District (CRAHD), under the leadership of Director Scott Martinson, was responsible for vaccine allocation (ordering, inventory, and storage), obtaining required medical authorization, the scheduling of vaccinators, and data management using the Vaccine Administration Management System (VAMS). CRAHD's public health nurse, Sherry Carlson, played an integral part in the vaccination clinic's leadership team, serving in the prominent leadership position of vaccine/vaccination coordinator. The Department of Police Services applauds them for their efforts, leadership, and commitment to public health.

The Old Saybrook Office of Emergency Management provided assets and assisted in the coordination of obtaining additional supplies required to make the vaccination clinic a success. The Old Saybrook Public School District served as a gracious host, allowing us to install an office trailer, a large tent, and other support items at the Old Saybrook Middle School. We thank Superintendent Jan Perruccio and Director of Operations, Facilities and Finance Julie Pendleton for their leadership, support, and very accommodating collaborative spirit. (It's not easy being the landlord of a drive-through vaccination clinic!)

At the onset of the clinic, it became apparent that the federal and state system to register persons to receive a vaccination was not user-friendly and created technical obstacles for those who were in the most need to receive the first available vaccinations. Old Saybrook police officers went door to door at our elderly housing complex to personally sign people up to receive the vaccine. School district employees communicated with ESL families to ensure that they understood the resources available to them. Additionally, throughout the clinic's operation, various Old Saybrook-specific registration systems were established to ease the experience and aid people with registering to receive a vaccine. This was done through a live email- and phone-based help desk, the creation of our own websites, and the purchase/administration of private scheduling software. Our goal was to make the registration process as easy and user-friendly as possible. Public Safety Dispatchers Dan Adams and Andrea Gosselin coordinated these efforts, assisting thousands in making their vaccination appointments.

During its operation, the vaccination clinic provided the Moderna, Johnson & Johnson, and Pfizer vaccines to the public. Several events were held to encourage those who were hesitant to receive the vaccine to get vaccinated. These included unscheduled appointment days, the ability to choose the vaccine, breakfast sandwiches, hamburgers, hot dogs and, of course, ice cream served out of our very own ice cream truck! Before departing our clinic, vaccinated individuals received a "vaccinated" sticker and a lollipop. Many were presented these items by the clinic's star volunteer, Selectman Scott Giegerich. Selectman Giegerich donated hundreds of hours and became a very positive fixture at our clinics. We thank him for his work.

By the end of June when the clinic closed, more than 27,000 vaccinations had been administered.

Chief Spera and his team are now in the process of filing for reimbursement from the Federal Emergency Management Agency's Public Assistance Program.

Department Milestones

In July of 2020, following a lengthy promotional process, the Old Saybrook Police Commission promoted Patrolman Solomon Hardy to the position of Patrol Sergeant. Sergeant Hardy is the first black patrol sergeant in the history of the Old Saybrook Department of Police Services. The Police Commission also promoted Lieutenant Jeffrey M. DePerry to the rank of Captain. He is the second captain in the history of the Department of Police Services and serves as Chief Spera's second-in-command. Finally, the Police Commission awarded Chief Michael A. Spera a third star to his rank insignia, making him the first three-star Chief of Police in the Department of Police Service's history.

In August of 2020, the Police Commission approved Chief Spera's fleet replacement plan. The plan called for the financed purchase of ten police-package Chevrolet Tahoes. The Boards of Selectmen and Finance also approved the plan. This is the third time that the Town has approved such a project. The replacement program has yielded much success over the past nine years, reducing and flat funding vehicle maintenance costs, flat funding capital funding for police vehicles and, most of all, ensuring that our police officers have reliable and safe vehicles to perform their duties.

In December of 2020 the Police Commission approved a new records management and computer-aided dispatch system. The state vendor, NexGen, was awarded the project under its current state contract. Work began immediately on the complex project. The first steps of data migration are expected to be completed in fall of 2021 with the system operational by the end of 2021. The last time the Department of Police Services updated its records management system was in 1999.

In April of 2021 the Police Commission promoted Patrolman Mark Micowski to the position of Patrol Sergeant. Also in April, Chief Spera appointed Detective Eric Williams to the position of Detective First Class, Patrolman Tyler Schulz to the special assignment position of K-9 Coordinator, and Patrolman Amanda Tourjee to the special assignment position of Community Policing Officer. Finally, for the first time in the Department of Police Service's history, two civilian employees were assigned supervisory positions. Public Safety Dispatcher Dan Adams was appointed Dispatch Supervisor and Public Safety Dispatcher Andrea Gosselin was appointed Records Supervisor.

In May of 2021 a report on sworn employee turnover was created and presented to the Police Commission in response to requests from the Police Commission and the Board of Selectmen. The report highlighted the long-standing national issues of recruitment and retention facing the law enforcement profession. It also identified the need for increased benefits to both retain and attract new employees. Both the Police Commission and the Board of Selectmen endorsed one of the report's recommendations, the longstanding practice to compensate tenured police officers desiring to serve in Old Saybrook commensurate with their experience in accordance with the police union's collective bargaining agreement. The recommendation and endorsement were founded on the principle of attracting already certified personnel to fill vacancies rather than

hiring noncertified personnel who would have to be trained. This process drastically reduces costs and enhances the police operations.

Finally, the Department of Police Services was honored to partner with the public school district to strategize and execute plans to provide the Class of 2021 with the best possible graduation experience in the strangest of times. This included credentialing graduation attendees and assisting with seating. We were also proud to organize and lead a graduation parade for the Class of 2021 so they could be celebrated by the community. Old Saybrook's community members lined the streets with signs, banners, and noisemakers cheering our graduates on! Another example of how truly awesome the Old Saybrook community is and how much we all support our RAMS!

The Department of Police Services is proud of our police officers, public safety dispatchers, and support employees for their professionalism, dedication, and superior service to the citizens and visitors of the Town of Old Saybrook. We will continue to work hard every day, not only to provide traditional and nontraditional law enforcement services, but to maintain, enhance, and earn our positive relationship with those we serve based on a foundation of trust, service, transparency, and compassion.

As always, the Department of Police Services wishes to thank our fellow public safety agencies, municipal government departments, the public school district, and regional and state partners. Without their assistance and collaborative efforts, it would be difficult to deliver superior services.

Michael A. Spera, *Chief of Police*

PROBATE COURT

The Saybrook District Probate Court serves the nine towns of Chester, Clinton, Deep River, Essex, Haddam, Killingworth, Lyme, Old Saybrook, and Westbrook, which have a combined population of approximately 62,000. Judge Jeannine Lewis presides over hearings and is supported by six staff including: Sharon Tiezzi, chief clerk, Marge Calltharp, Stella Caione (fka Beaudoin), Helene Yates, Jackie Craco, and Rose Nolin. Former assistant clerk, Margaret "Peggy" Schroeder, retired on June 30, 2021 after 29 years of service in the probate system and is enjoying retirement by boating with her husband.

The court is located on the second floor of the Old Saybrook Town Hall, 302 Main Street, Old Saybrook, and is open from 8:30 a.m.–4:30 p.m. Monday through Friday. Paperwork for children's matters can be filed in the Old Saybrook location; however, all hearings for children's matters, with the exception of name changes, are heard by Judge Lewis at the Connecticut Children's Regional Probate Court located at 1501 East Main Street, Meriden. Utilizing this court location enables families to benefit from the services of two full-time social workers, called family specialists, who assist in developing custody and visitation arrangements that provide healthier outcomes for children and their families. Additionally, the judge travels to the homes or residences of persons who are unable to appear in court due to infirmity or disability.

During the reporting year, the Saybrook District Probate Court administered matters with respect to the following areas of the law: 2,371 decedent's estates; 493 conservatorships; 173 trusts; 204 guardianships of the intellectually disabled; 107 children's matters, including termination of parental rights, temporary custody appointments, and guardianships; 49 name changes; 46 compromise of claims/appointments of a guardian of the estate of a minor; 11 adoptions; and 27 custody of the remains applications. The court also performs many administrative functions, and processed 87 fee waivers for indigent individuals to allow full access to its services regardless of ability to pay.

Despite COVID-19 restrictions, the court continued to operate continuously throughout the pandemic by utilizing the Webex video conferencing platform which allowed all hearings to take place as scheduled. In addition to the daily work of the court, Judge Lewis authored a short piece for *Events Magazines* on the topic of the management of finances for a protected person; spoke on the topic of disclaimers and fiduciary disclaimers to the Probate Assembly on May 4, 2021; and was interviewed by Mary Polchaninoff on June 24, 2021, along with Judge Marino from the Middletown Probate Court, for the Valley Shore Community Television local access program *Shore Things* on the topic of probate.

Honorable Jeannine Lewis, Judge of Probate

PUBLIC HEALTH NURSING BOARD

During FY 2021 the PHNB approved the renewal of the Visiting Nurses Association of Southeastern Connecticut (VNASC) contract providing nursing services to the residents of the Town of Old Saybrook for FY 2022. Mary Lenzini, BSN, MA, CHCE, the agency's president, retired in December 2020 after years of dedicated and outstanding leadership of the agency; she will be missed. Tina Belmont, BSN, is town nurse and Gail Haesche has been appointed interim director of the VNASC until a new president is found. VNASC continues its affiliation with Yale New Haven Health.

The PHNB budget for FY 2022 approved by the Board of Selectmen remains the same as last year at \$44,021 of which \$27,185 is earmarked for the VNASC nursing contract. The uncontracted budget, which provides nursing/public health services through other providers, is \$14,636—a reduction of \$200 over last year. Administrative expenses remain the same at \$1,000, while clerical support was increased by \$200 to \$1,200.

The VNASC continues to be successful in providing nursing care to our residents at minimal cost to the Town. Alternate funding sources were utilized whenever feasible, with town funds allocated only as a last resort. During FY 2021 the total cost to the Town of VNASC nursing services was \$15,598 which was \$11,587 under the contractual agreement budget of \$26,185. The VNASC provided another \$75,725 of nursing services, covered by alternate funding sources. Frequently in FY 2021, many of the outreach and education programs, health clinics, and health counseling clinics offered in a group setting were canceled due to the pandemic; this accounts for the budget surplus of \$11,587. Of

the \$14,836 budgeted for nursing services not covered by the VNASC contract, \$18,300 was spent, which was \$36 under budget.

PHNB Funding Activity	Actual Spending FY 2021	Below / (Over) the Budget
VNASC Contractual Nursing Services	\$15,598	\$11,587
Administrative Expenses	\$1,826	\$(826)
Uncontracted PH/ Nursing Services	\$14,800	\$36
ClericalSupport	\$1,215	\$(215)
Total Spending FY 2021	\$33,439	\$10,582

The VNASC provided a variety of health/nursing and outreach services paid by town funds for the residents of Old Saybrook during the fiscal year ending June 30, 2021. Services provided were: cholesterol and diabetes screening, diabetes education, blood pressure clinics and counseling, flu shots, foot care clinics, stroke screening, fall prevention, medication supervision, and health counseling and referrals. The total number of people served by these programs was 108; total visits by these clients were 342. There were 20 outreach home visits for the purpose of evaluation, education, and advocacy. Although the year was heavily affected by the COVID-19 pandemic, Ms. Belmont, the town nurse, continued to support residents by phone, helping isolated families get needed resources. She was a constant source of information and support to both clients and staff regarding COVID-19. The VNA Home Healthcare Team continued making visits throughout Old Saybrook for those who were acutely and chronically ill, including those discharged from the hospital after contracting COVID-19.

In FY 2021 the nutrition education programs funded by the PHNB were greatly impacted by the pandemic. The Grub Club at the Middle School, offered annually by nutritionist Kathy Cobb, MS, RD, was cancelled due to COVID-19. In FY 2022 the hope is to offer the Grub Club program in the fall, winter and spring; the PHNB approved a grant in the amount of \$1,000 for the program. Grub Club has been one of the most popular after-school programs at the Middle School.

Old Saybrook Social Services requested grant funding from the PHNB for FY 2022. The Emergency Medical Fund program provides emergency prescription refills; transportation to doctors, chemotherapy, and radiation appointments; dressings and medical supplies; home health aide services; flu shots, *etc.* The board renewed the medical grant of \$1,000 for FY 2022. In FY 2021, 494 clients received help from the Emergency Medical Fund.

The Hygiene Fund grant offers Old Saybrook residents assistance with purchasing health/hygiene supplies such as hand sanitizer, toothpaste, soap, diapers (adult/infant), wipes, feminine hygiene products, all cleaning supplies, *etc.* Most of these items cannot be purchased with Food Stamps or WIC coupons. The PHNB approved a \$3,000 hygiene grant for FY 2022. In FY 2021 the hygiene grant was \$2,000 and 1,296 clients were helped. Social Services also requested another \$1,000 for the upcoming Help Day Program in FY 2022; this grant will provide dish and laundry detergent, bleach, Clorox wipes and other necessities for the pandemic.

Since 2011, the PHNB has worked in collaboration with other local health professionals to alleviate a gap in dental services/care to residents of Old Saybrook. Individuals using this town fund are un/under-insured and most would not otherwise have dental care. The \$5,000 grant for FY 2021 helped 206 clients with care that included oral surgery, extractions, fillings and dentures. The PHNB approved another \$5,000 grant for FY 2022.

This year the PHNB approved \$1,800 seed money to establish a new Healthy Hearing Fund for FY 2022. The program will offer financial help for hearing tests and hearing aids to elderly and low-income Old Saybrook residents who are un/under-insured. Old Saybrook Social Services will administer this grant. As with the Dental Fund, the PHNB will reach out to social organizations/clubs for donations to this fund; the board will also reach out to local audiology and ENT practices for pro bono donations.

In FY 2021 the PHNB approved \$2,000 to fund a computer station at Saye Brooke Village senior housing. The pandemic has had many negative effects on Old Saybrook’s seniors. They became isolated from friends and families and have had difficulty accessing medical care, prescriptions, groceries, and other basic needs. The PHNB worked in collaboration with social worker, Susan Consoli, and town nurse, Tina Belmont, to establish the new computer station at Saye Brooke Village. Staff there are instructing seniors in the use of the computer, which is reported to be both popular and very helpful.

Our second mission is to enable the development and expansion of nursing resources by providing financial assistance for continuing education and scholarship programs at no additional cost to the Town. Our objective is to provide private funding for these programs without impacting the overall financial integrity of our existing endowment. We currently manage three private endowments: the Flanagan Fund, the Nightingale Fund, and the Morris Fund. The following table summarizes the current financial condition of these funds:

Endowment	Funds Available
Flanagan Fund	\$75,428
Nightingale Fund	\$21,257
Morris Fund	\$13,221
Total Endowment	\$109,906

To supplement the Nightingale Scholarship Fund, the PHNB sponsored its annual appeal beginning in January 2021. Appeal letters were mailed to the residents and businesses of the Old Saybrook area and the response to this year’s appeal was the best yet, raising \$14,255. These funds combined with the interest generated from our endowment allowed the nursing board to offer four \$4,000 scholarships this year. The scholarships were awarded to Elizabeth Curran, Kate Heiden, Catherine Potter and Hannah Sumby. All recipients plan to attend an accredited nursing program this fall. The PHNB also paid \$6,000 in scholarship funds to three 2020 Nightingale Scholarship recipients. These recipients completed their first academic year in their respective nursing programs, while the fourth recipient withdrew from the nursing program.

PHNB meetings are regularly scheduled at 7:00 p.m. on the second Thursday of each month excluding the months of July and August. Meetings are held in the Old Saybrook Town Hall. Please visit the Public Health Nursing Board on the Town of Old Saybrook website for more detailed information.

Diane Aldi DePaola, RN, *Chair*

PUBLIC WORKS

The Public Works Department is responsible for the maintenance of 72 miles of roadways. Maintenance includes snowplowing, sidewalk repair, pruning and taking down trees, road sweeping, guardrail repair, cleaning of over 750 catch basins located throughout the Town, and cutting of grass at town-owned buildings, town islands, and along roadsides. The maintenance of town parks and beaches is under the direction of the Public Works Department through the Parks and Recreation Department.

The Public Works Department is staffed with the director of public works, a crew of six full-time employees, two full-time park maintainers and two 12-week part-time employees for summertime.

After nearly 14 years of service, Adam Lavery retired on May 1, 2021. Adam maintained all the town park greens, baseball and soccer fields, beaches, ice-skating and basketball courts. Adam led the charge to rebuild all four baseball fields, including removing old turf, regrading, adding sprinkler systems and laying out fields and placing sod. Adam was involved in the construction of the Maple Avenue pocket park and the new Ferry Road soccer field. Adam was known in Cornfield Point as “the snow plow driver with the cowboy hat.” Adam’s calm, easy-going personality made him naturally approachable to give good work advice and maintain team harmony in the garage. Since Adam was a musician, I counted on him when I would hear an old song I couldn’t remember. I’d hum the verse or chorus and, in a few minutes, he would name the song and the band. We all wish Adam a happy and healthy retirement.

The following projects were completed:

- Road repair and chip seal with a hot mix asphalt overlay on Schoolhouse Road from Wood Pond Lane to Fox Hollow Road.
- Road repair and double chip seal with a fog seal on Hillcrest Drive, Hillcrest Court, Rock Ridge Drive and Holly Drive.
- Drainage installation and road repair work to widen the entrance and repave a portion of the roadway from the Elm Street right-of-way line to the newly acquired and upgraded section of Research Parkway that was accepted as a town road at a 2021 Special Town meeting.
- Last year, due to flooding and higher tides, Bliss Street was raised between 18”–2’; now that it has settled, it has been paved.
- Installed drainage on Boston Post Road Place.
- Excavated and removed sidewalk in front of The Kate as preparation for new paver entrance.
- Installed new drainage for the recently installed gutter system at The Kate.
- Cleared trees for the Ingham Hill Road cul-de-sac, excavated and installed drainage, installed plantings and seeded to establish a lawn area.

- Cleared approximately 14 trees for the Ingham Hill Road parking lot.
- Public Works garage bathroom remodeled to include shower stalls.
- Poured concrete pad for the tub grinder at the Transfer Station.

On Tuesday, August 4, 2020 Tropical Storm Isaias brought heavy rains and strong winds to the shoreline. As a result, the Public Works crew fielded two weeks of tree and storm debris cleanup.

Again, Public Works offered residential leaf pickup. Residents were asked to bag their leaves into biodegradable paper bags and place them at curbside. Residents can take loose leaves or bagged (biodegradable paper bags) leaves to the old landfill site located at the end of Coulter Street. Compost is available year-round at the Transfer Station.

On a side note, Eugene “Mike” Evangelisti passed away unexpectedly on June 23, 2021. Mike owned a construction company and was always ready to help the Public Works Department with projects such as drainage work, trucking, and snow plowing. A lifelong resident of Old Saybrook, Mike loved his community and would sometimes help us for no charge. He will definitely be missed by this department.

Larry Bonin, *Public Works Director*

REGISTRARS OF VOTERS

During the time period of July 1, 2020 to June 30, 2021, the Registrar’s Office had a total of 1,165 new voters. There were 942 changes to voter registrations, including name, address, and party affiliation as well as 839 voters removed from our current voter rolls.

The 2020 presidential election during the COVID-19 pandemic brought many changes to how our state ran elections. Registered voters were sent applications for absentee ballots prior to the election, which gave voters the right to request an absentee ballot due to COVID-19. The State of Connecticut sent out absentee applications to 8,938 eligible voters in Old Saybrook. Of those, 3,495 requested absentee ballots and 3,345 absentee ballots were received by mail or in the secure ballot box located outside the Old Saybrook Town Hall front door. This was a significant increase in absentee voting when compared to the 2016 presidential election when 741 absentee ballots were issued and 688 ballots were returned.

Since vaccines were not available, making our polls safer was our priority. Our poll workers, who are typically over 65, were the most vulnerable population for COVID-19. We were very thankful for the many veteran poll workers who worked the election and to all of the younger poll workers who stepped up to the challenge and did a great job. The Old Saybrook Police Department also deserves our heartfelt thanks for setting up cones for social distancing of six feet, providing KN95 masks for all our workers and for having a presence at the polls.

Voter turnout for the 2020 election, with 8,938 registered voters, was 83% with 7,505 voters. In the 2016 presidential election there were 7,866 eligible voters and 85% turned out with 6,728 casting votes. Despite the pandemic, our town did a great job at voting.

After its cancellation in 2020 due to COVID-19, in 2021 we once again held our budget referendum. Out of 8,865 voters, 243 cast their votes for a total turnout of 2%.

The right to vote is a very important one, and every election truly does matter. Your vote is your voice in municipal, state, and federal elections. You can register to vote, update your mailing address, or change your party affiliation or your name at SOTSCT.gov or at voterregistration.ct.gov. In-person voter registration can be done at the Registrar's Office, the Town Clerk's Office or at the DMV.

Vote!

Joan Strickland, *Democratic Registrar*

Joan Broadhurst, *Republican Registrar*

RIVERSIDE CEMETERY ASSOCIATION, INC

The Old Saybrook Riverside Cemetery located at 59 Sheffield Street and incorporated on October 26, 1926, was established to provide burial space for the residents of Old Saybrook. A board of directors consisting of seven members along with the president, superintendent and secretary/treasurer oversees the operation and establishes the regulations of the cemetery.

The annual meeting was not held this year due to COVID-19 restrictions. However, reports are recorded and are on file for public viewing.

This year will be quite busy for the association. The veterans' monument has been extensively cleaned and the area was landscaped by board members. Continued improvements and enhancements are ongoing and include trimming and removal of overgrown foliage and dead trees. The back border will benefit from a removal program for the choke vine overgrowth. That area will also be graded and seeded.

The board has approved the development of the southeast corner; "Riverside Reflections" will include the installation of a columbarium, an area providing niches for loved ones' remains, as well as granite benches for reflection. This beautifully landscaped area will also include the construction of concrete walkways and benches. Construction of a cemetery archives/office building is planned for the future.

The board of directors make every attempt to accommodate the needs of the public when a burial space is purchased. Each individual purchasing a gravesite(s) is provided information with copies of the rules and regulations, the by-laws, and a certificate of burial reservation to the gravesite(s).

During the past year the Board suffered the loss of President John Torrenti, Jr. and Director Norma Dyson.

Edward M. Marcolini, *President*

Officers

Edward M. Marcolini, *President*

Gloria C. Fogg, *Secretary-Treasurer*

Barbara J. Maynard, *Recording Secretary*

Patrick E. Burke, *Superintendent*

Directors

Philip Appell

Ali Fogg

Barbara Maynard

William Peace

Thomas Stevenson

Fern Tryon

Margaret Viggiano, *Honorary Director*

SELECTMEN, BOARD OF

The Board of Selectmen considers it a great honor to serve the residents of Old Saybrook. Allow this to be the board's report on the year that has passed.

As the chair of the Board of Selectmen, I consider the stewardship of the Town's finances to be perhaps the most important function of the board. The first selectman starts working on a budget in November by meeting with department heads to discuss wants and needs. All departments are requested to propose budgets that reflect personnel costs but no other increases. Capital requests are treated separately. Departments deliver their final budgets to the first selectman by January 15 and the first selectman then holds budget workshops with the Board of Selectmen, leading to a final recommendation to the Board of Finance by March 1. For several years now, the Board of Selectmen has been holding joint budget meetings with the Board of Finance commencing in January. This was an effort by the first selectman to engage the Board of Finance early in the process, allowing more time for our board volunteers to familiarize themselves with the budget. The Board of Finance reviews the budget from March through April and submits the budget to the voters by referendum, usually in early May. The FY 21 budget passed at referendum by a healthy margin and resulted in a small increase in the mill rate for Old Saybrook's personal and real property taxpayers.

I consider budget proposals as planning documents, and the Town of Old Saybrook has planned well. Sound financial planning over the last ten years has led to funding stabilization in many parts of the budget. The Town continues to see a drop in bonded indebtedness with its large capital project list nearly complete. The FY 21 budget ended with a significant surplus due to tightly controlled spending and higher than anticipated local revenues, outperforming many of our expectations given that most of the year was unlike anything any of us had lived through. Budget highlights include stable finances, appropriate capital investment and healthy reserves. At the end of FY 21, our rainy day fund is at its highest level in many years (at 17%, up from 5% in 2011), and our capital reserves are in good shape. We have capital reserves for emergencies and for designated items (like fire trucks and Public Works vehicles). The board has also been careful to put monies aside for projects that arise that will make our community a better one in which to live. We are investing funds in our library, our Parks & Recreation facilities and our sidewalks. These projects could not have been done without professional financial planning from our team here in Town Hall. I am proud to report that the Town of Old Saybrook's financial position is strong, a position confirmed by Moody's Investor Service and our auditors

who continue to give our municipal finances excellent reviews. Old Saybrook's government is cost effective and responsive and we will continue to explore ways to make it better.

The COVID-19 pandemic was the dominant story in the 2021 fiscal year. Fortunately, our town workers pulled together to keep our government running and the Town did not miss a beat. Meetings immediately went to Zoom and, after a few hiccups, business was again being conducted. The Town Hall was closed for approximately two months, a significantly shorter period of time than many other town halls in Connecticut. This allowed us to serve our taxpayers and continue services. That being said, where we could be more proactive in promoting "touchless" service, we did so. More forms and payments can be made online, online credit card payments are highly encouraged, and remote and/or hybrid meetings have become a permanent option.

The Town opened one of the most successful vaccination clinics in the state and was able to achieve a town vaccination rate of more than 80% (and growing). A group called OS CARES was established to help those citizens in our town who were specifically affected by COVID through unemployment or under-employment. Due to the generous donations of several anonymous donors and local resident Michael Chapin, part-owner of From You Flowers, over \$200,000 was raised to help our fellow citizens. As for businesses, the Old Saybrook Chamber of Commerce stepped up to assist with loans and grants in any way possible as did the Town's economic development director. All told, we made it through as a community because we came together as a community during this difficult time. COVID-19 will be with us in some way, shape or form for some time but your government is here to guide our community and assist in any way possible.

The long-awaited connection of the sidewalks from Pond Road to Lynde Street on Route 1, which had been delayed, was completed with State of Connecticut grant funding. The townspeople approved the purchase of two new fire trucks which will be delivered in FY 22. Old Saybrook's Fire Department is the rock of the shoreline, with excellent membership numbers. The best equipment and strong financial incentives keep our membership strong and I thank our firefighters for their volunteerism.

We continue to upgrade the library. In FY 21, we completed the installation of a new front door system that will better keep the cold air out in the winter and the cool air inside in the summer. As you can imagine, the staff is grateful for this improvement. We also continue to replace and repair the heat pumps that cool and heat the building. This was an unfortunate design from the beginning, but we now have a handle on yearly maintenance which contributes to the comfort of our staff and all who visit.

The Town continued upgrading sidewalks on Route 1 across from the high school, connecting the Meadowood neighborhood and Indiantown beach area with safe and smooth sidewalks. The Town has also applied for a grant to continue those sidewalk repairs and upgrades all the way to the Westbrook line. More to come on that in FY 22.

The Town successfully transitioned its banking to Webster Bank and has reaped savings and efficiencies from the transition. This was a big undertaking

and I would like to thank the Town's finance director, Lee Ann Palladino, for all her hard work on this.

The Town applied for and received a Small Town Economic Assistance Grant (STEAP) to install two composting toilets, one near the pickle ball courts and one at the Clark Community Park on Schoolhouse Road. We also commenced extensive repairs on the pit toilet at Saybrook Point. In FY 22, the Town will have three functioning public toilets in high traffic areas, which has been a public request and a goal for Parks & Recreation for several years.

Our Town benefits immensely from all those citizens who volunteer their time, from beautifying Main Street to helping out those less fortunate. We always need volunteers on our boards and commissions, so when you see an opportunity to make a difference, please consider putting your name forward. Government provides many services but needs a large and vibrant group of volunteers to run effectively. Thank you to all who make our Old Saybrook one of the greatest places to live, work and play.

Carl P. Fortuna, Jr., *First Selectman*

Scott M. Giegerich, *Selectman*

Matthew Pugliese, *Selectman*

SHORELINE SOUP KITCHENS & PANTRIES

Founded 32 years ago, the mission of Shoreline Soup Kitchens & Pantries (SSKP) is to provide food and fellowship to those in need and to educate our community about hunger and poverty.

During the pandemic, as needs increased along the shoreline, that mission became a lifeline to many local families. Any resident of Old Saybrook could come to a contactless, curbside, free grocery distribution once a week at any one of our five food pantries, and all were welcome to free prepared meals at our meal sites (at present seven of our nine meal sites are open for "grab & go" meals). Serving 11 shoreline towns, including Old Saybrook, all of SSKP's sites are hosted by local faith communities. We employ only a small staff, operating with the assistance of over 900 committed and hard-working community volunteers.

In 2020 SSKP saw unprecedented need in our community. We shared 1.6 million pounds of food through our pantries in 2020, more than ever before. The total number of people served at our pantries in 2020 was 159,555—a 60% increase over the previous year. SSKP provided food for over 1.4 million meals. This was a 55% increase over pre-COVID-19 levels.

During 2020, our SSKP Old Saybrook Pantry also shared more food than ever before, distributing 339,664 pounds of food. This was enough food for 357,339 meals which was a 75% increase. The Old Saybrook Pantry served 39,704 people in 2020.

During 2020 our meal site in the Town of Old Saybrook at Grace Episcopal Church was unable to be open during April, May and June, but was able to safely reopen for grab-and-go meals in July, serving a total of 1,468 prepared meals.

The residents we serve represent the working poor, the elderly, those struggling with illness, and families with young children. All those who come receive bags of food containing fresh meat, bread, fresh fruits and vegetables, eggs,

dairy and canned and packaged foods. Each household receives at least three bags of food at each distribution. Those who come are not required to prove they are in need; all those in our 11-town service area can simply come and safely receive food.

During the pandemic, we learned that even when our numbers increased dramatically, and even when we had to change our normal methods of food distribution, because our staff, volunteers and supporters are so dedicated and hard-working, we can make changes that still enable us to accomplish our mission. We learned that our organization can be flexible and strong, and that our community is committed to making sure that all those in need of food will receive food.

Your support makes a real difference in the lives of your neighbors in need in Old Saybrook. Your annual funding of \$7,500 provides food for many hundreds of Old Saybrook families who are struggling. All funds received from the Town of Old Saybrook were used exclusively to purchase food.

To learn more about SSKP and how you can give help or get help, visit our website at shorelinesoupkitchens.org, find us on Facebook or call us at (860) 388-1988.

Amy Hollis, *Executive Director*

TAX COLLECTOR

Grand List Year: October 1, 2019
Collection: July 1, 2020 through June 30, 2021
Mill Rate: 20.05 (\$20.05 per \$1,000.00 in assessed value)

Taxable Property	# Bills	Tax Collectable Beg. Bal. 7/1/20	Uncollected Balance
			As of June 30, 2021
Real Estate	7,037	\$41,592,933.51	\$286,137.64
Personal Property	1,052	\$1,570,291.51	\$26,912.67
Motor Vehicle	12,742	\$2,378,193.13	\$34,408.56
Motor Vehicle Supplemental	1,650	\$285,859.21	\$11,406.20
Totals	22,481	\$45,827,277.36	\$358,865.07

Budgeted Collection Rate: 99%
Collected 99.2% of beginning collectible

Additional Budget Categories

Back Tax Collection \$100,000.00 (budgeted)
Collected after adjustments \$118,342.86

Interest & Lien Fees \$100,000.00 (budgeted)
Collected after adjustments \$102,635.73

(Figures stated above subject to adjustment and change upon review by auditors.)

In compliance with and to meet the requirements of Connecticut State Statute: Chapter 204; Sec. 12-167 Reports of Tax Collectors – the Final Posted Rate Book for Grand List October 1, 2019 (fiscal year 7/1/2020 through 6/30/2021)

will be on file in the Town Clerk's Office, 302 Main Street, Old Saybrook, CT when printed.

Our commitment to professional development continues and, when possible, we take advantage of educational seminars and opportunities offered by the Middlesex County Tax Collectors Association and the Connecticut Tax Collectors Association. We are constantly networking and seeking solutions for improved office operations and daily functions within the Tax Office—ultimately getting monies collected to the treasurer for investment as soon as possible.

Thank you to Wendy H. Morison, assistant tax collector, for her dedication and focus and for keeping us on task and the office running smoothly. It is teamwork which gets the job done.

Barry E. Maynard, *Tax Collector, Elected*
Certified Connecticut Municipal Collector
Member & Past President Middlesex County Tax Collectors Association
Member, Connecticut Tax Collectors Association

TOWN CLERK AND REGISTRAR OF VITAL STATISTICS

Land Records recorded	3,395
Survey & Subdivision Maps recorded	33
Marriage Certificates recorded	90
Birth Certificates recorded	59
Death Certificates recorded	210
Dogs/Kennels registered	632/5
Monies deposited to General Fund	\$852,153.40
Monies disbursed by Town Clerk:	
Marriage Surcharge	\$2,788
Preservation Fees to State of Connecticut	\$184,726

These have been very difficult times for all due to the COVID-19 restrictions and challenges. Plexiglass was installed for a safer work environment and for the protection of anyone visiting the office. Masks were required and all precautions were taken to safeguard those who work here as well as those who have need to be here to record documents, search land records, obtain certificates, get marriage licenses, register dogs, *etc.* In addition, the ballot box installed at the front door of the Town Hall for use as a depository for absentee ballots is now permanent and will be used for all elections and referenda. I am proud to say that this office has been continually accessible to accommodate the public in all their needs throughout the pandemic. We endeavor to serve you in the best and safest way we possibly can.

Never hesitate to contact my staff, Tina or Cindy, or myself and we will do our best to guide you on how to best resolve your inquiry. We are open 8:30 a.m. to 4:30 p.m. daily and look forward to serving you.

Sarah V. Becker, *CCMC, Town Clerk and Registrar of Vital Statistics*

TOWN TREASURER

Over the past several years, the Town has reorganized away from a full-time treasurer to a part-time treasurer who performs statutorily required duties. During the past fiscal year, the town treasurer ensured that all money belonging to the Town was received, any funds that were paid out on behalf of the Town were properly authorized and that appropriate records were kept. The treasurer participates in the preparation of the Annual Report, which is presented at each annual town meeting. The town treasurer also serves as, ex-officio, treasurer for the town trust funds, including the pension plans.

During FY21, the Town lost one of its finest long-term employees, Robert “Bob” Fish. Bob Fish was a daily sight in Town Hall for 20 years as the town treasurer. He often came in early in the morning, parking in his honorary parking space with his latest sporty vehicle. Many at Town Hall have fond memories of participating in the Bob Fish Annual Mini Golf Tournament held each September at the town mini-golf course at Saybrook Point. Bob wasn’t just a fixture around Town Hall though, as a 60-year resident of Old Saybrook, Bob gave his time to many organizations around town. From the Zoning Board of Appeals to the Board of Education, Board of Finance, Board of Selectmen, Chamber of Commerce and Old Saybrook Education Foundation to name a few, Bob left his mark in many places. He was the Town’s longest-serving public servant, with more than 57 years’ of service, and he will be missed in our halls and in the greater community. Rest in peace, Bob.

Lee Ann Palladino, *Town Treasurer*

TRANSFER STATION

The Transfer Station, located at 499 Middlesex Turnpike, is staffed with one full-time operator and four part time attendants. The hours of operation are 9:00 a.m. to 1:00 p.m., Monday; CLOSED Tuesday; CLOSED Wednesday; 9:00 a.m. to 6:00 p.m., Thursday; 9:00 a.m. to 1:00 p.m., Friday; and 9:00 a.m. to 5:00 p.m., Saturday. The Transfer Station is CLOSED on Sunday. Hours may be adjusted due to holidays.

The Board of Selectmen issues Transfer Station passes to residents and property owners for use of the Town Transfer Station. Below are regulations relative to the issuance of these passes.

A *Transfer Station pass* may be obtained through www.oldsaybrookct.org [hover over QUICK LINKS and under REQUEST or APPLY FOR select Transfer Station Residential Pass] or in person at the Town Hall, 302 Main Street, in the Selectman’s Office. Please provide a current driver’s license and vehicle registration displaying an Old Saybrook address. If your driver’s license or registration does not include an Old Saybrook address, a suitable proof of residency such as a tax bill or utility bill must be presented.

Transfer Station passes are given to those who qualify at no charge.

Passes must be affixed to the driver’s side of the windshield. Entrance to the Transfer Station will be denied if the pass is not affixed with the self-adhering tape.

Each household vehicle may obtain a pass. There is currently no expiration date for these passes.

Permanent, seasonal and part-time renters may apply for Transfer Station passes but must have proper proof of residency or tenancy. This includes utility bills, copies of a lease, tax bills or other satisfactory proof.

A seasonal visitor (friend house sitting, family visitor, *etc.*) is not eligible for a Transfer Station pass.

Business owners who will be using the Transfer Station need to obtain a Transfer Station Permit.

Residents who hire building contractors or landscape-type contractors that will be using the Transfer Station to drop off building demolition materials or brush and yard waste will need to obtain a Transfer Station Permit. The permit must be filled out prior to using the Transfer Station. The permit requests homeowner and contractor information including, type of work, description of waste, start/finish date, and signature. The homeowner will be contacted for contractor verification. Information provided on the permit must be accurate and any falsification will impose an immediate penalty as notification of first offense served.

The Transfer Station Permit is free and available on our website, www.oldsaybrookct.org [hover over QUICK LINKS and under REQUEST or APPLY FOR select Transfer Station Commercial Permit].

Pursuant to Chapter 118-13 of the Old Saybrook Town Code, a fine of \$100 will be imposed on any resident or nonresident caught illegally dumping at the Old Saybrook Transfer Station.

The Town does not provide municipal trash pick-up. Residents interested in trash pick-up need to hire a private trash hauler.

Old Saybrook residential-generated trash is accepted at the Transfer Station and ***must be separated*** for disposal. Recycling bins are provided for newspaper, cardboard, junk mail, books, office paper, pizza boxes, cereal boxes, magazines, telephone books, metal and glass food containers, plastic containers, and bottles. We continue to ask residents for help in our recycling efforts to reduce our tonnage. The savings for the taxpayer will be measurable and the benefit to the environment will be priceless. Recycling is one of the easiest and most cost-effective methods to save energy and reduce landfill waste while improving our environment.

Food Scrap Recycling

Do your part to help Old Saybrook reduce waste disposal costs and create rich compost by collecting your food scraps and disposing of them in our special bins at the Transfer Station. It's free and easy to do:

- 1) **Separate**—Sort food scraps and food-soiled paper from trash and recyclables.
- 2) **Collect**—Use a kitchen food pail or other reusable containers or collect with paper bags or newspaper.
- 3) **Dispose**—Empty kitchen pail or other reusable containers into the compost bin. Paper bags and newspaper can be thrown directly into the compost bin.

Accepted items include: fruit, vegetables, meat, fish, bones, dairy, coffee grinds, tea bags (no staples), bread, pasta, rice and grains, eggshells, chips and snacks, nuts and seeds, leftover spoiled food, expired food and cut flowers.

No plastic bags, packaging, stickers, rubber bands or twist ties are allowed. No pet waste.

Bear with us as we start up this program. We have a lot to learn so we are happy to hear your suggestions: please contact *larry.bonin@oldsaybrookct.gov*.

Paint Recycling

Connecticut’s paint stewardship law requires the paint manufacturing industry to develop a financially sustainable and environmentally responsible program to manage leftover architectural paint. To accomplish this, paint manufacturers established PaintCare, a nonprofit funded by a fee paid by paint manufacturers for each can of paint sold. Manufacturers pass the fee to retailers, who then apply it to the price of paint. The fee is based on the size of the container:

\$0.00	Half pint or smaller
\$0.35	Larger than half pint up to smaller than 1 gallon
\$0.75	1 gallon
\$1.60	Larger than 1 gallon up to 5 gallons

PaintCare has a drop-off site at the Transfer Station. Households may drop off latex or oil-based paint, up to five gallons of paint per visit. Make sure the paint containers have lids and original labels and load them securely in your vehicle. PaintCare makes sure that your leftover paint is remixed into recycled paint, used as a fuel, made into other products, or is properly disposed if no other beneficial use for it can be found. For more information, please visit *www.paintcare.org*.

Textile Recycling

Tons of usable textiles—including clothing, footwear, towels, bedding and other fabric-based products are thrown away annually. Instead of becoming garbage, textiles can create a new source of revenue simply by recycling. Recycle Your Textiles is a drop-off site at the Transfer Station. Accepted items: clothing, accessories, footwear, linens, throw rugs, stuffed animals.

Mattress Recycling

The State of Connecticut passed a law requiring the mattress industry to create a recycling program for old mattresses discarded in the state. The mattress industry created the Mattress Recycling Council (MRC) to implement the program statewide. The primary goal of the MRC is to assist all Connecticut municipalities in recycling mattresses from our residents. Due to this program, mattresses can be discarded for free at the Old Saybrook Transfer Station.

Electronics Recycling

Electronics are also accepted at the Transfer Station. Residents may, free of charge, bring their unwanted electronics. Accepted materials include: computers, laptops, printers, fax machines, monitors, TV’s, cell phones, tablets, video games,

game consoles, VCR/DVD machines, remotes, keyboards, computer mice, modems, small appliances and stereo equipment. All electronic equipment is safely packaged and transported to a CT DEEP-approved facility for responsible and secure recycling in conjunction with Connecticut’s Electronics Recycling Law, RCSA 22a-638-1. This year 37.88 tons of electronics were discarded.

Dumpsters are in place as well as separating bins for concrete, brick, asphalt, and dirt. By separating these items, delivery is now made to a local recycler and eliminates a disposal fee.

Fees for brush/bulky waste material will be imposed as authorized under the provisions of Section 22a-220 of the General Statutes of Connecticut–Old Saybrook Transfer Stations Fees. A copy of the fee schedule is available in the Selectmen’s Office, at the Transfer Station, and on our website www.oldsaybrookct.org.

In FY 2021, the Transfer Station carted approximately:

1,565	Tons of Household Garbage (MIRA Transfer Station, Essex)
507	Tons of Single Stream: newspaper, bottles and cans, junk mail, cereal/pizza boxes, magazines, office paper, phone books (MIRA Transfer Station, Essex)
1,212	Tons of Bulky Waste (Calamari Recycling, Essex)
217	Tons of Scrap Metal (Calamari Recycling, Essex)
36	Tons of Electronics (Take 2 Inc., Waterbury)
1,523	Mattresses (CT MRC)

The Transfer Station can be especially active with vehicle and pedestrian traffic and we ask that you follow the speed limit, stay alert and exercise patience.

Larry Bonin, *Public Works Director*

WATER POLLUTION CONTROL AUTHORITY

With the completion of Phase I and Phase II of the Wastewater Management District program, we have upgraded 59% of the total lots in the program. Fiscal Year 2020-2021 moves forward with Phase III. Phase III includes the five remaining beach areas: Plum Bank, Great Hammock Beach, Saybrook Manor, Indiantown, Chalker Beach, and the eight remaining houses in Cornfield Point.

Phase III is currently in the investigation and planning process. This phase is rather complex and will determine the method of addressing the remaining 41% of the lots in the district. It involves a group effort with DEEP, Fuss & O’Neill Consulting Engineers, the WPCA Board and the Board of Selectmen. The Town is committed to satisfying the DEEP and the court-stipulated judgment at the lowest possible cost to the Waste Water Management District residents. Any further onsite remediation will be determined in conjunction with the final approved plan for Phase III.

The WPCA continues to administer the Septic System Pump-out Program, which requires residents to pump out their septic tanks every five years in accordance with Town Ordinance #75. Reminder postcards are mailed on a quarterly basis. Residents are encouraged to remind their service providers to record the

pump-out data in the “Carmody” database. Please keep a receipt of the pump-out with the date in the event the pumper does not record it with Carmody.

Hard Construction and Construction Management Benefit Assessments for Phase I and Phase II are billed yearly in October with payments due in November 2021 and May 2022. Each bill includes individual payment stubs for the November and May payments, much like the tax collector’s billing format.

Jim Vanoli, program manager, continues to focus on the Phase III planning process. His considerable engineering experience has provided invaluable understanding of and contribution to the investigation and planning of Phase III.

We sadly report the passing of Mike Evangelisti. Mike’s considerable contribution to the WWMD program as WPCA Board member, chair, and construction site manager was critical at each stage in the development and execution of the program.

Jason Becker, Chair

YOUTH AND FAMILY SERVICES

Old Saybrook Youth and Family Services (OSYFS) has been a steadfast presence in service to the community for more than 45 years. The school system and town government as well as parents and other individuals, continue to see the value in consistent prevention education, positive youth development, and clinical counseling support for residents and family members. There are programs and services available to provide education and support for every developmental phase. Here are some examples: (Pre-COVID-19)

- Old Saybrook Early Childhood Council (OSECC) provides preschool readiness programming and teacher support
- Socialization groups for pre-K–4th grade
- After-school clubs provide creative and physical outlets in supervised settings for grades 5–8
- High school transitional program at Camp Hazen in partnership with OS Public Schools
- Culturally diverse parenting resources and support at all stages of development
- Youth Action Council for grades 8–12
- Community, parent education, and discussion workshops
- Prevention programming

Mandated by Connecticut General Statute § 10-19m, a Youth Service Bureau (YSB) *is an agency operated directly by one or more municipalities that is designed for planning, evaluation, coordination, and implementation of a network of resources and opportunities for children, youth, and their families. In addition, YSBs are responsible for the provision of services and programs for all youth to develop positively and to function as responsible members of their communities.*

YSBs have a broader scope of service than most other youth-serving agencies. In addition to providing direct services like other agencies, YSBs have a responsibility to assess the needs of youth, identify gaps in service and coor-

dinate services for youth to fill the gaps and avoid duplication of services. A town may operate its YSB directly or combine with one or more towns to jointly operate a YSB, or a town may designate a private agency to act as its agent for the purpose of providing these services. The first community-based YSBs were established in the late 1960s in response to a growing concern regarding issues such as juvenile delinquency, family crisis, drug and alcohol abuse and school truancy. Currently there are 102 YSBs serving 145 towns across the state.

OSYFS is unique in its model of having the potential to provide “wrap-around care,” offering support to the *whole* family through clinical mental health services, youth activities and leadership development as well as supporting access to Basic Needs Services when needed. OS Social Services is housed within the agency and serves as a critical hub for the most vulnerable members of our community.

In a normal year, OSYFS collaborates with Old Saybrook Public Schools (OSPS), and OSYFS clinicians and interns are available within schools to offer individual and group services for a wide range of student needs. There is regular communication with school guidance and support staff about the development of age-appropriate services for students. OSYFS-provided services are seen as an additional support, not a replacement for what the school so proactively provides. A benefit of OSYFS clinical services is that the family may receive treatment at the agency outside of school operating hours as well as support throughout the calendar year. During the pandemic, the referral and support process was very active, with YFS clinicians offering telehealth services. Telehealth was very well-received as it allowed for continuity of services regardless of weather and/or transportation. Telehealth is one aspect of agency service growth that will remain an option for residents seeking clinical services.

OSYFS has been very adaptable and receptive to changing needs within the community. The need for mental health and social services support has risen over the last ten years and, with sustained financial stressors and the COVID-19 pandemic, the increase has been substantial. How and where OSYFS offers services is inherently flexible to accommodate the competing demands experienced by our student body and adult population. Responding to feedback from several community needs-surveys, groups/services have been developed and offered for support around parenting, relationship building, anger management/conflict resolution, and substance abuse prevention and education. In response to the increased need for supportive services, YFS has diligently developed counseling practices for a broad range of therapeutic services as well as continuing to work to increase access to services and connect families with other therapeutic resources.

During the pandemic, our distribution methods shifted to virtual programming while striving to enhance community connections. The CAFÉ (Community and Family Engagement) series was developed to allow for virtual psychoeducation and discussion groups; topics and speakers ranged from Transgender 101 to Healthy Teen Relationships. We contracted with a virtual translation service to increase access to an under-served, non-English-speaking portion of our community; we hope we can also utilize this service to increase their assimilation into all areas of the community. We provided virtual support within the

schools, saw folks outside when the weather was nice and, through the development of a YouTube channel, offered Mindfulness and Meditation that residents could utilize from the comfort of their own homes. As part of our goal to serve the whole community, we assisted in delivering Meals on Wheels for a year, nurturing relationships with senior citizens and connecting them to some of our youth through crafts that the students made for them.

The OSECC, partially funded through Middlesex United Way, works collaboratively with the OSPS to enable early identification and intervention for behavioral health issues with students, and to increase school readiness skills. OSYFS is able to offer support to the entire family system, whether through parenting resources, family therapy, or by offering scholarship opportunities for students/youth to become involved in our “Positive Youth Development” programming.

An area of continuing development is the Intern Training Program. OSYFS has Master’s degree–level interns across disciplines of clinical mental health counseling, social work, and marriage and family therapy. The interns offer additional support for our Positive Youth Development coordinators, thereby allowing us to offer extended programs that are able to accommodate more students. OSYFS had students from Rutgers, UCONN, CCSU and University of Central Florida this year. Their involvement allows OSYFS to provide more comprehensive coverage for in-school collaboration, and allows the agency to offer more varied services to individuals and families. The intern program adds a benefit to OSYFS at no cost to the taxpayer, and our connection to these schools offers our staff some additional training experiences at no cost.

In response to the increased need for supportive services, OSYFS has diligently developed counseling practices for a broad range of therapeutic services, and continues to work to increase access to all services. Working collaboratively with other town departments, organizations, and schools, OSYFS has strengthened many of the community partnerships that have long been the foundation for programs and initiatives designed to promote relationship building and positive role modeling for youth. An annual Shoreline Clinical Networking event invites primary care and behavioral health providers to come together to increase patients’ access to care. A program developed for the Goodwin School, ZENtime, offered students a chance to develop and practice emotion regulation and self-soothing skills. Social-emotional lunch groups within the middle school are well attended and provide support to students throughout the school year. All ZEN students were able to practice their ZEN skills and come together for an evening with their parents so these skills could support more positive behavioral functioning at home. At the high school level, YFS clinicians offer special topic psychoeducation within health classes, often with the support of the E3 student members.

We would like to thank all who have contributed to our efforts over the past years. The Rotary Club, Old Saybrook/Westbrook Exchange Club, LIONS, Public Health Nursing Board, Masonic Lodge and Estuary Council of Seniors are some of our consistent civic organization partners. Many of our collaborative projects are successful due to a partnership with the Old Saybrook Police Department and Parks and Recreation. The Masonic Lodge hosted two fund-

raising “Curbside Dinners” for us this year, and they were a big hit with residents!

The focus of our youth programming has been the intentional building of “assets”—qualities and characteristics that have been determined through research to support positive growth and development of youth. Some of these “assets” are: community values youth, positive peer influences, social competence, and adult role models. The language and philosophy of these initiatives, centered on the 40-Asset Developmental Model, is woven through everything YFS is involved in. We continue to seek opportunities within the community to develop meaningful roles for our youth, such as interning in businesses or serving on town boards and commissions. To learn more about the 40-Asset Model, visit www.search-institute.org.

A subgroup of our Youth Action Council is E3, through the Governor’s Prevention Partnership and the Department of Transportation, and this group remained active virtually throughout the year. E3 stands for “Encourage, Empower and Educate,” and these students were invited to present their peer substance abuse education message during the health classes. They were also invited to present to a state organization, Connecticut Association of Prevention Professionals (CAPP), at its annual meeting. These students were also active with the legislative body organizing around the opposition to legalization of recreational marijuana. Our E3 Vaping Campaign won recognition from CAPP last year. Students in grades 9–12 are invited to become a part of E3 by calling OSYFS.

The staff of OSYFS have demonstrated their commitment to providing quality, compassionate care for the residents of Old Saybrook by the level of their involvement, by receiving additional training, by developing and facilitating many programs targeted to meet specific needs in the community, and more.

While the public health crisis of COVID-19 caused a brief interruption in our service delivery, we were able to transition to telehealth in March 2020. Using a HIPAA-compliant online platform to protect confidentiality and meet the rigorous requirements for providing mental health services virtually, all clinical staff received training in the ethics and technology of virtual mental health. We will continue to provide treatment using this platform for the foreseeable future. It increases access to mental health services and reduces barriers to treatment such as transportation and scheduling impediments.

COVID-19 also impacted our ability to provide in-person Positive Youth Development Programming and, in response, we transitioned some of the YAC and E3 programming to a virtual platform. What became evident based on the reports from involved students, is that there is a strong need to stay engaged and connected—and having a goal and objectives to work on provides motivation to become involved in a community-based project.

Family Programming

Opportunities were developed to provide topical information and affordable social events for families.

- CAFÉ series: Community and Family Engagement
- Family events, including Curbside Dinners and Holiday Giving
- Music and Mindfulness for K–2nd grade

- Support Groups and Therapeutic Groups
- Summertime groups for students transitioning to high school
- Young adult (18-25 yr. old) discussion and support group
- Stress Reduction/Mindfulness for Teens
- Asperger's parents/grandparents support group, meets monthly
- Student Activities and Trips
- Horseback riding
- Biking on Block Island
- Lavender do-it-yourself crafts
- Chat and Chill
- Goodwin Picnic and Play
- Community Service Environmental weeks

Community Collaboration

OSYFS works closely with the schools, police, agencies, businesses, and organizations to assess community needs, develop strategies, and implement effective programs.

- After-school creative clubs for middle school youth
- Early Childhood Council
- Local Drug and Alcohol Prevention Council
- Camp Hazen leadership retreat "the Hazen Huddle"
- Meals on Wheels delivery
- Juvenile Review Board
- Student wellness programs at the middle school and high school
- Collaboration with OSPD for turkey distribution and Holiday Giving
- Participant in Emergency Management Team

Social Services

Social Services assists Old Saybrook residents in need with emergency food; prescriptions; medical care; dental care; help with transportation to needed services; energy assistance; budget counseling; help applying for federal, state, and local programs; employment workshops; and children's clothing, footwear, and back-to-school needs.

This past year there were many challenges as a result of an increased need due to COVID-19-related income loss as well as obstacles to our service-delivery systems. To meet the continued increase in need, we added Farmer's to Families food box distributions and continued Social Service Help Day once a month on the fourth Thursday with CT Food Bank in a drive-through food pick up format to help provide for emergency food requests.

At our Help Days we also provided needed toiletries, diapers, dental supplies, and thermometers in addition to continuing our backyard gardening program by distributing seeds and plants through the drive-through format. Middlesex Hospital, HUSKY, CT Dental Health Partnership, and other program resources distributed at our drive-through events and we added our local Lion's Club and YMCA volunteers to help with distribution. Our events served as many as 300 families each month.

We were not able to host a job fair this year, but instead worked with Workforce Alliance to make job training and virtual job fairs available online

and via Zoom. We also worked with over 200 unemployed people to help navigate the changing unemployment benefit and application process online and helped with critical basic needs during the often four- to five-week process to obtain benefits.

We helped many folks by assisting with online applications for Access Health so residents could sign up for needed lower-cost health care when they lost medical benefits due to job loss or a reduction of hours below full-time employment. Access Health expanded the open enrollment periods as well as expanding the tax credits for many, allowing them to have commercial policies. The majority of these applicants were able to also qualify for HUSKY insurance for families with children as well as some adults.

We also worked with the Old Saybrook CARES Committee to assist residents who applied for help with food, rent, electric and child care expenses due to COVID-19-related loss of income. Local restaurants, Rotary and individual donors also helped us to distribute needed food and other help to these residents.

Energy Assistance programs were also modified this year and were done online, by phone and by mail as we were not able to host our traditional large in-person gathering where, at times, we have been able to sign up 100 families in a single day. Instead, this year, we handled these sign-ups individually and helped provide heat to over 150 households.

Thanksgiving, holiday giving and school supplies distributions of needed food, gifts and supplies were provided for our children in need with partnerships and help from the Old Saybrook Police Department, with Youth and Family Services and our many local residents that stepped up to help neighbors in need in our community. There were more than 400 children from infants to age 17 in Old Saybrook receiving benefits from a state or local program according to state statistics cited below.

According to the State of Connecticut Department of Social Services statistics for people in Old Saybrook in 2020 there were 2,150 receiving assistance from state programs. Of these, the majority were receiving HUSKY health care benefits, followed by Medicare Savings Plan Medicaid for elderly residents and SNAP food benefits. Our local office saw an increase of 185 households with a total of 377 household members this past year. Our municipal office also helped with most of these state applications and has been very busy helping our residents in need.

Municipal Agent for the Elderly

Our Municipal Agent for the Elderly is an officially appointed town representative responsible for providing the elderly and their families with information and assistance on programs, services, and benefits. Senior citizens continue to face numerous challenges, especially as changes occur in their health and costs continue to rise while their fixed incomes do not.

According to the State of CT DSS statistics for the Town of Old Saybrook in 2020 we had 572 residents ages 65 and older on state assistance programs and 603 residents, including these, on state Medicaid. Many are also receiving SNAP food benefits as well as using our food pantry and mobile truck food distributions. Seniors in need of emergency fuel assistance also comprise over 50% of our applications.

This year, to accommodate COVID-19-related issues of importance to our seniors, a computer station was installed in Saye Brooke Village senior housing's community room in order to assist more than 40 elderly residents stay connected to loved ones, attend telehealth appointments and sign up online for vaccinations. Most of these residents did not otherwise have access to the internet. Help for this project was provided by our Public Health Nursing Board, our town nurse and the staff at Saye Brooke Village who assisted in helping seniors use the new computer station.

We are the point of contact for the Department of Health to register seniors that are shut in for vaccinations and work with OS Emergency Management and CRAHD, the regional health district, to connect these seniors. We also called and checked in on our seniors to make sure they were able to connect to any needed resources.

We coordinated food deliveries for shut-in clients, had a regular monthly delivery to senior housing from our food events, and helped seniors with applications for the Senior Farmer's Market Food Program as well as providing booklets of needed additional SNAP help to our seniors.

This year saw the largest increase in seniors applying for and being approved for state program assistance with an increase of 40 new senior clients in Old Saybrook. Some of this increase was due to COVID-19-related loss of part-time employment income that supplemented Social Security income; however, overall we are seeing an increase in this age demographic in town and a proportionate increase in seniors who are eligible for state program help. Senior housing needs remain the most requested need followed by health care, heating and food requests.

Heather McNeil, LMFT, LADC, *Director*

Susan Consoli, LPC, *Social Services Coordinator*

ZONING BOARD OF APPEALS

The Connecticut General Statutes empower the Zoning Board of Appeals as the local judicial board that acts upon requests for variances from the Zoning Regulations or the Flood Plain Management chapters of the Town Code, as well as appeals of decisions of the zoning enforcement officer in upholding these standards. The board also acts on Certificates of Location for automotive uses.

The electorate of Old Saybrook chooses five members to serve for a term of four years each and three alternate members for a term of two years each.

During the 2021 fiscal year, the board held 15 meetings at which it considered 42 petitions for variance of the Zoning Regulations.

In making its decisions regarding variances, the board considers whether the circumstances of the property are unique such that they result in an exceptional difficulty or unusual hardship in meeting the standards that are otherwise uniform for all other properties in the same zoning district. The board welcomes the comments of neighbors during the public hearing portion of any application and considers all information in judging the appropriateness of any variance.

The Zoning Board of Appeals meets the second Wednesday of each month at 7:00 p.m. in the Town Hall, first-floor conference room. Erica Cosenza supports us as our administrative clerk. Chris Costa, zoning enforcement officer, is available Monday through Friday from 9:00 a.m. to noon in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

Robert J. McIntyre, Chair

ZONING COMMISSION

The Connecticut General Statutes empower the Zoning Commission to regulate land uses and enforce its regulations for the protection of the public health, safety and welfare. The commission works exclusively with the Architectural Review Board for recommendations as to the aesthetics of any application for development according to the regulations and townwide design standards. The commission regards the testimony of residents and business owners who participate in its public hearings as an important element for consideration in its decision-making process—*please continue to attend and share your relevant local knowledge and experience.*

Old Saybrook elects five members to serve for a term of four years each and three alternate members for a term of two years each.

The commission frequently discusses its interpretations of the Zoning Regulations with business and property owners prior to considering proposals for development; these informal discussions reinforce consistency in policy and make for more efficient permitting of eventual development. During the 2021 fiscal year, the Zoning Commission met 20 times.

The commission reviewed three petitions to amend the Zoning Regulations.

The commission considered 13 applications for development by Special Exception and six for site plan review as well as some minor modifications to modernize previously approved structures or business operations.

The commission approved 54 applications for annual outdoor seating renewals and three gravel pit renewals.

The zoning enforcement officer processed 215 applications for administrative approval of Certificates of Zoning Compliance, 38 applications for signs and 3 applications for accessory apartment renewals.

The commission is an active participant in conversations about land use policy in Old Saybrook and it works regularly with other boards and commissions.

Madge Fish resigned from the Zoning Commission in 2021 after 26 years. Madge was a dedicated member who served as chair, vice chair, CT River Gateway Commission representative and Inland Wetlands & Watercourses Commission representative. Madge's knowledge of land use and Old Saybrook will be greatly missed.

Gerri Lewis represents the commission on the Inland Wetlands & Watercourses Commission following Madge's resignation.

2021 continued to be an unusual year with the extension of Governor Lamont's Executive Order 7MM that temporarily impacted a number of zoning regulations to allow for the administrative approval of expanded outdoor seating. At the state level, 2021 was a year of zoning reform which resulted in the amendment of zoning laws on everything from accessory dwelling units to the legalization of recreational marijuana.

The commission would like to recognize Sarah Lyons, Joanne Galli and Larry Hayden for their support in keeping the process moving as we transitioned from virtual meetings to hybrid meetings.

The Zoning Commission meets on the first and third Mondays of each month at 7:00 p.m. in the Town Hall, first-floor conference room. All meetings are open to the public. Joanne Galli supports us as our administrative clerk. Chris Costa, zoning enforcement officer, who conducts our enforcement activities, is available Monday through Friday from 9:00 a.m. to noon in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

Robert C. Friedmann, *Chair*

SECTION III

EMPLOYEE WAGES AND REPRESENTATION

General Government employees are represented by two separate units of the American Federation of State, County & Municipal Employees Union (AFSCME):

Local 818, Council #4, Supervisory Unit, with a three-year contract through June 30, 2023.

Local 1303-278, Council #4, Non-Supervisory Unit, with a four-year contract through June 30, 2021.

General Government positions not represented by a union or bargaining unit include the finance director, library director, town planner, IT manager, employee benefits coordinator, certain positions within the WPCA, and those employees who work less than 20 hours per month on a regular basis. The wages for these employees and elected officials are established through the budget process.

There are two exclusive bargaining units for full-time employees of the Department of Police Services. Twenty-three full-time certified police officer positions are represented by the Connecticut Organization for Public Safety (C.O.P.S.). This contract expires June 30, 2024. Nine full-time certified public safety dispatcher positions are represented by the United Public Service Employees Union. This contract expires June 30, 2021. The salary and benefit structure for the remaining per diem/part-time civilian employees of the department and the position of police lieutenant is established by the chief of police and approved by the police commission through budget approval. The chief of police maintains a non-expiring contract with the Town of Old Saybrook Board of Police Commissioners which details salary and benefit information.

The Board of Education is represented by five separate unions or bargaining units:

- 1) Old Saybrook Administrator's Organization, with a contract through June 30, 2022.
- 2) Old Saybrook Education Association, with a contract through August 31, 2023.
- 3) Old Saybrook Educational Secretaries' Union, AFSCME Local 1303-224, Council #4 with a contract through June 30, 2022.
- 4) Old Saybrook Custodial Union, AFSCME Local 1303-020, Council #4, with a contract through June 30, 2024.
- 5) Old Saybrook Paraprofessional Municipal Employees, Independent CILU Local #53 with a contract through June 30, 2024.

The salaries of the superintendent and director of operations, facilities and finance are determined by the Board of Education.

EMPLOYEE BENEFITS

The Board of Education and General Government provide health, dental and life insurance benefits to eligible full-time employees.

The Town’s Defined Benefit Retirement Plan provides for pension benefits to eligible employees upon their retirement. In fiscal year 2020–2021 the Town contributed 8.5% of an employee’s base wages to the Pension Fund. Board of Education employees (excluding teachers) and General Government employees contributed 5% of their base wages to the Pension Fund.

All General Government employees hired on or after July 1, 2017 (except for the Department of Police Services) participate in the Town’s Defined Contribution Retirement Plan. The Town matches the mandatory employee contribution of 5%. In addition, employees have the option to contribute up to an additional 3% which the Town matches as well.

SALARIES FOR GENERAL GOVERNMENT EMPLOYEES

Base Pay represents salary for full-time employees and total pay for part-time employees. Additional Compensation represents overtime, work for other departments, payments from grants not included in the Town’s salary budget, or payments in lieu of health insurance.

** Indicates part-time employees*

	Base Pay	Additional Compensation	COVID Pay	Total
ACCOUNTING				
Malave, Ngoc	3,335.79	0.00	0.00	3,335.79
Mardjekaj, Julie	71,749.65	202.82	0.00	71,952.47
Parashin, Lucia	62,269.38	0.00	0.00	62,269.38
Vinciguerra, Janet	57,772.17	2,000.00	0.00	59,772.17
ACTON PUBLIC LIBRARY				
Brouwer-Juarbe, Amanda	83,391.78	2,000.00	0.00	85,391.78
Mendes, Lisa	49,798.90	0.00	0.00	49,798.90
Sheehan, Emily	3,598.42	0.00	0.00	3,598.42
Wysocki, Wayne	69,260.80	0.00	0.00	69,260.80
*Alejo, Diana	1,274.40	0.00	0.00	1,274.40
*Baklik, Cynthia	22,935.48	0.00	0.00	22,935.48
*Baldi, Michele	5,390.36	0.00	0.00	5,390.36
*Bedell O’Brien, Rogina	5,865.97	0.00	0.00	5,865.97
*Bookman, Donna	5,057.28	0.00	0.00	5,057.28
*Bulgini, Rachel	13,484.81	0.00	0.00	13,484.81
*Chasse, Joan	24,323.82	0.00	0.00	24,323.82
*Freese, Kathleen	15,593.25	0.00	0.00	15,593.25
*Gignac, Casi	1,803.20	0.00	0.00	1,803.20
*Giugno, Karen	66,233.94	54.12	0.00	66,288.06
*Kelley, Kathleen	3,603.81	0.00	0.00	3,603.81
*Kellogg, Timothy	17.55	0.00	0.00	17.55
*Kmiecik, Patricia	486.88	0.00	0.00	486.88
*Knobelsdorff, Kara Joan	22,656.04	0.00	0.00	22,656.04
*Knobelsdorff, Ria	7,455.02	0.00	0.00	7,455.02
*McCarthy, Delia	9,656.95	0.00	0.00	9,656.95

	Base Pay	Additional Compensation	COVID Pay	Total
*Morgan, Devery	1,095.00	0.00	0.00	1,095.00
*Noack, Susan	2,716.38	0.00	0.00	2,716.38
*Parrington, Chloe	15,214.49	0.00	0.00	15,214.49
*Saunders, Fiona	22,973.63	0.00	0.00	22,973.63
*Saunders, Laurie	171.84	0.00	0.00	171.84
*Sikora, Justyna	27,060.36	0.00	0.00	27,060.36
*Smith, Gerard	3,679.40	0.00	0.00	3,679.40
*Story, Brian	36,751.24	0.00	0.00	36,751.24
*Tappin, Donna	30,536.26	0.00	0.00	30,536.26
*Volano, Claudia	11,104.50	0.00	0.00	11,104.50
BOARD CLERKS				
*Merritt, Amanda	2,655.00	0.00	0.00	2,655.00
BOARD OF FINANCE				
*Lewis, Geraldine	6,750.00	0.00	0.00	6,750.00
BUILDING DEPT				
Makowicki, Thomas	89,974.25	566.28	0.00	90,540.53
ECONOMIC DEVELOPMENT				
*Beckman, Susan	36,554.72	0.00	0.00	36,554.72
FIRE DEPT				
*Devlin, Maura	1,191.43	0.00	0.00	1,191.43
FIRE MARSHAL				
Terenzi, Peter	89,512.20	3,721.12	0.00	93,233.32
HARBOR MANAGEMENT				
*Mitchell, Scott	9,567.00	0.00	0.00	9,567.00
INFORMATION TECHNOLOGY				
Hayden, Lawrence	66,096.67	1,000.00	1,363.74	68,460.41
LAND USE				
Costa, Christina	100,180.72	3,205.63	274.80	103,661.15
Lyons, Sarah	57,246.68	0.00	125.68	57,372.36
Nelson, Christine	23,866.30	0.00	0.00	23,866.30
*Cosenza, Erica	80.00	0.00	0.00	80.00
*Galli, Joanne	3,495.00	0.00	0.00	3,495.00
*Gilman, Christeen	1,925.00	0.00	0.00	1,925.00
*Hegge, Patrick	27,937.83	1,086.17	0.00	29,024.00
*Makowicki, Sarah	4,355.00	130.00	0.00	4,485.00
*Moskowitz, Meryl	4,635.00	0.00	0.00	4,635.00
*Wacker, Lynette	27,757.50	0.00	0.00	27,757.50
PARKS & RECREATION				
Allen Jr, Raymond	84,416.98	1,007.81	0.00	85,424.79
Paradis, Jonathan	68,678.30	1,584.34	0.00	70,262.64
Pine, Rick	50,854.37	0.00	0.00	50,854.37
*Adams, Catherine	405.00	0.00	0.00	405.00
*Albert, Grace	562.53	151.88	0.00	714.41
*Alsante, Kristina	264.00	0.00	0.00	264.00

	Base Pay	Additional Compensation	COVID Pay	Total
*Anderson, Sarah	227.82	0.00	0.00	227.82
*Babbidge, Wifredo	446.51	188.00	0.00	634.51
*Babij, Vincent	990.01	151.88	0.00	1,141.89
*Barros, Alexander	1,089.00	0.00	0.00	1,089.00
*Barros, Nicholas	4,015.56	294.88	0.00	4,310.44
*Bergeron, Krista	292.50	0.00	0.00	292.50
*Bergeron, William	2,040.90	157.50	0.00	2,198.40
*Bielawa, Anthony	31,063.52	0.00	0.00	31,063.52
*Bielawa, Victoria	290.25	0.00	0.00	290.25
*Bjorkman, Brett	1,343.86	0.00	0.00	1,343.86
*Bohonowicz, Kyle	33,457.62	0.00	0.00	33,457.62
*Brady, Garrett	327.00	0.00	0.00	327.00
*Brinegar, Charles	285.00	0.00	0.00	285.00
*Brown, Davis	3,202.58	297.38	0.00	3,499.96
*Cain, Terese	5,460.50	0.00	0.00	5,460.50
*Capuano, Katherine	2,232.50	0.00	0.00	2,232.50
*Chapps, Kaitlyn	237.00	0.00	0.00	237.00
*Chapps, Samantha	2,081.27	0.00	0.00	2,081.27
*Cody, Allison	2,822.77	372.00	0.00	3,194.77
*Cody, Lily	141.00	0.00	0.00	141.00
*Condulis, Nicholas	2,500.11	0.00	0.00	2,500.11
*Cote, Daniel	1,206.57	0.00	0.00	1,206.57
*Daley, Caitlin	204.00	114.00	0.00	318.00
*DeAngelo, Cameron	147.00	0.00	0.00	147.00
*DeAngelo, Cody	1,007.09	0.00	0.00	1,007.09
*DeDominicis, Christian	12,621.87	208.03	0.00	12,829.90
*Eldridge, Sherry	1,200.00	0.00	0.00	1,200.00
*Fuerst, Tyler	142.50	0.00	0.00	142.50
*Gatta, Jack	489.00	132.00	0.00	621.00
*Gilson, Aidan	255.00	0.00	0.00	255.00
*Giugno, Audra	2,571.38	208.00	0.00	2,779.38
*Gometz, Tucker	168.00	0.00	0.00	168.00
*Gosselin, Camron	2,325.81	166.25	0.00	2,492.06
*Gosselin, Donna	4,476.00	400.00	0.00	4,876.00
*Hanratty, Grace	2,203.26	397.75	0.00	2,601.01
*Hanratty, Luke	1,995.06	388.00	0.00	2,383.06
*Henderson, Connel	3,698.06	353.00	0.00	4,051.06
*Henderson, Katherine	2,892.44	302.25	0.00	3,194.69
*Henderson, Molly	2,146.36	168.00	0.00	2,314.36
*Henderson, Shane	1,347.19	140.63	0.00	1,487.82
*Hilger, Logan	1,196.78	0.00	0.00	1,196.78
*Husted, Nicholas	238.31	0.00	0.00	238.31
*Interlandi, Dennis	462.01	0.00	0.00	462.01
*Kelleher, Margaret	1,353.75	0.00	0.00	1,353.75
*Lafreniere, Abigail	1,872.72	290.13	0.00	2,162.85
*Lamotte, Isabella	374.00	0.00	0.00	374.00
*Laudano, Patricia	757.96	0.00	0.00	757.96
*Losapio, Michelle	427.50	0.00	0.00	427.50

	Base Pay	Additional Compensation	COVID Pay	Total
*Mirabelle, Jada	300.00	0.00	0.00	300.00
*Murphy, Matthew	402.00	192.00	0.00	594.00
*Paetzold, Haley	2,777.26	286.75	0.00	3,064.01
*Pascoe, Victor	2,757.76	182.00	0.00	2,939.76
*Potter, Caroline	4,622.69	321.25	0.00	4,943.94
*Potter, Catherine	3,709.26	303.00	0.00	4,012.26
*Potter, William	582.00	156.00	0.00	738.00
*Romano, Allison	2,218.59	0.00	0.00	2,218.59
*Root, Alexie	1,247.73	123.50	0.00	1,371.23
*Root, Chloe	1,969.00	0.00	0.00	1,969.00
*Rueckert, Avery	99.00	0.00	0.00	99.00
*Ryan, Elizabeth	213.00	0.00	0.00	213.00
*Ryan, Shon	1,105.34	0.00	0.00	1,105.34
*Sadak, Katherine	717.75	0.00	0.00	717.75
*Stangel, Aubrey	1,089.83	0.00	0.00	1,089.83
*Sumby, Hannah	3,181.86	406.00	0.00	3,587.86
*Sumby, Lucas	1,554.76	216.00	0.00	1,770.76
*Welsh, Elis	2,736.76	415.00	0.00	3,151.76
*White, Cassidy	2,339.16	0.00	0.00	2,339.16
*White, Teagan	1,733.00	0.00	0.00	1,733.00
*Winstead, Christyna	138.00	0.00	0.00	138.00
*Wisialowski, Kyle	3,976.96	663.09	0.00	4,640.05
*Witczak, John	219.00	0.00	0.00	219.00
POLL WORKERS				
*Faulkingham, Mark	348.68	0.00	0.00	348.68
PUBLIC WORKS				
Bonin, Larry	94,520.91	4,291.80	0.00	98,812.71
Claffey, William	69,252.47	1,895.12	0.00	71,147.59
Evangelisti, Cameron	69,607.09	4,007.79	0.00	73,614.88
Hoadley, Matthew	58,250.08	3,750.19	0.00	62,000.27
Labriola, Peter	73,778.64	4,417.99	0.00	78,196.63
Laverty, Adam	50,304.46	10,586.36	0.00	60,890.82
Pace Jr, Michael	58,119.28	4,414.28	0.00	62,533.56
Regan, Patrick	58,133.26	2,020.21	0.00	60,153.47
Root, Trevor	49,223.98	1,965.20	0.00	51,189.18
Way, Todd	69,260.80	2,861.39	0.00	72,122.19
*Montesi Jr, Edward	5,097.12	287.64	0.00	5,384.76
*Root III, Norman	7,343.15	325.49	0.00	7,668.64
REGISTRAR OF VOTERS				
*Broadhurst, Joan	12,249.96	0.00	0.00	12,249.96
*Strickland, Joan	12,249.96	0.00	0.00	12,249.96
SELECTMEN				
Fortuna, Carl	89,143.06	0.00	0.00	89,143.06
Neri, Georgiann	61,060.55	12.50	0.00	61,073.05
Palladino, Lee Ann	107,789.59	2,000.00	0.00	109,789.59
*Giegerich, Scott	8,073.36	0.00	0.00	8,073.36
*Pugliese, Matthew	8,073.36	0.00	0.00	8,073.36

	Base Pay	Additional Compensation	COVID Pay	Total
SOCIAL SERVICES				
Consoli, Susan	66,031.56	937.17	0.00	66,968.73
TAX ASSESSOR				
Wood, Norman	82,277.95	133.27	0.00	82,411.22
*Diamond, Matthew	560.00	0.00	0.00	560.00
*Gallagher, Peter	560.00	0.00	0.00	560.00
*Gibson, Jeffrey	560.00	0.00	0.00	560.00
TAX COLLECTOR				
Maynard, Barry	70,237.01	0.00	0.00	70,237.01
Morison, Wendy	54,185.99	44.48	0.00	54,230.47
TOWN CLERK				
Antolino, Christina	55,154.17	579.49	0.00	55,733.66
Becker, Sarah	73,799.98	0.00	0.00	73,799.98
*Kane, Cynthia	40,707.80	181.50	0.00	40,889.30
*Migliaccio, Sharon	915.00	0.00	0.00	915.00
TOWN HALL				
Baldi, Paul	54,876.72	0.00	0.00	54,876.72
*Donahue, Jennifer	38,305.37	0.00	0.00	38,305.37
*Moran, Daniel	24,010.02	0.00	0.00	24,010.02
*O'Herlihy, Ellen	43,990.82	0.00	0.00	43,990.82
*Riordan, Bridget	48,973.95	0.00	0.00	48,973.95
*Zychowski, Rebecca	48,213.07	0.00	19.79	48,232.86
TRANSFER STATION				
Champlin, Richard	69,254.40	224.92	0.00	69,479.32
*Hunter, Anthony	28,411.74	0.00	0.00	28,411.74
*Rascoe, William	39,477.24	480.22	0.00	39,957.46
*Therrien, James	39,229.80	207.60	0.00	39,437.40
TREASURER				
*Fish, Robert	11,207.51	0.00	0.00	11,207.51
TREE WARDEN				
*Kiely, James	8,500.00	0.00	0.00	8,500.00
WATER POLLUTION CONTROL				
Lewis, Melissa	48,274.68	0.00	0.00	48,274.68
*Lewis, Gratia	46,853.32	0.00	0.00	46,853.32
*Vanoli, James	58,975.85	0.00	0.00	58,975.85
YOUTH & FAMILY SERVICES				
Graham, Chelsea	68,877.61	1,000.00	0.00	69,877.61
McNeil, Heather	91,739.57	758.61	0.00	92,498.18
Mill, Wendy	51,235.76	326.70	0.00	51,562.46
*Bruzzeese, Salvatore	6,707.95	0.00	0.00	6,707.95
*Deal, Joanne	3,245.71	0.00	0.00	3,245.71
*Eckert, Brittany	36,791.32	2,250.00	0.00	39,041.32
*Gaidry, Angela	48,930.16	0.00	0.00	48,930.16
*Stahr, Adam	1,575.00	0.00	0.00	1,575.00
*Steinmacher, Samantha	50,410.22	0.00	0.00	50,410.22

The following is a list of Police Department personnel and the compensation they received for services provided during the fiscal year. All full-time, certified police officers and dispatchers earn an annual salary. This is listed as “base salary.” Also listed in the “base salary” category are the educational, longevity, professional development, K-9 feeding/grooming and vacation cash out payments earned by an employee.

In addition to their regular schedules, officers are required to work above and beyond their 40-hour work week and therefore earn additional compensation. This additional compensation includes the backfilling of vacation and sick days; maintaining minimum manpower on all shifts; staffing community events; responding to critical incidents that require more personnel resources than the on-duty patrol shift offers; attending mandatory professional development; and working on investigations that take longer than the normal eight-hour work day. This category also includes monies earned when working Marine Patrol. Salary and the majority of “additional compensation” come from the department’s operating budget (tax dollars). Some monies included in “additional compensation” are funded by state and federal grants to support activities such as DUI checkpoints and Click It or Ticket initiatives.

The COVID-19 column represents compensation earned while performing tasks related to the public health pandemic. Monies in this category are expected to be reimbursed by the federal government.

The final category is compensation received from private duty jobs. Examples of “private duty” include when a contractor hires a police officer to police a private social or business event for security reasons or a construction company hires a police officer to direct traffic at a construction site. When officers work these events, they do so on their time off and thus earn additional compensation. The compensation earned comes directly from the individual or company that chose to hire the police officer (non-tax dollars). In addition to invoicing the private person/company for the police officer’s compensation and FICA, the Town also assesses a fee for the police vehicle that is used as well as for administrative processing. These funds are managed through an off-budget account overseen by the town treasurer.

OLD SAYBROOK DEPARTMENT OF POLICE SERVICES TOTAL PAY FISCAL YEAR 2020-2021

Base Pay represents salary for full-time employees and total pay for part-time employees. Additional Compensation represents overtime, work for other departments, payments from grants not included in the Town’s salary budget, or payments in lieu of health insurance.

** Indicates part-time employees*

	Base Pay	Additional Compensation	COVID Pay	Private Duty	FY 20-21 Total
DISPATCHER					
Adams, Daniel	60,142.40	17,718.53	10,576.86	0.00	88,437.79
Franklin, Jennifer	59,892.40	10,787.88	1,981.53	0.00	72,661.81
Gosselin, Andrea	60,117.28	14,219.70	7,299.20	0.00	81,636.18
Moriarty, Charles	50,675.60	15,372.16	1,309.95	0.00	67,357.71
Murray, Caitlin	50,675.60	16,646.12	2,084.85	0.00	69,406.57

	Base Pay	Additional Compensation	COVID Pay	Private Duty	FY 20-21 Total
Offner, Lea	50,421.20	16,174.65	3,312.14	0.00	69,907.99
Paradis, Michael	30,030.80	602.14	0.00	0.00	30,632.94
Sepulveda, Brianna	50,421.20	13,138.87	1,175.04	0.00	64,735.11
Shake Jr, James	59,082.40	9,364.06	1,386.13	0.00	69,832.59
*Barrett, Robert	0.00	16,735.02	2,182.41	0.00	18,917.43
*Coco, Phillip	30,011.46	0.00	8,695.96	0.00	38,707.42
*Fox, Daniel	436.59	0.00	9,649.92	0.00	10,086.51
*McGregor, William	0.00	18,100.52	1,818.24	0.00	19,918.76

PD SUPPORT

D'Amato, Jennifer	63,784.64	3,038.45	9,628.27	0.00	76,451.36
*Bhandari, Pramila	0.00	0.00	1,071.00	0.00	1,071.00
*Castro, Aliana	0.00	0.00	280.00	0.00	280.00
*Clados, Jennifer	0.00	0.00	910.00	0.00	910.00
*DeCapua, William	0.00	0.00	777.60	0.00	777.60
*Denvir, Virginia	0.00	0.00	3,115.00	0.00	3,115.00
*Diaz, Ian	0.00	0.00	954.03	0.00	954.03
*Dipasquale, Anthony	0.00	0.00	2,331.00	0.00	2,331.00
*Douglas, Connor	0.00	0.00	2,065.74	0.00	2,065.74
*Duncan, Liam	98.34	0.00	120.00	0.00	218.34
*Dunn, Charles	0.00	0.00	175.00	0.00	175.00
*Dunn, Jack	0.00	0.00	780.00	0.00	780.00
*Frechette, Donna	0.00	0.00	810.00	0.00	810.00
*Gardner, Michael	55,799.54	0.00	428.52	0.00	56,228.06
*Gauley, Matthew	0.00	0.00	4,005.00	0.00	4,005.00
*Gilbert, Zachary	153.62	0.00	6,981.43	0.00	7,135.05
*Glowski, Frank	0.00	0.00	230.00	0.00	230.00
*Graniero, Jenny	0.00	0.00	2,133.00	0.00	2,133.00
*Hanley, Patrick	44,151.13	1,356.15	8,449.28	0.00	53,956.56
*Heinke, Stacie	0.00	0.00	4,473.00	0.00	4,473.00
*Kenney, Lori	0.00	0.00	5,202.00	0.00	5,202.00
*Kmietek, Frederick	178.50	0.00	288.00	0.00	466.50
*Lee, Melanie	0.00	0.00	160.00	0.00	160.00
*Lester, Joseph	0.00	0.00	4,055.00	0.00	4,055.00
*Lindner, Peter	0.00	0.00	795.00	0.00	795.00
*Loader, Christopher	0.00	0.00	230.00	0.00	230.00
*Mahoney, Matthew	0.00	0.00	4,305.00	0.00	4,305.00
*Martinez, Jennifer	0.00	0.00	4,923.00	0.00	4,923.00
*Milone, Cheryl	0.00	0.00	657.00	0.00	657.00
*Newton, Thomas	5,060.10	212.40	0.00	0.00	5,272.50
*Rehberg, Garritt	0.00	0.00	1,350.00	0.00	1,350.00
*Rochette, Donna	0.00	0.00	5,640.00	0.00	5,640.00
*Rochette, Katherylene	0.00	0.00	4,700.00	0.00	4,700.00
*Rodriguez, Sara	0.00	0.00	3,942.00	0.00	3,942.00
*Santamaria, Christine	0.00	0.00	420.00	0.00	420.00
*Savino, Vito	0.00	0.00	12,825.00	0.00	12,825.00
*Schaefer, Karen	0.00	0.00	2,635.00	0.00	2,635.00
*Sharma, Sonal	1,838.02	0.00	0.00	0.00	1,838.02
*Sirisoukh, Patrick	17,597.61	1,867.65	8,274.01	0.00	27,739.27

	Base Pay	Additional Compensation	COVID Pay	Private Duty	FY 20-21 Total
*Smith, Sheri	0.00	0.00	90.00	0.00	90.00
*Stack, Lauren	0.00	0.00	10,539.00	0.00	10,539.00
*Sunday, Mary	6,429.68	553.21	67.74	0.00	7,050.63
*Swaoger, Jennifer	0.00	0.00	1,332.00	0.00	1,332.00
*True, Jeffrey	0.00	0.00	360.00	0.00	360.00
*Tucker, Nicole	0.00	0.00	1,782.00	0.00	1,782.00
*Tyler, Colin	0.00	0.00	2,915.00	0.00	2,915.00
*van der Horst, Karen	0.00	0.00	13,194.00	0.00	13,194.00
*Van Huysen, Shelby	0.00	0.00	15,390.00	0.00	15,390.00
*Ziegler, Tonya	0.00	0.00	486.00	0.00	486.00

POLICE SERVICES

Baldino, John	59,871.28	10,184.53	4,477.71	8,592.64	83,126.16
Ciccone, Philip	90,490.92	15,603.62	1,664.64	3,606.96	111,366.14
Cruz, Jaime	25,979.04	286.65	4,780.93	0.00	31,046.62
DeFrance, August	35,633.63	10,974.04	22.71	292.72	46,923.10
DeMarco, Christopher	91,690.92	40,185.76	2,992.84	15,180.69	150,050.21
DePerry, Jeffrey	107,432.60	10,083.57	20,362.17	2,558.57	140,436.91
Hackett, Stephen	90,497.64	8,012.57	228.48	2,631.24	101,369.93
Hanna, Justin	52,452.83	12,470.01	6,478.91	6,979.76	78,381.51
Hardy, Solomon	82,570.46	21,348.50	4,193.97	8,565.84	116,678.77
Harris, Austin	61,853.60	12,164.74	3,863.05	7,556.87	85,438.26
Kostek, Charles	66,047.01	10,896.57	4,321.22	11,327.99	92,592.79
Micowski, Mark	78,654.73	8,566.06	2,409.75	1,401.22	91,031.76
Milardo, Stephanie	76,521.14	12,534.58	4,626.67	2,558.92	96,241.31
Mora, Brayan	25,979.04	286.65	4,821.90	0.00	31,087.59
Palmieri, Christopher	72,740.02	9,769.73	1,566.42	9,673.76	93,749.93
Perrotti, David	75,230.73	33,651.72	2,784.00	0.00	111,666.45
Schulz, Tyler	77,488.38	29,077.07	327.54	13,656.72	120,549.71
Spera, Michael	172,633.97	29,570.72	30,416.88	0.00	232,621.57
Tabor III, Albert	77,694.21	11,665.02	2,269.66	4,720.40	96,349.29
Tourjee, Amanda	67,383.41	15,475.82	5,792.38	7,361.34	96,012.95
van der Horst, Robbert	95,538.79	15,955.94	4,634.24	11,181.17	127,310.14
Walsh, Ryan	91,390.92	17,390.92	4,697.60	5,411.33	118,890.77
White, Jared	77,194.21	22,524.48	1,767.85	3,480.51	104,967.05
Williams, Eric	82,809.22	15,101.03	22,453.93	3,696.36	124,060.54
Wright, Heather	77,188.38	12,414.25	2,032.32	9,583.92	101,218.87
Zarbo, Josh	76,246.50	12,694.84	644.50	7,567.53	97,153.37
*Brown, William	1,049.58	1,097.95	0.00	0.00	2,147.53
*Caffery, Dawn	3,447.12	7,021.26	577.55	0.00	11,045.93
*Crowley, Steven	1,076.48	4,867.88	2,255.04	12,827.34	21,026.74
*Gbianelli, Karen	61,541.94	1,615.64	3,745.59	841.21	67,744.38
*Kiako, James	204.16	1,484.80	3,102.23	296.96	5,088.15
*McDonald, Timothy	50,344.00	4,496.16	14,824.90	3,351.66	73,016.72
*Mulvihill Jr, Michael	1,837.44	7,304.61	9,423.84	0.00	18,565.89
*Pitasi, Thomas	0.00	70.56	0.00	0.00	70.56
*Rooney, Lawrence	1,781.76	1,017.15	1,202.33	6,742.77	10,744.01
*Tanner, Allyson	0.00	4,807.60	1,295.34	759.60	6,862.54
*Westerson, Grant	612.99	1,174.50	0.00	0.00	1,787.49

SECTION IV

FINANCIAL REPORT FOR FISCAL YEAR 2020–2021

General Fund Statements of Revenues and Expenditures, Actual Versus Budget, for the Town of Old Saybrook for the year ended June 30, 2021, are presented here for informational purposes only. They are not intended to represent full financial disclosure.

The complete general purpose financial statements and related notes, as required by governmental auditing standards, are being prepared by Mahoney Sabol as a part of their annual financial audit of the Town. The complete audit report will be available for public review in the office of the Old Saybrook Town Clerk and on the Town's website at www.oldsaybrookct.org.

GENERAL FUND REVENUES — BUDGET AND ACTUAL

For the Fiscal Year Ended June 30, 2021

	Budget	Actual	Variance
PROPERTY TAXES			
Interest on Prior Years	100,000	102,698	2,698
Property Tax Revenue	100,000	230,796	130,796
Tax Revenue – Current Year	45,251,426	45,152,498	(98,928)
Taxes Telecommunication	35,000	35,333	333
	45,486,426	45,521,325	34,899
INTERGOVERNMENTAL REVENUES			
State Board of Education	128,000	100,992	(27,008)
In Lieu of Taxes ST/CT	0	34,274	34,274
LOCIP ST/CT	65,000	67,049	2,049
Special Ed ST/CT	0	160,047	160,047
State Shared Revenues	0	46,717	46,717
Tax Relief OPM Vet/Disability	0	10,411	10,411
Town Aid Road ST/CT	182,000	246,594	64,594
State Grants – Operating	0	7,155	7,155
State Grants – Operating	0	1,200	1,200
	375,000	674,439	299,439
LOCAL INCOME			
Miscellaneous Revenues	0	537	537
Vendor Lics., Selectmen	2,000	750	(1,250)
Interest	150,000	62,035	(87,965)
Miscellaneous Revenues	100,000	83,373	(16,627)
Recording Fees	375,000	693,710	318,710
Land Use Permit Fees	20,000	23,897	3,897
Public Safety Fines	7,000	4,983	(2,017)
Building Permits	160,000	284,531	124,531
Protective Inspection Fee	0	4,110	4,110
GF Soc. Svc. Checking Inc	0	724	724

	Budget	Actual	Variance
Library Use	5,000	824	(4,176)
Beach Passes	13,000	39,782	26,782
Harvey's Beach	77,000	60,680	(16,320)
Golf Fees	180,000	178,367	(1,633)
Fees for Services	0	4,980	4,980
Refuse Collection Charges	70,000	75,794	5,794
	1,159,000	1,519,075	360,075
Total General Fund Revenue	47,020,426	47,714,839	694,413

GENERAL FUND EXPENSES—BUDGET AND ACTUAL

For the Fiscal Year Ended June 30, 2021

Department	Budget	Actual	Variance
Selectmen	403,019	399,347	3,672
Board of Finance	62,417	59,645	2,772
Accounting	311,671	293,037	18,634
Ethics	950	—	950
Assessor	169,736	144,335	25,401
Assessment Appeals	6,697	5,806	891
Tax Collector	217,916	210,712	7,204
Treasurer	8,647	8,763	(116)
Legal Services	105,000	108,730	(3,730)
Retiree Health Insurance	261,000	243,147	17,853
Information Technology	197,908	194,685	3,223
Town Clerk	260,842	254,451	6,391
Vital Statistics	1,350	217	1,133
Registrar of Voters	72,686	76,140	(3,454)
Land Use	449,540	365,185	84,355
Architectural Review Board	3,678	2,725	953
Planning Commission	15,319	9,261	6,058
Zoning Commission	34,843	21,115	13,728
ZBA	13,472	15,679	(2,207)
Insurance	366,000	366,043	(43)
Historic District	5,383	3,117	2,266
Inland/Wetlands	8,683	15,490	(6,807)
Harbor Mgmt. Commission	20,917	20,537	380
Conservation Commission	4,496	2,658	1,838
Economic Development	65,191	63,804	1,387
Political Subdivisions	182,223	175,488	6,735
Town Hall	493,184	476,563	16,621
PD – Field Service	3,572,888	3,200,235	372,653
PD – Support Service	1,084,097	1,021,452	62,645
PD General Expenditures	541,287	861,229	(319,942)

Fire Department	601,419	606,563	(5,144)
Tree Warden	43,074	46,354	(3,280)
Building	142,858	135,322	7,536
Animal Control	25,000	25,000	—
Marine Patrol	59,890	40,656	19,234
Fire Marshal	143,128	143,068	60
Emergency Mangement	203,762	205,140	(1,378)
PW Administration	1,077,653	1,068,138	9,515
PW Highway and Street	576,300	427,060	149,240
Engineering	80,000	101,133	(21,133)
PW Snow and Ice	71,000	78,213	(7,213)
Street Lighting	152,000	87,282	64,718
PW Vehicle/Equipment Maintenance	81,000	79,373	1,627
Waste Collection	24,990	31,935	(6,945)
Water Hydrant	635,000	619,060	15,940
Environmental Health	162,000	143,620	18,380
Nursing	44,021	33,590	10,431
YFS	408,517	408,517	—
Social Services	121,799	108,417	13,382
Library-Acton	1,013,985	926,816	87,169
Recreation	590,315	573,477	16,838
Recreation Mini Golf	70,457	71,984	(1,527)
Parks Vicky Duffy Pavilion	12,000	11,489	511
Parks – Other	63,280	79,479	(16,199)
The Kate	69,500	60,379	9,121
Capital Outlay	718,850	1,818,850	(1,100,000)
WPCA Admin	275,831	254,747	21,084
Transfer Station Operations	352,139	366,116	(13,976)
TS Waste Transport/ Disposal	340,900	295,328	45,572
	17,101,708	17,466,700	(364,991)
			—
Debt Service GG	3,212,695	3,212,695	
	3,212,695	3,212,695	0
			—
Board of Education	26,706,023	26,567,842	138,181
	26,706,023	26,567,842	138,181
Townwide Budget	47,020,426	47,247,237	(226,810)
Townwide Surplus			467,603



Highlights from the Old Saybrook Drive-Through Vaccination Clinic