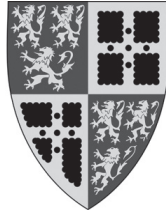


# *Annual Report Town of Old Saybrook, Connecticut*

MIDDLESEX COUNTY  
Second Congressional District  
Twentieth Senatorial District  
Thirty-Third Senatorial District  
Twenty-Third Assembly District



The seal of Old Saybrook was adopted from the College Arms of Saybrook College of Yale University. The seal is heraldically described as follows:

“Quarterly I and IV azure,  
three lions rampant, or: II and  
III sable, engrailed cross  
within a border engrailed,  
both or, five roundels  
sable on the cross.”

The significance of the seal and its relation to the Town of Old Saybrook is as follows:

*Quarters I and IV are for Fiennes, the family of the Lord Saye and Sele; II and III are for Greville, the family of Lord Brooke. These ancient coats recall two of the seventeenth-century English Proprietors of land at the mouth of the Connecticut River.*

*Old Saybrook was the site of the Collegiate School of Connecticut, which was relocated to New Haven in 1716 and became Yale University.*

Year Ending June 30th,

# 2019



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OLD SAYBROOK

*“Where the Connecticut River meets Long Island Sound”*

Old Saybrook dates back to 1635 when a company of English Puritans headed by Viscount Saye and Sele and Lord Brooke, and led by one John Winthrop, Jr., erected a fort to guard the river entrance..which in turn was guarded by a sandy shoal bar that called for precise piloting to enter. The residents blessed this shoal for it was a natural barrier against over-industrialization and helped to preserve the integrity of the environment with all of its natural beauty. When a deep channel was dredged and breakwaters erected, ships no longer had to off-load at Saybrook Point. Thus, the channel up river was opened for expansion of trade, commercial fishing and shipbuilding, traditional occupations that have carried on over the years.

# SECTION I

## TOWN OF OLD SAYBROOK — PROFILE

### LOCATION:

Middlesex County  
 West Side of the Mouth of the Connecticut River  
 45 miles from Hartford  
 101 miles from New York  
 105 miles from Boston  
 Latitude 41° 17' N. Longitude 72° 25' W.  
 Town Area – 15.3 square miles  
 Total Town Roads – 72 miles

### TOWN INCORPORATION:

July 8, 1854

### FORM OF GOVERNMENT:

Town Meeting /Board of Selectmen/Board of Finance  
 Net Grand List of October 1, 2017 – 2,259,100,312  
 Mill Rate: 19.60  
 Assessment Ratio: 70%  
 Grand List Date: October 1, 2017  
 Grand Levy: 44,278,366.12  
 Two Voting Districts

### POPULATION:

U.S. Census Bureau Estimate: 10,087  
 School Enrollment: 1,219

### PROPERTY:

Residential Dwellings: 5,755  
 Commercial/Industrial Dwellings: 470  
 Motor Vehicles: 12,699  
 Business Personal Property Accounts: 2,902

### REPRESENTATIVES:

#### State Representative

Devin Carney [R], 23<sup>rd</sup> Assembly District

#### State Senators

Paul M. Formica [R], 20<sup>th</sup> Senatorial District Voting District 1  
 Norm Needleman [D], 33<sup>rd</sup> Senatorial District Voting District 2

#### Congressman

Joseph Courtney [D], 2nd Congressional District

#### United States Senators

Richard Blumenthal [D]  
 Christopher Murphy [D]

TOWN WEBSITE: [www.oldsaybrookct.org](http://www.oldsaybrookct.org)

## IN MEMORIAM

### **Stephen Bastura (1920-2019)**

Stephen served the Town as a building maintainer for the Board of Education for more than 15 years.

### **Edward Bushnell, Jr. (1925-2018)**

A lifelong resident of Old Saybrook, Ed was an accomplished high school athlete playing guard on the 1942 Saybrook High basketball team, which won the Town's first high school championship in 1942. A decorated veteran of World War II, he joined the United States Army Air Corp in 1943, leaving Saybrook High prior to graduation, where his mother accepted his diploma on his behalf. Edward returned to raise his three sons in town. His dedication to the Town was evidenced in the family's combined 118 years of service with the Old Saybrook Fire Co. #1 where he served as chief of the department from 1971 to 1973. His father, Edward, Sr., was a charter member of the Fire Department and his son, Coleman, served as fire chief and fire marshal. Joys experienced by Edward were watching his eight grandchildren, six of whom graduated from Old Saybrook High School. He also took great solace in being an usher at St. John's Church which gave him peace.

### **Robert Caporale, Sr. (1938-2019)**

Robert served the Town as a member of the Public Works Department for 20 years working at the Transfer Station from which he retired.

### **Roland Laine (1951-2019)**

A sixty-year resident of Old Saybrook, Roland graduated from Old Saybrook High School in 1969. He was the executive assistant to the Old Saybrook First Selectman from 1998 to 2012, where he was the Town's representative to the Estuary Transit District for many years. He was an initial member of the Building and Restoration Committee for The Katharine Hepburn Cultural Arts Center and served as its chairman from 2008-2010.

### **John McConochie (1941-2018)**

John served the Town as a police officer for more than 26 years, beginning in 1966 and retiring in 1994.

### **Richard Powers (1944-2019)**

A graduate of Old Saybrook High School class of 1962, Richard went into the Army in 1965, serving 2 years during the Vietnam War after which he was honorably discharged in 1967. Shortly after leaving the Army he became a member of the Old Saybrook Police Department where he worked as a patrolman for 28 years, retiring in 1998. During this time he was also a volunteer with the Old Saybrook Fire Department until 1986.

## OLD SAYBROOK EMPLOYEES AND MEMBERS OF BOARDS AND COMMISSIONS

(letter) denotes party affiliation and [number] denotes term expiration year

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### ACCOUNTING DEPARTMENT

Accounting Supervisor	Julie Mardjekaj
Bookkeeper	Lucia Parashin
Bookkeeper	Janet Vinciguerra

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### ACTON PUBLIC LIBRARY

Director	Amanda Brouwer
Assistant Director, Children's Librarian	Karen Giugno
Head of Circulation	Lisa Mendes
Administrative Assistant	Justyna Sikora
Cataloger	Donna Tappin
Technical Services	Kara Knobelsdorff
Reference/Young Adult Librarian	
Reference Librarian	Erik Caswell
Building Maintainer	Wayne Wysocki
Library Assistant II	Fiona Saunders
Library Assistant II	Cynthia Baklik
Library Assistant I	Rogina Bedell-O'Brien
Library Assistant I	Kathy Freese
Library Assistant I	Joan Chasse
Library Assistant	Ashlee Fuoco
Library Assistant	Tim Kellogg
Library Assistant	Michele Baldi
Library Assistant	Donna Bookman
Library Assistant	Jerry Smith
Library Assistant	Laurie Saunders
Library Assistant	Casi Gignac
Library Assistant	Barbara Davis
Library Assistant	Patricia Kmiecik
Library Assistant	Susan Noack
Custodian	Kathy Kelley
Library Page	Devery Morgan

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### ACTON PUBLIC LIBRARY BOARD

Chair	Nathan Wise	(D) [23]
	Alan L. Schwarz	(R) [23]
	Janet Hodge-Burke	(R) [23]
	Michael Osnato	(R) [19]
	Kathleen Kohne Smith	(D) [19]
	Susan Mariani	(R) [19]
	Patricia O'Brien	(D) [21]
	W. Michael Cameron	(R) [21]
	Nancy Walsh	(D) [21]
Recording Clerk	Robbie Marshall	

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### AQUIFER PROTECTION AGENCY

Chair	J. Colin Heffernan	(U) [19]
	Chuck Savage	(R) [19]
	Charles Wehrly III	(R) [19]
Alternate	Elizabeth Steffen	(D) [19]

Alternate	Janis Esty	(R) [19]
Participating Commission Member	Paula Kay	(R) Planning
Participating Commission Member	Madeleine Fish	(R) Zoning
Participating Commission Member	Richard Esty	(D) Conservation
Participating Commission Member	vacant	EDC
Recording Clerk	Lynette Wacker	
Enforcement Officer	Patrick Hegge	
<hr/>		
<b>ARCHITECTURAL REVIEW BOARD</b>		
Chair	Susan Missel	(R) [20]
	Emily Grochowski	(D) [21]
	Kathleen Caldarella	(R) [21]
	Edward Armstrong	(D) [21]
	Donna P. Leake	(U) [19]
Alternate	Kathryn Toolan	(R) [20]
Alternate	Guy Pendleton	(D) [19]
Recording Clerk	Meryl Moskowitz	
<hr/>		
<b>ASSESSMENT APPEALS BOARD</b>		
Chair	Ruth FitzGerald	(R) [19]
	Peter T. Gallagher	(R) [19]
	Jeffrey Gibson	(D) [19]
<hr/>		
<b>ASSESSOR</b>		
Assessor	Norman B. Wood, CCMA II	
<hr/>		
<b>BUILDING DEPARTMENT</b>		
Building Official	Tom Makowicki	
<hr/>		
<b>CONNECTICUT RIVER AREA HEALTH DISTRICT (CRAHD)</b>		
Board of Selectmen Representative	Michael Dunne, M.D.	(R) [22]
Board of Selectmen Representative	Alan Schwarz, M.D.	(R) [20]
<hr/>		
<b>CONNECTICUT RIVER GATEWAY COMMISSION</b>		
	Bill Webb	(D) [20]
Alternate	Tom Gezo	(U) [20]
<hr/>		
<b>CONSERVATION COMMISSION</b>		
Chair	Richard J. Esty	(D) [19]
	Glenda Sohl	(D) [19]
	Tom Gezo	(U) [19]
	Larry Ritzhaupt	(D) [19]
	Christine Picklo	(R) [20]
	Donna P. Leake	(U) [20]
	Kelly Hartshorn	(D) [20]
Clerk	Lynette Wacker	
<hr/>		
<b>ECONOMIC DEVELOPMENT COMMISSION</b>		
Executive Director	Susan Beckman	
Chair	Matthew Pugliese	(D) [24]
	Sandra Roberts	(R) [24]
	David Cole	(R) [23]
	John DeCristoforo	(D) [23]
	Elizabeth Swenson	(D) [22]
	Judy Ganswindt	(R) [20]



Alternate	Carol Conklin	(D) [20]
Alternate	Joseph Arcari	(R) [19]
Alternate	Dave Prendergast	(D) [20]

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**EDUCATION, BOARD OF**

Eileen Baker	(D) [21]
Jan Furman	(R) [21]
Karen E. Brodeur	(D) [21]
Tara Nolin Barros	(R) [21]
Cynthia Sultini	(R) [21]
On election ballot Nov 2019 for 2 yr. term until 11/15/21	
Karina Julius	(R) [19]
On election ballot Nov 2019 for 4 yr. term until 11/2023	
George Chang	(D) [19]
James Henderson	(R) [19]
Alan Hyla	(R) [19]

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**ELDERLY BENEFIT COMMITTEE**

David LaMay	(R)
Sharon G. Craft	(D)
Cornelius McCrudden	(D)
Sharon Tiezzi	(R)

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**EMERGENCY MANAGEMENT**

Director	Michael A. Spera	[19]
Deputy Director	Michael A. Gardner	[19]

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**ESTUARY TRANSIT DISTRICT**

Representative	Charles Norz	(R) [20]
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**ETHICS COMMISSION**

Chair	Edward Cassella	(D) [22]
	Marion J. Lewandowski	(U) [20]
	Paula Ladd	(D) [22]
	Kerry Knobelsdorff	(R) [19]
	Donald E. Hunt	(R) [21]

---

**FINANCE BOARD**

Chair	David F. Lamay	(R) [21]
	Thomas D. Stevenson	(R) [19]
	Donna Nucci	(D) [21]
	Barry O’Neill	(D) [21]
	Paul Carver	(R) [21]
	John O’Brien	(D) [19]
	Carol Rzasa	(R) [19]

---

**FINANCE DIRECTOR**

Lee Ann Palladino, CFA

---

**FIRE DEPARTMENT**

Chief	Joseph Johnson
Deputy Chief	Steve Lesko
First Assistant Chief	James Dion

---

**FIRE MARSHAL OFFICE**

Fire Marshal & Open Burning Official	Peter R. Terenzi III
Deputy Fire Marshals	Richard Leighton
	Brian Manware
	Chris Taylor
	Ray Hart
Fire Inspector	David Heiney, Jr.

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**HARBOR MANAGEMENT COMMISSION**

Chair	Robert Murphy	(R) [19]
	Paul M. Connolly	(D) [19]
	Richard Goduti	(U) [19]
	David Cole	(R) [21]
	Robert Soden	(D) [21]
Clerk	Jennifer Donahue	
Dock Master	Scott Mitchell	

---

**HISTORIC DISTRICT COMMISSION**

Chair	William A. Childress	(U) [20]
	Jan Furman	(R) [19]
	Laura Gray	(D) [23]
	Mary E. Kennedy	(D) [22]
	Diane Aldi DePaola	(D) [21]
Alternate	Richard Peters	(R) [22]
Alternate	Eugene Creighton	(R) [21]
Alternate	Barbara Harms	(U) [20]
Recording Clerk	Bridget Riordan	

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**INFORMATION TECHNOLOGY**

Larry Hayden

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**INLAND WETLANDS COMMISSION**

Chair	J. Colin Heffernan	(D) [19]
	Chuck Savage	(R) [19]
	Charles Wehrly III	(R) [19]
Alternate	Elizabeth Steffen	(D) [19]
Alternate	Janis Esty	(D) [19]
Alternate	Alyse Yeager	(U) [19]
Representatives		
Conservation Commission	Richard J. Esty	
Planning Commission	Paula Kay	
Zoning Commission	Madeleine Fish	
Economic Development	vacant	
Recording Clerk	Sharon Migliaccio	

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**JUSTICES OF THE PEACE**

Jason A. Becker	Joyce L. Cappiello	Carol Conklin
Edward Cassella	Susan M. DeBlasiis	John DeCristoforo
Allan Fogg	Carl P. Fortuna, Jr.	Robert Hansen
Donald Hunt	Mary E. Kennedy	Barbara J. Maynard
Kathleen Foley Marshall	William Millsbaugh	Janet Murray
Barry S. O’Neill	Joseph Onofrio II	Arthur K. Pope
Emilio J. Scamporino	Michael Spera	Elizabeth D. Steffen
Joan Strickland	John J. Torrenti, Jr.	

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**LAND USE DEPARTMENT**

Town Planner	Christine Nelson
Enforcement Officer	Christina Costa
Environmental Planner	Patrick Hegge
Administrative Secretary	Sarah Lyons
Recording Clerks	Sharon Migliaccio
	Meryl Moskowitz
	Margaret Paccione
	Bridget Riordan
	Lynette Wacker

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**LONG ISLAND SOUND COUNCILS & ASSEMBLY**

Old Saybrook Representative	Grant Westerson
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**LOWER CONNECTICUT RIVER VALLEY REGIONAL AGRICULTURE COUNCIL**

Old Saybrook Representative	Kristy Benson
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**MUNICIPAL CEMETERY COMMITTEE**

Nancy Sullivan	(R) [21]
David A. Tiezzi	(R) [21]
Kelly Renshaw	(U) [21]
Marston "Marty" Ladd	(D) [23]
Dana Cosgrove	(U) [23]
John Henry	(R) [19]
Scott Carson	(R) [19]

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**MUNICIPAL HISTORIAN**

Elaine Staplins

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**OVERSIGHT COMMITTEE**

Board of Selectmen Representative	Carol Conklin	[22]
Police Commission Representative	Carl S. VonDassel	
Police Union	David Perrotti	

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**PARKS AND RECREATION COMMISSION**

Chair	Susan E. Esty	(D) [19]
	Kevin S. Lane	(R) [19]
	Thomas E. Boland	(R) [19]
	Star A. Rueckert	(R) [19]
	James Henderson	(R) [21]
	Steven Pernal	(D) [21]
	Nancy Shepard Gatta	(D) [21]

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**PARKS AND RECREATION DEPARTMENT**

Director	Ray Allen
Assistant Director	Jonathan Paradis
Facility/Program Manager	Kyle Bohonowicz
Office Manager	Rick Pine
P/T Secretary	Deborah Stevenson
Building Maintainer	Anthony Bielawa

---

**PENSION & EMPLOYEE BENEFITS BOARD**

Chair	Suzanne S. Taylor	(R) [22]
	Paul Tracey	(U) [21]

	David Sparrow	(R) [24]
	Lynn M. Dallas	(D) [20]
	Rowena Moffett	(R) [23]
	Darrell Pataska	(U) [21]
Selectman	Carl P. Fortuna, Jr.	
Plan Administrator	Lee Ann Palladino	
Recording Secretary	Jennifer Donahue	
<hr/>		
<b>PLANNING COMMISSION</b>		
Chair	Kenneth Soudan	(D) [19]
	Robert Missel	(R) [19]
	Paula Kay	(R) [21]
	Kathleen Sugland	(D) [21]
	Trevor Ladd	(D) [19]
Alternate	Thomas Cox	(R) [19]
Alternate	Douglas McCracken	(U) [19]
Alternate	Mark Patterson	(R) [19]
Recording Clerk	Sharon Migliaccio	
Representatives		
Inland Wetlands	Paula Kay	
RiverCOG	Kenneth Soudan	
<hr/>		
<b>POLICE COMMISSION</b>		
Chair	Carl S. VonDassel	(R) [19]
	Dan Moran	(D) [19]
	A. Donald Cooper	(D) [19]
	Renee Shipee	(D) [21]
	Alfred Wilcox	(D) [21]
	On election ballot Nov 2019 for 2 yr. term until 11/15/21	
	Kenneth Reid	(R) [21]
	Frank Keeney	(R) [21]
<b>EXECUTIVE</b>		
Chief of Police	Michael A. Spera	
Lieutenant	Jeffrey DePerry	
Executive Assistant	Jennifer Damato	
<b>PATROL DIVISION</b>		
Master Sergeant	Robbert van der Horst	
Sergeants	Christopher DeMarco	
	William Bergantino	
	Ryan Walsh	
	Stephen Hackett	
	Philip Ciccone	
Patrolmen		
	Shannon Warren	Eric Williams
	Solomon Hardy	Tyler Schulz
	Heather Stratidis	Albert Tabor
	Christopher Palmieri	Joshua Zarbo
	Justin Hanna	Charles Kostek
	Michael Mulvihill (per diem)	Stephanie Milardo
	Steve Crowley (per diem)	Mark Micowski
	Allyson Tanner (per diem)	Jared White
		John Baldino
		Amanda Tourjee
Police K-9	Chase	

Information Technology

Michael Gardner (stipend)

Animal Control

Jennifer Hart (per diem)  
Kate Cryder (per diem)  
Patrick Hanley (per diem)  
Dawn Caffery (per diem)  
Kaitlyn Muckle (per diem)

**CRIMINAL INVESTIGATIONS DIVISION**

Detective

David Perrotti

**YOUTH SERVICES DIVISION**

School Resource Officers

Karen Gabianelli (PT)  
Timothy McDonald (PT)  
Lawrence Rooney (PT)

Police Explorers

Patrick Sirisoukh  
Peter McNeil  
Trevor Brown  
Margaret Collison

Paul Listorti  
Connor Douglas  
Matt Barnes  
Kate Beaudry

Zach Gilbert  
Ryan DuBord  
Chase Hackett

**EMERGENCY SERVICES DIVISION**

EMS Director  
Marine Patrol

Phil Coco (PT)  
Grant Westerson (per diem)  
Tom Brown (per diem)  
Tom Pitasi (per diem)

**EMERGENCY COMMUNICATIONS DIVISION**

Public Safety Dispatchers

James Shake  
Michael Paradis  
Jennifer Franklin  
Dan Adams  
Andrea Gosselin  
Nicholas Alvarado  
Craig Maerkl  
William McGregor (per diem)  
Robert Barrett (per diem)

**RECORDS DIVISION**

Records Specialist

Michelle Berner  
Mary Lou Sunday (PT)  
Sonal Sharma (per diem)

**COMMUNITY SERVICE OFFICERS**

Community Service Officers

Thomas Newton (per diem)  
James Schneider (per diem)  
Patrick Hanley (per diem)  
PJ DiMaggio (per diem)

**BUILDING MAINTENANCE**

Patrick Hanley (PT)  
Patrick Sirisoukh (PT)

---

**PROBATE COURT**

Judge of Probate  
Chief Clerk

Honorable Jeannine Lewis  
Sharon Tiezzi

Clerks	Gloria Amatrudo Stella Caione Marge Calltharp Jacqueline Craco Margaret Schroeder Helene Yates
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**PUBLIC HEALTH NURSING BOARD**

Chair	Diane Aldi DePaola (D) [21] Sharon G. Craft (D) [19] Mary E. Kennedy (D) [21] Donald Mill (U) [21] Elizabeth Owen (D) [20] Joseph Termine (U) [20] Priscilla Funck (R) [19]	
Alternate	vacant	[20]

**PRESERVE ADHOC COMMITTEE**

Parks & Recreation	Ray Allen
Conservation Commission	Glenda Sohl
Inland Wetland Commission	Vacant
Economic Development Commission	Elizabeth Swenson
Old Saybrook Land Trust	Joe Nochera
Westbrook Land Trust	Tom O'Dell Chris Cryder Kathy Connolly Judy Preston Carl P. Fortuna, Jr.

**PUBLIC WORKS DEPARTMENT & TRANSFER STATION**

Director	Lawrence Bonin	
Maintenance Crew	William Claffey Adam Laverty Matt Hoadley Todd Way Trevor Root	Peter Labriola Michael Pace, Jr. Pat Regan John Porter
Transfer Station	Richard Champlin William Rascoe Jim Therrien Anthony Hunter	

**REGIONAL BUILDING CODE OF APPEALS**

Representatives	Ken Gibble [19] Robert Wendler [20]
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**REGISTRAR OF VOTERS**

Joan Broadhurst (R) [21] Joan Strickland (D) [21]
--

**SELECTMEN**

First Selectman	Carl P. Fortuna, Jr. (R) [19]
Selectman	Scott Giegerich (R) [19]
Selectman	Carol Conklin (D) [19]
Administrative Secretary	Georgiann Neri

---

**SHELLFISH COMMISSION**

Chair	Lawrence Bonin	(R) [20]
	David Colvin	(U) [20]
	James Mitchell	(R) [19]
	Andrew Pandiani	(R) [19]
	Shannon Duggan	(U) [20]

---

**TAX COLLECTOR**

Tax Collector	Barry E. Maynard	[21]
Assistant Tax Collector	Wendy Morison	
Seasonal Clerk	Judith Linscott	

---

**TOWN CLERK**

Town Clerk	Sarah V. Becker	[22]
Assistant Town Clerk	Christina Antolino	
Assistant Town Clerk	Cindy Kane	

---

**TOWN COUNSEL**

Michael Cronin, Jr.

---

**TOWN HALL**

Administrative Assistant	Bridget Riordan	
Administrative Assistant	Jennifer Donahue	
Administrative Assistant	Rebecca Zychowski	
Administrative Assistant	Ellen O'Herlihy	
Building Maintainer	Paul Baldi	

---

**TREASURER**

Robert Fish [19]

---

**TREE WARDEN**

Jim Kiely [19]

---

**WATER POLLUTION CONTROL AUTHORITY**

Chair	Elsa Payne	(U) [19]
	Ian Featherstone	(R) [19]
	Jason Becker	(U) [20]
	Jay Kulowiec	(U) [20]
	Peter Stump	(R) [19]
	Charles A. Wehrly III	(R) [21]
	Robert J. Senger	(D) [21]
Alternates	John Giannini	(U) [20]
	Frederick Strickhart	(U) [20]
Board Clerk	Robbie Marshall	

---

**WATER POLLUTION CONTROL STAFF**

WWMD Program Manager	Stephen Mongillo
Site Manager	James Vanoli
Inspector	Cameron Evangelisti
Financial Manager	Gratia Lewis
Coordinator	Robbie Marshall
Administrative Assistant	Melissa Lewis

---

**YOUTH AND FAMILY SERVICES COMMISSION**

Interim Chair/Board of Selectmen Rep	Jennifer Welsh	(U) [20]
Board of Selectmen Rep	Michael Rafferty	(U) [20]
Board of Selectmen Rep	Sharon Tiezzi	(R) [20]
Interim Vice-Chair/OSPD Rep	Michael A. Spera	
Park & Rec Rep	Jonathan Paradis	
Public Health Nursing Rep	Mary Ann Iadarola	
School System Rep	Lisa Castro	
Student Representatives	Kyle Wisialowski	
	Carissa Schilke	
	Joe Bradley	

---

**YOUTH AND FAMILY SERVICES STAFF**

Director/Agent for Veterans	Heather McNeil, LMFT, LADC	
Social Services Coordinator & Municipal Agent for Elderly	Susan Consoli, LPC	
Program Coordinators	Wendy Mill	
	Jodi Kelly	
Counselor	Salvatore Bruzzese, LPC, MS, CAGS	
Counselor	Chelsea Graham, LCSW	
Counselor/Wilderness Coordinator	Brenda Partyka, LMSW	
Counselor	Samantha Steinmacher, MA, Eds	
Clinical Consultant	Kathleen Laundy, PhD, LMFT	
Group Facilitator (Asperger's Parent Support)	Joanne Deal, LPC	
Office Administrator	Angela Gaidry	

---

**ZONING BOARD OF APPEALS**

Chair	Robert McIntyre	(R) [21]
	Dorothy Alexander	(R) [21]
	Kevin Danby	(R) [21]
	Jacqueline Prast	(R) [19]
	Vacant	[19]
	Alternates	
	Catherine Purcell	(U) [19]
	Charles Gadon	(R) [19]
	Brenda Dyson	(R) [19]
Recording Clerk	Bridget Riordan	

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**ZONING COMMISSION**

Chair	Robert Friedmann	(R) [21]
	Madeleine B. Fish	(R) [19]
	Mark Caldarella	(R) [19]
	Ann Marie Thorsen	(D) [19]
	Geraldine Lewis	(R) [21]
Alternates	Michael Cianfaglione	(R) [19]
	Joanne Rynecki Gadon	(R) [19]
	Justin Terribile	(D) [19]
Recording Clerk	Margaret Paccione	



## SECTION II

### **ACTON PUBLIC LIBRARY**

*The mission of the Acton Public Library is to serve the community as an information resource center, providing educational, cultural and civic programs and materials through diverse media.*

The Acton Public Library serves the residents of Old Saybrook by providing many options for informational, recreational, and educational needs. In addition to the traditional library function of providing materials, the library also sponsors concerts and performances for entertainment, author talks and book talks, lectures, films, and craft programs for all ages.

Over the past year there have been some changes in policies, floor space and staff. Some much-needed updates were completed. The emergency lights and sprinkler system were updated, and a partial flooring project was completed. The Policy Subcommittee of the Board of Directors worked on updating many outdated policies to bring the library in line with the American Library Association as well as local and state standards. This year the library built a new study room to help those that need a quiet place to study for exams and to work on small group projects. This room is first come, first served with a two-hour limit per day and a four-person capacity.

The Acton Library is a member of the LION (Libraries Online, Inc.) consortium. There are 29 libraries in LION, which also includes a college library. The catalog contains the full collections of the member libraries, which can be searched simultaneously or by individual library. From the catalog, a patron can request an available item such as a bestseller, movie or audiobook that will be retrieved and sent to the patron's library. The combined catalog of LION includes over 2.1 million unique titles, with more than 2.3 million items in the local collections. Old Saybrook patrons have access to the combined catalog and, this past year, more than 9,000 items were borrowed from member libraries for Old Saybrook residents' use. Library users can access the catalog through the Internet, renew and reserve items, check the status of their accounts, and maintain their borrowing history. LION also offers audio and e-books through the *OverDrive* interface, and digital magazines through both the *RB Digital* and *OverDrive* interface. Our library users enjoy direct access to many more resources because of the shared collections. LION also provides behind-the-scenes support for our library; our computer maintenance is handled by LION in a very cost-efficient manner.

The Acton Public Library collection currently consists of approximately 75,000 items; of those, there are 68,000 individual titles. Circulation for the past year was more than 102,000 items. The library subscribes to multiple online databases that enhance the reference collection, including two online subscription services, *SCOLA*, a Social Science and Language resource, and *Freegal*, a free streaming and downloadable music and video service. The Acton Library also subscribes to Ancestry Library Edition for those who are interested in research genealogy and family history. Most of the online resources are accessible remotely so patrons can use them from home 24/7 (except Ancestry). The Acton Public Library provides computers for public use. In addition, people can use wireless Internet connections throughout the building. More than 100,000 people came

through the doors this past year to take advantage of all we have to offer. The library is an official town heating center (during the winter) and a cooling center (during summer.)

Acton Public Library offers space for nonprofit meetings for educational, recreational, civic, cultural, and entertainment programming purposes. Meeting rooms are for use by the Old Saybrook community and are reserved on a first-come-first-served basis. The Grady Thomas Room has a seating capacity of 75 for the full room and 35 each if the space is divided, while The Friends Conference Room, a small conference room, has a capacity of 12.

The library features monthly art exhibits. Two display cases feature rotating exhibits and collections of various items and a third display case features historical displays from the Old Saybrook Historical Society. Community members are encouraged to sign up to display their art on a monthly rotation.

### ***Adult Services***

The library offers a wide variety of programs for adult patrons. There are currently two book discussion groups that meet monthly and a weekly drop-in knitting group. The Shoreline Civil War Roundtable, a discussion group, meets monthly at the library. The library offers a Genealogy Interest Group that meets twice a month. A movie is shown on the second Saturday of each month. Tech Time with Tim meets as a class monthly and is also available one-on-one for 20-minute sessions on Saturdays. Authors, musicians and speakers on a variety of subjects are offered throughout the year. Key programs this year were: Ken Gloss, antique book appraiser; *Sherlock Holmes and the Adventures of the Speckled Band* radio broadcast re-enactment; Irish in Connecticut lecture; a classical guitar concert; An Evening with the Gillettes; and Bobcats in Connecticut.

New this year, is a monthly craft night, Cookbook Club, game night and Active @ Acton. The craft night, every other month, uses discarded books to create the project. On the opposite months, a variety of craft projects: beading, sewing, origami, etc. are offered. In Cookbook Club, patrons check out the chosen cookbook for the month, make a recipe within the cookbook and bring it to the library for a potluck for the members. Game night is offered every other month, usually with prizes. Active @ Acton was a walking group and then a couch to 5K group. The couch to 5K group participated in the Vin Baker Foundation's Addition Ends Here 5K.

There were a total of 242 adult programs and 1,285 participants (not including self-run groups).

This year Acton Public Library held its 25<sup>th</sup> Annual Poetry Night in April. There were 61 poetry submissions from 32 participants from first grade through adult. The top three winners of each category read their poems followed by a reception. Prizes were sponsored by The Friends of Acton Public Library (The Friends).

### ***Summer Reading Programs***

This year, the library once again participated in the statewide summer reading collaborative program. More than 200 children registered and participated in the program. Children earned "Acton Reading Bucks" which they could "spend" on various small reading incentive items. The library also participated in the "Read to Feed" program, whereby participants could choose to spend their "Acton

Bucks” on pet food to be donated to the Valley Shore Animal Welfare League. All of the prizes and summer programs were generously funded by The Friends. In addition, The Friends sponsored “Family Nights” on Thursday evenings with a combined attendance of more than 300 children and their families. Summer daytime programs sponsored by The Friends included “It’s Theater Time!” with Judy Potter, “ABC Amigos,” and “Get Crafty @ Your Library.” The library also hosted the Monday night “Goodwin Teachers Reading and Pizza Nights.” This program was exceptionally well attended.

Teens participate annually in the summer reading program by logging their reading time through Wandoo Reader, the statewide summer reading database. A total of 12 teens signed up online to participate in the 2018 YA Summer Reading Program; for every book they read, they had a chance to enter a weekly raffle for a \$10 gift card.

Riverside Reptiles’ program “Snakes of Connecticut” kicked off the 2018 YA Summer Reading Program with 29 teens and adults learning about all 14 species of snakes that reside in our state. It was the first of an ongoing collaboration with adult programming to offer programs that include adults and older teens. Additionally, collaborative programs with the children’s department allowed middle school–aged children to attend some teen programs.

This year the adult summer reading program was a bingo card with various types of books to read in the squares. For each “bingo” the patron received a raffle ticket to put into containers to win prizes donated by local businesses. There were 22 adult participants.

### ***Young Adult Services and Programs***

Young adults are library patrons between the ages of twelve and eighteen. Acton serves young adults with a dedicated space for young adult resources that includes books, audio books, magazines, and other age-appropriate materials. The library has three computers dedicated for teen use only in the Teen Space. Available for students in particular, is a free online database, SCOLA, a Social Science and Language resource. Additionally, free streaming and downloadable music and video is available to teens through the library’s Freegal subscription.

While school was in session, a weekly “Fun Fridays @ Acton” program included movies, board games, crafts, and food crafts. Teens made slime and candy sushi, learned about the history of chocolate as well as how to apply zombie Halloween makeup. One of the most well attended programs was Jamilah Henna Creations, where teens were treated to beautiful, temporary henna tattoos. Teen Tech Week was celebrated with Bristlebot Robotics kits and Makey Makey Invention kits. The year ended with Sport Stacking with Speed Stacks which was an exciting race against the clock, stacking plastic cups. There were a total of 29 programs, six of which were professional programs sponsored by The Friends. Passive programming was introduced and used by many teens, including tabletop games such as UNO and Mancala, coloring with colored pencils, and make-your-own Washi tape bookmarks.

### ***Children’s Services and Programs***

Various programs for children are held throughout the year. Story times are scheduled weekly for babies and toddlers as well as preschool–aged children. A “Stay and Play” session is offered for parents and caregivers to mingle while

babies enjoy social play with toys provided by the library. Music with Miss Martha, a monthly music program from the Community Music School, and ABC Amigos, bilingual preschool story times are also offered monthly during the year. Both programs are made possible through the support of The Friends.

“READ with Ella” is a library program designed especially for emergent or reluctant readers. Children have the opportunity to read aloud to certified therapy dogs that are made available through the READ program of “Cold Noses, Warm Hearts,” an affiliate of Intermountain Therapy Animals.

Kindergarten classes from Goodwin School visit the library on a regular basis. The children’s librarians also conduct outreach visits to local preschools. In October, the library collaborates with the Old Saybrook Fire Department to bring a fire safety story time and fire truck to the children. The library participated in the statewide *Take your Child to the Library Day* again this year with special programs for children. Again, these programs were made possible through the support of The Friends.

## **THE FRIENDS OF THE ACTON PUBLIC LIBRARY**

*Submitted by Sheila McPharlin, President*

The first two paragraphs of our constitution lay out our purpose and suggest ways that we can fulfill that purpose:

The purpose of this organization shall be to foster closer relations between the Acton Public Library and the citizens of Old Saybrook, and to be advocates for Acton Public Library and its functions.

Activities of the organization shall include sponsorship of special projects including securing materials that are beyond the command of the ordinary library budget, and funding library programs for the Old Saybrook community.

To that end, we have funded programs for folks of all ages from toddlers to adults. Our librarians, who develop programming for the children, young adults, and adults, keep in mind that having fun and building community while learning is key to success. In 2018-19, we funded \$10,000 worth of programming to augment what was in the library’s budget. These programs included the summer-time rewards for reading, the weekly summer pizza and reading with Goodwin teachers, and fun activities such as henna dyeing and musical programs.

In addition, our young adult librarian was considering ways to make the young adult area of the library more lively and welcoming for teens. She picked out a pair of bright and beautiful wing chairs and we bought them. Our adult programming librarian wanted a cart with basic craft equipment to facilitate her ongoing craft nights and we bought it. Our director thought new, lighter weight tables to replace the serviceable, but very heavy, tables that are currently used might make program set up easier—she will be replacing them gradually and we will buy them.

We also supply the library with a variety of passes to local museums and historic places. This program is quite popular and is available to patrons with their library card.

The board meets four times a year to hear and consider these requests. We raise our funds in several ways: our annual membership drive, our Mini Book Sale in March, our Big Summer Book Sale in July, our Holiday Book sale in

November and December, and our ongoing \$3 Book Sale on the A-frame rack near the circulation desk.

Becoming a member of The Friends is easy: grab an envelope from the supply on the \$3 rack, fill it out, and make a donation in any amount. Becoming an active member is also easy: make a note that you would like to help with the book sales or become a member of the board and we will contact you.

**Nathan Wise**, *Chair, Acton Public Library Board*  
**Amanda Brouwer**, *Library Director*

**AMBULANCE ASSOCIATION**

This past year the Old Saybrook Ambulance Association responded to more than 1,600 calls for assistance. The calls consisted of medical emergencies, traffic accidents, structure fires, boating incidents as well as mutual aid responses to neighboring towns.

Advanced life support is provided to the Town through a program with the Middlesex Health Paramedics. When the 911 system is activated, first responders from the Old Saybrook Police Department, the Old Saybrook Ambulance Association and the Middlesex Health Paramedics respond and provide the citizens of Old Saybrook with a highly trained team of medical professionals.

The Old Saybrook Ambulance Association is a private, nonprofit ambulance association with a dedicated group of volunteers staffing two Horton Ambulances. A 2009 and 2015 ambulance are used to perform emergency transports to the local hospital emergency rooms and trauma centers. The ambulance association is always looking for volunteers to join the ranks of its dedicated staff in serving the citizens of Old Saybrook. Training is provided in medical certification and vehicle operations.

We would like to thank the Police Department and Fire Department for their cooperation and assistance during the year.

**Frank Beth**, *President*

**Board of Directors**

Frank Beth, *President*  
Bill Lasky, *Vice President*  
Joe Castro, *Secretary*  
Martin Drobiarz, *Treasurer*

William Rochette	Kathi Fowler	Chris Cestaro	Ryan Walsh
Alfred Tiezzi	James Walton	Chris Loader	Barry O’Neill

**Working Members**

Erin Bowman	Chris Cestaro	Jeffrey Colvin
Chris Denison	Virginia Denvir	Liam Duncan
Charles Dunn	Donna Dunn	Jack Dunn
Tony Durbin	Mathew Gauley	Frank Glowiski
Jennie Greene	Pat Hanley	Greg Heins
Tommy Heinssen	Diane Jepson	Jonathan Kehew

Dave LaMay	Fran Lambert	Ruth Levy
Paul Listorti	Chris Loader	Carrie McCarthy
Nate Minegar	Nadine Morse	Chris Ramos
Donna Rochette	Katheryne Rochette	Tom Rochette
William Rochette	Amber Scherber	George Washburn
Janet Wysocki	Garrit Rehberg	Sheri Smith

**AQUIFER PROTECTION AGENCY**

The Connecticut General Statutes empower the Aquifer Protection Agency to regulate land uses within designated aquifer protection areas to protect public drinking water. In Old Saybrook there are two aquifer protection areas, one surrounds the Saybrook Well and the other is a portion of the aquifer protection area surrounding the Holbrook Well in Westbrook.

The Board of Selectmen appoints three at-large members and three alternate members for a two-year term; participating commissions select representative members for a two-year term each. The membership of the agency is the same as those appointed to serve the Inland Wetlands & Watercourses Commission.

During the 2019 fiscal year, the agency held one meeting, renewed five facility registrations until 2021 and received no applications to permit any new non-residential activities.

The agency meets on the third Thursday of each month at 7:00 p.m. in the Town Hall, first-floor conference room. Patrick Hegge, environmental planner, serves as the enforcement agent. Lynette Wacker of the Land Use Department supports the agency as administrative clerk.

**Colin Heffernan**, *Chair*

**ARCHITECTURAL REVIEW BOARD**

The Town Code charges the Architectural Review Board to preserve the heritage and integrity of Old Saybrook’s built environment by evaluating applications for development or redevelopment from an aesthetic perspective. The board works with owners, builders and developers to avoid both excessive uniformity and excessive variety in each element of the design. In Old Saybrook, the board promotes harmony between each aspect of an improvement—building, site and neighborhood.

The Board of Selectmen appoints five members and two alternates for a term of three years each.

During the 2019 fiscal year, the board held 20 meetings at which it reviewed nine proposals for new or redevelopment and 38 proposals for new signs at existing developments.

The board works closely with other land use groups. Presently, Emily Grochowski is the board’s representative to the Mariner’s Way Advisory Committee. Donna Leake happens to also be a member of the Conservation Commission. The board thanks both for their dedication to these additional organizations and the ongoing coordination of land use policies.

The Architectural Review Board meets on the second and fourth Mondays of each month at 7:00 p.m. in the Town Hall, second-floor conference room. Meryl Moskowitz of the Land Use Department supports us as our administrative clerk. *Many thanks to Stella Beaudoin for her years making sure we had a quorum every other Monday!* Susan Beckman, economic development director, often attends the Architectural Review Board in her role of shepherding new or improving businesses. Chris Costa, zoning enforcement officer, is available Monday through Friday from 9:00 a.m. to noon in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

**Susan Hitchcock Missel, Chair**

## **ASSESSMENT APPEALS BOARD**

The Board of Assessment Appeals (BAA) serves as an appeal board for taxpayers who want to challenge the Town's assessment of their real estate, motor vehicles or personal property.

This year, as a result of the October 1, 2018 revaluation required by state statute, the board met to hear taxpayers' questions and concerns about their real estate and personal property assessments. Approximately 180 property owners requested a hearing with the BAA. These hearings were held from March through May, 2019.

Appeals of motor vehicle assessments require the taxpayer to appear before the BAA in the month of September. The date is published in advance in the *Harbor News*.

The board carefully reviews each appeal and notifies the property owner or motor vehicle owner of its decision.

The board gratefully acknowledges the cooperation of the assessor, Norman Wood, and his staff.

**Ruth FitzGerald, Chair**

## **ASSESSOR**

During the spring and summer of 2018, data collectors from the Vision Appraisal Company reviewed and verified data on properties that had sold between April 2017 through April 2018. This was necessary to ensure that the data being used to establish residential values was correct. In April 2018, residential appraisers began the final step in this process, reviewing all property on every street. This was required to establish assessment criteria such as the grade, quality of construction, and condition to determine depreciation that were then used to make necessary adjustments or to establish a value on the land. This final review lasted through late September. After review, all changes necessary were made in the Vision Appraisal database in order to reflect the actual quality and condition of each property.

By late December, the assessor had reviewed property values with the Vision Appraisal project supervisor. By early January 2019 the assessment notices were



mailed by Vision Appraisal indicating the prior 2017 assessment and the new 2018 assessment.

Hearings for those who disagreed with their new property valuations were then offered with a Vision Appraisal representative. Those whose hearings resulted in no change in their assessment then had the opportunity to request a hearing with the Board of Assessment Appeals.

**The staff of the Assessor's Office wishes to thank all of the Old Saybrook taxpayers for their patience and support.**

**Norman B. Wood II, CCMA, *Assessor***

## **BUILDING DEPARTMENT**

Building activity in Old Saybrook has continued to be strong. We continue to try to make the process of getting a building permit as simple as possible—it's easier to get a permit before the work is done rather than after it's done. That being said we still have people getting after-the-fact permits on a regular basis. If you are thinking of selling your home, it is in your best interest to make sure all your permits are closed and match the work you have had done. Banks are performing municipal inspections before a property can be sold. If the work that was done does not match the permits it can hold up the sale.

Permitting for fiscal year 2018-2019 was more active than last year. There were 1,146 permits taken out with a construction cost of \$25,031,509. Revenue from permit fees was \$254,816. The Building Department performed 1,717 inspections. There were seven structures demolished and four were rebuilt. In addition, seven single-family homes were either finished or are currently under construction. Commercial construction has also been very active, with multiple projects in the works. Overall, construction activity has continued to be steady. We are looking forward to another strong year in a healthy shoreline economy.

Our new software system, Muncity, has continued to work well. It has reduced the amount of paperwork and streamlined the workflow. The reports it can produce have been very helpful in the permit process. The Land Use Department and the Assessor's Office have also been using the system for various tasks.

I can't say enough about the Building Department's administrative clerks. They deal with multiple issues in the permitting process on a daily basis. Their positive attitudes have continued to create an atmosphere of cooperation in the department.

As always, if you have any questions about an upcoming project and whether it requires a permit, or if you need guidance on how to proceed with a project, please call the office at (860) 395-3130 to get information or to make an appointment. You can also visit the Town website at [www.oldsaybrookct.org](http://www.oldsaybrookct.org) and select the Building Department's webpage.

**Tom Makowicki, *Building Official***



## CONNECTICUT RIVER AREA HEALTH DISTRICT

*This report covers the period from July 1, 2018 through June 30, 2019.*

The Connecticut River Area Health District (CRAHD) is a five-town local health district. CRAHD continues to provide core public health services to the towns of Clinton, Old Saybrook, Deep River, Haddam and Chester. The district is responsible for implementing programs and supporting policies that improve the health of its residents. The district provides a strong environmental health and code compliance program, targeted public health nursing services, health education and promotion activities, disease tracking and prevention, and public health preparedness planning. The district is dedicated to carrying out its mission to maximize the highest quality local public health services possible given its current resource level.

### ***Environmental Health***

This fiscal year proved to be another busy one for the environmental health section. Our licensed sanitarians performed a variety of environmental health functions and conducted a wide variety of inspections. In addition, sanitarians offered advice to residents and the business community as well as educating the public and targeted audiences on a variety of environmental health issues, code enforcement and code guidance. Inspection programs include state-mandated inspections for compliance with the Connecticut Public Health Code and local ordinances.

Inspections, permitting/licensing activities and targeted education are conducted in the following areas:

**On-site sewage disposal:** soil site evaluations; installer and engineered plan reviews; permitting for new, upgraded, altered and repaired systems; installation inspections; as-built drawing review; issuance of permits to discharge.

**Food service establishments:** restaurants, caterers, food stores, school cafeterias, nursing homes, churches, vendors, temporary events and farmer's markets.

**Body care establishments:** cosmetology shops, nail and beauty salons, barber shops, and tanning salons.

**Child day care centers** and group day care homes.

**Overnight-stay facilities** such as hotels, motels, inns, bed & breakfasts.

**Public swimming pools**, including spas and condominium pools.

**Public bathing areas** including freshwater bathing and marine water beaches.

**General nuisance/other complaints:** CRAHD sanitarians respond to a variety of citizens' complaints such as housing, rodent infestation, garbage and odors, septic overflows, general nuisance, well and water supply issues, poor sanitary conditions, etc.

**Private water supplies:** permitting, location approvals, testing, lab report reviews, advice on treatment and maintenance.

**Campgrounds:** inspections to ensure minimum sanitary standards are met.

**Childhood Lead Poisoning Prevention:** lead paint hazard reduction; abatement orders; education to homeowners, tenants and landlords; RRP awareness and case follow-up of childhood elevated blood lead levels.

**Housing:** landlord-tenant issues related to minimum housing standards.

**Inspection activity during the 2018-2019 fiscal year (July 1 to June 30) included:**

- 233 Properties tested for suitability for a septic system
- 221 Permits issued to repair existing septic systems
- 40 Permits issued for new septic systems
- 69 Engineer-designed septic system plans reviewed and approved
- 349 Applications reviewed for health code compliance for proposed building activities including, building expansions, additions to homes, in-ground and above-ground pools, accessory apartments, garages, decks, etc. (commonly referred to as B100a reviews)
- 442 Food establishment inspections
- 62 Body care/cosmetology inspections
- 7 Childhood day care inspections
- 14 Overnight-stay facility inspections
- 21 Public pool inspections
- 150 Beach/bathing water samples taken and tested
- 60 Complaints, including general nuisances, animals, housing, sewage, etc.
- 34 New well permits issued
- 3 Family campground inspections

### ***Community Health***

The public health nurse (PHN) works closely with all our school districts conducting surveillance for flu-like illness, to assist in control of illness in the schools, and to support health education and promotion activities. During 2018-19, the PHN was the lead staff person in the planning and execution of public health preparedness, serving the district in the capacity of public health preparedness coordinator. The PHN is responsible for tuberculosis case management, surveillance for reportable diseases, and follow-up of all reportable communicable diseases within the district towns. The PHN manages the district's efforts to control childhood lead poisoning, both in prevention and response to elevated blood lead levels. The PHN also spearheads distribution of articles on public health topics to local newspapers and the local *Events* publications; many of the articles recognize observances of days/months with public health importance.

Through its Preventative Health Block Grant, CRAHD continues to offer educational programs focused on the prevention of skin cancer. Presentations were conducted to municipal and park and recreation staff, the elderly, and middle school students on the dangers of sun exposure, including tanning beds. The program uses elements of the EPA's *Sun Wise* curriculum guide. These education sessions are available to small community groups at no cost.

Sanitarians also provided food safety workshops for foodservice workers in the local school district(s).

CRAHD is the lead health department in Mass Dispensing Area #39, which includes the five health district towns as well as Westbrook, Essex, and Killingworth. We are in the process of updating and better operationalizing our mass dispensing plan, pandemic influenza plan, and PH preparedness plan. CRAHD continues to meet with its Emergency Support Function (ESF) 8; medical and public health partners in DEMHS Region 2 and statewide to enhance regional capacity and to develop regional health care coalitions. CRAHD conducts local communications exercises on a quarterly basis and participates in regional and statewide drills and exercises.

CRAHD continued its efforts in volunteer management and closed points of dispensing (PODs) efforts.

CRAHD continues to improve its Health Alert Network (HAN) capacity and usefulness.

CRAHD conducted community and school-based flu vaccination clinics for the fifth year, and this continues to grow. Clinics were held at public locations including libraries, town halls, schools and the district office.

Our PHN, under the guidance of the director of health, conducts active surveillance of all laboratory- and physician-reported diseases identified by the CT DPH. The PHN also conducts follow-up investigations of selected illnesses reported to control the spread of these diseases in the community.

Outreach and education are continuously provided for diseases of importance such as hepatitis A, B, and C; elevated childhood lead levels; and Lyme disease as well as West Nile virus, Zika, and other vector-borne diseases. The district monitors for mosquito-borne diseases and also manages the mosquito control activities in the towns that participate in control. Chronic disease control and prevention such as skin cancer prevention education and radon and lung cancer information are provided by the district.

**Scott Martinson, MPH, MS, RS, *Director of Health***

**CRAHD Staff List and Board of Directors 2018-2019**

**Staff**

Scott Martinson, MPH, MS, RS, *Director of Health*  
Steve Yenco, RS, *Registered Sanitarian*  
Ryan Grenon, MPA, RS, *Registered Sanitarian*  
Zach Faiella, MPH, RS, *Registered Sanitarian*  
Sherry Carlson, RN, *Public Health Nurse*  
Chris Collier, *Office Manager*

**Board of Directors**

Michael Dunne, MD, <i>Chair</i>	Old Saybrook
Angus McDonald, <i>Vice-Chair</i>	Deep River
Alan Schwarz, MD, <i>Director</i>	Old Saybrook
Rita Foster, RN, MSN, <i>Director</i>	Clinton
Christine Goupil, <i>Director</i>	Clinton
Lizz Milardo, <i>Director</i>	Haddam
Lauren Gister, <i>Director</i>	Chester

## CONNECTICUT RIVER GATEWAY COMMISSION

The Lower Connecticut River Valley was recognized by the Connecticut General Assembly in 1973 as one of the state's most important natural, recreational and scenic areas. In 1974, the commission was established and became operational with membership from eight towns, two regional agencies and the Connecticut Department of Environmental Protection.

The Gateway Conservation Zone is 30 miles long and includes portions of its eight member towns (Chester, Deep River, East Haddam, Essex, Haddam, Lyme, Old Lyme and Old Saybrook, including the Borough of Fenwick) within view of the river. The Nature Conservancy has designated the lower Connecticut River as one of its "Last Great Places;" the river's tidelands were recognized as an "internationally significant" habitat for waterfowl under the terms of the international Ramsar Convention; the Secretary of the U.S. Department of Interior has recognized the Lower Connecticut River Valley as "one of the most important ecological landscapes" in the United States; and in 1999, the river was designated as one of 14 American Heritage Rivers by the President of the United States.

The Gateway Commission concentrates much of its attention on the protection of the valley's scenic qualities. Since its inception, the commission has worked with others to acquire more than 1,000 acres of land through purchase or donation of scenic easements, development rights and fee simple titles.

The commission is also empowered to adopt common zoning standards for height, setback and lot coverage, which member towns adopt and enforce within the Gateway Conservation Zone. The commission reviews and acts on zone changes, regulations changes and variance applications affecting land within the Conservation Zone referred to it by local boards and commissions. No zone change or change in regulations affecting land within the Conservation Zone can become effective without the commission's approval.

For more information, contact RiverCOG Deputy Director and Gateway staff J.H. Torrance Downes at (860) 581-8554 or at [tdownes@rivercog.org](mailto:tdownes@rivercog.org). Contact information can also be found on the web at [www.ctrivergateway.org](http://www.ctrivergateway.org).

**J.H. Torrance Downes, *Staff Member***

### **Members as of June 30, 2019**

Margaret Wilson and Jenny Kitsen of Chester

Nancy Fischbach of Deep River

Crary Brownell and Joel Ide of East Haddam

Claire Matthews and Mary Ann Pleva of Essex

Susan R. Bement and Mike Farina of Haddam

J. Melvin Woody and Wendy Hill of Lyme

Peter Cable and Suzanne Thompson of Old Lyme

Bill Webb and Tom Gezo of Old Saybrook

Raul de Brigard of RiverCOG

David Blatt of the Connecticut DEEP (Commissioner's Representative)

Fenwick Borough has been designated an ad hoc member and is periodically represented by Borough Warden Newton C. Brainerd.

## CONSERVATION COMMISSION

The Connecticut General Statutes establishes the purpose of any conservation commission as "...the development, conservation, supervision and regulation of natural resources..." The Board of Selectmen appoints seven members for a term of two years each to the commission.

During the 2019 fiscal year, the commission held 11 meetings at which it planned and reported on ongoing outreach and education initiatives. The commission maintains an up-to-date webpage on the Town's website, a separate Facebook profile for its own audiences and is working on other media outreach methods for the year to come. The commission also publishes a newsletter entitled *Conservation Circular* and submits content to *Saybrook Events* magazine. The commission has continued to contribute to the Acton Public Library to update its reference collection and lend books and films about the natural environment.

During after-school clubs and summer environmental stewardship camp, the commission worked with Youth and Family Services to provide materials, instructions and education to teenage children about the benefits of creating bird houses and the environmental return they have on the natural ecosystem within Old Saybrook.

The commission works closely with other land use groups. Presently, the chair represents the commission on the Inland Wetlands & Watercourses Commission and the Aquifer Protection Agency, each of which regulate development of land that may have a negative effect on the quality of water for humans or for habitat, respectively, in identified locations. Donna Leake serves on the Architectural Review Board. The commission thanks all for their dedication to these additional organizations and ongoing coordination of land use policies.

The commission conducts periodic inspections of other Town-owned conservation land as well as easements over private land to monitor their functions and improvements (such as fish passages). The commission is represented on an ad hoc advisory committee to the Town and State DEEP under its Cooperative Management Agreement for The Preserve open space in the northwest corner of Old Saybrook. The commission continues to look for further opportunities to conserve natural resources of the land between already-protected open spaces in Old Saybrook.

The Conservation Commission meets on the second Tuesday of each month at 7:00 p.m. in the Town Hall, second-floor conference room. Patrick Hegge, environmental planner, is available mornings Tuesday through Thursday in the Land Use Department to answer questions concerning conservation of land and natural resources in Old Saybrook.

**Richard Esty, Chair**

## CYPRESS CEMETERY ASSOCIATION, INC.

Cypress Cemetery at Saybrook Point is one of the oldest, continuously operating cemeteries in Connecticut and the nation. The "old burial ground" with burials dating to the early to middle 1600s was established by engineer Lion

Gardiner when he laid out the town at Saybrook Point for the “men of quality” who were to arrive from England during the “Great Migration.” The oldest marked burial site dates from 1685, although other burials no doubt occurred prior to that. It is thought that some of the very earliest graves might actually lie beneath the paved portion of College Street along the front of the cemetery property, including that of original Saybrook Point landowner Mathew Griswold after whom Griswold Point in Old Lyme is named. Early graves were likely identified with wooden markers which have since disintegrated or disappeared.

Historically, the cemetery contains the remains of at least two Native Americans, located in unmarked graves, African slaves owned by early residents, and one of America’s first almanac makers. Most of Old Saybrook’s Congregational Church’s early ministers rest in Cypress, four of whose pastorates cover a period of 170 years. In addition to 13 Revolutionary War veterans buried in the cemetery, the final resting place of Lady Alice Fenwick, wife of Saybrook Colony’s first governor, is also located in Cypress.

On October 2, 2018, the old burial ground portion of Cypress Cemetery was named to the National Register of Historic Places based upon varied representations of “funereal art” present in the cemetery—tombstone carving. Cypress has a notable representation of numerous tombstones carved by prominent colonial tombstone makers, a significant enough number so as to warrant special recognition through the National Register of Historic Places. Exhibit signs have been placed along College Street describing the history of the “old burial ground” and the history of Yale University that began as the Saybrook Collegiate School at the site.

The annual meeting of the Cypress Cemetery Association was held on Saturday, October 20, 2018 with an additional meeting held on May 11, 2019. During the annual meeting, the board discussed ongoing upkeep of the cemetery, the status of association funds and investments, and other various issues concerning plot sales, plot management and gravestone management. Association financial matters, including summary of investments, were discussed by Treasurer Nancy Gilbert. Director Connolly advised the members regarding anticipated investment strategies for the upcoming fiscal year. The discussion again included recommendations regarding the most strategic balance of cash to equities/mutual funds. Votes regarding board term expirations and the annual appointment of officers were made.

Inquiries can be sent to the Cypress Cemetery Association at P.O. Box 40, Old Saybrook, CT 06475 or to James Cahill at (860) 304-4683. The Cypress Cemetery website can be found at [www.cypresscemeteryosct.org](http://www.cypresscemeteryosct.org).

**James W. Cahill, *President***

#### **Board of Directors**

James W. Cahill, *President*

Nancy Gilbert, *Treasurer*

Paul Connolly, *Assistant Treasurer*

Elaine Staplins, *Secretary*

James Mitchell

J.H. Torrance Downes

Susan Sangster

Adriann Lloyd Downes

Tina Antolino

## ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission (EDC) promotes and supports existing businesses and commercial development to diversify the tax base and complement Old Saybrook's community character. In 2018-2019, the EDC began its marketing efforts based on a marketing plan with two goals:

1. Fill empty commercial space; and
2. Increase tourism, especially during the off-season, to help support existing businesses year-round.

### 2018–2019 Year in Review

#### *Marketing*

The EDC continued its relationship with Scierka Lang Marketing Solutions to further marketing efforts for a second year. This year's marketing strategy included creating videos to post on the website and social media with incredible success. One video was viewed by 94,000 people and shared by 920. Other videos were viewed by 77,000 and 12,000 people with several hundred sharing them. This social media activity increased the overall number of people following our social media posts to 650 at the end of the fiscal year, a very significant increase over the 107 followers we had on July 1, 2018. Social media advertising and Geo Fencing began at the end of the year, testing these strategies as tools to drive potential businesses and visitors to the website for more information about Old Saybrook. Responses to all strategies are being measured to ensure the most effective are used. The website is also continually updated to improve the user experience and highlight EDC priorities.

#### *Mariner's Way Redevelopment*

Brownfield Area-Wide Revitalization (BAR) Planning Grant—The planning project conducted by Civic Moxie was concluded on budget leaving \$22,000 in the grant funds. DECD approved using the remaining \$22,000 to implement two action items recommended in the Civic Moxie plan: Marketing the area to potential developers and investigating the use of a Tax Increment Financing (TIF) District to incentivize redevelopment.

Guided by the Mariner's Way Redevelopment Advisory Group, Scierka Lang was selected from several marketing firms to assist with marketing efforts. The advisory group oversaw the production of two videos, creation of marketing materials to mail to prospective developers, advertising in the *New England Real Estate Journal*, and a billboard advertisement along the Mariner's Way Boulevard for a month.

The CT Main Street Center was hired to work with the Town to create a Mariner's Way TIF District. The six-month process concluded in January with approval of the Mariner's Way TIF District at a town meeting.

#### *Signs & Wayfinding*

In an effort to create an easily recognizable unified look to identify all town-owned properties and provide directional assistance, the EDC began working with the CT Department of Transportation and the Parks and Recreation Department to replace old signs. The new design is based on the "Welcome to Old Saybrook" signs the EDC added to Old Saybrook's Gateway areas in 2012. The first signs replaced were old, faded green signs used by the state along Route 154 identi-



fying entry to Saybrook Point when heading east and entry to Town Center when heading west. Harvey's Beach signs were replaced and a new Saybrook Point sign with additional wayfinding assistance to mini golf, the pavilion and Fresh Salt was erected so travelers know they have arrived at the Point and can find their way to destinations there. These improvement efforts will continue over the next couple of years as funds allow.

### ***Economic Development Ten-Year Strategy***

An advisory group of EDC and Planning Commission members began working on a comprehensive update to the 2006 Economic Development Plan in 2017. After months of research into state, regional and local economic development factors, economic development concept strategies for Old Saybrook were presented at three public input sessions in March 2019. Feedback received at those sessions is being incorporated into a final version of the strategy. The advisory group anticipates a draft plan will be completed in the fall of 2019 and finalized before the end of the year.

### ***Take a Seat! The Bench Replacement Program***

Over the last few years, benches on Main Street and other areas of town had to be removed due to their deteriorating conditions. The EDC began the Bench Replacement Program in 2016 to replace the benches, helping to create a "neighborhood" atmosphere and respite for people strolling, biking and shopping. A total of 24 benches have been placed. Thank you to all who have contributed to this community project!

### ***The Commissioners 2018-2019***

The Board of Selectmen appoints seven volunteer members to the EDC for five-year terms and two alternate volunteer members for two-year terms. The EDC works with a part-time staff member.

Longtime EDC member, James Keating, resigned his position this past year. Thank you to Mr. Keating for decades of service on the commission and for his leadership role in developing plans to revitalize Mariner's Way.

Other changes to the commission were as follows:

- Joseph Arcari resigned as a regular member and accepted an appointment as an alternate member;
- Judy Ganswindt and Sandra Roberts were elevated to regular member positions to fill vacancies.
- David Prendergast joined the commission as an alternate.

Thank you to Matthew Pugliese, Carol Conklin and John DeCristoforo for their continued service on the executive committee.

The EDC wants to know what the Old Saybrook business community needs to succeed. To discuss your business needs, concerns, and ideas, contact Susie Beckman, economic development director, at (860) 395-3139 or [susan.beckman@oldsaybrookct.gov](mailto:susan.beckman@oldsaybrookct.gov).

Check out Old Saybrook's Economic Development Facebook Page! Use "@saybrookbiz" to find us.

**Matthew Pugliese, Chair**

**Susie Beckman, Economic Development Director**



**EDUCATION, BOARD OF**

(In compliance with C.G.S. § 10-224)

	Term Expires	Years of Service	Served Since
Tara Barros (R), <i>Chair</i>	2021	1	November 2017
Alan Hyla (R), <i>Vice Chair</i>	2019	3	May 2016
Karen Brodeur (D), <i>Secretary</i>	2021	25	October 1993
Eileen D. Baker (D)	2021	29	November 1989
Dr. George Chang (D)	2019	11	November 2007
James Henderson (R)	2019	3	November 2015
Jan Furman (R)	2021	1	November 2017
Karina Julius (R)	2019	1	September 2018
Cindy Sultini (R)	2019	1	September 2018

**OLD SAYBROOK PUBLIC SCHOOLS  
STRATEGIC PLAN 2016–2021**

**OUR MISSION**

The mission of the Old Saybrook Public Schools is to educate and prepare students to achieve their highest aspirations, care for others and the environment, and contribute to a global society by working in partnership with families and the community, and by engaging each learner in a personalized, meaningful, and rigorous educational program.

**2016-2021 STRATEGIC PLAN GOALS**

1. Consistent implementation of a well-developed, state-of-the-art and fully articulated series of standards and outcomes for learning.
2. Innovative and highly focused instructional design and practices that maximize student engagement while streamlining student work to that which is meaningful and essential.
3. Proactive and flexible plans that respond to changing demographics including:
  - Declining enrollment
  - Increasing numbers of students who speak English as a second language
  - Increasing social and emotional needs of students
  - Increasing expense of education in a setting where the number of households with school-age children is declining

**ACCOMPLISHMENTS DURING THE 2018-2019 SCHOOL YEAR**

Seven Old Saybrook Public Schools teachers were invited, through competitive application processes, to present at regional and national education conferences. One teacher was the recipient of a Fund for Teachers Fellowship.

**English Learners**—With the support of the new bilingual teacher, the number of English learners who reached English proficiency grew for the second straight year.

**School Climate**—Districtwide exploration and implementation of restorative disciplinary practices supported positive school climate in all buildings. All 4-12 faculty were trained in restorative practices, with plans to train all paraeducators and P-3 faculty in 2019-2020.

Instructional coaching in all disciplines provides ongoing, job-embedded professional learning opportunities to all faculty.

Continued gains in academic achievement, especially mathematics achievement, were demonstrated on the Smarter Balanced Assessment for students in grades 3-8.

### **Old Saybrook High School**

- Advanced Placement statistics from 2019: 86% scored a 3 or higher in a total of 188 exams taken; 52% scored 4 and above
- 10 Advanced Placement courses in English, Mathematics, Social Studies, Science and World Languages are open to students in grades 10, 11 and 12. Five University of Connecticut Early College Experience courses are also offered
- National Commended Scholar in the National Hispanic Recognition Program from the Class of 2019
- University of Pennsylvania Pre-Medical Program Participant
- Harvard Global Health and Leadership Award Recipient
- Junior Olympics Shooting Competitor
- Internships—58 juniors and seniors placed in internships through local businesses in 2018-19
- Boys Soccer—Class S State Champions
- Girls Indoor and Outdoor Track—Shoreline Conference Champions, second place at the state level for both seasons
- 5 Old Saybrook track and field athletes competed in All New England and placed as follows: Grace Hanratty won the 1000 meters, Jess Stratton qualified but did not participate, Grace Hanratty placed 4<sup>th</sup> in 800 meter, Cate Coppes placed 4<sup>th</sup> in the pole vault, Shane Henderson placed 4<sup>th</sup> in 1600 meter, Luke Hanratty placed 10<sup>th</sup> in 800 meter
- Rapidly growing and successful crew team (over 40 students) and Unified Sports Programs
- Multiple All-State Athletes and Dramatic Arts Awards
- Drama students received 19 nominations in multiple categories for CT Halo Awards
- Graduating seniors from the class of 2019 received more than \$200,000 in scholarships from the Old Saybrook community

### **Old Saybrook Middle School**

- Connecticut Association of Schools Positive School Climate Award Winner
- Connecticut Association of School Administrators Administrator of the Year Winner
- Departments focused their priority standards and integrated 21st century skills into their instruction
- Teachers promoted a growth mindset through instruction and teaching/assessment practices
- Summer learning activities offered students more choice in their learning and allowed students to explore their passions and interests
- 80% of grades 6-8 students participated in extracurricular activities beyond the school day
- Elective offerings increased to support students' interests and learning needs (i.e. Intro to Jazz, Lifetime Leisure Skills, and Advanced Coding)
- Professional development focused on engaged learning resulting in changes to lessons and units of study to increase engagement through choice, purpose, and mastery
- 64% of students in grades 5-8 participated in instrumental music instruction and performance
- Continued progress in designing instructional environments to support inquiry, critical thinking, and technology skills have resulted in increased student ownership of learning

### **Kathleen E. Goodwin School**

- Named by the Connecticut State Department of Education as a School of Distinction based on 3<sup>rd</sup> grade Smarter Balanced Assessment scores, participation rate, and performance by the district's at-risk population
- Active PTA-supported cultural arts and special programs
- Integration block was woven into specific content areas, which offered enhancements and increased rigor to the curriculum
- Goodwin School offered a K-3 World Language Program and four special subject areas
- New rock-climbing wall in the gym was part of physical education
- Continued implementation of new Bridges Math Program
- Instructional schedule integrated STEAM and 21<sup>st</sup> Century Skills into learning every day
- Science Day, Wellness Day, Fine Arts Day, Celebration of Reading, and Art and Ice Cream Night provided unique academic and social opportunities
- After and before-school programs provided by Parks and Recreation and YMCA Westbrook hosted at Goodwin School

**Jan Perruccio, *Superintendent of Schools***

ENROLLMENT FIGURES

Official Reporting Date  
October 1, 2018

***KATHLEEN E. GOODWIN SCHOOL***

Early Childhood Program.....	48
Kindergarten.....	68
Grade 1.....	60
Grade 2.....	69
Grade 3.....	72
TOTAL.....	317

***OLD SAYBROOK MIDDLE SCHOOL***

Grade 4 .....	102
Grade 5.....	74
Grade 6 .....	86
Grade 7 .....	99
Grade 8 .....	98
TOTAL.....	459

***OLD SAYBROOK HIGH SCHOOL***

Grade 9 .....	94
Grade 10 .....	105
Grade 11 .....	130
Grade 12 .....	114
TOTAL.....	443
TOTAL DISTRICT ENROLLMENT .....	1,219

2018–2019 SCHOOL CALENDAR

Month	Number of Student Days	Days When School Is Not in Session and/or Early Dismissal Days
AUGUST	3	Convocation: August 27 Professional Development Days: August 27, 28 First Day of School for Students: August 29
SEPTEMBER	19	Labor Day: September 3
OCTOBER	22	Early Dismissal/PD Half Day: October 5 Columbus Day: October 8
NOVEMBER	17	Professional Development Days: November 2, 5-6 Thanksgiving Break: November 21-23
DECEMBER	15	Early Dismissal/PD Half Day: December 7 Holiday Break: December 24-January 1
JANUARY	21	New Year’s Day: January 1 Early Dismissal/PD Half Day: January 4 Martin Luther King Day: January 21
FEBRUARY	18	Early Dismissal/PD Half Day: February 1 Winter Recess: February 18-19

MARCH	19	Professional Development: March 7-8
APRIL	17	Early Dismissal/PD Half Day: April 5 Spring Recess: April 15-19
MAY	19	Early Dismissal/Half PD Day: May 3 Memorial Day: May 27
JUNE	10	Last Day of School: June 14

**TOTAL STUDENT SCHOOL DAYS: 180**

Graduation for Old Saybrook High School and the last day for all students was on the 180th school day—June 14, 2019. (There were two (2) inclement-weather days during the 2018-2019 school year. Three snow days were built into the school calendar and two of those days were used during the academic calendar year.)

**Old Saybrook High School  
Graduating Class—June 2019**

Adams, Cameron Taylor	University of Vermont
Adams, Megan	Syracuse University
Albert, Grace	The University of Tampa
Alexander, Ethan	Workforce
Alfano, Peter	Workforce
Almada, Daniel	Central Connecticut State University
Baker, Kameron Vincent Rishad	Oral Roberts University
Barden, Alex James	Trade School
Beck, Amanda Sophia	Roger Williams University
Bishop, Alexandra Leslie	Plymouth State University
Bradley, Madeline C.	Emmanuel College
Branciforte, Sebastian	Workforce
Braumann, Shannon Anne	The University of Tampa
Butler, Jordan Thomas	Bryant University
Capuano, Kearney	Georgetown University
Carlin, James P.	West Virginia University
Carlson, Samuel Kien	Skidmore College
Cart, Conner	Rochester Institute of Technology
Castro Ruiz, Luis	Gateway Community College
Cecunjanin, Enes	University of Connecticut
Chacon, Carlos	Central Connecticut State University
Clark, Cassidy A.	Simmons University
Condulis, Nicholas	Northeastern University
Cote, Daniel Jason	University of Connecticut
Dionne-Jee, Saewon-Charles	University of Connecticut
Donohue, Isabella	University of Vermont
Duffy, Luciano Thomas	Drexel University
Dunn, Jack Ryan	Georgetown University
Duthie, Gavin John	Eastern Connecticut State University

Egbert, Dalila	University of Connecticut
Ellinas, Caleb Marios	Roger Williams University
Foley, Maeve Elizabeth	Fairfield University
Forte, Ronald	Transition Program
Gabelmann, John	Worcester Polytechnic Institute
Gaboury, Anna	University of New England
Gadon, Alice Juliet	Northeastern University
Gagne Lemay, Noel Charles	Workforce
Gaidry, Olivia Council	Royal Central School of Speech and Drama
Givehand, Tehra Bethany	Towson University
Graves, Cooper	New England Institute of Technology
Heiden, Nolan	University of New Haven
Henderson, Shane Patrick	High Point University
Hester, Ana Kailyn	University of Vermont
Howley, Sarah	Southern Connecticut State University
Jacoboski, Timothy Marc	Villanova University
Jacques, Dominique Emily Rose	Workforce
Jenkins, Sierra Alexa	Northern Arizona University
Jeune, Janae Samantha	Marist College
Kawecki, Madeline Grace	Salve Regina University
Kehlenbach, Allyson Nicole	Eastern Connecticut State University
Kelley, Patrick Marley	Wheaton College MA
Kunsel, Tenzin	Yale University
Lafreniere, Abigail	Sacred Heart University
Lane, Haley	Workforce
Lang, Sydney	Wheaton College MA
Leopoldino, Morgan	Duquesne University
Ludwiszewski, Julia A.	Northeastern University
Marien, Clifton	New York University
Marquis, Kassandra	Transition Program
Matute Tapia, Carla Gissella	University of Connecticut
McNeil, Peter	University of Connecticut
McNeish, Kristina	University of Vermont
Medbury, Breydan	University of Vermont
Michaud Calle, Lucy	University of Rochester
Molesky, Jack	Lasell College
Moonan, William	Trade School
Moore, Delaney H.	Workforce
Morelli, Gina Marie	University of New Haven
Moshier, Devon N.	American International College
Munn, Taylor	Workforce
Olivieri, Grace Elizabeth	Southern Connecticut State University
Pawlina, Marc	Workforce
Petrucelli, Lily	University of Southern California
Potter, Caroline Lee	Suffolk University
Reid, Timothy	Quinnipiac University
Ripin, Tillie Rose	Bryn Mawr College
Rolon, Jaden Luis	Gap Year

Romero Murcia, Santos Ariel	Workforce
Rothman, Jason	Bryant University
Ryan, Padraig	Stonehill College
Sigersmith, Lance David	University of Connecticut
Sirisoukh, Patrick	Central Connecticut State University
Smelser, William	Champlain College
Souriyamath, Bridget Anne	Seton Hall University
Spedding, Claudia S.	Simmons University
Spotts, Kathryn Elizabeth	Central Connecticut State University
Stratton, Jessica R.	University of Delaware
Strope, Alexis	Trade School
Swett, Julia Dianna	Sacred Heart University
Sylvester, Georgia	Lasell College
Taylor, Jewelia Nicole	Salve Regina University
Thomas, Max	Springfield College
Trodden, Hannah Elizabeth	Community College/SC
True, Kelsey	University of Vermont
Twomey, Landis	Plymouth State University
Van Vliet, Grace	Suffolk University
Vigorita, Rachel	Central Connecticut State University
Welsh, Liam Joseph	Southern Connecticut State University
Wieland, Megan	Florida Atlantic University
Wilcox, Mason	Roger Williams University
Winiarskyj, Claudia Martha	University of Connecticut
Wollack, Madison	Transition Program
Woolery, Kaitlin	Saint Michael's College
Worman, Noah	University of Connecticut
Yang, Elaine	Rutgers University-New Brunswick
Young, Amy Mariah	Boston College
Young, Jacqueline Olivia	Workforce
Ziegler, Ashley Marie	Central Connecticut State University

**OLD SAYBOOK BOARD OF EDUCATION OFFICE**  
**50 Sheffield Street, Old Saybrook, CT 06475**

**2018-2019 STAFF**

	<b>2018-2019 Base Salary</b>		<b>Number of Years Employed in Old Saybrook Public Schools as of June 2019</b>
Bai, K.	\$156,289	Director of Pupil Services	22 years
Buxton, T.	\$69,033	Computer Information Systems Manager	4 years
Chong, J.	\$41,154	Data Specialist (10 months)	0 year
Cunningham, M.	\$54,999	Athletic Director	3 years
Ferrance, S.	\$19,649	COTA	0 year
Gardner, M.	\$65,941	Chief Technology Officer (part-time)	4 years
Gerbers, T.	\$67,306	Superintendent's Executive Assistant	5 years
Goss, A.	\$153,358	Director Curric. Instruc. Assess.	4 years
LaDone, B.	\$2,055	Instructional Data Specialist	6 years
Listorti, P.	\$82,694	Business Assistant	23 years

Malinovsky, A.	\$52,163	Help Desk Mgr./Website Coordinator	9 years
Meyers, L.	\$24,369	Social Worker (5 months)	0 year
Pendleton, J.	\$143,801	Director of Operations, Facilities, Finance	16 years
Perruccio, J.	\$183,599	Superintendent of Schools	6 years
Rubenstein, M.	\$22,976	Marriage and Family Therapist	0 year
Sechen, M.	\$84,625	Math Interventionist	3 years
So, E.	\$55,972	Payroll/Human Resource Assistant	2 years
Sternhardt, M.	\$54,205	Accounts Payable Bookkeeper	20 years
Using, C.	\$57,192	School to Career Coordinator	13 years
Walencewicz, N.	\$57,637	Student Support Services Admin. Assistant	8 years
Warchol, L.	\$57,637	Administrative Assistant	31 years
Zajac, C.	\$70,368	Special Education Professional Services Coord.	16 years

**KATHLEEN E. GOODWIN SCHOOL**  
**80 Old Boston Post Road**  
**2018-2019 STAFF**

	<b>2018-2019 Base Salary</b>		<b>Number of Years Employed in Old Saybrook Public Schools as of June 2019</b>
Aaron, K.	\$18,116	Secretary (5 months)	0 year
Bergeron, K.	\$17,958	Library Assistant (5 hrs/day, 180 days)	8 years
Day, S.	\$25,856	Secretary (6 months)	4 years
Stack, L.	\$47,798	Secretary	4 years
Sutman, H.	\$152,642	Principal	15 years

**CERTIFIED TEACHING STAFF:**

Anderson, S.	\$72,900	World Languages	19 years
Annino, M.	\$70,368	Grade 3	16 years
Ayer, J.	\$65,839	Special Education	13 years
Ayers, J.	\$84,625	Remedial Reading	
		Consumer and Family Science	23 years
Barnes, A.	\$67,409	Grade 2	10 years
Bernhardson, S.	\$54,607	Visual Arts	1 year
Brodeur, J.	\$65,839	Grade 3	9 years
Doak, C.	\$68,103	Library Media Specialist	15 years
Canavan, E.	\$68,103	Grade 2	15 years
Collier, M.	\$91,600	Preschool Special Education	31 years
Coogan, J.	\$72,363	Speech and Language Pathologist	12 years
Costanzo, A.	\$91,600	Psychologist	33 years
Dodds, J.	\$72,900	Grade 1	19 years
Eley, J.	\$91,600	Preschool Special Education	21 years
Foss-Marisol	\$91,600	World Languages	0 year
Fudge, S.	\$65,839	Grade 3 Special Education	9 years
Gage, H.	\$70,368	Grade 1	16 years
Geer, L.	\$85,189	Music	27 years
Goldstein, M.	\$75,432	Kindergarten	20 years
Goodhue, C.	\$85,189	Kindergarten	20 years
Holecz, J.	\$70,368	Grade 2 Special Education	18 years
Honer, C.	\$72,363	Special Education	15 years
Iannini, L.	\$70,368	Remedial Reading Teacher	6 years
Johnson, J.	\$75,432	Grade 1	20 years
Kelley, C.	\$91,600	Physical Education	21 years
King, D.	\$79,060	Speech and Language Pathologist	6 years



Lamarche, L.	\$70,368	Math Interventionist	3 years
Lemieux, K.	\$72,900	Grade 3	16 years
Marble-King, C.	\$85,189	Kindergarten Spec. Ed.	19 years
McElhone, S.	\$91,600	Grade 1	19 years
Meade, J.	\$85,189	Kindergarten	29 years
Meder, D.	\$72,363	Remedial Reading Teacher	6 years
Muratori, L.	\$72,900	Grade 3	11 years
Namin, P.	\$35,425	World Languages	14 years
Pajor, B.	\$79,060	Grade 2	20 years
Polito, L.	\$91,600	Grade 2	34 years
Ranaudo, D.	\$68,103	Preschool	12 years
Roberts, J.	\$85,189	Grade 1 Special Education	17 years
Rosenthal, M.	\$85,189	Kindergarten	34 years
Sawaryn, K.	\$69,892	Preschool Special Education	13 years
Tedesco, D.	\$70,368	Guidance Counselor	8 years
Trudeau, K.	\$65,839	Grade 2/Title I Math (part-time 60%)	12 years
Vazquez-McCoy	\$85,189	Bilingual	1 year
Webb, R.	\$65,839	Elementary Information Technology	7 years

**OLD SAYBROOK MIDDLE SCHOOL**  
**60 Sheffield Street**  
**2018-2019 STAFF**

	<b>2018–2019 Base Salary</b>		<b>Number of Years Employed in Old Saybrook Public Schools as of June 2019</b>
Bauchman, K.	\$148,676	Principal	1 year
Cromeenes, B.	\$46,842	Secretary	3 years
Davis, B.	\$26,360	Clerical/ Library Media (7.75 hrs/day, 180 days)	10 years
Smith, P.	\$48,776	Secretary	12 years
Walton, M.	\$138,682	Associate Principal	17 years

**CERTIFIED TEACHING STAFF:**

Artman, G.	\$11,218	Music (part-time 20%)	1 year
Brockway, S.	\$85,189	Grade 8 Mathematics	25 years
Buck, J.	\$47,038	Technology Education	3 years
Carroll, M.	\$85,189	Grade 8 Language Arts	26 years
Caruthers, L.	\$59,099	Music	4 years
Castro, L.	\$69,892	Guidance Counselor	8 years
Colquhoun, P.	\$79,060	World Languages	19 years
Conti, H.	\$70,368	Grade 4	10 years
Conti, T.	\$79,060	Music	16 years
DeAngelo, K.	\$65,839	Grade 5	9 years
Di Filippo, N.	\$69,892	Computer Literacy	6 years
Diaz, S.	\$91,600	Psychologist	9 years
Driscoll, D.	\$62,445	Grade 8 Science	9 years
Evans, K.	\$91,600	Grade 4	24 years
Fillion, M.	\$85,189	Grade 5	25 years
Gallerani, C.	\$72,900	Grade 6 Mathematic	18 years
Giegerich, J.	\$84,625	SRBI-Literacy	19 years
Goodale, C.	\$65,839	Language Arts	7 years
Hakim, J.	\$75,432	World Languages	20 years
Hanover, J.	\$70,368	Special Education	15 years

Hanratty, K.	\$74,883	Grade 4	12 years
Hespeler, J.	\$59,099	Physical Education	5 years
Hunnewell, L.	\$75,432	Grade 4	16 years
Hurdis, H.	\$70,368	Special Education	10 years
Jenkins, K.	\$85,189	World Languages	16 years
Jutkiewicz, P.	\$85,189	Music	19 years
Kane, C.	\$91,600	Special Education	24 years
Kiefer, P.	\$85,189	Special Education	9 years
Kiessling, L.	\$63,592	Grade 4	11 years
Labriola, R.	\$85,189	Grade 8 Social Studies	25 years
Livingston, K.	\$59,963	Physical Education	6 years
Looney, M.	\$84,625	Grade 7 Science	21 years
MacDonald, K.	\$72,900	SRBI-Numeracy	13 years
Marena, M.	\$64,927	Special Education	6 years
Marshall, P.	\$70,368	Grade 6 Language Arts	15 years
Maynard, A.	\$79,060	Special Education	1 year
Mokoid, A.	\$91,600	Visual Arts	35 years
Newton, H.	\$45,770	Visual Arts	3 years
O'Connor, J.	\$85,189	Speech and Language Pathologist	18 years
Pegnataro, D.	\$91,600	Library Media Specialist	31 years
Pesce, J.	\$64,927	Grade 7 Language Arts	10 years
Riley, M.	\$91,600	Grade 6 Science	21 years
Romanchok, L.	\$35,706	Guidance	5 years
Saunders, B.	\$70,368	Health and Physical Education	16 years
Smith, P.	\$59,099	Grade 7 Language Arts	8 years
Snyder, J.	\$79,060	Grade 8 Language Arts	23 years
St. Germain, D.	\$75,432	Grade 5	17 years
Stanley, K.	\$69,892	Grade 7 Mathematics	12 years
Steben, B.	\$22,097	School Counselor	0 year
Sullivan, E.	\$59,099	Grade 6 Social Studies	8 years
Sumby, E.	\$91,600	Grade 4	21 years
Taylor, J.	\$74,883	Guidance	16 years
Tooker, H.	\$85,189	Consumer and Family Science	1 year
Wood, T.	\$79,060	Grade 7 Social Studies	24 years
Yacovou, N.	\$67,409	Special Education	1 year
Yale, E.	\$84,625	Grade 4	18 years

## OLD SAYBROOK HIGH SCHOOL

### 2018-2019 STAFF

	2018-2019 Base Salary		Number of Years Employed in Old Saybrook Public Schools as of June 2019
Anastasio, J.	\$141,326	Associate Principal	4 years
Audette, J.	\$14,477	Secretary	2 years
Bonin, K.	\$6,798	Library Media (5 hrs/day, 180 days)	19 years
Bonin, K.	\$23,211	Secretary	19 years
Christensen, E.	\$5,927	Library Media (5 hrs/day, 180 days)	0 year
Morin, S.	\$48,776	Secretary	17 years
Riffle, S.	\$164,168	Principal	6 years
Vanderveen, K.	\$55,349	Administrative Assistant	3 years

### CERTIFIED TEACHING STAFF:

Arsenault, T.	\$85,159	Social Studies	23 years
Bairos, C.	\$80,305	Library Media Specialist	20 years

Bell, K.	\$80,305	Computer Literacy	20 years
Capezzone, P.	\$91,600	Special Education	27 years
Carlone, G.	\$79,060	Technology Education	6 years
Carlone, K.	\$75,432	Science	12 years
Claffey, A.	\$63,592	World Languages	11 years
Colella, K.	\$79,060	Special Education Transition	13 years
Crehan, C.	\$47,038	Health and Physical Education	3 years
Dimberg, B.	\$91,600	Mathematics	15 years
Donahue, B.	\$72,363	Physical Education	11 years
Donnelly, K.	\$59,963	Language Arts	3 years
Durie, K.	\$62,445	Special Education	9 years
Emery, J.	\$59,099	Mathematics	4 years
Fawcett, S.	\$67,409	Cooperative Work Education & English	12 years
Flaherty, K.	\$48,303	Special Education	6 years
Flegar, M.	\$70,368	English	0 year
Glover, J.	\$74,883	Social Studies	17 years
Gowdy III, J.	\$56,853	Language Arts	3 years
Gullette, C.	\$56,853	Mathematics	6 years
Healy, M.	\$85,189	Guidance	22 years
Holthausen, G.	\$69,892	Psychologist	12 years
Howe, M.	\$85,189	Science	32 years
Hunter, K.	\$69,892	Literacy Interventionist	6 years
Johnston, C.	\$85,189	Special Education	1 year
Linn, T.	\$72,900	Business Education	22 years
McCarthy, M.	\$62,445	Psychologist	6 years
McLaughlin, E.	\$91,600	English	39 years
Menga, S.	\$70,368	Visual Arts	17 years
Milton, J.	\$67,409	Music	7 years
Munoz, S.	\$59,099	World Languages	1 year
Payne, M.	\$63,592	Social Studies	11 years
Plotkin, D.	\$69,892	Science	8 years
Roarick, M.	\$85,189	Social Studies	23 years
Rowe, C.	\$69,892	Guidance	12 years
Santopietro, K.	\$45,770	Special Education	3 years
Santoro, L.	\$44,506	Consumer and Family Science	1 year
Scherber, A.	\$79,060	Science	15 years
Shearin, J.	\$54,607	Science	5 years
Sousa, K.	\$85,189	Mathematics	23 years
Taylor, J.	\$70,368	Music	17 years
Torre, K.	\$59,099	Social Studies	1 years
Valletta, G.	\$68,103	Mathematics	15 years
Vautrain, E.	\$84,625	Language Arts	10 years
Westner, L.	\$70,368	Physical Education	18 years
Woods, S.	\$85,189	Special Education	22 years
Zimberlin, M.	\$54,607	Science	3 years
Zukowski, E.	\$61,346	Technology Education	6 years
Zumbaum, M.	\$64,927	World Languages	10 years

Please note: for the purpose of this report, where applicable, the years of service have been rounded off. The base salaries of the certified teaching staff vary according to educational degrees, as well as years of service, as stated in the Professional Agreement between the Old Saybrook Board of Education and the Old Saybrook Education Association for the period of September 1, 2018 through

August 31, 2020. Unless noted otherwise, non-certified administrative and school support staff members are employed for twelve months a year at 40 hours per week.

## OLD SAYBROOK PUBLIC SCHOOLS MEDICAL SERVICES

Dr. Nicholas Condulis, School Medical Advisor

2018–2019 Base Salary (35 hrs. wk./10 months)		Number of Years Employed in Old Saybrook Public Schools as of June 2019	
<b>Nursing Staff</b>			
Cowan, S.	\$18,914	Kathleen Goodwin School	1 year
Day, S.	\$4,641	Kathleen Goodwin School/Middle School	2 years
MacLeod, N.	\$44,300	St. John School/ Children’s Tree School (85%)	18 years
Milone, C.	\$25,488	OS High School (6 months)	0 year
Swaoger, J.	\$20,484	Kathleen Goodwin School (6 months)	0 year
VanDerHorst, K.	\$62,100	OS Middle School & Nurse Coordinator	14 years

## OLD SAYBROOK PUBLIC SCHOOLS MAINTENANCE AND CUSTODIAL STAFF

2018–2019 Base Salary (40 hrs. wk./12 months)		Number of Years Employed in Old Saybrook Public Schools as of June 2019	
<b>Kathleen Goodwin School</b>			
Choegyual, T.	\$3,310	Custodian (part-time 50%)	0 years
Farrel, K.	\$54,558	Custodian	7 years
Stone, C.	\$60,237	Head Custodian	26 years
Stopa, T.	\$54,808	Custodian	11 years
Tsering, D.	\$13,175	Custodian (part-time 50%)	15 years
<b>Old Saybrook Middle School</b>			
Faulkingham, M.	\$63,373	Head Custodian & District Custodial Coordinator	25 years
Girardi, A.	\$54,808	Custodian	15 years
Longley, W.	\$18,445	Custodian (part-time 50%)	12 years
Tasillio, T.	\$55,432	Custodian	6 years
<b>Old Saybrook High School</b>			
Brigante, D.	\$55,432	Custodian	10 years
Brinkley, P.	\$11,983	Custodian (part-time 50%)	0 years
Diaz, J.	\$54,979	Custodian	22 years
Franklin, M.	\$54,808	Custodian	14 years
Mitchell, D.	\$61,381	Head Custodian	23 years
Redmond, L.	\$14,174	Custodian (part-time 50%)	0 years
Stenz, T.	\$11,096	Custodian (part-time 50%)	8 years
Tasillio, J.	\$49,241	Custodian	3 years
<b>Grounds Maintenance – All Schools</b>			
Peterson, B.	\$57,970	Grounds Maintenance Custodian	and 22 years

## OLD SAYBROOK PUBLIC SCHOOLS FOOD SERVICES STAFF

School Food Service is a self-funded activity.

	2018–2019 Base Salary		Number of Years Employed in Old Saybrook Public Schools as of June 2019
Nuzzo, M.	\$88,522	Food Service Director (12 months)	9 years
Nuzzo, M.	\$46,120	Catering	Director
<b>St. Johns School</b>			
Delgiudice, R.	\$10,467	Chef/Manager	1 year
<b>Kathleen Goodwin School</b>			
Bossie, D.	\$10,992	Chef/Manager (6 months)	0 year
Stachelek, R.	\$7,219	Chef/Manager (4 months)	0 year
Sullivan, M.	\$9,171	Food Service Helper	0 year
<b>Old Saybrook Middle School</b>			
Donohue, D.	\$18,392	Chef/Manager	3 years
Kanizaj, B.	\$17,221	Food Service Helper	16 years
Daponte, E.	\$5,611	Food Service Helper	0 year
Stenz, T.	\$4,122	Food Service Helper (part-time 50%)	7 years
<b>Old Saybrook High School</b>			
Acquarulo, D.	\$1,902	Chef/Manager (1 month)	0 year
Spinnato, S.	\$9,445	Chef/Manager (6 months)	0 year
Brown, A.	\$15,337	Food Service Helper	10 years
Courtney, G.	\$11,256	Food Service Helper	2 years
Britt, M.	\$1,939	Food Service Helper (part-time 50%)	2 years

## EMERGENCY MANAGEMENT

The Old Saybrook Office of Emergency Management continues to be home to one of the most proactive municipal emergency management programs in the State of Connecticut. Our emergency planning team is comprised of public safety professionals that possess a diverse knowledge base of emergency planning and crisis management experience. This office is responsible for Homeland Security and emergency/crisis planning for the Town of Old Saybrook. Its staff continues to seek out opportunities to make Old Saybrook a disaster-resistant community. These efforts benefit the residents, visitors, and business owners of our special community.

The office maintains, within budgetary and storage space constraints, emergency response equipment that can be deployed at a moment's notice to assist our community in times of crisis. These supplies include bottled water, sheltering supplies, showering supplies, traffic direction equipment, public health emergency response equipment, and signage to assist with communications during an emergency.

Personnel from the Office of Emergency Management have responded to many emergencies this past year, assisting members of the Department of Police Services, the Old Saybrook Fire Department and the Old Saybrook Ambulance Association. At each emergency scene, Old Saybrook Emergency Management

personnel serve as members of the unified command team tasked with mitigating an emergency/crisis. Additionally, emergency management personnel are responsible for coordinating regional, state, federal and private resources that are vital to the mitigation and recovery effort of any emergency.

The deputy director of emergency operations continues to oversee the Town's Emergency Operations Center that serves as the command and control center for the Office of the First Selectman and the Town's public safety leadership team during a disaster. The EOC is essential during major emergency response.

The Old Saybrook Office of Emergency Management receives tremendous support from and enjoys positive working relationships with the Board of Selectmen, the Old Saybrook Department of Police Services, the Old Saybrook Fire Department, the Old Saybrook Ambulance Association, the Old Saybrook Board of Education, the Public Works Department and the Connecticut River Area Health District. We thank the members of these associations and departments for their dedication and willingness to serve the citizens and visitors of the Town of Old Saybrook.

**Michael A. Spera**, *Director*

## **ESTUARY COUNCIL OF SENIORS, INC.**

The Estuary Council of Seniors, Inc. (ECSI) is a nonprofit regional senior center located at 220 Main Street in Old Saybrook and includes café sites in Killingworth, Lyme/Old Lyme, Clinton and Old Saybrook. Since 1974, the ECSI's mission has been to promote seniors' quality of life, community involvement, and independent living. Last year the ECSI provided over 80,000 nutritious meals including nearly 55,000 home-delivered Meals on Wheels, and more than 22,000 congregate meals as well as 366 rides to medical outpatient appointments outside the nine-town Estuary Region. In addition, 1,700 individuals received free preventative health screenings and participated in social and exercise programs too numerous to count. Our "*Choices*" senior counseling position that helps seniors connect with other services available to them in the community as well as navigate the Medicare/Medicaid and Prescription Drug programs has been busier than ever especially at open enrollment time.

In addition to our essential senior service, ECSI is a fun place for mature residents to exercise, dance, play cards, go on trips together, get a massage or facial, hear an interesting lecture, attend an art exhibit, get a haircut, take a painting class, join a book club or writers' group, volunteer, shop at the Thrift Shop, use our fitness center, or just sit and enjoy our beautiful view. ECSI has a lovely, large facility that welcomes residents of the Estuary Region who are 50 years old or better. All in all we had over 106,000 visits to our center in the reported time frame for meals, activities, support and fun.

During the reporting period for the Town of Old Saybrook, the Estuary served 62 residents a total of 10,031 home-delivered meals and an additional 321 residents joined us for 6,105 congregate meals. Our Emergency Medical Outpatient Transportation provided 25 individuals with 96 rides to medical appointments. There were a total of 31,500 visits by 3,200 residents of the Town of Old Saybrook.

ECSI is funded in part by contributions from the generosity of the nine towns in the Estuary Region, Senior Resources Agency on Aging with Title III funds made available under the Older Americans Act, grants, donations, and fund-raising efforts. I would like to thank the Town of Old Saybrook for its continued support of our programs. For information and schedules of our services and programs, please call (860) 388-1611 weekdays from 8:00 a.m.-4:00 p.m. and Saturday 9:00a.m.-12:00 p.m. or visit our website at [www.ecsenior.org](http://www.ecsenior.org). If you do not already receive our monthly newsletter, please call us and we'll be happy to add you to our mailing list or send it electronically. The newsletter is also downloadable from our website. We are pleased to continue to serve the residents of the Town of Old Saybrook and to be an integral part of services for seniors in the Estuary Region.

**Stan Mingione**, *Executive Director*

## **FINANCE DIRECTOR**

The financial condition of the Town remains strong. Expenses were carefully managed and the overall General Fund budget for Fiscal Year (FY)19 ended well within its limits, generating a projected surplus of approximately \$771 thousand.

The final General Fund budget for FY20 was approved by town referendum in May. The mill rate associated with this budget was slightly increased from 19.60 to 19.75. The total budget for FY20 represented an increase of 2% over FY19 budget, which included the following components: General Government up 1.03% and the Board of Education up 2.75%. The approved budget was designed to keep expenses in check while providing the Town with crucial services as well as supporting several key financial strategies aimed at minimizing long-term liabilities, and continuing to dedicate funds to capital programs.

During FY19, the Finance Department issued three Requests for Proposal (RFP). The first was for services related to actuarial services for the Town's retirement programs; the second was for services related to the brokering of employee benefits; and the third was for an automated time and attendance system.

During the search process for the first two RFPs (actuary and employee benefit), the Town was afforded the opportunity to closely evaluate the existing services provided, discuss new trends in the industry and review the cost of these services. During this competitive process, it was determined that the Town's existing providers were the best qualified to serve the Town at a competitive price and they were re-awarded the mandates.

The time and attendance RFP was done in concert with a multi-year initiative designed to bring the Town's human resource program to a higher level. The focus for FY19 was on automation, reengineering of processes and implementation of best practices. This initiative began by bringing payroll in-house last fiscal year, and during FY19 included the implementation of a time and attendance software system. The use of these new technologies requires consistent application of human resource practices, captures audit trails for salary and benefit changes, and improves internal controls. During FY19, the Town performed a legal review of its internal human resources to ensure appropriate structure, consistency and transparency in the management of human resources.



Over the past several years, and in accordance with the Board of Finance's Fund Balance Policy to target a Budget Reserve Fund Balance of 12%, the Town has worked toward building its rainy day fund from a rate of 6.5% in 2012 to its current projected level of approximately 15.5% of the FY20 budget, thereby exceeding the policy objective. The attainment of the budget reserve goal, prudent budget practices, and the building of capital and reserves all contribute to a strong financial foundation that will provide the Town with the financial tools it may need to navigate through difficult or uncertain economic periods.

**Lee Ann Palladino**, *Finance Director*

## **FIRE DEPARTMENT**

The Old Saybrook Fire Department (OSFD) is composed of a completely volunteer force of 87 members. We responded to 541 incidents for the fiscal year of July 1, 2018 through June 30, 2019. The majority of the members are fire-fighters and the remaining are support members and juniors. Many man hours go into maintaining proficiency and state certifications. The majority of training is performed at the Fireman's Field training facility located on Elm Street. This training facility is supported totally by private donations.

Each day our members assist citizens and visitors to Old Saybrook and many of the incidents are uneventful. The OSFD also responds to neighboring towns to assist with rescues and structure fires. Due to our 12 miles of coastline, the Old Saybrook fire boat also responds to numerous marine calls and rescues on the Connecticut River and in Long Island Sound.

Members of the OSFD are listed below.

### **Line Officers**

Joseph Johnson, *Chief of Department*

Steve Lesko, *Deputy Chief*

James Dion, *Assistant Chief of Apparatus*

William Heiney, *Assistant Chief of Training*

Ben Bagnati, *Captain of Apparatus*

Todd Steward, *Captain of Training*

Liam Duncan, *Training Lieutenant*

Nate Minegar, *Training Lieutenant*

Greg Pereira, *Engine Lieutenant*

Bill DeCapua, *Rescue Lieutenant*

Michael O'Neil, *Ladder Lieutenant*

Thomas H. Heinssen, Jr., *Marine & Engine Lieutenant*

### **Past Chiefs Still Serving**

Wayne Wysocki, *Past Chief 1983-1985*

Jeff True, *Past Chief 2003-2007*

Clark Maxson, *Past Chief 2007-2010*

John T. Dunn, *Past Chief 2010-2015*

Jay C. Rankin, *Past Chief 2015-2018*



**Administrative Officers**

John T. Dunn, *President*  
Anthony Cronin, *Secretary*  
Edmund Yeager, *Treasurer*

**Firefighters**

Davis Boyd	Tom Lemire	Katie Rochette
Christopher Cestaro	Paul Listorti	Lou Rolon
Matt Colwell	Tom Listorti	Kelsey Root
David Faulkner	Chris Loader	Anthony Ruitto
Mike Franklin	Ned Loiselle	Robert Schuster
John Gamble	Don Lucas	Ron Selines
Jackie Gearity	David MacNeill	Kevin Slisz
John Guarnaccia	James Millsbaugh	Jake Smith
Pat Hanley	Richard M. Mulvihill	Mike Spera
Erik Heiney	Geoff Nosal	Bruce Watford
Thomas C. Heinssen	Todd Pompea	Jeffrey Worma
Jonathan Kehew	William Rochette	David LaMay
Tom Rochette		

**Probationary Firefighters**

Scott Colonghi	Andrei Peairs	Brian Toolan
Anthony DiPasquale	John Romano	Sloan True
Conor Duncan	Richard Scierka, Jr.	Charles Vigorita
Jack Dunn	Geoff Sinibaldo	
Nolan Heiden	Peter Sullivan	

**Junior Firefighters**

Jayson Rankin, *Captain*  
Madeline Sheahan, *Lieutenant*  
Hennessey Cook      Hank Finnegan      Matthew King

**Support Members**

David Faulkner #530	Eric Messner #382	Bill Schneider #487
Steve Goodstine #590	Bob Peterson #499	Bill True #469
Andy Greene #547	Max Sabrin #520	

**A breakdown of responses for the fiscal year is shown below:**

Misc. Fires	4
Building Fires	6
Fire in Structure Other Than a Building	1
Cooking Fires	22
Chimney or Flue Fires	2
Furnace Fire	1
Vehicle Fires	7
Boat Fire	1
Brush or Grass Fires	7
Outside Rubbish Fires / Special	14

Overpressure / Explosion	3
Medical Assists	20
Motor Vehicle Accidents with Injuries	48
Motor Vehicle Accidents with Extrication	2
Motor Vehicle Accidents with No Injuries	39
Other Rescue / Special Incident	3
Search for Missing Person on Land	2
Search for Missing Person in Water	2
Water & Ice Related Rescues	3
Watercraft Rescues	13
Hazardous Condition	4
Gas or Liquid Spill	16
Carbon Monoxide Incident	9
Electrical or Wiring Problem	21
Powerline Down / Arcing	18
Water Problem	11
Smoke in a Residence or Building	6
Animal Rescue	1
Assist Police Department	1
Unauthorized Burning	3
Mutual Aid to Cover Other Towns	15
Good Intent Call & False Alarm	71
Hazmat Release Investigation / No Hazmat	2
Smoke Detector Sounding	152
CO Detector Sounding	8
Special Type Incidents	3
<b>Total Responses</b>	<b>541</b>
<b>Estimated Damage from Fire</b>	<b>\$1,000,000.00</b>

**Mutual Aid Received from Other Towns**

Essex	3
East Lyme	1
Westbrook	5
Old Lyme	6

**Mutual Aid Provided to Other Towns**

Essex	6	Old Lyme	3
Clinton	4	Westbrook	5
Lyme	1	East Lyme	2

Statistics of incidents unfortunately don’t paint the true picture of the property and people assisted throughout the year by the Town’s firefighters. Each day our members assist citizens and visitors to Old Saybrook and many of the incidents are uneventful. Some make their way into the paper.

In celebration of our upcoming 95th anniversary, we would like to share a little history of the OSFD during World War II:

- At the April 7, 1942 monthly meeting a discussion was held regarding how to identify firemen’s cars during blackouts. It was reported that a red light could be used upon application to the motor vehicle commissioner.

- At the June 2, 1942 monthly meeting the Fire Company made a donation to the USO fund. An amendment to the motion empowered then Chief Dibble to make an additional donation to the USO in case the quota was not filled and the additional amount was required.
- On June 5, 1942 Major General Sherman Miles, commanding general of the First Corps Area, ordered that amusement resorts and parks between Saybrook and New Haven be dimmed out for the duration of the war to prevent reflected shoreline light from silhouetting ships engaged in coastal traffic. This was to apply from one half hour after sunset to one half hour before sunrise.
- In the June 30, 1942 Annual Town Report, it was stated, "During the past year the Town purchased siren apparatus to take care of Old Saybrook in case of air raids. The central site is temporarily attached to the firehouse and the smaller units are placed in the outlying districts of the town." Certain expenditures for defense and purchasing equipment for the Fire Dept. for war emergencies were also noted.
- At the July 7, 1942 monthly meeting Fred Thompson and Ralph Thurston were appointed as a committee of two to purchase two cots and mattresses not to exceed the cost of \$50. Malcolm Smith was appointed to arrange for sheet and pillowcase service, the same to be paid for by the members each night and the account to be kept by Mr. Harrington. Blankets were to be laundered. Two firemen per night were to stay at the firehouse each night and each fireman was scheduled to stay one night every two weeks during the war.
- On July 15th a barn fire near Boston Post Road, east of town, burned in the afternoon damaging a main telephone cable affecting toll calls between New London and points west of that city. Officials of the Southern New England Telephone Company at New Haven said that the necessity of using alternate lines between New London, New Haven, New York and other points would cause a considerable delay. The volume of calls in and out of New London had increased greatly since the war because of the military installations there. Repairmen were rushed to the scene but officials were unable to estimate from first reports how long it would take to repair the damage although they said it would be a matter of several hours if the cable was completely severed.
- At the September 1, 1942 monthly meeting the Fire Company made a donation to the Salvation Army.
- At a special meeting later in September, 30 members came together to wish Creight MaGoun off into military service. He was presented with a gift from the Fire Company.
- At the October 6, 1942 monthly meeting, the Chamber of Commerce sent a letter asking for help with the salvaging of scrap iron. Egidio Baldoni was appointed head of the committee to reply to the chamber that eight members would help Sunday morning. Those eight included Norman Wilcox, James E. Dibble, W. Smith, Bud Fisher, Ralph Butler, Ashley Hosmer, Francis Harvey, and William Kelly. A letter was received with the address for 2nd LT C.J. MaGoun, Battalion A, 310 C.A. Bal Bar Tn, Camp Tyson TN.

- At the November 3, 1942 monthly meeting the new air raid flasher system was discussed. The present schedule for men staying at the firehouse was to be revised.
- On November 13, 1942 the Old Saybrook Fire Company received its service flag and it hangs in their quarters in the firehouse. There are four stars on it for Lt. Creighton MaGoun, Bondon Marcolini, Ernest LaMay and John LaCastro.
- At the December 1, 1942 monthly meeting a letter from Tom Curran in the service was read. A letter from John LaCastro also serving in the service was read. A motion was passed to send smokes to the fellows in the service who use them and gift to the others for Christmas. John Fisher was appointed to look after this.
- At the January 5, 1943 monthly meeting cards were received from firemen in the service Creight, Red, and Lault. The members voted to stop sleeping at the firehouse. Ray Savelli announced his departure Friday to join the armed forces. He was presented with an envelope of money and accepted the gift with a short talk. He was wished good luck by all.
- At the February 2, 1943 monthly meeting a letter was read from Ray Savelli in Kearns, Utah. A letter was read from John LaCastro in Nashville, TN.
- On March 10, 1943 a U.S. Army fighter plane crashed in the marsh near the town dump off Coulter Street. The plane was flying low over the Saybrook Woods section of Bokum Road and experienced engine trouble. The pilot, 2nd LT Clyde E. Dodds, age 26, of Charles City, Iowa was instantly killed. He was part of a flight of four army fighter planes.
- At the April 6, 1943 monthly meeting Chief Harrington and Malcolm Smith were appointed to record and arrange for gasoline to compensate members for use at fires.
- At the May 4, 1943 monthly meeting, the Committee on Gasoline reported a "C" ration book is available. It was ordered that any fireman in the theater when the air raid warning sounded was to report immediately to the firehouse.
- At the June 1, 1943 monthly meeting Herbert Byington, Jr. applied to join the Fire Company. Malcolm Smith reported that Herbert Byington, Jr. was available for fires except during a blackout. He was voted in as a member for the duration of the war. The group voted to present the auxiliary firemen with some money when joining the armed services and send after the boys leave for the service.
- At the July 6, 1943 monthly meeting a letter was read from the fuel section of the Connecticut War Council at the State Armory in Hartford. Phone Hartford 76406 was to be called in the event of a gasoline emergency.
- At the August 3, 1943 monthly meeting Louis Baldoni was given the regular monetary send away gift as he departed for the service on August 19th.
- At the September 7, 1943 monthly meeting letters were read from the boys Ray Savelli, Robert Stevenson, Francis Harvey and George Manning. Voted to send a donation to the Salvation Army for their drive.
- On September 11, 1943, Old Saybrook Firefighter Bondon Marcolini was the first person from Old Saybrook killed in World War II. He was serving

in North Africa with the 2635th Quartermaster Company of the 34th Infantry Division when he was thrown from a convoy he was riding in and was struck by another vehicle. He was 29.

- At the November 2, 1943 monthly meeting it was voted that all members taken in since and including May 1943 be considered a duration member and placed on the Reserve List by seniority. When inactive regular members return to active duty said reserve members are to be made active members of the Fire Company when vacancies occur and according to seniority. Robert van Zandt was made a duration member.
- At the January 4, 1944 monthly meeting Rupert Wilcox reported that Christmas cards and money were sent out to the members and auxiliary members in the armed forces. Letters were read from members in the service.
- At the February 1, 1944 monthly meeting a letter was read from Francis Harvey who was stationed at Camp Barkley, Texas. The meeting adjourned early so that members could enjoy a social gathering in honor of James E. Dibble who was leaving for the armed services. He was presented with the customary check.
- At the March 7, 1944 monthly meeting a donation was made to the Red Cross.
- On March 24, 1944 Old Saybrook Firefighter, 1st Lt. John J. LaCastro was a navigator on a B-24 Liberator called the "Thunder Bay Babe" which took a direct hit in the bomb bay over Mostar, Yugoslavia en route to bombing railroad yards in Austria. Lt. LaCastro died at age 26; four of his crew survived and were sent to a POW camp.
- At the April 4, 1944 monthly meeting, letters were read from Cpl. Ray Savelli somewhere in Sardinia, 1st Lt. LaCastro flying bombing missions in Italy and Pvt. James E. Dibble in FT Belvoir, VA. The secretary was instructed to send cards to the boys in the service.
- On April 5, 1944, ten-year First Selectman Gordon B. Smith died. He was the first chief of the Old Saybrook Fire Company when it was founded in 1924.
- At the May 2, 1944 monthly meeting a discussion was held on the plan for using the pump from the Defense Council.
- At the June 6, 1944 (D-Day) monthly meeting it was decided to write the Federal Procurement Board in Boston to learn if a tank or chassis could be had on which to mount the Civil Defense pump in order to make it available for use. It was voted to place the pump on a loading platform at Frank Spencer's garage in a manner "such that it will be steadily available in case of need."
- At the July 6, 1944 monthly meeting Chief Dibble reported that the Civil Defense might recall all Civil Defense-owned equipment.
- At the September 5, 1944 monthly meeting it was voted to remember the firemen who were in the service and to buy a savings bond and arrange for storage of the bond in the town hall vault.
- On September 22, 1944 a list was made to arrange for gifts to the members in the service: Henry Pardee, Edward Bushnell, Jr., Edward Massini, Phillip Fairbank, Ray Walz, Irwin Wilcox, Edmund Fielding, Fred Thompson, Jr., Orville Chapman, Ray Savelli, James E. Dibble, Ernest LaMay, Creighton MaGoun, George Spencer, Robert Stevenson, Francis D. Harvey, Louis Baldoni, George Manning, and William Porter.

- At the October 3, 1944 monthly meeting Arthur Harrington, a committee of one, was to see about the printing of a scroll for firemen in the armed forces.
- At the November 7, 1944 monthly meeting it was voted to bring the Civil Defense pump back to the firehouse.
- At the January 2, 1945 monthly meeting a Christmas card was received from Ray Savelli in France.
- At the February 6, 1945 monthly meeting Herb Byington brought up the point that the boxes on the poles with the sirens were rusting badly. Chief Dibble appointed Herb to take care of the matter when the weather permitted. Letters were received from Pvt. James E. Dibble in England, Ray Savelli in France, and Francis Harvey in India.
- At the March 6, 1945 monthly meeting a donation was made to the Red Cross.
- At the April 3, 1945 monthly meeting they were to ask the Ration Board about supplies of rationed goods for the fire department carnival.
- At the July 3, 1945 monthly meeting a letter was received from Ray Savelli in Paris. The annual outing was to be held on July 31st at the Garden of Romance. In connection with the outing, all members who planned to attend were to bring two red ration points to pay for the hot dogs.
- On August 17, 1945 spontaneous parades of overjoyed citizens welcomed the dramatic ending of World War II with President Truman's news release of the capitulation of Japan to the terms of the Potsdam Ultimatum at 7:00 p.m. At the site of the old town dump on the Post Road, a huge bonfire was lighted and a group of young men whooped it up until midnight. Saybrook also had a parade led by the fire engine with its sirens opened up full blast.

*We thank Old Saybrook veteran firefighter, Dan Little, for compiling many of these historical records.*

**Joseph W. Johnson, Chief of Department**

## **FIRE MARSHAL**

The Office of the Fire Marshal has been very busy this year reviewing new construction and renovation projects as well as performing annual commercial inspections as required by the State Fire Code. These inspections include hotels, motels, mercantile, liquor establishments, restaurants and all apartments. The number of inspections totals approximately 1,100 to 1,300 businesses, some of which require yearly inspections and others that rotate on a four-year cycle.

We continue to reap the benefits of the new cloud-based database system, CodePal, which is now in its second year of use. This fire safety-specific software program allows almost complete automation and electronic data storage for all fire marshal-related inspections and duties. It is also very consumer friendly as it allows immediate results and feedback to be sent electronically after an inspection showing whether or not a consumer has passed inspection and, if not, what needs to be done to correct the problems, including photos. It has made the inspection and permitting process much easier for both the Town and those requiring the services of the fire marshal.

With the continuing economic growth in Old Saybrook this year, the demands for plan reviews and inspections in new construction or renovations continued at a high level. As a result, the Town instituted a fee-based system for permits issued through the Fire Marshal's Office, similar to the fee-based system utilized to issue building permits. This fee-based system will provide the Town with the monetary resources necessary to hire additional assistance when needed with the plan reviews and multiple inspections required for large commercial projects, which can take up a significant amount of time.

The Fire Marshal's Office also is a sponsor of the Town's Fire Safety Week activities. Last year more than 400 students in preschool through third grade received visits from the Fire Department and educational materials provided by this office to show kids how to behave in a fire emergency and to familiarize them with firefighters and their equipment.

We continually look for ways to educate business groups, civic organizations and any other persons in need of fire safety education. Families and home safety are our number-one priority. We strive to ensure that whether you live in or just visit the Town of Old Saybrook your time here will be amongst the safest for you and your family.

Please keep in mind the following tips to minimize the risk of fire damage to your home or business:

Make sure all smoke detectors and carbon monoxide detectors have fresh batteries before winter. Remember to change your batteries when you change your clocks! It will save your life by getting you up and out of a dangerous and toxic environment.

Have your fuel systems serviced and checked by a licensed professional either prior to or during the heating season. It is imperative to have heating sources checked over prior to using them for the heating season.

Please follow the guidelines for the House Numbering Ordinance: 1) numbers should be at least 3" in height; 2) numbers should be a contrasting color to the house or building; 3) numbers should be numeric figures; 4) if a home or business is far off the street, a supplemental number on a post, mailbox, or fence should be used to make it more visible to emergency responders.

Candles are very pretty and aromatic. However, be sure to blow them out when you leave the room or go to bed and avoid the use of them in the bedroom or other areas where people may fall asleep. Please keep them at least 12 inches away from anything that can burn.

Don't forget a safety escape plan for you and your family in the event of a fire or home incident. Know at least two ways out of a room if possible and make sure all doors and windows open easily for your access or for the Fire Department. Have an outside meeting location so all family members know where to go no matter what the emergency incident is. Remember to close the doors on the way out of the house and review this safety plan regularly with children and the elderly. Remember, if the smoke alarm sounds GET OUT AND STAY OUT AND CALL 911.

For more information regarding this office, please visit [www.oldsaybrookct.org](http://www.oldsaybrookct.org) and select Fire Marshal.

**Peter Terenzi, Fire Marshal**



## HARBOR MANAGEMENT COMMISSION

The Town of Old Saybrook has the longest coastline of any community in Connecticut, and its Harbor Management Commission (HMC) works to address issues affecting management of all Old Saybrook harbors and waterfronts. The HMC's responsibilities include the Town's harbor management jurisdictions on the Connecticut River, North Cove, South Cove, near-shore Long Island Sound, and other navigable waters seaward of the mean high-water line identified in the Harbor Management Plan approved by the state and adopted by the Town in 2003.

HMC duties and responsibilities include all matters relating to the development, improvement, expansion, and management of public and private waterfront areas in Old Saybrook. The commission works closely with the state's harbor master in the course of carrying out its responsibilities. This includes activities for overseeing the allocation and use of mooring locations, the use and condition of town waterfront facilities, including the town dock, ramp and landing at North Cove and the Ferry Dock facility, and the management of the Town's Harbor Management Fund established under the Harbor Management Plan. The HMC does not have a full-time office in the town hall but provides assistance via telephone or email contact with either Commission Clerk Jennifer Donahue or Dock Master Scott Mitchell.

In the Winter of 2017–2018, North Cove was dredged by the Army Corp of Engineers. After the dredging was completed, the depth of the channel entering North Cove and the eastern portion of the cove was 11 feet and the depths in the balance of the cove were 6 feet. The dredging was critical to maintaining the viability of this important waterside resource, which is the only designated Harbor of Refuge on Long Island Sound between New London and New Haven. There were 137 moorings placed in the dredged portion of North Cove this season. Three of the 137 moorings are Town moorings which are available free of charge to transient boaters on a first-come, first-served basis.

The commission is planning to perform modifications to the Sheffield Street facility in the fourth quarter of 2019 and completion is expected in the second quarter of 2020. The modifications will include raising the elevation of the existing grade, a new floating dinghy dock and new gangway. Funding for the project will come from fees collected by the commission for moorings and town-owned slips.

The commission currently consists of members Robert Murphy, Chair; Paul Connolly, Secretary; Richard Goduti; Robert Soden and David Cole. Scott Mitchell serves as both dock master for the Town and state harbor master appointed by the governor. As harbor master, Scott sits as a nonvoting ex-officio member of the commission. Jennifer Donahue serves as commission clerk and provides clerical support for the commission. The HMC generally meets at the lower level of town hall on the second Monday of each month, with specific meeting dates and times posted on the town website.

The Old Saybrook Harbor Management Commission is dedicated to its charge to achieve a safe and balanced use of the harbor area and protection of environmental quality in its areas of jurisdiction.

**Robert Murphy, Chair**



## HISTORIC DISTRICT COMMISSION

The U.S. Department of Interior's National Park Service and the Connecticut General Assembly empower the Historic District Commission to promote the educational, cultural, economic and general welfare of the Town through the preservation and protection of buildings, places and districts of historic interest. The Old Saybrook Town Code authorizes the commission to review designs for the erection or alteration of buildings and structures within the local North Cove Historic District for regulatory compliance.

The Board of Selectmen appoints five members and three alternates to the commission for a term of five years each.

During the 2019 fiscal year, the commission held four meetings at which it approved five applications for Certificate of Appropriateness for the erection, alteration, demolition or removal of the exterior architectural features of principal or accessory buildings, structures, or other work on properties visible from a public place in the North Cove Historic District or the waters.

The commission continues to conduct non-regulatory historic preservation activities. This year, the commission assisted the Old Saybrook Historical Society in its location of interpretive signage about the "Siege and Battle of Saybrook Fort" to inform the public about the Pequot War and the preservation of battlefields. Old Saybrook was fortunate this year, too, in that the State Historic Preservation Office sponsored nomination of the Shoreline Electric Railway Power Plant in Old Saybrook to the National Register of Historic Places.

The commission meets on the third Tuesday of each month at 7:00 p.m. in the town hall, second-floor conference room. Chris Costa, zoning enforcement officer, and Thomas Makowicki, building official, assist with applications and enforce its regulations. Christine Nelson, town planner, is available Monday through Thursday, by appointment, in the Land Use Department to answer questions concerning historic preservation in Old Saybrook.

**William A. Childress, Chair**

## HISTORICAL SOCIETY, OLD SAYBROOK

*Dedicated to Preserving, Protecting and Promoting the History of Old Saybrook*

The Old Saybrook Historical Society (OSHS), established in 1958, is a nonprofit organization of more than 350 members. Its work is done by friendly, skilled and dedicated volunteers who welcome others who support its mission. A variety of programs are offered by the society that contribute to the history, culture and economy of the Old Saybrook community. We invite you to join. To obtain further information, email: [contact@saybrookhistory.org](mailto:contact@saybrookhistory.org) or call (860) 395-1635.

### **Winter Hours**

*During the coming months the General William Hart House will be open by appointment and welcomes small group tours. The Frank Stevenson Archives remains open year-round without charge for visits or research on Tuesday and Thursday mornings from 9:00 to 12:00.*

### ***Community Connections***

Visitors to the Archives, the Gen. William Hart House, and the Exhibit Gallery were welcomed from Maine to Florida, Pennsylvania, Ohio, California, Texas, Wisconsin, Arizona, Washington, Paris and Ottawa.

More than 600 visitors toured the Hart House, attended lectures, participated in a creative writing class, or held their meeting on campus. We were pleased to welcome several school groups as well as the Woodbridge Historical Society, the New England Hereditary Society, and the Chamber of Commerce.

Historical Society volunteers responded to inquiries about family history, Old Saybrook history, high school activities, the beach communities, the Valley Railroad, The Preserve, local cemeteries and assorted topics from 'walk-ins.'

Our campus was the site for the Garden Club's annual meeting, weddings, the U.S. Coast Guard Dixieland Jazz Band concert, the Antique and Treasure Auction and the Taste of the Town fundraiser.

### ***Chapman Lectures***

The Chapman Lecture was held at the Hart House and was presented by Pamela Vittorio about her exhaustive search for a powder horn belonging to Oliver Graham, her grandfather. Her effort involved intensive scholarly and genealogical research in several states over several years before she located the powder horn in the Historical Society collection. Her well-received talk was an adventure story of patience, persistence and finally her surprising discovery.

### ***Saybrook Fort and Pequot War Project***

Under a two-year grant from the National Park Service, American Battlefield Protection Program, the Old Saybrook Historical Society worked with consultants to develop resources to increase awareness and understanding of the siege and battles of Saybrook Fort and the Pequot War, 1636-37.

Three public programs were held at the Vicki Duffy Pavilion, finished products displayed and a walking tour of nearby sites was conducted.

Dr. Kevin McBride and David Naumec, noted authorities on the Pequot War, discussed significant events of the war and designed historic markers that were later funded by the Historic District Commission and installed in cooperation with the Department of Public Works and the Parks and Recreation Commission. In addition, a brochure for a walking/biking tour of the local Pequot War Trail was developed with copies printed through the generosity of the Planning Commission. Information locating Saybrook Fort sites was researched, prepared and submitted for listing these sites on the National Register of Historic Places.

James Powers, principal of Seeking the Past Historical Consulting, prepared an elementary and secondary curriculum for teaching about Saybrook Fort and the Pequot War as well as developing several large-scale display panels and other educational materials. In addition, he prepared a manuscript for a publication telling the story of the sieges and battles of Saybrook Fort.

The Historical Society's website has also been upgraded and now includes substantial information about the Fort and the Pequot War and we have expanded our resources about the early settlements, Pequot natives and other Eastern Indians, and the Pequot War.

### ***CT Humanities Grant***

To support the establishment of an exhibit on the “Struggle for Survival: Saybrook Fort and the Pequot War,” the Historical Society received a \$4,500 grant from Connecticut Humanities to enable the society to obtain the services of a museum specialist and Pequot War historians along with the purchase of exhibit materials and display cases.

The display opened with a reception for the Chamber of Commerce and a talk by David Naumec of the Mashantucket Pequot Museum and Research Center. Work has been ongoing and the exhibit will remain through the summer of 2020.

Connecticut Humanities, a nonprofit affiliate of the National Endowment for the Humanities, supports cultural and historic organizations that tell the state’s stories, build community and enrich lives.

### ***Antique and Treasures Auction***

A large and enthusiastic crowd of bargain hunters enjoyed a fast and fun auction held under a large tent on the Hart House campus. Karen Emack-Dolson and Peter Dolson organized and conducted the highly successful event with auctioneer-extraordinaire Greg Jankowski and his wife Lori who kept records for the winning bidders. The auction received generous support from Lorensen Auto Group and Saybrook Recycled Furniture. Thanks, too, for our supportive neighbors who helped to make this another successful event, the First Church of Christ and Grace Episcopal Church.

### ***Guided Tours***

A large and appreciative audience participated in the Cypress Cemetery Tour and learned about Saybrook individuals and history as well as the skilled stone cutters who crafted the markers. The October tour was led by OSHS Board member Torrance Downes.

A similarly appreciative group was led on a tour of the Upper Cemetery and focused on the many veterans from the country’s early wars who are buried there as well as a number of African-Americans who are memorialized here. This Memorial Day tour was led by Scott Carson, a member of the Municipal Cemetery Committee.

### ***Preservation Award to Barbara J. Maynard***

Old Saybrook has a number of exceptional historic resources and the Historical Society seeks to recognize those individuals or groups who have preserved these treasures with its annual Preservation Award.

This year’s award was presented to former First Selectman Barbara J. Maynard for her lifetime achievements in historic preservation. Barbara has arranged or contributed to preserving Saybrook Fort Monument Park, the Pavilion and mini-golf facilities, Harvey’s Beach, The Preserve and the Youth and Family Services building. She has also written or contributed to several publications that promote historic resources and has been a champion of preservation.

Well attended ceremonies were held at Saybrook Fort Monument Park where an elm was planted and a bench with a marker placed in her honor. Comments were made by First Selectman Carl Fortuna, State Senator Norm Needleman, State Representative Devin Carney, CT Trust for Historic Preservation Executive Director Jane Montanaro, and Historical Society President Marie McFarlin.

Barbara’s name has been added to the plaque that hangs in the town hall.

### ***Facilities and Grounds***

In the never-ending quest to maintain our facilities, interior work on the Gen. William Hart House included the renovation and painting of the walls, ceilings, trim and 32 windows. We are grateful for the \$12,000 window-restoration grant from the 1772 Foundation, in cooperation with the CT Trust for Historic Preservation, and to our generous benefactors.

With warmer weather, the focus shifted to the repair of exterior features and mechanical equipment. An upgrade was completed on the Hart House wooden basement-hatchway, returning an antique doorway barrel-bolt-lock to functionality, and completion of repairs to the Archives Building's 21-year-old air conditioning equipment.

Major projects for future renovations and repairs include the foundation and wall, the brick walkway, the drainage system, and the cedar shingle roof.

### ***Hart House Gardens***

In addition to the continual care of the public gardens, a new "teaching garden" was planted by Bonnie Penders and dedicated to Lady Fenwick, Saybrook's first gardener. It has become a popular site for school groups to learn about the importance of colonial "kitchen gardens." Herbs are contributed to the First Church of Christ and used to prepare meals for the weekly pantry.

Work on the garden is a year-round task and includes cleaning, testing and restoring nutrients to the soil, selecting and placing plants and providing for the care and maintenance of the beds. No herbicides or pesticides are used and garden pests are kept under control through natural means. Marigolds and lavender, for example, help repel insects as do many other herbs.

Mature gardens are ever changing. The original landscape design was developed when the garden first opened for the Nation's bicentennial celebration in 1976. Today, with its teak benches and chairs, the Hart House garden is a relaxing and peaceful place that welcomes visitors at any season.

Visitors in the spring and early summer see many colonial-period plants that are in bloom. The hardy Tansy, Milkweed, Black-eyed Susan, Joe-Pye Weed and Dahlia are in their glory and the bees, butterflies and hummingbirds add movement and music to the experience.

September brings cooler nights and the ripening of the William pears from the old espalier tree that are used to make Gardener's Pear Jam. Autumn also brings huge shrubs of pink/white chrysanthemum flower until frost arrives to end their season. Then we clean up and put the garden to bed until spring arrives once again.

The Hart House gardens are open to the public year-round and visitors are encouraged to come by to enjoy the serenity that exists in a beautiful garden.

The happy, hardworking, and garden-loving crop of volunteers always welcome more happy and hardworking volunteers who don't mind dirty hands and knees.

### ***Fun, Friends, and Fine Food***

More than 100 people attended the Historical Society's Taste of the Town on a perfect September evening that featured fine dining while music from the Rhode Island Fiddlers filled the air.

The enchanted evening of fun, fabulous food and fine wines also served the worthy purpose of raising funds for the Old Saybrook Historical Society.

Among the distinguished establishments that shared their delights were Paradise Wine and Spirits, Alforno Trattoria, Atlantic Seafood, Dagmar's Desserts, Fromage Fine Foods and Coffees, Mirsina's, The Little Pub, Back Porch/Scotch Plains Tavern, Pasta Vita and many more. Sponsors included Guilford Savings Bank, Hadass and Matthew Rubin, and Shore Publishing, LLC.

Credit to Donna DiBella and her hardworking Ways and Means Committee for putting this successful event together.

### ***Social Studies Teachers Review Local Curriculum***

Old Saybrook Social Studies teachers reviewed curriculum materials that were under development as part of the Historical Society's grant to promote greater awareness and understanding of the siege and battles at Saybrook Fort and the Pequot War.

The teachers examined several lessons and shared their professional views regarding the appropriateness and usefulness of the materials for their students. Their analysis and observations were incorporated into a final product which will be available to other educators.

The materials are intended for use throughout the state and highlight the significant role played by Saybrook Fort during the Pequot War and the early development of the colony. A copy was presented to State Social Studies Consultant Stephen Armstrong.

### ***Student Volunteers***

Four student volunteers who devoted four years of service to the Historical Society are now on their way to furthering their education and, we are sure, contributing to the betterment of the larger society: Kunsang Dorjee, Adam Nucci, Serena Eldredge and Jonah Nucci. The Historical Society was pleased to work with these outstanding young people and to contribute to their education.

### ***USCG Dixieland Jazz Concert***

Lively music filled the air once again in August when the U.S. Coast Guard Dixieland Jazz Band returned for a summer concert on the campus of the Gen. Wm. Hart House.

This popular and widely acclaimed group of outstanding musicians offered a wide range of sparkling musical favorites. Their delightful performance attracted a large crowd and provided exciting and entertaining music for area residents and visitors.

### ***Special Note***

It was with great sadness that we lost our dear friend and benefactor, William E. Phillips (Jan. 7, 1930–Dec. 26, 2018). Bill achieved great heights in the advertising profession, in Outward Bound, in his mountain climbing achievements, and in the respect and admiration of all who knew him. He was a friend and major benefactor responsible for establishing the Frank Stevenson Archives. Bill's life made a positive impact and his legacy lives in his generosity and, perhaps most notably, in the lesson of his life: to be part of something larger than ourselves. Our thoughts go out to his wife, Barbara Smith.

### ***Thanks***

Special thanks to our many dedicated volunteers and generous donors who have given their time, talent, and treasure to the society this past year. Thanks, too, to civic-minded local officials and residents for their ongoing support, including First Selectman Carl Fortuna, Christine Nelson, Ray Allen, Larry Bonin, Diane DePaola, Wendy Mill, Amity Goss, Bob Labriola, and Matthew and Hadass Rubin. Also, to the Old Saybrook Public Schools for presenting the Historical Society with the Recognition Award, and to business contributors and supporters including Lorensen Auto Group, Saybrook Recycled Furniture, Guilford Savings Bank, Essex Savings Bank, Paradise Wine and Spirits, Starbucks and others.

**Marie McFarlin**, *President*

### **2018-2019 Old Saybrook Historical Society Officers and Board of Trustees**

#### **Officers**

Marie McFarlin, *President*

Wayne Harms, *Vice President*

Stephan Brodeur, *Treasurer*

Theodora Kopcha, *Recording Secretary*

#### **Trustees**

Edward Armstrong

David Carswell

Donna DiBella

Torrance Downes

Linda Kinsella

Ed Mosca

Arlene Sakatos

## **INFORMATION TECHNOLOGY**

The Town Hall Information Technology (IT) Department supports administrative departments located primarily within the Town Hall complex, including Parks and Recreation, Youth and Family Services, Public Works (Town Garage) and the Acton Public Library. Not within the scope of the IT Department are the Police and Fire Departments or the Board of Education and school system.

The end of FY 2017-2018 closed out the fifth year the IT Department has been supporting Town Hall services. During the fiscal year, 402 requests for support were logged and resolved.

In addition to responding to user support requests, progress was made on a number of initiatives:

**Electronic Mail Migrated to the Cloud.** The storage and handling of Town Hall's electronic mail was moved from an on-premises system in the Town Hall building to the Microsoft Government Secure Cloud. This move provides a number of advantages.

**Disaster Recovery and Business Continuity (DR/BC).** In the event that the Town Hall datacenter were to go offline due to power outages, fire, cyberattack or some other catastrophic event, electronic mail would continue to be accessible since all messaging data is maintained in the cloud.

**Security.** With the previous on-premises email system, openings were necessary in the Town Hall firewall to allow mail delivery from the outside and to enable Town mobile devices like smartphones and tablets to connect to the on-premises server. With cloud services these openings are no longer necessary since the mobile devices now send and receive their town email via the internet, making the Town Hall network more secure.

**Support for Legal Requirements.** The new cloud-based service provides enhanced capabilities for eDiscovery services in the event of FOIA or other legal request. The service also provides the capability to place legal holds on messages and mailboxes to prevent alteration or deletion. These capabilities were not available in the previous on-premises system.

**Cost Containment.** The email system was previously the largest service application on Town Hall servers. With the movement of this service to the cloud it was possible to significantly reduce the cost of hardware, software and licensing necessary to replace the nine-year-old application servers in the datacenter.

**Tax Assessor's Database System.** Vision, the tax assessor's assessment management software, was migrated from an on-premises system to a cloud service providing DP/BC and cost containment advantages similar to those associated with the electronic mail migration mentioned above. Additionally, assessment data available on the internet can be more easily and frequently updated.

**Time and Attendance Tracking System.** The Finance and Accounting Departments began implementation of NOVAtime Anywhere, a cloud-based time and attendance tracking system, in the spring. The IT Department provided project support in a variety of ways including, installation of the cloud-connected physical timeclock devices, implementation of smartphone mobile punch and assistance with user training.

**Old Saybrook Town Website.** The town website was migrated to a new design platform. For people visiting the site it now features a new responsive design that allows it to adjust and be viewed easily on large and small screens, from computers to smartphones. The new platform allows for easier updates to the website using a standard browser session; no special editing tools are required.

**Network Security.** The Town Hall network firewall was replaced with an updated "next generation" firewall appliance providing significantly better protection to the Town Hall network. Where traditional firewalls provide protection by simply blocking access, the next generation firewall provides the same blocking capability but also improves protection by quickly inspecting data flowing through approved channels to detect any malicious activity and immediately shut it down. The firewall is connected to a worldwide database of known bad internet sites and applications which are updated in real time so that protection is always current.

**Copy and Print Services.** Toward the end of the fiscal year, a RFP was issued to review opportunities to improve and simplify copy and print services. Inquiries were received from nine vendors, resulting in seven vendors submitting a total of fourteen proposals. A vendor was selected to start the fiscal year beginning July 2019.

#### ***Key Goals of the RFP***

- Gain additional economy of scale by consolidating desktop print and work-group copy/print to one vendor.
- Replace the entire existing copier fleet of devices of mixed ages to align all



lease contracts going forward. This simplifies the management and accounting of the contracts and puts the Town in a better place to negotiate the next round of upgrades.

**Operational Availability.** Key administrative applications such as the Town's finance/accounting system and the tax assessment and collection database applications experienced two separate outages totaling 75 minutes, resulting in 99.9434 percent availability during Town Hall business hours as software maintenance activities were performed outside normal business hours. Town Hall connectivity to the internet experienced no outages during the year (100 percent availability). Youth and Family Services (YFS) experienced a single internet connection and phone system outage of 40 minutes, resulting in 99.9698 percent availability during YFS business hours. During the outage, calls were routed to voicemail or secondary mobile devices.

**AntiVirus and Security.** Multi-tier antivirus capabilities kept Town Hall computers largely virus and malware free, resulting in no instances of computer viruses having to be manually cleaned from end user systems over the entire year. No virus events requiring file or system recovery occurred during the year.

As the year closed, potential projects for 2019-2020 supported by the IT Department included; implementation of next generation virus protection software on town computers, implementation of Municipality Public Works support modules, and network improvements to enhance building-to-building network connectivity.

**Larry Hayden, *IT Manager***

## **INLAND WETLANDS & WATERCOURSES COMMISSION**

The Connecticut General Statutes empower the Inland Wetlands & Watercourses Commission to regulate activities occurring within inland wetlands or watercourses and to review any activity occurring in the adjacent upland that could negatively affect these natural resources. The commission does not regulate activities within or adjacent to tidal wetlands, the Connecticut River, or Long Island Sound.

The Board of Selectmen appoints three at-large members and three alternate members for a two-year term; participating commissions select representative members for a two-year term each to provide coordination of land use policies. The membership of the commission is the same as those appointed to serve the Aquifer Protection Agency.

During the 2019 fiscal year, the commission held nine meetings at which it acted upon eight applications for new development with regulated activity of which six were residential in nature, one was commercial, and one was municipal.

The commission meets on the third Thursday of each month at 7:00 p.m. in the Town Hall, first-floor conference room. Patrick Hegge, environmental planner, serves as our enforcement agent. Lynette Wacker of the Land Use Department supports the commission as administrative clerk.

**Colin Heffernan, *Chair***



## KATHARINE HEPBURN CULTURAL ARTS CENTER— “The Kate”

The spirit of Katharine Hepburn lives on through her artistic works, those who adore her, and this one-of-a-kind community cultural arts center that serves as an artistic home to all who walk through its doors. The Kate appreciates the people of Old Saybrook and the broader community who embrace this organization as a critical resource and take action to ensure its future.

One of The Kate’s most important roles is to connect people with and through the arts. Each time audience members take their seats and the house lights dim—with the first note, the first line, the first image on screen—they are embarking on a shared experience with family, friends, and fellow patrons. Thanks to our enthusiastic audience members, The Kate continues to be an exciting, vibrant hub in the community and a place for mutual understanding through art.

The Kate is a true cultural gift, joining together imaginative partners and collaborators to provide enriching programming and opportunities for our community. We have seen our programming mature through existing relationships with the Community Music School, Florence Griswold Museum, Saybrook Stage Company, Old Saybrook School System, Eastern Connecticut Ballet, Salt Marsh Opera, Chestnut Hill Concert Series, Connecticut Public Broadcast Network, and more. We have also been fortunate to grow our offerings and events through new relationships with organizations such as Vista Life Innovations.

This past year The Kate saw more than 40,000 tickets purchased and more than 47,500 adults and children come through its doors. There were more than 275 shows and events last year and there have been almost 2,500 in the lifetime of The Kate. We have three full-time and five part-time employees as well as many freelancers. There are approximately 200 volunteers who are a large part of the reason why we are able to do what we do every day.

The Kate is a key community hub allowing creativity and inspiration to grow, from children’s camps and performances, to art films, to MET Opera and Bolshoi Ballet simulcasts. Our lower lobby museum space features photos, portraits, and memorabilia recognizing Katharine Hepburn’s career and time as a resident of Old Saybrook.

To provide the programming and impact that we do as a cultural nonprofit, we need the support and engagement of our community. Find out more about The Kate through our video at [www.thekate.org/donate](http://www.thekate.org/donate).

If you have not yet been to The Kate, or you are interested to learn more about what we do, we encourage you to stop by! The box office and museum are open Tuesday through Friday, 10:00 a.m.–4:00 p.m., and one hour before all shows.

See you at The Kate!

**Brett Elliott**, *Executive Director*

The Kate, 300 Main Street, Old Saybrook, CT 06475

Admin: (860) 510-0473, Tickets: (860) 510-0453

[www.thekate.org](http://www.thekate.org)

## Staff

Brett Elliott, *Executive Director*

Robin Andreoli, *Director of Development & Community Relations*

Michael Gatta, *Box Office Manager*

Nancy Noyes, *Business Manager*

Ruth Yakaitis, *Development Associate*

Shirley Colquhoun, *Volunteer Coordinator*

Jacob Kaufman, *Production Manager*

Matthew Male, *Production Coordinator*

## LAND USE DEPARTMENT

The Land Use Department administers the business of the following agencies: Aquifer Protection Agency, Architectural Review Board, Conservation Commission, Planning Commission, Historic District Commission, Inland Wetland & Watercourses Commission, Zoning Board of Appeals and Zoning Commission. The department also administers the Town's Floodplain Management program. Each year, the department assists in the work of a special initiative—this year, Old Saybrook was certified as a bronze Sustainable CT community for its efforts to strive to be thriving, resilient, collaborative, and forward-thinking; to build community and local economy, to equitably promote the health and well-being of current and future residents, and to respect the finite capacity of the natural environment.

Reactive to market wants, the department conducts current planning of the Town's land. Regulation of property owner's site-specific initiatives—permitting, enforcement, and inspection—require public review and extensive public record keeping for these regulatory agencies. During the 2019 fiscal year, the department supported the following functions:

**Permitting**—Processed a total of 274 of the 26 different types of permits for development that the land use agencies may allow. The department provides one-on-one consultation with property owners, business tenants and land developers, which includes guidance on the Town's needs for design and permitting of municipal improvements.

**Procedural Guidance**—Provided orientation to seven newly elected or appointed members of the land use agencies. Hosted a gathering of the land use agencies about the “Shared Land Use Mission” where the chairs briefly introduced their basic missions, membership make-up, facilities and staff; described how they interact with other agencies, individuals or the community; and showcased successes or made suggestions to overcome challenges in their implementation of municipal improvements, programs and standards.

**Public Engagement**—Provided staffing for 121 regular public meetings, another dozen informational workshops, and many other sessions with stakeholders in municipal projects. Our clerks, Lynette Wacker, Sharon Migliaccio, Maggie Paccione, Bridget Riordan and Meryl Moskowitz, can be found at the meetings of these agencies each month providing timely reporting and ensuring compliance with Freedom of Information laws. This year, we thank Stella Beaudoin for her eight years of clerking for many of our agencies, most notably the Architectural Review Board.

Proactive to municipal needs, the department conducts long-range planning of the Town's land. Municipal initiatives include, studies, programs, and physical improvements as recommended in the Town's plans including, the Plan of Conservation & Development. During the 2019 fiscal year, the department supported the following initiatives:

**Coastal Resilience and Climate Adaptation**—Worked with the State Historic Preservation Office to edit “Resilient Historic Resources: Best Practices for Planners—Guidance for Connecticut Municipalities in an Era of Climate Change.”

**Economic Development**—Supported the economic development director in stakeholder meetings and community workshops about the local, regional and state “factors that affect economic development;” drafted the strategy for the Economic Development section of the Town Plan.

**Historic Preservation**—Began to populate a document management interface to enhance the Town's online mapping with information about the 200+ most historic resources on properties throughout Old Saybrook. Assisted the Old Saybrook Historical Society with its annual recognition of achievements in preservation by awarding Barbara Maynard, who was instrumental in founding the Saybrook Point Monument Park among other things, with the Historical Society's Preservation Award. Supported the nomination of the historic Shoreline Electric Trolley Power Plant to the National Register of Historic Places. Christine Nelson was appointed to the Connecticut Historic Preservation Commission for a two-year term.

**Marine Planning for Long Island Sound**—Co-hosted one of several regional events premiering short films about the activities and ecology in the Sound and the reasoning behind them that the Blue Plan aims to support. Issued the Long Island Sound “Blue Plan” as a product of the Connecticut DEEP Resource and Use Inventory, which is planned for adoption by the Connecticut General Assembly during the 2020 session. Old Saybrook is one of two Connecticut coastal communities represented on the Blue Plan Advisory Committee.

**Mariner's Way Redevelopment**—Completed efforts with the economic development director to adopt a master plan for a Tax Increment Financing District. Applied for planning, design and construction funding from the CT-DOT Transportation Alternatives Program (TAP) grant program for the Mariner's Way Streetscape for 2021.

**Municipal Improvements**—Manufactured a municipal directory sign for the Economic Development Commission's placemaking and wayfinding initiative at Saybrook Point neighborhood. Conducted baseline surveying of existing conditions at Town Park for potential disc golf course.

**Natural Hazard Mitigation**—Updated the 2014 Natural Hazard Mitigation Plan with GZA Environmental Inc. as supported by the 2015 Report of Findings of the Sea Level Rise Climate Adaptation Committee and by the 2018 Community Coastal Resilience Study and Infrastructure Evaluation.

**Open Space Conservation**—Designed a second entrance and parking for a trailhead for The Preserve open space from Ingham Hill Road; planned for clearing and construction in 2020. Facilitated acquisition of a one-acre parcel in Ragged Rock Marsh by the state as mitigation for disturbing 0.10 acre tidal marsh in a State Route 154 bridge project.

**Residential Development**—Concluded a study of the Town’s obligations to better market itself as fair, inclusive and affordable in the preparation of an update to the Residential Development section of the Town Plan.

**Town Center Improvement**—Completed design of streetscape enhancements around the train station (Stage Road) and town center (Route 1) via a \$125k grant from the state Office of Policy and Management under its Responsible Growth Transit Oriented Development program; requested \$889k in construction funding via the CT-DOT Local Transportation Capital Improvement Program (LOTICIP) for 2021. Undertook sidewalk design along Route 1 between Pond and Lynde Streets under a \$225k grant from CT-DOT Community Connectivity Grant Program; planned construction under this program for 2020.

The Land Use Department is open to assist the public from 8:30 a.m. until 4:30 p.m. Monday through Friday. Chris Costa is the zoning enforcement officer. Patrick Hegge is the environmental planner. Lynette Wacker is our project assistant and a clerk along with Sharon Migliaccio, Maggie Paccione, Bridget Riordan and Meryl Moskowitz for our public meetings. Sarah Lyons, administrative assistant, manages the day-by-day, month-to-month and year-in-year-out business functions of the department.

**Christine Nelson, AICP, *Director***

## **LOWER CONNECTICUT RIVER VALLEY COUNCIL OF GOVERNMENTS (RiverCOG)**

RiverCOG, one of Connecticut’s nine Councils of Governments, is governed by the chief elected/executive officials of its 17 member towns: Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, East Hampton, Essex, Haddam, Killingworth, Lyme, Middlefield, Middletown, Old Lyme, Old Saybrook, Portland, and Westbrook. The RiverCOG is responsible for planning of regional land use, transportation, emergency preparedness, environmental conservation, economic development, and homeland security. RiverCOG also provides regional services such as household hazardous waste collection.

Fiscal year 2019 was an eventful year for RiverCOG staff. In addition to their regular duties, Deputy Director Torrance Downes and GIS Coordinator Dan Bourret provided interim land use and zoning services to Westbrook and Clinton. Environmental Planner Margot Burns was instrumental in initiating an Environmental Review Team, partnering with the Connecticut Resource Development & Conservation Area, to help combat invasive aquatic species in the Connecticut River. Executive Director Sam Gold was named chair of the Connecticut Association of COGs, received the Friend of Transportation award from the CT Association of Community Transportation, and continued to sit on multiple boards (Sustainable CT) and steering committees (Advisory Commission on Intergovernmental Relations). We were also pleased to host four interns this year, two of whom were Sustainable CT Fellows. In fiscal year 2019, 12 of the 17 towns in the region have initiated the process of becoming Sustainable CT communities.

RiverCOG continued a legacy of legislative engagement with the state and federal governments on behalf of our member municipalities. In January 2019 we

held our annual legislative COG/MPO meeting at the Capitol in Hartford with the region's legislators. RiverCOG staff attended a number of hearings on proposed legislation and provided testimony on bills regarding tolling, transportation, changes to tax structure, implementation of statewide GIS, trail connectivity, and regionalization of assessor services.

Under state statute RiverCOG, through its Regional Planning Committee (RPC) or its delegated staff, reviews proposed zoning text and map changes that affect property within 500 feet of municipal boundaries and subdivisions which touch or cross town lines, as well as municipal plans of conservation and development. This year, the RPC provided reviews throughout the region and continued work on the Regional Plan of Conservation & Development.

RiverCOG continued to host the nonprofit Gateway Commission which, for 45 years, has served the towns of Chester, Deep River, East Haddam, Essex, Haddam, Lyme, Old Lyme and Old Saybrook as the guardian of the ecological and visual values of the Lower Connecticut River region. Working with the eight town Planning & Zoning Commissions, Zoning Boards of Appeal, and town staff, Gateway oversees a scenic protection program comprised of acquisition of scenic and conservation easements and land and the administration of a program of development management within the Gateway Conservation Zone, located from the banks of the river up to the first ridge of river hillsides. In addition to partnering with Gateway, RiverCOG staff supported the health of the Connecticut River by educating communities about invasive species and monitoring and removing Hydrilla and other harmful plants.

RiverCOG continued to act as the fiduciary agent for Region 2 of the state's emergency planning efforts through grants provided by the federal government through the Department of Emergency Management and Homeland Security. The Division of Emergency Management and Homeland Security (DEMHS) is charged with developing, administering, and coordinating a comprehensive and integrated statewide program that encompasses all human-made and natural hazards and includes prevention, mitigation, preparedness, response, and recovery components to ensure the safety and well-being of the citizens of Connecticut. Fiduciary duties include substantial financial record organization, certification of vendors and service providers, review of vendor quotes, payment of vendor invoices, attendance at monthly REPT meetings, administration and collection of Memorandums of Agreement from the 30 member towns for each of numerous overlapping grants, and preparing specific deliverables that are required by DEMHS in order to receive RiverCOG's funding allocation for the fiduciary responsibilities. When requested, staff of the agency will also provide ancillary mapping services.

RiverCOG had a successful year with our continued household hazardous waste collections. In July, we added a successful new satellite collection in Cromwell with 4,840 pounds of household hazardous waste collected. During the 2018 season (April–October), 100,735 pounds of waste were collected. Due to Connecticut's participation in the PaintCare program, towns saw significant savings as they are no longer charged for paint waste. 65,300 pounds of latex and oil-based paint were collected. Prior to implementation of the PaintCare program, the charge for disposal of the oil-based paint collected would have been \$32,287. RiverCOG also continued holding paper shredding events with 34,200 pounds of

paper collected and partnering with the state on recycling efforts on plastic film, mattresses, mercury switches, and textiles.

**Other regional planning projects from fiscal year 2019 include:**

- Began a regional transit study looking at ways of better integrating operations of 9 Town Transit and MAT
- Continued corridor studies along Routes 81 & 66
- Aided Haddam and East Haddam with a Federal BUILD grant application for a walkway on the Swing Bridge
- Initiated an update to our website, *rivercog.org*
- Began hosting and staffing of the nonprofit Lower Connecticut River Land Trust
- Began preliminary work on Regional Hazard Mitigation Plan update
- Hosted inaugural Repair Café and Compost Bin/Rain Barrel sales
- LOTCIP projects
- Millbrook Road, Middletown, construction, \$2.4 million
- Higganum Road, Durham, construction, \$2.6 million
- Coles Road, Cromwell, final design, \$2.4 million
- Candlewood Hill Road Haddam, committed, \$2.9 million
- Main Street, Chester, committed, \$2.4 million

**Other projects**

- Main Street Middletown intersections, construction, \$3.9 million
- Arrigoni Bridge approach spans, design, \$52.5 million
- Route 9 closed circuit tv, design, \$9.2 million
- Completed a new regional Metropolitan Transportation Plan

**Sam Gold**, *Executive Director*

**Board of Directors Executive Committee**

Anthony Salvatore, <i>Chair</i>	Cromwell
Lauren Gister, <i>Vice-chair</i>	Chester
Ed Bailey, <i>Secretary</i>	Middlefield
Noel Bishop, <i>Treasurer</i>	Westbrook
Cathy Iino	Killingworth
Bonnie Reemsnyder	Old Lyme

**PARKS AND RECREATION DEPARTMENT**

The Parks and Recreation Department and the Recreation Center are busy providing activities and times for residents to enjoy the many facilities that are available. The center’s walking/jogging track, gym, and games room are open six days a week—seven days in the winter—while parks and most outside areas are available all year long. Park areas are open dawn to dusk.

The Parks and Recreation Department is governed by an elected board of seven commissioners and administered by a full-time director and staff. The commission is responsible for overseeing the operation, development, scheduling and maintenance of town-owned parks, beaches and recreation facilities. Also, the department provides a wide variety of year-round activities for residents from preschool-age to senior citizens. Included are seasonal sports (individual and team



leagues), sports camps, arts and crafts classes, adult bridge, summer day camps, playground camps, bus trips, concerts, parent/child activities, dances, multiple adult and youth gym activities, after-school activities, teen center, skating, coach's clinics, exercise programs and multiple holiday/special events.

To better inform the community about activities and programs, the department's website is *oldsaybrookrec.com*. Everyone is encouraged to enjoy the diverse recreational opportunities at the following facilities:

**Recreation Center.** Located behind the Town Hall, the full-size gym, walk/jog track, games room, preschool area, teen center, lighted outdoor basketball courts and department offices are located here. Printed schedules are available seasonally at the office.

**Teen Center.** This program occurs Monday through Thursday after school until 5:30 p.m. for 6<sup>th</sup>–8<sup>th</sup> graders and Friday after school until 4:00 p.m. for 4<sup>th</sup> and 5<sup>th</sup> graders. Friday nights from 7:00 p.m. to 9:30 p.m. are special for the 6<sup>th</sup>–8<sup>th</sup> grade crowd. They enjoy events such as DJ nights, dodgeball tournaments, Halloween party, video game contests, Football League, Talent Show, movie nights, Black & White Party, and so much more. The 9<sup>th</sup>–12<sup>th</sup> graders enjoy our facility Monday through Thursday from 5:00 p.m. to 7:00 p.m. The high school crowd enjoys floor hockey, flag football, basketball, pool tables, big-screen TV, badminton, etc.

Membership forms and information are available at the Parks and Recreation office.

**Kavanagh Park.** Located on Trask Road, this park has four tennis courts, basketball court, playscape, picnic tables, restroom, a youth baseball/softball field, and Splashpad. The Splashpad consists of six water elements on a concrete pad. This fun, safe facility is designed for preschool through 3<sup>rd</sup> graders. Donations from the Helen Eukers Fund and the Old Saybrook Rotary Club funded this area, which is open during the summer months for residents and their guests.

**Clark Community Park.** Located on Schoolhouse Road, there is a lot to offer in its approximately 180 acres. Trails are maintained within the park and connect with the trail system at Great Cedars Conservation Area. This park area has two ball fields, basketball court, horseshoe pits, picnic area, restroom and shelter next to Crystal Lake. Trail maps are available at the park and at the Parks and Recreation office for the miles of marked trails which take the hiker deeper into the beautiful woods. An annual Fishing Derby is held here each spring along with the Easter Rock Hunt.

**Exchange Club Park.** Located on the corner of Bokum Rd and Route 154, this area has received upgrades and provides a pleasant area to relax and picnic. Winter skating with lights is available weather permitting.

**Great Cedars Conservation Area.** Stewardship of this 300 plus-acre property is provided in partnership with the Conservation Commission. Trail maps are available and show the connection with Clark Community Park trails.

**Great Cedars East.** Located on Millrock Road and Merritt Lane, this area provides trails on 115 acres. Trail maps are available and show the connection with Clark Community Park trails.

**The Preserve.** Protected in spring 2015, this is jointly owned by the Town of Old Saybrook and the State of Connecticut after many years of conservation efforts. The Preserve is a 963-acre forest located in the towns of Old Saybrook,

Essex and Westbrook. It was recognized as the largest remaining unprotected coastal forest between Boston and New York before its acquisition for conservation. Situated between Long Island Sound and the mouth of the Connecticut River, it is part of a relatively intact forest block of more than 6,000 acres and protects the drinking water supply for two towns. **A management plan, including recreational opportunities, is currently being developed on access, hiking trails, and parking.**

**Memorial Park.** Located on the Town Green on Main Street, the gazebo is located here and hosts the department's summer Wednesday Night Free Concert Series along with many other community events such as the Memorial Day ceremony, craft fair and torchlight sing.

**McMurray Field.** Located behind the Firehouse, this popular youth ball field (LL and PR) is used throughout the year and is named for Police Office Raymond McMurray. The field also hosts the annual Easter Egg Hunt sponsored by Parks and Recreation and the Old Saybrook Lion's Club for preschool through 3<sup>rd</sup> grade children.

**Fort Saybrook Monument Park.** Located at Saybrook Point, a wealth of historical information on storyboards is offered here. There are boardwalks and views of the Connecticut River for public enjoyment. Restrooms are available.

**Gardiner's Landing.** Located at Saybrook Point, this area offers Connecticut River viewing, fishing and passive recreation. Along with Monument Park, this area has received longtime support from the Fort Saybrook Monument Park Association.

**Saybrook Point Park/Pavilion.** Located at the end of College Street, this venue provides great views of the mouth of the Connecticut River for all to enjoy. Picnic tables, benches, restrooms and a fishing area continue to make this park a popular riverfront destination. The Pavilion continues to provide a wonderful meeting space while also being available for rent by Old Saybrook residents

**Saybrook Point Mini Golf.** Voted best mini golf course in CT in 2014 and 2015 by *Connecticut Magazine*, this property has been town-owned for over 25 years and continues to provide affordable fun for the entire family. This valuable financial resource for the town brings in revenue seasonally and is open Memorial Day through Labor Day daily and weekends only September through Columbus Day. Refreshment items are also available, making this a premier summer destination for all to enjoy.

**Town Beach.** Located on Plum Bank Road, this area provides swimming and beach activities on Long Island Sound. Restrooms, concession, and lifeguards are provided Memorial Day weekend through Labor Day, weather permitting. Resident recreation passes are required for parking and are available at the Parks and Recreation office beginning the first week in May.

**Harvey's Beach.** This area welcomes the public and provides access to Old Saybrook's waterfront. Located on Great Hammock Road and Long Island Sound, it provides an outdoor shower, changing rooms, restrooms, part-time refreshments and lifeguards. Resident parking passes are accepted or a daily admission fee is required. This beach is open Memorial Day through Labor Day, weather permitting.



**Founder's Memorial Park.** Opened in the fall of 2008 and located at the end of Coulter Street, portions of the park are on land donated to the town by Robert and Elisha Clarke, members of the tenth generation descendants of John Clarke, an original Saybrook Colony settler. This park provides wonderful viewing of North Cove and the Connecticut River. Many thanks to all the volunteers who continue to assist in keeping this area beautiful. Benches and information boards help visitors enjoy this gem.

**Maple Avenue Playfield.** Located off of Maple Avenue, this one plus-acre field is used for drop-in play, tee ball, and junior soccer activity.

**Ferry Crossing Ballfield.** Located off of Ferry Road, this park features an engineered playing surface for soccer games. The field, primarily used for U12 soccer players, is the largest of all the Parks and Recreation soccer fields.

Most parks are available for public use outside of normal operational hours. Groups wishing to use an area need to fill out and get a facility request approved at the Parks and Recreation office. Reminder: dogs must be on leashes and walked on the perimeter of park areas. Please pick up after your pet—fines do apply.

The Parks and Recreation Department is an agency that relies on the cooperation, generosity and skill of many volunteers, civic organizations, other town agencies and school facilities. Anyone interested in becoming involved in a program or activity (coach, supervisor, or instructor) is encouraged to contact the office at (860) 395-3152.

Old Saybrook Parks and Recreation continues to thank the selectmen, other town agencies plus the many private sponsors of recreational activities that make the many special events, concerts, youth parties and activities possible.

*Susan Esty, Chair*

## **PENSION AND EMPLOYEE BENEFITS BOARD**

The Town has two defined-benefit (DB) pension plans (one for town employees and the other for volunteer firefighters), a defined-contribution (DC) plan, and a 457 plan to assist town employees with their retirement planning. The town DB pension plan ended Fiscal Year (FY) 2019 with \$22,900,638 in assets. During the FY, market gain of \$977,861 accrued and helped to increase the value of the plan. In addition, employer contributions of \$558,125 and employee contributions of \$328,652 were added to the plan, while \$1,697,716 was paid out in retirement benefits. With markets holding steady, the town pension plan increased 6.85%. Likewise, the Fire Department DB pension plan, which provides a benefit for volunteer firefighters based on years of service and time contributed to the Town, ended FY2019 with \$1,284,365 in assets. The Town contributed \$183,747 and \$109,685 was paid out in retirement benefits with the plan returning 5.27% for the FY.

FY19 was the second year the Town offered defined-contribution benefits to its new employees. At present, 24 employees are now part of this plan. The Town will match employee contributions up to 8%. Five percent is required and 3% is optional. Thirteen of the 24 participants are taking advantage of the

extra 3% match. The DC plan now has \$189,875 in assets under management as of June 30, 2019. The employees choose their personal asset allocation according to their own risk tolerances. The Town offers a variety of managers to assist employees in executing their retirement allocation plans.

The Town also offers employees a 457 plan through ICMA where employees can put aside funds for retirement on a pre-tax basis. At present, the 457 plan has \$2,020,570 of employee funds in assets under management. The board received a presentation by a representative of ICMA at its June meeting. Members were updated on the status of the programs administered by ICMA on behalf of the Town, which included discussion on how to maximize participation in the programs for the benefit of employees.

At the end of June 2019 there were 82 retirees receiving a pension from the Town's DB plan: of these, 40 are recent town employees; 22 are former, non-teaching Board of Education employees; and 20 are retired police officers and staff. There are 25 firefighters also receiving a pension from the Fire Company pension plan.

An RFP (Request for Proposal) for actuarial services was issued during the last FY. Three candidates were interviewed and after careful consideration it was determined that the current actuary, Milliman, Inc., was providing good service at a competitive price and the mandate was once again awarded to Milliman.

An asset allocation study was conducted with Morgan Stanley Centre Harbour Group, which resulted in the implementation of an investment strategy that balanced risk with return targets for meeting the objective of providing retiree pension payments over the long term. The plan kept its asset allocation at 60% equities and 40% fixed income, but reallocated the assets to include a new allocation of 10% in high yield bonds and 10% in emerging market equities. In furtherance of these actions, the town's Investment Policy Statement (IPS) underwent a revision to update the asset allocation, risk and return profile as well as to clarify the roles, responsibilities and parameters for fiduciaries of the Town's retirement plans.

The revision of the Town's Defined Benefit Retirement Plan–Summary Plan Description was completed and is now available to employees who participate in this retirement program.

Amendments to the Town's retirement plan were made to accommodate the inclusion of board of education non-teacher members in the Defined Contribution plan.

The board received a presentation by representatives from Brown & Brown in May related to employee benefits. Goals related to this for FY20 include the creation of an employee benefits booklet as well as a website to provide online access to personal employee benefit information. A mandatory employee education session is planned to coincide with the next open enrollment period in order to introduce these new resources to employees. Enhancement of benefit product offerings will also be investigated.

Many thanks to the volunteers of the Employee Pension and Benefit Board (PBB) who continue to attend various training sessions to keep abreast of relevant information. This year we would like to recognize Ray Muratori for the many years of service and guidance he provided and welcome our newest member, David Sparrow. We are grateful for the assistance of our investment managers,

Tom Forma and Kevin Nichols from Centre Harbour Group as well as the Town's actuary, Becky Sielman, FSA, of Milliman. To our town staff members, plan administrator, Lee Ann Palladino, and benefits consultant, Janet Vinciguerra, we extend our greatest respect as they continue to assist the board in overseeing both retirement and health insurance benefits on a daily basis. Thanks are also extended to our former board secretary, Tim Kellogg, who resigned after several years of service to pursue other opportunities, and a warm welcome to our new board secretary, Jennifer Donahue. The volunteers, consultants and staff have assisted the PBB in creating a well-thought-out retirement and benefit program.

**Suzanne S. Taylor, *Chair***

## **PLANNING COMMISSION**

The Connecticut General Statutes empower the Planning Commission with keeping current the Town's Plan of Conservation & Development, which is a statement of the Town's goals and policies for land use. The commission approves private subdivisions and municipal improvements of land consistent with the Town's plans for physical improvements, outreach programs, and standards for development.

The electorate of Old Saybrook elects five members to serve for a term of four years each and three alternate members for a term of two years each.

During the 2019 fiscal year, the commission held 13 meetings.

The commission hosted three community workshops and concluded its work as the principal sponsor of the update of the Town's Natural Hazard Mitigation Plan.

Two members of the commission assisted the Economic Development Commission in visiting numerous community groups and hosting three community workshops about its study of factors affecting economic development in Old Saybrook to update that section of the Town Plan.

The commission hosted a presentation by the Land Use Department to wrap up its study of healthy, efficient and diverse housing in Old Saybrook for the Sustainable CT Initiative.

The commission responded to requests for a report of consistency with town plans about one special exception use, three zoning regulation/map changes and six municipal improvement proposals—transfer ownership of an unimproved portion of Ingham Hill Road; “Mariner’s Way TIF District” Master Plan; multiple streets renaming; a right-of-way easement on Elm Street; and location of a turn-around near the terminus of Ingham Hill Road.

The commission approved one application to move a lot line in an existing subdivision.

The commission works closely with other land use groups. This year, the commission assisted the Old Saybrook Historical Society in publication of a self-guided tour brochure about the “Siege & Battle of Saybrook Fort” to inform the public about the Pequot War and the preservation of battlefields. Presently, Paula Kay represents the commission on the Inland Wetlands & Watercourses Commission. Kenneth Soudan is the commission's representative to the Connecticut River Estuary Regional Planning Committee. Kathy Sugland is our

point person on matters related to residential development and participates with Tom Cox in the Economic Development Commission's study of factors that affect economic development in Old Saybrook. Doug McCracken is our point person on the Natural Hazard Plan update. The commission thanks all for their dedication to these additional organizations and the continuing coordination of land use policies.

The commission meets on the first and third Wednesdays of each month with the exception of July and August, when there is only one meeting, at 7:00 p.m. in the Town Hall, first-floor conference room. Sharon Migliaccio of the Land Use Department supports us as our administrative clerk. Christine Nelson, town planner, is available Monday through Thursday by appointment in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

**Kenneth W.A. Soudan, *Chair***

## **POLICE SERVICES, DEPARTMENT OF**

The Old Saybrook Department of Police Services provides diverse traditional and nontraditional law enforcement services to our ever-changing community, **twenty-four hours a day, seven days a week**. For the better part of each day, our department is the only municipal government agency open to serve the citizens and visitors of our community.

Old Saybrook citizens and those who visit our community expect and demand prompt, professional law enforcement services. Business owners and residents alike depend on the police department to create a safe and sound atmosphere. This atmosphere, preserved by the Department of Police Services, enhances the local economy by making our community attractive to new businesses, patrons, and tourists. Parents demand that their children live in a safe community where they are befriended by the police. This includes the delivery of proactive services to students and faculty within our public and parochial schools. Our senior population requires nontraditional programs that provide them with crime prevention tips, identity protection, and prompt response to a medical crisis with superior equipment and well-trained personnel. As an agency we are proud to meet the challenges presented by the Old Saybrook community each day.

***The quality of life we enjoy in Old Saybrook begins with the safety and security of our community.***

The Old Saybrook Department of Police Services is responsible for the operation and administration of the Town's Emergency Communications Center. The center is staffed with trained, certified personnel that meet state mandates maintaining various state and national emergency communication certifications. The Emergency Communications Center is responsible for all emergency and non-emergency telephone, radio, and facsimile communications for Old Saybrook's law enforcement, fire services, emergency medical services, and emergency management agencies. In addition to these duties, the center is the only after-hours point of contact for municipal departments including those that assist our agency in emergencies such as the Building Department, the Connecticut

River Area Health District, the Office of the Fire Marshal, the Office of the First Selectman, and the Department of Public Works. Emergency dispatchers serve as the vital link between those who need help and those that can provide help. The services that are provided by the Emergency Communication Division are unparalleled in the area and are essential to the success of Old Saybrook's first responder community. In the past fiscal year, the center received 33,974 calls and placed 11,617 phone calls. Out of the calls received in this period of time, 4,351 were 911 calls.

The men and women of the Department of Police Services are proud of our role as the community's primary medical first responder. When a medical emergency occurs in town, Old Saybrook police officers are first to arrive with lifesaving knowledge, skills, and equipment. Police officers who are emergency medical technicians are able to provide advanced care, administer lifesaving medication (including Epinephrine and Narcan), all within minutes from a call for help. In the past year, we responded to 1,399 medical emergencies. This level of service provided by a police department is unparalleled in our area.

In the department's traditional law enforcement role, we continue to provide superior service. This past year, the department logged 23,309 incidents. An "incident" is any type of call for service and/or self-initiated activity by a police officer, excluding motor vehicle law enforcement. As an example, an "incident" can be the direction of school traffic, responding to a burglar alarm, an actual burglary, providing emergency medical services, an accident investigation, a domestic violence matter, checking on the well-being of a prisoner, caring for a suicidal person, conducting a narcotics investigation, administrative matters, a parking complaint, performing a security check, and/or the investigation of a serious assault. There were 534 custodial arrests last year. (An individual involved in a custodial arrest is transported to the Police Department, processed in our detention facility and then either released on bond or transported to the Middletown Superior Court on the next available court date.) Out of the 534 custodial arrests last year, only 36 were of persons under the age of 18. White males over the age of 25 who live out of town represent the vast majority of the custodial arrests made.

Law enforcement services are a very personal and private issue for those individuals involved. We remain discreet in the public reporting of matters to maintain privacy for crime victims that reside in our small community.

In addition to calls for services last year, Old Saybrook police officers conducted 3,808 motor vehicle stops. Of these stops, 1,214 drivers were given verbal warnings, 1,970 received written warnings, 323 were issued an infraction and 111 were given a summons to appear in court for their motor vehicle violation. The remaining motor vehicle stops resulted in arrests for DUI, possession of illegal drugs, and/or the apprehension of a person on an outstanding warrant. Statistics continue to demonstrate that an overwhelming majority of motor vehicle stops that resulted in enforcement were of white males that live out of town who are over the age of 25.

The dedicated members of the Animal Control Division continue to work tirelessly to ensure that domesticated animals' rights are protected, lost animals are reunited with their rightful owners, and great homes are found for those looking for a new family. All Animal Control Division members are per-diem employees who are compensated only when they are called to work. This fiscally

efficient program requires the dedication of special employees, each of whom is committed to the welfare of domesticated animals and works in conjunction with our sworn law enforcement staff to complete sensitive investigations concerning cruelty to animals and/or animal bites.

The Marine Patrol had a very successful season. We continue to appreciate the support of the marine community and their positive voices encouraging the continuation of proactive patrols during the boating season. In addition to countless safety inspections, impromptu boating education “seminars,” and emergency responses to vessels and/or persons in distress, a total of 150 vessels were stopped for various violations.

### **Giving Back....**

Department members spent much time this past year volunteering to assist those in need. Our annual “Give the Cops the Bird” campaign yielded much success. Department members collected more than 700 turkeys and over 3,000 lbs. of food that provided Old Saybrook families in need with all the fixings for both a Thanksgiving and Christmas dinner. Remaining turkeys were donated to similar charities around the state. The department thanks Youth and Family Services, Stop and Shop, and the Connecticut Food Bank for their support with this important community service project.

The holiday season brought department employees to our community’s stores, day care centers, and in front of our own station to collect new unwrapped toys for our annual “Make a Child’s Wish Come True” campaign. We were able to once again completely “stuff” Go Mini storage containers with toys that the professionals at Youth and Family Services distribute to families in need.

February brought the second annual diaper drive. After learning how many families in Old Saybrook alone were in need of diapers and wipes for their newborns, police officers teamed up with area businesses to collect the hygiene products required to keep their newborns healthy. In total, the department’s “It’s Time to Do Your Duty” campaign collected more than 18,000 diapers and 23,000 wipes. It was our pleasure to work with the nonprofit Bare Necessities during this event.

Finally, we introduced a new summer uniform for our police officers for a great cause! The department began the “Shorts4Sean” campaign. After learning of five-year-old Sean’s battle with cancer, the department quickly adopted him and his brother Owen, and went to work! Police officer’s donated \$5 per day to wear the new summer uniform. The police union then matched each officer’s donation—dollar for dollar.

Additionally, the community supported the Shorts4Sean cause by making donations and/or supporting Shorts4Sean events. In total the department donated \$30,712.03 to Sean’s family to help defray the costs associated with Sean’s treatments.

We are appreciative of the generosity of all citizens who make these community give-back campaigns an enormous success! The department is very thankful for those employees who gave their own time to participate in these valuable and necessary community events. Everyone’s efforts have made a true positive impact on the lives of our citizens in need.

The department is proud of its police officers, dispatchers, and support employees for their professionalism, dedication, and superior service to the citi-



zens and visitors of the Town of Old Saybrook. We will continue to work hard every day, not only to provide traditional and nontraditional law enforcement services, but also to maintain and enhance our positive relationship with those we serve based on a foundation of trust, service, transparency, and compassion.

As always, the Department of Police Services wishes to thank our fellow public safety agencies, municipal government departments, the public school district, and regional and state partners. Without their assistance and collaborative efforts, it would be difficult to deliver superior services.

**Michael A. Spera**, *Chief of Police*

## **PROBATE COURT**

The Saybrook District Probate Court serves the nine towns of Chester, Clinton, Deep River, Essex, Haddam, Killingworth, Lyme, Old Saybrook, and Westbrook, which have a combined population of approximately 62,000. Judge Jeannine Lewis presides over hearings, and is supported by seven staff including Sharon Tiezzi, chief clerk, Marge Calltharp, Stella Caione (fka Beaudoin), Margaret (Peggy) Schroeder, Helene Yates, Jackie Craco, and Rose Nolin. Former chief clerk, Valerie Shickel, retired on June 28, 2019 after 34 years of service in the probate system, and is enjoying retirement by sailing and spending time with friends. Sharon Tiezzi has confidently stepped into the chief clerk position with 25 years of probate experience and deep community roots.

The court is located on the second floor of the Old Saybrook Town Hall, 302 Main Street, Old Saybrook, and is open from 8:30 a.m. to 4:30 p.m. Monday through Friday. Paperwork for children's matters can be filed in the Old Saybrook location; however, all hearings for children's matters, with the exception of adoptions and name changes, are heard by Judge Lewis at the Connecticut Children's Regional Probate Court located at 1501 East Main Street, Meriden. Utilizing this court location enables families to benefit from the services of two full-time social workers, called Family Specialists, who assist in developing healthy custody and visitation arrangements that provide healthier outcomes for children and their families. Additionally, the judge travels to the homes or residences of persons who are unable to appear in court due to infirmity or disability.

During the reporting year, the Saybrook District Probate Court administered matters with respect to the following areas of the law: 1,419 decedent's estates; 265 conservatorships; 118 trusts; 102 guardianships of the intellectually disabled; 84 children's matters, including termination of parental rights, temporary custody appointments, and guardianships; 32 name changes; 31 compromise of claims/appointments of a guardian of the estate of a minor; 13 adoptions; and 10 custody of the remains applications. The court also performs many administrative functions, and processed 75 fee waivers for indigent individuals to allow full access to its services regardless of ability to pay.

In addition to the daily work of the court, Judge Lewis also spoke at community forums such as the Old Saybrook Rotary and the Haddam Senior Expo on the topic of general probate, at the Haddam Senior Center on the topic of planning for incapacity, and at the Killingworth and Clinton libraries on the topic of recent consumer scams and how to avoid them. She is also a member of the Clinton

Senior Task Force, aimed at improving the lives of seniors living in Clinton. Judge Lewis is actively involved in educating probate judges and attorneys about the Connecticut Standards of Practice for Conservators, and spoke on this topic at the University of Connecticut School of Law this past April.

*Honorable Jeannine Lewis, Judge of Probate*

**PUBLIC HEALTH NURSING BOARD**

During the 2018/2019 fiscal year, the Public Health Nursing Board (PHNB) approved the renewal of the Visiting Nurses Association of Southeastern Connecticut (VNASC) contract providing nursing services to the residents of the Town of Old Saybrook for FY 2019/20. Mary Lenzini, BSN, MA, CHCE is the agency’s president and Tina Belmont, BSN is town nurse. VNASC continues its affiliation with Yale New Haven Health.

The PHNB budget for 2019/20 submitted to and approved by the selectmen remains the same as last year at \$42,653 of which \$26,617 is earmarked for the VNASC nursing contract, \$14,836 is earmarked for primary and secondary public health services by other providers, and \$1,200 for administrative expenses.

The VNASC continues to be successful in providing nursing care to our residents at minimal cost to the Town. Alternate funding sources were utilized whenever feasible, with town funds allocated only as a last resort. During FY 2018-19 total cost to the Town of VNASC nursing services was \$26,617 which met the contractual agreement budget of \$26,617. The VNASC provided another \$84,551 of nursing services, covered by alternate funding sources. Of the \$14,836.00 budgeted for nursing services not covered by the VNASC contract \$14,800.00 was spent.

PHNB Funding Activity	Actual Spending 2018/2019	Below / (Over) the Budget
VNASC Contractual Nursing Services	\$ 26,617	\$0
Administrative Expenses	\$ 1,314	\$(114)
Un-contracted PH/ Nursing Services	\$14,800	\$36
Total Spending FY 18/19	\$ 42,371	\$(78)
VNASC Services Paid by Other Sources	\$84,551	NA

The VNASC provided a variety of health/nursing and outreach services paid by town funds for the residents of Old Saybrook during the fiscal year ending June 30, 2019. Services provided were: cholesterol and diabetes screening, diabetes education, blood pressure clinics and counseling, flu shots, foot care clinics, stroke screening, fall prevention, medication supervision, health counseling and referrals. The total number of people served by these programs was 521; total visits by these clients were 1,111. There were 19 outreach home visits for the purpose of evaluation, education and advocacy.

In FY 2018/19 the PHNB continued to fund nutrition education in town. Nutritionist Kathy Cobb, MS, RD, offered a program called “Grub Club” to middle school students; she presented 21 cooking sessions from September 2018



through May 2019. Students were taught the importance of eating a balanced diet of healthy foods and how to prepare them. The program is one of the most popular after-school programs with 52 students participating this past year. The cost of “Grub Club” was \$700. Please read more about this innovative program on the PHNB webpage located on the Town’s website at [www.oldsaybrookct.gov](http://www.oldsaybrookct.gov) under Boards and Commissions/Public Health Nursing Board. The second nutrition program the PHNB helped fund was the Kidz Lunch Bunch where a free summer lunch was offered four days weekly for four weeks. There were 334 meals served and a daily average of 21 kids participated. The PHNB provided an \$800 grant to support this program; please read more about this Kidz Lunch Bunch on the PHNB webpage.

The PHNB partnered with Old Saybrook Social Services by providing grant money for two important areas of need. In FY 2018/19 the PHNB allocated two grants, \$3,500 for emergency medical care and \$2,000 for personal health and hygiene supplies. In FY 2018/19, 468 Old Saybrook residents were served by the emergency medical program; these individuals have complicated health issues and lack the resources to pay for their medical/healthcare.

The Emergency Medical Fund was utilized for: emergency prescription refills, transportation to doctors, chemotherapy and radiation appointments, as well as dressings and medical supplies, etc. Last year’s hygiene fund grant served 876 Old Saybrook residents offering them assistance with health/hygiene supplies. The program helped purchase things like hand sanitizer, toothpaste, soap, diapers (adult/infant), wipes, feminine hygiene products etc. None of these items can be purchased with Food Stamps or WIC coupons. The PHNB provided two grants for next FY 2019/20, \$2,500 for emergency medical care and \$4,000 for health/hygiene supplies.

Since 2011, the PHNB has worked in collaboration with other local health professionals to alleviate an identified gap in dental services/care to residents of Old Saybrook. In FY 2018/19, the PHNB allocated \$5,500 for this purpose. In 2018/19 the Dental Fund also received two public donations, \$200 from the Lions Club of Old Saybrook, and \$2,500 from Middlesex Community Foundation. There were 176 town residents helped by the dental fund in 2018/19. The PHNB granted \$2,500 to the dental fund for FY 2019/20.

In FY 2018/19, the PHNB received two requests for grants from Old Saybrook Youth & Family Services. The first was from the Youth Action Council, requesting a \$3,000 grant to help fund the “Assets in Action Program.” The PHNB provided a \$3,000 grant. The second grant request was for funding to support the Prevention Corps Mission in Connecticut to provide proactive community education to prevent and decrease opioid and prescription drug abuse and seek innovative ways to combat the opioid crisis in Old Saybrook. The PHNB provided a \$1,300 grant.

Our second mission is to enable the development and expansion of nursing resources by providing financial assistance for continuing education and scholarship programs at no additional cost to the Town. Our objective is to provide private funding for these programs without impacting the overall financial integrity of our existing endowment. We currently manage three private endowments: the “Flanagan Fund,” the “Nightingale Fund,” and the “Morris Fund.” The following table summarizes the current financial condition of these funds:

Endowment	Funds Available
Flanagan Fund	\$82,873
Nightingale Fund	\$13,992
Morris Fund	\$13,221
<b>Total Endowment</b>	<b>\$110,086</b>

To supplement the Nightingale Scholarship Fund, the PHNB sponsored its annual appeal in March 2018. Appeal letters were mailed to the residents and businesses of the Old Saybrook area; this year’s appeal raised \$4,665. These funds combined with the interest generated from our endowment allowed the nursing board to offer nine \$2,000 scholarships this year totaling \$18,000. The scholarships were awarded to Maeve Foley, Timothy Jacoboski, Madeline Kaweck, Abigail Lafreniere, Claudia Spedding, Kathryn Spotts, Jessica Stratton, Jewelina Taylor, and Kelsey True. All recipients plan to attend an accredited nursing program this fall. The PHNB also paid \$10,000 in scholarship funds to the 2018 Nightingale Scholarship recipients: Kathryn DeAntonis, Nellie LaMay, Grace Scherber, and Katherine Schumann, all graduates of Old Saybrook High School. These recipients completed their first academic year in their respective nursing/medical programs.

The PHNB had one application to the Flanagan Adult Scholarship this year; Amber Scherber was granted \$2,500 to help her complete her BSN studies.

PHNB meetings are regularly scheduled at 7:00 p.m. on the second Thursday of each month except for the months of July and August. Meetings are held in the Old Saybrook Town Hall. Please visit the Public Health Nursing Board webpage on the Town of Old Saybrook website for more detailed information.

**Diane Aldi DePaola, RN, *Chair***

**PUBLIC WORKS**

The Public Works Department is responsible for the maintenance of 72 miles of roadways. Maintenance includes snowplowing, sidewalk repair, pruning and taking down trees, road sweeping, guardrail repair, cleaning of over 750 catch basins located throughout the Town, and cutting of grass at town-owned buildings, town islands, and along roadsides. The maintenance of town parks and beaches is under the direction of the Public Works Department through the Parks and Recreation Department.

The Public Works Department is staffed with a director, a crew of five full-time employees, two 12-week part time employees for summertime and two full-time park maintainers.

In July, 48-year veteran, John Porter, retired from the Public Works Department. John began work with the Town on July 17, 1970 and his historical knowledge of Old Saybrook was a great asset. John’s witty remarks will definitely be missed. I would like to thank John for his years of service and his family for all the holidays and birthdays that were missed while he served the residents of Old Saybrook.

The following projects were completed:

- Funds received from the Connecticut Water Company as part of the 2017 Bokum Road water line construction project combined with public works paving budget funds allowed for reclaim and repave of the entire road. Existing drainage was repaired and some new drainage installed.
- A new generator was installed at the Transfer Station to service future power outages.
- New drainage was installed behind the Transfer Station to handle storm runoff.
- The Town applied for permits to work on the outfalls on Sea Lane and Hartford Avenue. This allows for periodic removal of sand to open up water flow and improve storm runoff. Some basins and manholes were replaced.
- Work was performed at the Mill Pond dam on Merritt Lane. All wooded brush and trees were removed to stay in compliance with dam safety.
- Work was completed at the Coulter Street landfill. All woody brush and trees were removed. The Town continues mowing on the embankments to help remove the invasive mug wort, phragmites and bamboo.
- The Town purchased a new Cat 430 F backhoe. The “old” backhoe will be used at the Transfer Station.

Again, public works offered residential leaf pickup. Residents were asked to bag their leaves into biodegradable paper bags and place them at curbside. Residents can also take loose leaves or bagged (biodegradable paper bags) leaves to the old landfill site located at the end of Coulter Street. Compost is available year-round at the Transfer Station.

**Larry Bonin**, *Public Works Director*

## REGISTRARS OF VOTERS

During the time period of July 1, 2018 through June 30, 2019, 775 new voters were registered, which compared to 600 new voters registered in 2018. The gubernatorial election on November 6, 2018 had a 66.68% turnout in District 1 with 2,428 voters and 67.10% turnout in District 2 with 3,394 voters. The Democratic and Republican primaries on August 14, 2018 had 34.21% turnout in District 1 and 32.97% turnout in District 2. Our voter turnout remains highest for presidential elections, which in 2016 had 78% voter participation. On May 14, 2019, the Town's budget referendum had a turnout of 342 voters. Turnout for the budget referendum has continued to go down. Voter participation for budget referendums has dropped from 429 voters in 2017, to 359 voters in 2018 and 342 voters in 2019. Voter registration in Old Saybrook has increased from 7,296 voters in 2017 to 8,579 voters in 2019.

There are four different options for registering to vote or making changes to your current registration. Two of these options are available at Town Hall: visit the Registrar's Office on Mondays or Wednesdays from 11:00 a.m. to 2:00 p.m. or obtain a registration card from the Town Clerk's Office Monday through Friday from 8:30 a.m. to 4:30 p.m. Voters can also register to vote and change names, addresses, or party affiliations online through the SOTS website <https://voterregistration.ct.gov/>. In addition, the Department of Motor Vehicles handles voter registration and changes.

More voters are using our IVS system, which enables a voter with different disabilities, including visual impairment, to vote privately and independently. The voting device features a touch screen display and includes alternatives such as audio, tactile keys, and customizable displays to accommodate voters with a wide range of physical, sensory, cognitive, language and literacy abilities. It accurately marks the same preprinted ballots normally used for our elections. The machine-marked ballots can then be run through an optical-scan tabulator in the same manner as all other voter-marked ballots. The system supports double-sided ballots of various sizes. It hopefully will become a popular option for those who find it difficult to fill in the bubble-style ballots. It even lets you know if you over voted and allows for correction before printing your ballot!

We continue to maintain our goals of working to assist electors with processing new voter registrations or making changes to their current registrations. We work to maintain an office that strives to be impartial, professional and courteous to everyone.

**Joan Strickland**, *Democratic Registrar*

**Joan Broadhurst**, *Republican Registrar*

## **RIVERSIDE CEMETERY ASSOCIATION, INC.**

The Old Saybrook Riverside Cemetery located at 59 Sheffield Street and incorporated on October 26, 1926, was established to provide burial space(s) for the residents of Old Saybrook. A board of directors consisting of seven members along with the president, superintendent and secretary/treasurer oversees the operation and establishes the regulations of the cemetery.

The association changed its reporting schedule from a fiscal year to a calendar year beginning January 2017. The annual meeting for year 2018 was held May 15, 2019. The annual meeting date is now scheduled to take place between May 1<sup>st</sup> and 15<sup>th</sup> following the close of business on the previous December 31<sup>st</sup>. Individuals who have purchased burial rights to the cemetery are considered members of the association and have the opportunity to attend the annual meeting.

At the annual meeting a review of the work done during the year is presented by the president. The superintendent reviews the number of graves sold as well as maintenance improvements and repair work which has been done. The treasurer reviews the finances, providing detailed information regarding the income, expenses, and investment of funds. At this year's meeting, Margaret Viggiano was recognized as an honorary director of OSRCA.

The cemetery has approximately 300-plus plots. Plots vary in size to accommodate full burials, cremation burials, as well as double-depth burials. A plot contains 12, 15, 18 or 24 gravesites, depending on the location. A map of each plot was established. Each map contains number of gravesites, the names of interred individuals, who purchased the gravesite(s) and if any gravesites are available.

Continued improvement is ongoing. Trees have been trimmed. Development of the southeast area is in progress and will be continuing indefinitely. Improvement and repair to the roads is in future plans. Consideration is being given to developing an area for a columbarium containing niches for cremation urn burials.

Recognizing a cemetery is in reality a memorial of loved ones, Old Saybrook Riverside Cemetery Association emphasizes the importance of maintaining gravesites in pristine condition, thus limiting areas available for spring and winter decorations.

The officers and the board of directors make every attempt to accommodate the needs of the public when a burial space is purchased in Riverside Cemetery. Each individual purchasing a gravesite(s) is provided information with copies of the rules and regulations, the by-laws, and a certificate of burial reservation to the gravesite(s). The rules and regulations of the cemetery, established by the board of directors, assure the maintenance of the cemetery grounds and ensure that the appearance of the cemetery is always in excellent condition and remains attractive.

The association's board of directors conduct services as required. Requests are received for genealogy purposes, location of gravesites and lists of relatives interred.

**John J. Torrenti, Jr., *President***

**Officers**

John J. Torrenti, Jr., *President*

Patrick E. Burke, *Superintendent*

Gloria C. Fogg, *Secretary-Treasurer*

Barbara Maynard, *Recording Secretary*

**Directors**

Philip Appell

Norma Dyson

Barbara Maynard

William Peace

Thomas Stevenson

Fern Tryon

Margaret Viggiano, *Honoray Director*

**SELECTMEN, BOARD OF**

The Board of Selectmen considers it a great honor to serve the residents of Old Saybrook. Allow this to be the board's report on the year that has passed.

As the first selectman and chair of the Board of Selectmen, I consider good stewardship of the Town's finances to be perhaps the most important function of the board. The first selectman starts working on a budget in November by meeting with department heads to discuss wants and needs. All departments are requested to propose budgets that reflect personnel costs but no other increases. Capital requests are treated separately. Departments deliver their final budgets to the first selectman by January 15 and the first selectman then holds budget workshops with the Board of Selectmen, leading to a final recommendation to the Board of Finance by March 1. For the second year in a row, the Board of Selectmen held joint budget meetings with the Board of Finance commencing in January. This was an effort by the first selectman to engage the Board of Finance early in the process, allowing more time for our board volunteers to familiarize themselves with the budget. The Board of Finance reviews the budget from March through April and submits the budget to the voters by referendum, usually in early May. The 2018-2019 budget passed at referendum by a 12-1 margin and resulted in a reduction in taxes (not just a mill rate reduction) for Old Saybrook personal and

real property taxpayers, a first in more than 25 years. I consider budget proposals as planning documents and the Town of Old Saybrook has planned well. Sound financial planning over the last eight years has led to funding stabilization in many parts of the budget. The Town continues to see a drop in our bonded indebtedness with our large capital project list nearly complete.

Budget highlights include stable finances, appropriate capital investment and healthy reserves. At the end of the fiscal year 2019, our rainy day fund is at its highest level in 15 years (at 15%, up from 5%), and our capital reserves are strong. The 2018–2019 fiscal year tallied another budget surplus due to tightly controlled spending and local revenues that surpassed expectations. We have capital reserves for emergencies (roof leaks, etc.) and for designated items (like fire trucks and public works vehicles). The board has also been careful to put monies aside for projects that arise that will make our community a better one in which to live. We are investing funds in our library, our Parks and Recreation facilities, and sidewalks. These projects could not have been done without professional financial planning from our team here in town hall. I am proud to report that the Town of Old Saybrook's financial position is strong, a position confirmed by Moody's Investor Service and our municipal auditors, who continue to give our municipal finances excellent reviews.

Good finances are one thing but the other side of the coin is quality of life. We live in a beautiful community and having the ability to enjoy it year round is so important. There were two projects completed in the last year that encouraged healthy outdoor activity. The first was the new pickle ball courts located in our new Main Street Park across from The Kate. Pickle ball is one of the most popular new paddle games going and it is appealing to all ages. Secondly, we have invested in our sidewalks. Sidewalks can be a legal liability but, when taken care of, are one of the most enjoyable aspects of a community. Old Saybrook is meant to be a walkable community and fixing our broken sidewalks has made walking in our community a safe and enjoyable experience.

We continue to maintain our public infrastructure. This year saw a major renovation of the Chamber of Commerce building, a town-owned building that needed a new roof and some other fixes. We continued our improvements at The Kate, which needed some roof and portico repairs, as well as at the Acton Library, where we continue to improve this nearly 20-year-old building.

We created a Tax Increment Financing District (TIF) on Mariner's Way as a way to incentivize private development. By doing so, the Town will grow its tax base but at the same time continue to invest in the economic potential of this area. In town hall, we continued modernizing town hall information technology. We have reduced our paper record keeping by upgrading our accounting system and investing in a time and attendance system. Building project records are mostly kept online and are easily accessible, which is better for internal record keeping but very good for the public. All in all, we have streamlined how we do business in town hall which has led to better service at a reduced cost.

Our town benefits immensely from all those citizens who volunteer their time, from beautifying Main Street to helping out those less fortunate. We always need volunteers on our boards and commissions, so when you see an opportunity to make a difference, please consider putting your name forward. Government provides many services but needs a large and vibrant group of volunteers to run



effectively. Thank you to all who make our Old Saybrook one of the greatest places to live, work and play.

**Carl P. Fortuna, Jr.,** *First Selectman*

**Scott Giegerich,** *Selectman*

**Carol Conklin,** *Selectman*

## **SHORELINE SOUP KITCHENS & PANTRIES**

Founded 30 years ago, the mission of Shoreline Soup Kitchens & Pantries (SSKP) is to provide food and fellowship to those in need and to educate our community about hunger and poverty. Any residents of Old Saybrook in need may attend a free grocery distribution once a week at any one of our five food pantries, and all are welcome to free hot meals every day at our nine meal sites. Serving 11 shoreline towns, including Old Saybrook, all of SSKP's sites are located within local faith communities. We employ only a small staff, operating with the assistance of over 900 committed and hardworking community volunteers.

Last year 7,699 shoreline neighbors registered at one of our food pantries. Most needed to come every week for food. In 2018 we provided enough food for more than one million meals—distributing 1,202,809 pounds of groceries. Our pantries offer fresh meat, bread, fresh fruits and vegetables, eggs, dairy and canned and packaged foods. Those who attend are not required to prove they are in need; all those in our 11-town service area can simply come and be served.

Many residents in Old Saybrook continue to need this food assistance. Last year we registered 1,059 Old Saybrook residents at one of our pantries. Our Old Saybrook pantry, hosted by First Church of Christ (Congregational), distributed 262,490 pounds of food and registered 1,869 unduplicated individuals. The Old Saybrook Pantry distributed enough food last year for 206,451 meals. Our Wednesday Meal Site in Old Saybrook, hosted by Grace Episcopal Church, served 2,999 nutritious hot lunches. Last year our Heat & Eat program at First Church of Christ in Old Saybrook produced 10,654 ready-to-eat meals, which were distributed at our pantries for guests with limited cooking facilities or ability.

Most of those we serve are employed and work hard but still struggle to make ends meet. One out of ten are seniors, many living on a small, fixed income; many others are disabled or suffering from physical or mental illness. Last year, 59% of the pantry registrants were families of four or more; 36% were infants, children or teens; and 18% were living alone.

Old Saybrook's support makes a real difference in the lives of your neighbors in need. The Town's annual funding of \$6,000 provides enough food for hundreds of Old Saybrook families who are struggling. All funds received from the Town of Old Saybrook are used exclusively to purchase food.

Recently a child at our pantry wrote, "Thank you for giving us some food for our families." We are able to give food to this family because of the continued generosity of the Town of Old Saybrook and the many Old Saybrook residents who support our mission.

Learn more about SSKP and how you can give help or get help. Visit our website at [shoreslinesoupkitchens.org](http://shoreslinesoupkitchens.org), find us on Facebook or call us at (860) 388-1988.

**Amy M. Hollis,** *Executive Director*

TAX COLLECTOR

Grand List Year: October 1, 2017  
Collection: July 1, 2018 through June 30, 2019  
Mill Rate : 19.60 (\$19.60 per \$1,000.00 in assessed value)

Taxable property	# Bills	Tax Collectable Beginning Bal.	Uncollected Balance As of June 30, 2019
Real Estate	6,688	\$40,516,963.56	\$191,263.53
Personal Property	1,041	\$ 1,388,985.98	\$22,740.45
Motor Vehicle	12,697	\$2,121,684.49	\$34,456.28
Motor Vehicle Supplemental	2,499	\$399,610.26	\$14,430.43
Totals	22,925	\$44,427,244.29	\$262,890.69

Budget categories:

Back tax collection (budgeted)	\$100,000.00/Collected after adjustments \$248,185.01
Interest & Lien Fees (budgeted)	\$100,000.00/Collected after adjustments \$169,137.54
Collection Rate 99% (budgeted)	99.4% of beginning collectible
(Figures stated above subject to adjustment, change and review by town auditors.)	

*In compliance with and to meet the requirements of Connecticut State Statute: Chapter 204; Sec. 12-167 Reports of Tax Collectors—the Final Posted Rate Book for Grand List October 1, 2017 (fiscal year 7/1/2018 through 6/30/2019) will be on file in the Town Clerk’s Office, 302 Main Street, Old Saybrook, CT when printed.*

Our commitment to professional development continues and when possible we take advantage of educational seminars and opportunities offered by the Middlesex County Tax Collectors Association and the Connecticut Tax Collectors Association. We are constantly networking and seeking solutions for improved office operations and daily functions within the Tax Office—ultimately getting monies collected to the treasurer for investment as soon as possible.

Thank you to Wendy H. Morison, assistant tax collector, and to Judy Linscott (seasonal help) in keeping the Tax Office on track and running smoothly. It is teamwork which gets the job done.

**Barry E. Maynard**, *Tax Collector, Elected*  
*Certified Connecticut Municipal Collector*  
*Member & Past President, Middlesex County Tax Collectors Association*  
*Member, Connecticut Tax Collectors Association*

TOWN CLERK AND REGISTRAR OF VITAL STATISTICS

Land Records recorded	2,548
Survey & Subdivision Maps recorded	28
Marriage Certificates recorded	23
Birth Certificates recorded	52
Death Certificates recorded	168
Dogs/Kennels registered	917/5



Monies deposited to General Fund:	
Town Clerk Fees	\$91,171
Conveyance Taxes	\$442,228
Monies disbursed by Town Clerk:	
Sports Licenses	\$2,672
Marriage Surcharge	\$3,717
State of CT/Preservation	\$126,797

The Town Clerk’s Office is open to serve you daily from 8:30 a.m. to 4:30 p.m. and we welcome the opportunity to serve you.  
Please do not hesitate to contact my staff, Tina or Cindy, or myself with any inquiries you may have.

**Sarah V. Becker**, *CCMC, Town Clerk and Registrar of Vital Statistics*

**TOWN TREASURER**

Our financial goals are to meet the service and infrastructure needs of the citizens of the Town of Old Saybrook while increasing town equity, limiting long-term debt, avoiding mill rate spikes associated with project bonding, and keeping tax rates as low as possible.

The Town of Old Saybrook remains in excellent financial condition. For the 2018-2019 fiscal year, General Fund revenues exceeded expenditures by approximately \$771 thousand (see details in the final section of this Town Report). This surplus will raise our unappropriated fund balance to 15% of the new budget, which is the goal of our Fund Balance Policy. The Town established a new mill rate for the 2019/20 fiscal year of 19.75, still one of the lowest in the State of Connecticut.

The Town’s total bonded debt on June 30, 2019, stood at \$26.7 million compared to an allowable debt by state standards of approximately \$250 million for a town of our size. The amount of outstanding debt will be going down for the foreseeable future.

The Town maintains a municipal rating of Aa2 by Moody’s Investors Services, with our “conservative financial management practices” and “structurally balanced operations” supporting that rating. That is only two steps away from the highest Aaa rating. In today’s marketplace, that rating is important for maintaining a low cost of debt. Going forward, it will be important to continue our conservative policies, maintain our assets, and build our fund balances in order to maintain or improve that rating.

**Robert W. Fish**, *Town Treasurer*

**TRANSFER STATION**

The Transfer Station is located at 499 Middlesex Turnpike. The hours of operation are 9:00 a.m. to 1:00 p.m., Monday; CLOSED Tuesday; CLOSED Wednesday; 9:00 a.m. to 6:00 p.m., Thursday; 9:00 a.m. to 1:00 p.m., Friday; and 9:00 a.m. to 5:00 p.m., Saturday. The Transfer Station is CLOSED on Sunday. Hours may be adjusted due to holidays.

The Board of Selectmen issues Transfer Station passes to residents and property owners for use of the Town Transfer Station. Below are regulations relative to the issuance of these passes.

Transfer Station passes may be obtained in person in Town Hall, 302 Main Street, in the Selectman's Office or in the Office of the Town Clerk. A current driver's license and registration displaying an Old Saybrook address must be provided. If the driver's license or registration does not include an Old Saybrook address, a suitable proof of residency such as a tax bill or utility bill must be presented. You must pick up your pass in person. Transfer Station passes are given to those who qualify at no charge.

***Passes must be affixed to driver's side of windshield. Entrance to the Transfer Station will be denied if the pass is not affixed with the self-adhering tape.***

Each household vehicle may obtain a pass. There is currently no expiration date for these passes.

Permanent, seasonal and part-time renters may apply for Transfer Station passes but must have proper proof of residency or tenancy. This includes a utility bill, lease, tax bill or other satisfactory proof.

Business owners may enter the Transfer Station with permission from the director.

A seasonal visitor (friend-house sitting, etc. or family visitor) is not eligible for a Transfer Station pass.

Residents who hire building contractors or landscape-type contractors that will be using the Transfer Station to drop off building demolition or brush and yard waste will need to obtain a *Transfer Station Permit*. The permit must be filled out prior to using the Transfer Station. The permit requests homeowner and contractor information to include type of work, description of waste, start/finish date, and signature. The homeowner will be contacted for contractor verification. Information provided on the permit must be accurate and any falsification will impose an immediate penalty as notification of first offense served. The permit is free and available on our website at [www.oldsaybrookct.org](http://www.oldsaybrookct.org).

***Pursuant to Chapter 118-13 of the Old Saybrook Town Code, a fine of \$100 will be imposed on any resident or nonresident caught illegally dumping at the Old Saybrook Transfer Station.***

The Town does not provide municipal trash pick-up. Residents interested in trash pick-up need to hire a private trash hauler.

Old Saybrook residential-generated trash is accepted at this facility and must be separated for disposal. There are recycling bins for newspaper, cardboard, junk mail, books, office paper, pizza boxes, cereal boxes, magazines, telephone books, metal and glass food containers, plastic containers, and bottles. We continue to ask residents to support our recycling efforts to help reduce our tonnage. The savings for taxpayers is measurable and the benefit to the environment is priceless.

The State of Connecticut passed a law requiring the mattress industry to create a recycling program for old mattresses discarded in the state. The mattress industry created the Mattress Recycling Council (MRC) to implement the program statewide. The primary goal of the MRC is to assist all Connecticut

municipalities in recycling mattresses from their residents. Due to this program, mattresses can be discarded for free at the Old Saybrook Transfer Station.

Electronics are also accepted at the Transfer Station.

Dumpsters are in place as well as separating bins for concrete, brick, asphalt, and dirt. By separating these items, delivery is now made to a local recycler and eliminates a disposal fee.

Fees for brush/bulky waste material will be imposed as authorized under the provisions of Section 22a-220 of the General Statutes of Connecticut—Old Saybrook Transfer Station Fees. A copy of the fee schedule is available in the Selectmen’s Office, at the Transfer Station and on our website [www.oldsaybrookct.org](http://www.oldsaybrookct.org).

In FY 2019, the Transfer Station carted approximately:

1,695	Tons of Household Garbage (MIRA Transfer Station, Essex)
548	Tons of Single Stream: newspaper, bottles and cans, junk mail, cereal/pizza boxes, magazines, office paper, phone books (MIRA Transfer Station, Essex)
1164	Tons of Bulky Waste (Calamari, Essex)
172	Tons of Scrap Metal (Calamari Recycling, Essex)
5	Tons of Scrap Metal (Sattler’s Recycling, Meriden)

The Transfer Station can be especially active with vehicle and pedestrian traffic and we ask that you follow the speed limit, stay alert and exercise patience.

Recycling is one of the easiest and most cost-effective methods to save energy and reduce landfill waste while improving our environment.

**Larry Bonin**, *Public Works Director*

**WATER POLLUTION CONTROL AUTHORITY**

Fiscal Year 2018-2019 was a very productive year. It ended with the completion of the Cornfield Point septic upgrades and the close-out of Phase II of the upgrade program. The total count of upgrade compliant–septic systems in the Decentralized Wastewater Management District is more than 1,100, with approximately 800 remaining.

The completed engineering report by Wright-Pierce, providing evaluation of several alternatives for the remaining five focus areas in the Wastewater Management District, was forwarded to the Department of Energy and Environmental Protection (DEEP) and the Board of Selectmen for review and comment. It is posted on the WPCA website for public review.

Planning for Phase III continues, which includes the five remaining beach areas: Plum Bank, Great Hammock Beach, Saybrook Manor, Indiantown and Chalker Beach. Discussions with DEEP, the WPCA Board, and the selectmen are ongoing to determine the best path for program completion. As of June 30, 2019, any further onsite remediation will depend upon a final plan recommended by the WPCA and accepted by DEEP. Phase III Clean Water Fund grants and loans will be made available when the Town commits to a plan approved and supported by DEEP.

Cornfield Point Benefit Assessment public hearings were completed. The administrative costs are outstanding and will be levied when calculated and determined by the WPCA Board.

The Septic System Pumpout Program, requiring residents to pump out their septic tanks every five years per Ordinance #75, remains on track with the mailing of postcard reminders slated to be increased from quarterly to monthly mailings. Service providers input the information into the online “Carmody” database, which continues to be updated. Residents are advised to ensure their service providers record their pumpout data in the Carmody system.

We would like to acknowledge the resignation of our chair, Elsa Payne, who served on the WPCA from 2004 to 2019. We thank her for her many years of service to the WPCA, and especially in her capacity as chair since 2012 and during the Wastewater Management District referendum and development. Ms. Payne’s dedication and attention to detail were instrumental in the planning and implementation of the WWMD.

In March 2019, the board welcomed new alternate Frederick Strickhart.

The WPCA staff is on the boards of the CT Association of WPCAs and the DPH Code Advisory Committee. To stay current with regulations and advances in the environmental and wastewater industry, they attend workshops held by the National Onsite Wastewater Recycling Association, Connecticut Institute for Resilience and Climate Adaptation (CIRCA), and field-related seminars as well as participating in ongoing initiatives like MS4 that impact Old Saybrook.

For further information about any of our programs, we encourage residents to call (860) 395-2876, stop into our office in Town Hall, visit our website at [www.oswpca.org](http://www.oswpca.org) or attend our monthly meetings held on the second Monday of each month in Town Hall.

**Jason Becker, *Chair***

## **YOUTH AND FAMILY SERVICES**

Youth and Family Services is a valued Old Saybrook resource, beginning its 45<sup>th</sup> year of serving the community. The school system and town government, as well as parents and other individuals, continue to see the value in consistent prevention education, positive youth development, and clinical counseling support for residents and family members. There are programs and services available to provide education and support for every developmental phase. Here are some examples:

- OS Early Childhood Council provides preschool readiness programming and teacher support
- Socialization groups for pre-K–3<sup>rd</sup> grade
- After-school clubs provide creative and physical outlets in supervised settings for grades 4–8
- High school transitional program at Camp Hazen in partnership with OS Public Schools
- Culturally diverse parenting resources and support at all stages of development
- Youth Action Council for grades 8–12

Mandated by Connecticut General Statutes § 10-19m, a Youth Service Bureau (YSB) *is an agency operated directly by one or more municipalities that is designed for planning, evaluation, coordination, and implementation of a network of resources and opportunities for children, youth, and their families. In addition, YSBs are responsible for the provision of services and programs for all youth to develop positively and to function as responsible members of their communities.*

YSBs have a broader scope of service than most other youth-serving agencies. In addition to providing direct services like other agencies, YSBs have a responsibility to assess the needs of youth, identify gaps in service and coordinate services for youth to fill the gaps and avoid duplication of services. A town may operate its YSB directly, combine with one or more towns to jointly operate a YSB, or designate a private agency to act as its agent for the purpose of providing those services. The first community-based YSBs were established in the late 1960s in response to a growing concern regarding issues such as juvenile delinquency, family crisis, drug and alcohol abuse and school truancy. Currently there are 102 YSBs serving 145 towns across the state.

OS Youth and Family Services is very adaptable and receptive to changing needs within the community. The need for counseling and social services support has remained consistent over the last nine years and, in particular areas, has doubled. How and where YFS offers services is inherently flexible to accommodate the competing demands experienced by our student body and adult population. Responding to feedback from several “Community Needs” surveys, groups/services have been developed and offered for support around parenting, relationship building, anger management/conflict resolution, and substance abuse prevention and education. In response to the increased need for supportive services, YFS has diligently developed counseling practices for a broad range of therapeutic services as well as continuing to work to increase access to services and connect families with other therapeutic resources.

The OS Early Childhood Council, partially funded through Middlesex United Way, works collaboratively with the OS Public Schools to enable early detection and intervention for behavioral health issues with students and to increase school readiness skills. YFS is able to offer support to the entire family system, whether through parenting resources, family therapy, or by offering scholarship opportunities for students/youth to become involved in our “Positive Youth Development” programming.

An area of continuing development is the Intern Training Program. YFS has Master’s degree–level interns across disciplines of clinical mental health counseling, social work, and marriage and family therapy. The interns offer additional support for our Positive Youth Development coordinators, thereby allowing us to offer extended programs that are able to accommodate more students. YFS has agreed to provide training and supervision for students this coming year from CCSU, SCSU, Rutgers and UCONN. Their involvement allows YFS to provide more comprehensive coverage for in-school collaboration, and allows the agency to offer more varied services to individuals and families. The intern program adds a benefit to YFS at no cost to the taxpayer, and our connection to these schools offers our staff some additional training experiences at no cost.

This year we also had a Prevention Corps service member, sharing that position with Tri-Town YSB. The Old Saybrook portion of this cost was paid for by the

OS Ambulance Association and the Public Health Nursing Board. This service member was specifically focused on opioid abuse–related issues and public education, and coordinated Narcan trainings, SBIRT workshops and information sessions for the elderly at the Estuary Council. The Prevention Corps member was also involved in Wellness Days at both the OSMS and OSHS.

Volunteerism and community involvement continue to increase steadily as we invite and encourage people from varying sectors of the community to become involved in our programs. From instructors for OSMS after-school clubs, to students who want to mentor younger students, or business partners who help sponsor and “man the tables” at some of our many community functions, i.e., The Community Variety Show and Family Day, we would like to thank all who have contributed to our efforts over the past years. The Rotary Club, OS/W Exchange Club, the Public Health Nursing Board, the Masonic Lodge and the Estuary Council of Senior Citizens are some of our consistent civic organization partners.

The focus of our youth programming has been the intentional building of “assets,” qualities and characteristics that have been determined through research to support positive growth and development of youth. Some of these “assets” are: community values youth, positive peer influences, social competence, and adult role models. The language and philosophy of these initiatives, centered on the 40-Asset Developmental Model, is woven through everything YFS is involved in. We continue to seek opportunities within the community to develop meaningful roles for our youth, such as interning in businesses or serving on town boards and commissions. To learn more about the 40-Asset Model, visit [www.search-institute.org](http://www.search-institute.org). We have implemented the Youth Action Council with students to provide opportunities for skill development in areas of leadership, community service, and mentoring relationships.

This past year, more than 120 high school students were consistently involved in Youth Action Council (YAC) activities and community programs at bi-monthly meetings. Approximately 30 eighth graders were involved in Junior YAC. YAC is entering its sixth year, and continues to draw positive attention to the efforts the Old Saybrook community puts forth to provide opportunities for youth to flourish. Our YAC mentors also accompany the ninth grade class on their annual overnight to Camp Hazen and enhance relationships that encourage a positive transition to high school. Additionally, YACers helped support CommUNITY Day 2018 by facilitating the UNITY Pole, a senior project that attracted more than 450 people to the Town Green.

In response to the increased need for supportive services, YFS has diligently developed counseling practices for a broad range of therapeutic services while continuing to work to increase access to all services. Working collaboratively with other town departments, organizations, and schools, YFS has strengthened many of the community partnerships that have long been the foundation for programs and initiatives designed to promote relationship building and positive role modeling for youth. An annual Shoreline Clinical Networking event invites primary care and behavioral health providers to come together to increase patients’ access to care. A pilot program within the Goodwin School, ZENtime, offered students a chance to develop and practice emotion regulation and self-soothing skills. Social-emotional lunch groups within the middle school are well attended and provide support to students throughout the school year. Offered



during consecutive sessions during the 2018/19 academic year, every 3<sup>rd</sup> grader had the chance to practice their ZEN skills and come together for an evening with their parents so these skills could support more positive behavioral functioning at home. At the high school level, YFS clinicians offered special topic psychoeducation within health classes, as well as offering student support at the Drop-In Center twice a week.

A sub-group of YAC is E3, through the Governor's Prevention Partnership and the Department of Transportation. E3 stands for Encourage, Empower and Educate, and these students were invited into the school to present their peer substance abuse education message during the health classes. They were also invited to present to a state organization, CT Association of Prevention Professionals, at the organization's annual meeting. These students were also active with the legislative body organizing around the opposition to legalization of recreational marijuana. Students in grades 9–12 are invited to become a part of E3 by calling OSYFS.

The staff of YFS have demonstrated their commitment to providing quality, compassionate care for the residents of Old Saybrook by the level of their involvement, by receiving additional training, by developing and facilitating many programs targeted to meet specific needs in the community, and more. We continue to focus on Positive Youth Development programming and the development of the Youth Action Council "Assets in Action" to provide opportunities for leadership, community service, and mentoring relationships. A program developed last year, "Essential Life Skills for Teens," has been awarded recognition by our state body, the CT Youth Service Association, for "Best Youth Program" 2018.

### ***Positive Youth Development***

Through these programs young people learn new life skills, take leadership roles and build self-esteem:

- Youth Summer Stock Theater—now being run through OSPR
- Summer Community Services
- Wilderness Challenge Program – over 20 years' strong!
- Youth Action Council (YAC), grades 9–12
- Junior YAC, grade 8
- Middle School After-School Programming and Friday Fun Trips
- Freshman Transitional Program at Camp Hazen
- LEAD Summer Program with Shoreline Collaborative
- Governor's Prevention Partnership E3 Program

### ***Family Programming***

Opportunities were developed to provide topical information and affordable, social events for families.

- "Can We Talk?" education/informational series provided speakers and panel discussions on topical issues of interest to parents, teachers, youth, and other community members.
- Family events included CommUNITY Day, Waterfire, and Community Variety Show.
- Ladies' Night provided a special learning experience and fun night out for girls entering puberty and their female caregivers. Twelve girls and their caregivers participated in this year's programming facilitated by a guest RN/Educator.

### ***Support Groups and Therapeutic Groups at the Agency***

- Summertime groups for teens: Spectrum/LGBTQ, discussion and support
- Stress Reduction/Mindfulness for Teens
- Asperger's Parents/Grandparents Support Group, meets monthly

### ***Community Collaboration***

Youth and Family Services works closely with the schools, police, agencies, businesses, and organizations to assess community needs, develop strategies, and implement effective programs.

- After-school creative clubs at middle school
- Early Childhood Council
- Local Drug and Alcohol Prevention Council
- Freshman Retreat
- Community Variety Show
- CommUNITY Day
- Historical Society Junior Docent Program
- Student wellness programs at the middle school and high school
- Collaboration with OSPD for Turkey Distribution and Holiday Giving

### ***Social Services***

Social Services assists Old Saybrook residents in need with emergency food; prescriptions; medical care; dental care; help with transportation to needed services; energy assistance; budget counseling; help applying for federal, state, and local programs; employment workshops; children's clothing, footwear, and back-to-school needs.

To meet the continued increase in need we have been running Social Service Help Day once a month with CT Food Bank to help provide for emergency food requests, which have risen this past year. More than 1,100 residents are using the local food pantry and need additional help for food as well as other programs from Social Services.

At our SS Help Days we encouraged backyard gardening and raising chickens for eggs as well as providing nutritionists to help educate and promote healthy eating on food stamp budgets. We also held free dental clinics and provided health screenings. In addition, we provided HUSKY and SNAP outreach and helped with more than 200 SNAP applications for food assistance. We regularly see up to 125 families at these events monthly, which is in addition to the numbers that follow.

We also hosted a job fair, job training, and workshops on interviewing skills and resume writing by bringing in Workforce Alliance/American Job Center and local employers to help more than 200 unemployed individuals find or train for employment.

We have partnered with Access Health—certified assisters to help our residents sign up for health care. The majority of these applications were for state HUSKY insurance. Over 25 percent, or one in every four children that you see heading off for school in your neighborhood, are currently on HUSKY state insurance and are from the families in need within our community.

This year, to meet basic needs and emergency requests, we:

- Provided help with 1,045 emergency and basic need assistance requests.
- Processed Energy Assistance applications for 141 households.
- Provided emergency shut off/out of heat deliveries to 40 households.



- Coordinated Holiday Giving Program for 312 children.
- Coordinated Warm the Children assistance for 137 children.

### ***Municipal Agent for the Elderly***

Our Municipal Agent for the Elderly is an officially appointed town representative responsible for providing the elderly and their families with information and assistance on programs, services, and benefits. Senior citizens continue to face numerous challenges, especially as changes occur in their health and costs continue to rise while their fixed incomes do not. Requests from elderly residents who are struggling on only Social Security incomes have increased this year. Food needs have also risen, with more requests for SNAP food assistance applications and more seniors using our food pantry and mobile truck pantry. Seniors also are in need of emergency fuel assistance—over 55 percent of our applications were from seniors in need. Issues of particular concern continue to be:

- Unavailability of enough affordable senior housing.
- Health costs and issues.
- Heat and utility expenses.
- Food needs.

**Heather McNeil, LMFT, LADC, *Director***

## **ZONING BOARD OF APPEALS**

The Connecticut General Statutes empower the Zoning Board of Appeals as the local judicial board that acts upon requests for variances from the zoning regulations or the Flood Plain Management chapter of the Town Code, as well as appeals of decisions of the zoning enforcement officer in upholding these standards. The board also acts on Certificates of Location for automotive uses.

The electorate of Old Saybrook chooses five members to serve for a term of four years each and three alternate members for a term of two years each.

During the 2019 fiscal year, the board held 12 meetings at which it considered 33 petitions for variance of the zoning regulations.

In making its decisions regarding variances, the board considers whether the circumstances of the property are unique such that they result in an exceptional difficulty or unusual hardship in meeting the standards that are otherwise uniform for all other properties in the same zoning district. The board welcomes the comments of neighbors during the public hearing portion of any application and considers all information in judging the appropriateness of any variance.

This year we thank Kim Barrows, our steadfast clerk of 20 years. And, we remember Phil Broadhurst, a longtime member who lead many meetings as our chair.

The Zoning Board of Appeals meets the second Wednesday of each month at 7:00 p.m. in the Town Hall, first-floor conference room. Bridget Riordan of the Land Use Department supports us as our administrative clerk. Chris Costa, zoning enforcement officer, is available Monday through Friday from 9:00 a.m. to noon in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

**Robert J. McIntyre, *Chair***

## ZONING COMMISSION

The Connecticut General Statutes empower the Zoning Commission to regulate land uses and enforce its regulations for the protection of the public health, safety and welfare. The commission works exclusively with the Architectural Review Board for recommendations as to the aesthetics of any application for development according to the regulations and townwide design standards. The commission regards the testimony of residents and business owners who participate in its public hearings as an important element for consideration in its decision-making process—*please continue to attend and share your relevant local knowledge and experience.*

Old Saybrook elects five members to serve for a term of four years each and three alternate members for a term of two years each.

The commission frequently discusses its interpretation of the zoning regulations with business and property owners prior to considering proposals for development; these informal discussions reinforce consistency in policy and make for more efficient permitting of eventual development. During the 2019 fiscal year, the Zoning Commission met 19 times.

The commission denied one petition to amend the zoning regulations.

The commission considered 11 applications for development by special exception and two for site plan review, some of which were minor modifications to modernize previously approved structures or business operations.

The zoning enforcement officer processed 172 applications for administrative approval of Certificates of Zoning Compliance, plus another 38 for signs.

The commission is an active participant in conversations about land use policy in Old Saybrook, and it works regularly with other boards and commissions. Madge Fish represents the commission on the Inland Wetlands & Watercourses Commission.

The Zoning Commission meets on the first and third Mondays of each month at 7:00 p.m. in the Town Hall, first-floor conference room. All meetings are open to the public. Maggie Paccione of the Land Use Department provides support as administrative clerk. Chris Costa, zoning enforcement officer, performs enforcement activities and is available Monday through Friday from 9:00 a.m. to noon in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

**Robert C. Friedmann, Chair**

## SECTION III

### EMPLOYEE WAGES AND REPRESENTATION

General Government employees are represented by two separate units of the American Federation of State, County & Municipal Employees Union (AFSCME):

Local 818, Council #4, Supervisory Unit, with a three-year contract through June 30, 2020.

Local 1303-278, Council #4, Non-Supervisory Unit, with a four-year contract through June 30, 2021.

General Government positions not represented by a union or bargaining unit include the finance director, library director, town planner, IT manager, employee benefits coordinator, certain positions within the WPCA, and those employees who work less than 20 hours per month on a regular basis. The wages for these employees and elected officials are established through the budget process.

There are two exclusive bargaining units for full-time employees of the Department of Police Services. Twenty-four certified police officers are represented by the Connecticut Organization for Public Safety (C.O.P.S.). This contract expires June 30, 2020. Six certified public safety dispatchers are represented by the United Public Service Employees Union. This contract expires June 30, 2021. The salary and benefit structure for the remaining per diem/part-time civilian employees of the department and the position of police lieutenant is established by the chief of police and approved by the police commission through budget approval. The chief of police maintains a non-expiring contract with the Town of Old Saybrook Board of Police Commissioners which details salary and benefit information.

The Board of Education is represented by five separate unions or bargaining units:

- 1) Old Saybrook Administrator's Organization, with a contract through June 30, 2022.
- 2) Old Saybrook Education Association, with a contract through August 31, 2020.
- 3) Old Saybrook Educational Secretaries' Union, AFSCME Local 1303-224, Council #4 with a contract through June 30, 2022.
- 4) Old Saybrook Custodial Union, AFSCME Local 1303-020, Council #4, with a contract through June 30, 2021.
- 5) Old Saybrook Paraprofessional Municipal Employees, Independent CILU Local #53 with a contract through June 30, 2021.

The salaries of the superintendent and director of operations, facilities and finance are determined by the Board of Education.

### EMPLOYEE BENEFITS

The Board of Education and General Government provide health, dental and life insurance benefits to eligible full-time employees.

The Town's Defined Benefit Retirement Plan provides for pension benefits to eligible employees upon their retirement. In fiscal year 2018–2019 the Town

contributed 8.50% of an employee’s base wages to the Pension Fund. Board of Education employees (excluding teachers) and General Government employees contributed 5% of their base wages to the Pension Fund.

All General Government employees hired on or after July 1, 2017 (except for the Department of Police Services) participate in the Town’s Defined Contribution Retirement Plan. The Town matches the mandatory employee contribution of 5%. In addition, employees have the option to contribute up to an additional 3% which the Town matches as well.

**2018–2019 SALARIES FOR GENERAL GOVERNMENT EMPLOYEES**

*Base Pay represents salary for full-time employees and total pay for part-time employees. Additional Compensation represents overtime, work for other departments, payments from grants not included in the Town’s salary budget, or payments in lieu of health insurance.*

*\* Indicates part-time employees*

	Base Pay	Additional Compensation	Total
<b>Accounting</b>			
Mardjekaj, Julie	\$56,287.50	\$0.00	\$56,287.50
Parashin, Lucia	\$58,822.40	\$0.00	\$58,822.40
Vinciguerra, Janet	\$52,460.12	\$2,000.00	\$54,460.12
<b>Acton Public Library</b>			
Brouwer-Juarbe, Amanda	\$65,192.28	\$2,000.00	\$67,192.28
Dautefendic, Selma	\$3,076.92	\$2,820.46	\$5,897.38
Giugno, Karen	\$71,775.49	\$0.00	\$71,775.49
Mendes, Lisa	\$38,751.01	\$0.00	\$38,751.01
Wright, Norma	\$39,587.67	\$0.00	\$39,587.67
Wysocki, Wayne	\$66,081.60	\$1,040.57	\$67,122.17
*Baklik, Cynthia	\$21,768.38	\$0.00	\$21,768.38
*Baldi, Michele	\$1,022.88	\$4,775.96	\$5,798.84
*Bedell O’Brien, Rogina	\$23,063.33	\$0.00	\$23,063.33
*Bookman, Donna	\$1,647.60	\$4,517.18	\$6,164.78
*Bulgini, Rachel	\$3,020.60	\$0.00	\$3,020.60
*Chasse, Joan	\$23,156.10	\$0.00	\$23,156.10
*Davis, Barbara	\$0.00	\$1,681.17	\$1,681.17
*Freese, Kathleen	\$3,295.20	\$11,077.54	\$14,372.74
*Fuoco, Ashlee	\$5,938.26	\$0.00	\$5,938.26
*Gignac, Casi	\$2,712.50	\$0.00	\$2,712.50
*Girnius, Maribel	\$8,633.10	\$0.00	\$8,633.10
*Guild, Craig	\$1,335.24	\$0.00	\$1,335.24
*Kelley, Kathleen	\$3,079.89	\$10,415.85	\$13,495.74
*Kellogg, Timothy	\$4,845.23	\$4,540.00	\$9,385.23
*Knobelsdorff, Kara Joan	\$17,032.38	\$0.00	\$17,032.38
*McNivens, Megan	\$1,292.02	\$2,379.38	\$3,671.40
*Morgan, Devery	\$0.00	\$2,141.20	\$2,141.20
*Noack, Susan	\$1,040.07	\$0.00	\$1,040.07
*Saunders, Fiona	\$21,045.15	\$0.00	\$21,045.15
*Saunders, Laurie	\$3,096.17	\$0.00	\$3,096.17
*Shavnya, Alla	\$4,088.48	\$0.00	\$4,088.48

	Base Pay	Additional Compensation	Total
*Sikora, Justyna	\$13,358.73	\$2,928.15	\$16,286.88
*Smith, Gerard	\$3,065.24	\$0.00	\$3,065.24
*Tappin, Donna	\$24,205.37	\$0.00	\$24,205.37
<b>Board Of Finance</b>			
*Lewis, Geraldine	\$4,790.00	\$0.00	\$4,790.00
<b>Building Dept</b>			
Makowicki, Thomas	\$82,566.90	\$0.00	\$82,566.90
<b>Dispatcher</b>			
Adams, Daniel	\$56,409.60	\$19,338.32	\$75,747.92
Adelkopf, Victoria	\$7,144.00	\$1,888.70	\$9,032.70
Alvarado, Nicholas	\$13,323.20	\$0.00	\$13,323.20
Franklin, Jennifer	\$56,409.60	\$15,548.36	\$71,957.96
Gosselin, Andrea	\$51,625.60	\$23,474.42	\$75,100.02
Maerkel, Craig	\$7,286.40	\$30,332.21	\$37,618.61
Morneau, Paul	\$0.00	\$1,196.62	\$1,196.62
Paradis, Michael	\$56,409.60	\$13,893.36	\$70,302.96
Shake Jr., James	\$56,409.60	\$13,260.36	\$69,669.96
Stankiewicz, Joshua	\$15,354.00	\$7,246.68	\$22,600.68
*Barrett, Robert	\$0.00	\$5,225.88	\$5,225.88
*Coco, Phillip	\$4,615.36	\$25,384.48	\$29,999.84
*Colburn Jr., Mark	\$0.00	\$4,081.02	\$4,081.02
*Halligan, Alison	\$0.00	\$1,764.68	\$1,764.68
*McGregor, William	\$0.00	\$25,383.00	\$25,383.00
<b>Economic Development</b>			
*Beckman, Susan	\$34,656.25	\$0.00	\$34,656.25
<b>Fire Dept</b>			
*Devlin, Maura	\$5,036.58	\$0.00	\$5,036.58
*Duncan, Liam	\$4,904.64	\$0.00	\$4,904.64
<b>Fire Marshal</b>			
Terenzi, Peter	\$74,351.94	\$7,093.83	\$81,445.77
<b>Harbor Management</b>			
*Mitchell, Scott	\$9,173.04	\$0.00	\$9,173.04
<b>Information Technology</b>			
*Hayden, Lawrence	\$53,171.47	\$1,323.75	\$54,495.22
<b>Land Use</b>			
Costa, Christina	\$74,386.00	\$2,622.21	\$77,008.21
Lyons, Sarah	\$54,527.20	\$0.00	\$54,527.20
Nelson, Christine	\$99,381.88	\$0.00	\$99,381.88
*Beaudoin, Stella	\$1,895.00	\$0.00	\$1,895.00
*Carroll, Gillian	\$14,359.29	\$0.00	\$14,359.29
*Genga, Joseph	\$1,200.00	\$0.00	\$1,200.00
*Hegge, Patrick	\$6,539.82	\$0.00	\$6,539.82
*Migliaccio, Sharon	\$1,510.00	\$0.00	\$1,510.00
*Moskowitz, Meryl	\$2,580.00	\$0.00	\$2,580.00
*Paccione, Margaret	\$4,240.00	\$0.00	\$4,240.00
*Wacker, Lynette	\$6,494.75	\$0.00	\$6,494.75

	Base Pay	Additional Compensation	Total
<b>Parks &amp; Recreation</b>			
Allen Jr., Ray	\$81,123.12	\$0.00	\$81,123.12
Paradis, Jonathan	\$62,316.80	\$1,988.63	\$64,305.43
Pine, Rick	\$48,539.40	\$9,409.80	\$57,949.20
*Albert, Grace	\$2,386.27	\$0.00	\$2,386.27
*Anderson, Sarah	\$1,827.25	\$0.00	\$1,827.25
*Auld, Angus	\$2,308.27	\$0.00	\$2,308.27
*Babij, Vincent	\$2,400.31	\$0.00	\$2,400.31
*Bielawa, Anthony	\$29,598.29	\$0.00	\$29,598.29
*Bielawa, Victoria	\$2,004.75	\$0.00	\$2,004.75
*Bohonowicz, Kyle	\$13,564.23	\$0.00	\$13,564.23
*Bruehwiler, Allison	\$3,850.59	\$0.00	\$3,850.59
*Cain, Terese	\$11,410.84	\$0.00	\$11,410.84
*Capuano, Daniel	\$1,445.63	\$0.00	\$1,445.63
*Cody, Allison	\$1,481.88	\$0.00	\$1,481.88
*Condulis, Nicholas	\$1,886.00	\$0.00	\$1,886.00
*Cote, Daniel	\$2,466.07	\$0.00	\$2,466.07
*DeAngelo, Cody	\$2,071.15	\$0.00	\$2,071.15
*DeDominicis, Christian	\$6,858.00	\$0.00	\$6,858.00
*DeDominicis, Nicholas	\$3,099.38	\$0.00	\$3,099.38
*Diaz, Sabrina	\$3,276.07	\$0.00	\$3,276.07
*Donohue, Isabella	\$1,053.20	\$0.00	\$1,053.20
*Eldridge, Sherry	\$1,870.50	\$0.00	\$1,870.50
*Foley, Maeve	\$1,722.00	\$0.00	\$1,722.00
*Fuerst, Tyler	\$11,607.47	\$0.00	\$11,607.47
*Gosselin, Camron	\$3,608.81	\$0.00	\$3,608.81
*Gosselin, Donna	\$9,288.72	\$0.00	\$9,288.72
*Hanratty, Grace	\$1,516.13	\$0.00	\$1,516.13
*Henderson, Connel	\$2,133.88	\$0.00	\$2,133.88
*Henderson, Katherine	\$2,759.26	\$0.00	\$2,759.26
*Henderson, Shane	\$1,723.38	\$0.00	\$1,723.38
*Hilger, Logan	\$2,345.64	\$0.00	\$2,345.64
*Husted, Alex	\$4,026.00	\$0.00	\$4,026.00
*Husted, Nicholas	\$4,167.57	\$0.00	\$4,167.57
*King, Kirsten	\$2,210.25	\$0.00	\$2,210.25
*Kuntz, Andi	\$3,762.00	\$0.00	\$3,762.00
*Lamay, Nellie	\$2,672.26	\$0.00	\$2,672.26
*Laudano, Patricia	\$8,007.02	\$0.00	\$8,007.02
*Marinelli, Paige	\$1,732.50	\$0.00	\$1,732.50
*McGrath, Julia	\$3,156.00	\$0.00	\$3,156.00
*McNeil, Hannah	\$1,937.25	\$0.00	\$1,937.25
*Murphy, Jill	\$2,173.76	\$0.00	\$2,173.76
*O'Rourke, Avery	\$2,547.88	\$0.00	\$2,547.88
*Paetzold, Haley	\$2,702.50	\$0.00	\$2,702.50
*Paetzold, William	\$3,276.00	\$0.00	\$3,276.00
*Pascoe, Lauren	\$3,055.00	\$0.00	\$3,055.00
*Petrucelli, Lily	\$3,714.11	\$0.00	\$3,714.11
*Rolon, Jaden Luis	\$1,883.45	\$0.00	\$1,883.45
*Romano, Allison	\$1,037.82	\$0.00	\$1,037.82
*Root, Chloe	\$2,567.26	\$0.00	\$2,567.26

	Base Pay	Additional Compensation	Total
*Rothman, Jason	\$1,516.51	\$0.00	\$1,516.51
*Russell, Bradley	\$3,308.63	\$0.00	\$3,308.63
*Savino, Ashley	\$1,026.63	\$0.00	\$1,026.63
*Scamporino, Emil	\$10,346.25	\$0.00	\$10,346.25
*Stangel, Aubrey	\$2,022.25	\$0.00	\$2,022.25
*Stangel, Erin	\$1,457.50	\$0.00	\$1,457.50
*Stevenson, Deborah	\$12,981.30	\$1,247.88	\$14,229.18
*Stull, John	\$1,155.64	\$0.00	\$1,155.64
*Sumby, Lucas	\$3,842.21	\$0.00	\$3,842.21
*Tiezzi, Sharon	\$1,180.00	\$0.00	\$1,180.00
*VanVliet, Alexander	\$2,629.00	\$0.00	\$2,629.00
*Welsh, Eilis	\$1,108.63	\$0.00	\$1,108.63
*Welsh, Liam	\$1,137.75	\$0.00	\$1,137.75
*Wilcox, Mason	\$2,572.51	\$0.00	\$2,572.51
*Woolery, Kaitlin	\$1,651.14	\$0.00	\$1,651.14
*Zaheer, Daniyal	\$1,118.01	\$0.00	\$1,118.01
<b>Public Works</b>			
Bonin, Larry	\$90,179.96	\$3,776.45	\$93,956.41
Claffey, William	\$66,081.60	\$0.00	\$66,081.60
Hoadley, Matthew	\$52,728.00	\$0.00	\$52,728.00
Labriola, Peter	\$70,482.23	\$3,400.41	\$73,882.64
Laverty, Adam	\$55,473.60	\$0.00	\$55,473.60
Pace Jr., Michael	\$55,473.60	\$1,263.21	\$56,736.81
Porter, John	\$4,044.00	\$8,234.93	\$12,278.93
Regan, Patrick	\$55,460.27	\$1,677.72	\$57,137.99
Way, Todd	\$64,417.60	\$2,977.33	\$67,394.93
*Montesi Jr., Edward	\$4,123.00	\$0.00	\$4,123.00
<b>Registrar of Voters</b>			
*Broadhurst, Joan	\$11,250.00	\$0.00	\$11,250.00
*Strickland, Joan	\$11,250.00	\$0.00	\$11,250.00
<b>Selectmen</b>			
Fortuna, Carl	\$85,517.12	\$0.00	\$85,517.12
Neri, Georgiann	\$57,821.40	\$0.00	\$57,821.40
Palladino, Lee Ann	\$92,114.88	\$2,000.00	\$94,114.88
*Conklin, Carol	\$7,740.96	\$0.00	\$7,740.96
*Giegerich, Scott	\$7,740.96	\$0.00	\$7,740.96
<b>Social Services</b>			
Consoli, Susan	\$58,863.91	\$0.00	\$58,863.91
*Christensen, Kelsey	\$13,455.59	\$0.00	\$13,455.59
<b>Tax Assessor</b>			
Wood, Norman	\$78,776.88	\$3,635.84	\$82,412.72
*Fitzgerald, Ruth	\$2,800.00	\$0.00	\$2,800.00
*Gallagher, Peter	\$2,400.00	\$0.00	\$2,400.00
*Gibson, Jeffrey	\$2,400.00	\$0.00	\$2,400.00
<b>Tax Collector</b>			
Maynard, Barry	\$67,380.04	\$0.00	\$67,380.04
Morison, Wendy	\$52,016.81	\$0.00	\$52,016.81

	<b>Base Pay</b>	<b>Additional Compensation</b>	<b>Total</b>
<b>Town Clerk</b>			
Antolino, Christina	\$51,469.60	\$3,290.29	\$54,759.89
Becker, Sarah	\$70,798.00	\$0.00	\$70,798.00
*Kane, Cynthia	\$38,735.80	\$0.00	\$38,735.80
<b>Town Hall</b>			
Baldi, Paul	\$52,374.40	\$0.00	\$52,374.40
*Donahue, Jennifer	\$26,825.44	\$4,100.00	\$30,925.44
*Moran, Daniel	\$23,023.20	\$0.00	\$23,023.20
*O’Herlihy, Ellen	\$39,751.74	\$0.00	\$39,751.74
*Riordan, Bridget	\$38,906.92	\$1,495.00	\$40,401.92
*Zychowski, Rebecca	\$33,539.60	\$1,976.22	\$35,515.82
<b>Transfer Station</b>			
Champlin, Richard	\$66,081.60	\$0.00	\$66,081.60
*Hunter, Anthony	\$27,921.09	\$0.00	\$27,921.09
*Rascoe, William	\$34,105.26	\$0.00	\$34,105.26
*Root, Trevor	\$32,781.33	\$0.00	\$32,781.33
*Slattery, Peter	\$4,733.96	\$0.00	\$4,733.96
*Therrien, James	\$36,283.48	\$0.00	\$36,283.48
<b>Treasurer</b>			
*Fish, Robert	\$31,225.80	\$0.00	\$31,225.80
<b>Tree Warden</b>			
*Kiely, James	\$6,000.00	\$0.00	\$6,000.00
<b>Water Pollution Control</b>			
Evangelisti, Cameron	\$74,318.41	\$2,818.44	\$77,136.85
Lewis, Gratia	\$53,229.80	\$0.00	\$53,229.80
Lewis, Melissa	\$42,631.68	\$0.00	\$42,631.68
Marshall, Robbie	\$46,643.79	\$0.00	\$46,643.79
Pytlik, Matthew	\$39,231.54	\$0.00	\$39,231.54
Pytlik, Steven	\$41,446.80	\$0.00	\$41,446.80
*Mongillo, Stephen	\$60,556.98	\$0.00	\$60,556.98
<b>Youth &amp; Family Services</b>			
Graham, Chelsea	\$65,723.43	\$0.00	\$65,723.43
McCall, Linda	\$18,394.18	\$0.00	\$18,394.18
McNeil, Heather	\$87,789.00	\$0.00	\$87,789.00
*Bruzzeze, Salvatore	\$8,831.22	\$0.00	\$8,831.22
*Deal, Joanne	\$3,047.00	\$0.00	\$3,047.00
*Gaidry, Angela	\$32,569.81	\$0.00	\$32,569.81
*Kelly, Jodi	\$38,579.89	\$0.00	\$38,579.89
*Mill, Wendy	\$50,001.37	\$0.00	\$50,001.37
*Steinmacher, Samantha	\$45,445.48	\$0.00	\$45,445.48

On the next page is a list of Police Department personnel and the compensation they received for services provided during the fiscal year. All full-time, certified police officers and dispatchers earn an annual salary. This is listed as “base salary.” Also listed in the “base salary” category are the educational, longevity, professional development, K-9 feeding/grooming and vacation cash out payments earned by an employee.



In addition to their regular schedules, officers are required to work above and beyond their forty-hour work week and, therefore, earn additional compensation. This additional compensation includes the backfilling of vacation and sick days; maintaining minimum manpower on all shifts; staffing community events; responding to critical incidents that require more personnel resources than the on-duty patrol shift offers, attending mandatory professional development, and working on investigations that take longer than the normal eight-hour work day. This category also includes monies earned when working Marine Patrol. Salary and the majority of “additional compensation” come from the department’s operating budget (tax dollars). Some monies included in “additional compensation” are funded by state and federal grants such as DUI Checkpoints and Click It Or Ticket initiatives.

The final category is compensation received from private duty jobs. “Private duty” is when a contractor hires a police officer to police a private social or business event for security reasons or a construction company hires a police officer to direct traffic at a construction site. When officers work these events, they do so on their time off, and thus earn additional compensation. The compensation earned comes directly from the individual or company that chose to hire the police officer (non-tax dollars). In addition to invoicing the private person/company for the police officer’s compensation and FICA, the Town also assesses a fee for the police vehicle that is used as well as for administrative processing. These funds are managed through an off-budget account overseen by the Town Treasurer.

## **OLD SAYBROOK DEPARTMENT OF POLICE SERVICES TOTAL PAY F.Y. 18-19**

*Base Pay represents salary for full-time employees and total pay for part-time employees. Additional Compensation represents overtime, work for other departments, payments from grants not included in the Town’s salary budget, or payments in lieu of health insurance.*

*\* Indicates part-time employees*

### **Records, Community Service Officers, Animal Control Officers and Marine Patrol Operators (Full-Time and Per Diem)**

<b>Compensation</b>	<b>Base Duty</b>	<b>Addtl. Total</b>	<b>Private</b>	<b>F.Y. 18-19</b>
Berner, Michelle	\$39,633.66	\$194.76	\$0.00	\$39,828.42
Brown, William (Marine) *	\$3,145.27	\$0.00	\$0.00	\$3,145.27
Caffery, Dawn (ACO) *	\$5,675.37	\$0.00	\$0.00	\$5,675.37
Cryder, Katherine (ACO) *	\$990.00	\$0.00	\$0.00	\$990.00
D’Amato, Jennifer	\$54,631.71	\$2,704.79	\$923.91	\$58,260.41
DiMaggio, Peter (CSO) *	\$381.60	\$0.00	\$0.00	\$381.60
Forte, James (CSO) *	\$118.72	\$0.00	\$0.00	\$118.72
Franklin, Jennifer (ACO) *	\$616.00	\$0.00	\$0.00	\$616.00
Gosselin, Andrea (ACO) *	\$668.80	\$0.00	\$0.00	\$668.80
Hanley, Patrick (ACO/CSO/Custodial) *	\$41,768.71	\$0.00	\$76.32	\$41,845.03
Muckle, Kaitlyn (ACO) *	\$3,761.94	\$0.00	\$0.00	\$3,761.94
Newton, Thomas (CSO) *	\$5,359.36	\$0.00	\$0.00	\$5,359.36
Pitasi, Thomas (Marine) *	\$472.93	\$0.00	\$0.00	\$472.93

	<b>Base Compensation</b>	<b>Addtl. Duty</b>	<b>Private Total</b>	<b>F.Y. 18-19</b>
Schneider, James (CSO) *	\$4,842.08	\$0.00	\$0.00	\$4,842.08
Sharma, Sonal *	\$0.00	\$0.00	\$2,851.56	\$2,851.56
Sirissoukh, Patrick (Custodial) *	\$6,076.00	\$0.00	\$0.00	\$6,076.00
Sunday, Mary *	\$7,563.18	\$0.00	\$0.00	\$7,563.18
Westerson, Grant (Marine) *	\$1,572.66	\$0.00	\$0.00	\$1,572.66

### **Certified Police Officers (Full-Time and Per Diem)**

Baldino, John	\$55,292.66	\$8,415.88	\$4,189.44	\$67,897.98
Bergantino, William	\$87,527.92	\$10,534.35	\$3,282.24	\$101,344.51
Brooks, Andrew	\$8,500.02	\$5,708.87	\$0.00	\$14,208.89
Ciccone, Philip	\$85,688.56	\$13,043.65	\$11,409.82	\$110,142.03
Crowley, Steven *	\$7,290.12	\$7,466.08	\$15,035.83	\$29,792.03
DeMarco, Christopher	\$87,621.92	\$27,809.48	\$22,567.54	\$137,998.94
DePerry, Jeffrey	\$107,976.63	\$11,871.12	\$8,973.10	\$128,820.85
Gabianelli, Karen (SRO) *	\$44,097.94	\$7,898.70	\$1,974.67	\$53,971.31
Hackett, Stephen	\$86,221.92	\$15,551.18	\$4,093.44	\$105,866.54
Hardy, Solomon	\$73,916.24	\$12,449.69	\$12,487.87	\$98,853.80
Kiako, James *	\$2,151.77	\$0.00	\$690.69	\$2,842.46
Kostek, Charles	\$25,820.75	\$1,055.18	\$0.00	\$26,875.93
McDonald, Timothy (SRO) *	\$47,760.57	\$4,144.18	\$6,216.24	\$58,120.99
Micowski, Mark	\$64,873.64	\$14,257.23	\$6,598.37	\$85,729.24
Milardo, Stephanie	\$74,166.84	\$13,412.07	\$20,219.25	\$107,798.16
Mulvihill Jr., Michael *	\$6,933.47	\$0.00	\$3,719.10	\$10,652.57
O'Connor, William	\$16,885.81	\$259.75	\$0.00	\$17,145.56
Palmieri, Christopher	\$58,685.08	\$12,128.17	\$11,043.58	\$81,856.83
Perrotti, David	\$79,065.12	\$4,012.93	\$3,327.96	\$86,406.01
Puzycki, Kurt	\$12,393.96	\$2,778.23	\$332.27	\$15,504.46
Rooney, Lawrence (SRO) *	\$47,285.70	\$3,942.92	\$5,826.66	\$57,055.28
Schulz, Tyler	\$82,458.66	\$13,164.37	\$13,881.92	\$109,504.95
Spera, Michael	\$177,590.48	\$8,503.35	\$0.00	\$186,093.83
Stratidis, Heather	\$64,377.64	\$12,320.11	\$16,576.06	\$93,273.81
Tabor III, Albert	\$63,636.56	\$6,007.95	\$6,739.06	\$76,383.57
Tanner, Allyson	\$2,479.41	\$0.00	\$0.00	\$2,479.41
Tourjee, Amanda	\$25,820.25	\$1,172.71	\$0.00	\$26,992.96
Van Der Horst, Robbert	\$92,639.60	\$14,797.54	\$13,003.21	\$120,440.35
Walsh, Ryan	\$85,484.96	\$13,729.86	\$12,283.17	\$111,497.99
Warren, Shannon	\$74,866.84	\$5,561.18	\$3,293.38	\$83,721.40
White, Jared	\$62,810.76	\$11,165.22	\$12,349.51	\$86,325.49
Williams, Eric	\$74,566.84	\$20,800.27	\$15,990.48	\$111,357.59
Zarbo, Josh	\$62,056.51	\$13,559.11	\$11,405.56	\$87,021.18

**Dispatchers (Full-Time and Per Diem)**

	<b>Base Compensation</b>	<b>Addtl. Duty</b>	<b>Private Total</b>	<b>F.Y. 18-19</b>
Adams, Daniel	\$56,908.80	\$18,732.84	\$0.00	\$75,641.64
Adelkopf, Victoria	\$7,144.00	\$2,289.09	\$0.00	\$9,433.09
Alvarado, Nicholas	\$13,323.20	\$2,462.69	\$0.00	\$15,785.89
Barrett, Robert *	\$0.00	\$6,885.45	\$0.00	\$6,885.45
Coco, Phillip *	\$29,999.84	\$0.00	\$0.00	\$29,999.84
Colburn, Mark *	\$0.00	\$3,795.72	\$0.00	\$3,795.72
Franklin, Jennifer	\$56,659.60	\$13,876.13	\$0.00	\$70,535.73
Gardner, Michael *	\$50,000.08	\$0.00	\$0.00	\$50,000.08
Gosselin, Andrea	\$51,630.56	\$22,344.52	\$0.00	\$73,975.08
Halligan, Alison *	\$0.00	\$428.64	\$0.00	\$428.64
Maerkel, Craig	\$7,286.40	\$31,232.35	\$0.00	\$38,518.75
McGregor, William *	\$0.00	\$27,244.04	\$0.00	\$27,244.04
Morneau, Paul	\$0.00	\$1,196.62	\$0.00	\$1,196.62
Paradis, Michael	\$57,628.80	\$15,644.07	\$0.00	\$73,272.87
Shake Jr., James	\$56,409.60	\$13,858.32	\$0.00	\$70,267.92
Stankiewicz, Joshua	\$15,354.00	\$7,268.08	\$0.00	\$22,622.08



## SECTION IV

### FINANCIAL REPORT FOR FISCAL YEAR 2018–2019

General Fund Statements of Revenues and Expenditures, Actual versus Budget, for the Town of Old Saybrook for the year ended June 30, 2019, are presented here for informational purposes only. They are not intended to represent full financial disclosure.

The complete general purpose financial statements and related notes, as required by governmental auditing standards, are being prepared by MahoneySabol as a part of their annual financial audit of the Town. The complete audit report will be available for public review in the office of the Old Saybrook Town Clerk and on the Town's website at [www.oldsaybrookct.org](http://www.oldsaybrookct.org).

### GENERAL FUND REVENUES — BUDGET AND ACTUAL

For the Year Ended June 30, 2019

	Budget	Actual	Variance
<b>PROPERTY TAXES</b>			
Property Taxes, Current Year	43,735,880	44,045,120	309,240
Property Taxes, Previous Years	100,000	265,356	165,356
Interest and Lien Fees	100,000	171,134	71,134
Telecommunication Taxes	60,000	34,980	(25,020)
<b>TOTAL PROPERTY TAXES</b>	<b>43,995,880</b>	<b>44,516,590</b>	<b>520,710</b>
<b>INTERGOVERNMENTAL</b>			
State Board of Education ECS	100,000	107,818	7,818
Town Aid Road	246,000	246,524	524
Grant in Lieu of Taxes	29,000	34,274	5,274
Elderly Tax Relief	0	0	0
Municipal Revenue Sharing	0	46,717	46,717
Mashantucket Pequot Fund	0	0	—
Local Capital Improvement Program	0	0	—
Miscellaneous State Grants	0	11,872	11,872
<b>TOTAL INTERGOVERNMENTAL</b>	<b>375,000</b>	<b>447,205</b>	<b>72,205</b>
<b>LOCAL INCOME</b>			
Assessor	200	1,240	1,040
Board of Selectmen	2,000	2,700	700
Building Department	200,000	230,379	30,379
Investment Income	100,000	156,427	56,427
Planning Commission	1,000	50	(950)
Inland Wetlands Commission	1,000	600	(400)
Town Clerk	400,000	548,600	148,600
Land Use Department	10,000	11,749	1,749
Zoning Board of Appeals	8,000	5,600	(2,400)
Police Department	7,000	5,353	(1,647)
Transfer Station	100,000	77,410	(22,590)

	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Acton Public Library	5,000	4,895	(105)
Parks and Recreation	300,000	282,136	(17,864)
Miscellaneous Income	100,000	73,391	(26,609)
<b>TOTAL LOCAL INCOME</b>	<b>1,234,200</b>	<b>1,400,530</b>	<b>166,330</b>
<b>FUND BALANCE APPROPRIATION</b>	<b>487,966</b>		
<b>TOTAL GENERAL FUND REVENUE</b>	<b>46,093,046</b>	<b>46,364,325</b>	<b>271,279</b>
<b>SPECIAL EDUCATION EXCESS</b>		<b>429,426</b>	

## **GENERAL FUND EXPENDITURES—BUDGET AND ACTUAL**

For the Year Ended June 30, 2019

	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Selectmen	391,682	386,379	5,303
Financial Administration	61,327	56,044	5,283
Accounting	281,885	267,898	13,987
Ethics Commission	950	0	950
Tax Assessor	254,833	259,517	(4,684)
Assessment Appeals	11,907	8,202	3,705
Tax Collector	205,560	205,828	(268)
Treasurer	8,613	8,646	(33)
Legal	105,000	85,781	19,219
Retiree Health Insurance	271,000	275,000	(4,000)
Information Technology	190,054	193,249	(3,195)
Town Clerk	249,527	236,875	12,652
Vital Statistics	1,350	820	530
Registrar of Voters	69,879	64,478	5,401
Land Use Department	438,056	398,220	39,836
Architectural Review Board	3,600	2,701	899
Planning Commission	15,250	4,665	10,585
Zoning Commission	34,746	21,377	13,369
Zoning Board of Appeals	13,423	14,101	(678)
Insurance	388,000	395,551	(7,551)
Historic District	5,358	4,973	385
Inland Wetlands Commission	8,624	13,959	(5,335)
Harbor Management	20,693	15,547	5,146
Conservation Commission	3,717	3,038	679
Economic Development	59,009	58,229	780
Political Subdivisions	177,376	174,244	3,132
Town Hall	337,092	342,998	(5,906)
PD - Field Services	3,317,297	3,057,935	259,362
PD - Support Services	947,703	910,986	36,717
PD - General Exps	546,899	699,045	(152,146)

	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Fire Department	597,045	578,639	18,406
Tree Warden	26,459	39,613	(13,154)
Building Department	140,541	127,302	13,239
Animal Control Subsidy	25,000	25,000	—
Marine Patrol	57,358	48,459	8,899
Fire Marshal	135,255	136,568	(1,313)
Emergency Management	204,205	192,692	11,513
Public Works Admin	1,061,990	971,946	90,044
Highway and Street	556,800	558,789	(1,989)
Engineering	80,000	67,648	12,352
Snow and Ice	56,000	50,869	5,131
Street Lighting	154,000	168,405	(14,405)
Vehicle/Equip Maintenance	81,000	58,158	22,842
Waste Collection	24,990	26,231	(1,241)
Water Hydrants	577,000	596,047	(19,047)
Public Health Admin	162,000	140,922	21,078
Nursing	42,653	41,884	769
Youth Services - YFS	381,680	381,391	289
Social Services	112,816	113,764	(948)
Acton Library	1,029,064	994,160	34,904
Recreation	545,324	546,443	(1,119)
Mini Golf	63,523	74,220	(10,697)
Pavilion	9,100	10,686	(1,586)
Other Parks	48,080	56,147	(8,067)
The Kate	61,120	69,737	(8,617)
Capital Outlay	978,074	978,074	—
WPCA	300,594	289,967	10,627
Transfer Station Operations	310,814	293,921	16,893
Waste Transport	335,900	294,650	41,250
<b>Total General Gov't Operations</b>	<b>16,578,795</b>	<b>16,098,618</b>	<b>480,177</b>
<b>Board of Education Operations</b>	<b>25,809,822</b>	<b>26,220,122</b>	<b>(410,300)</b>
<b>Debt Service</b>	<b>3,455,429</b>	<b>3,455,429</b>	<b>—</b>
<b>TOTAL BUDGETED EXPS</b>	<b>45,844,046</b>	<b>45,774,169</b>	<b>69,877</b>



