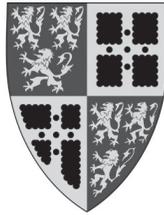


*Annual Report*  
**Town of**  
**Old Saybrook, Connecticut**

MIDDLESEX COUNTY  
Second Congressional District  
Twentieth Senatorial District  
Thirty-Third Senatorial District  
Twenty-Third Assembly District



The seal of Old Saybrook was adopted from the College Arms of Saybrook College of Yale University. The seal is heraldically described as follows:

“Quarterly I and IV azure,  
three lions rampant, or: II and  
III sable, engrailed cross  
within a border engrailed,  
both or, five roundels  
sable on the cross.”

The significance of the seal and its relation to the Town of Old Saybrook is as follows:

*Quarters I and IV are for Fiennes, the family of the Lord Saye and Sele; II and III are for Greville, the family of Lord Brooke. These ancient coats recall two of the seventeenth-century English Proprietors of land at the mouth of the Connecticut River.*

*Old Saybrook was the site of the Collegiate School of Connecticut, which was relocated to New Haven in 1716 and became Yale University.*

Year Ending June 30th,

**2018**



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## **OLD SAYBROOK**

*“Where the Connecticut River meets Long Island Sound”*

Old Saybrook dates back to 1635 when a company of English Puritans headed by Viscount Saye and Sele and Lord Brooke, and led by one John Winthrop, Jr., erected a fort to guard the river entrance...which in turn was guarded by a sandy shoal bar that called for precise piloting to enter. The residents blessed this shoal for it was a natural barrier against over-industrialization and helped to preserve the integrity of the environment with all of its natural beauty. When a deep channel was dredged and breakwaters erected, ships no longer had to off-load at Saybrook Point. Thus, the channel up river was opened for expansion of trade, commercial fishing and shipbuilding, traditional occupations that have carried on over the years.

# SECTION I

## TOWN OF OLD SAYBROOK — PROFILE

### LOCATION:

Middlesex County  
 West Side of the Mouth of the Connecticut River  
 45 miles from Hartford  
 101 miles from New York  
 105 miles from Boston  
 Latitude 41° 17' N. Longitude 72° 25' W.  
 Town Area – 15.3 square miles  
 Total Town Roads – 72 miles

### TOWN INCORPORATION:

July 8, 1854

### FORM OF GOVERNMENT:

Town Meeting /Board of Selectmen/Board of Finance  
 Net Grand List of October 1, 2016 – 2,248,068,375  
 Tax Rate: 19.66 Mills  
 Assessment Ratio: 70%  
 Grand List Date: October 1, 2016  
 Grand Levy: 44,098,569  
 Two Voting Districts

### POPULATION:

U.S. Census Bureau Estimate: 10,132  
 School Enrollment: 1,268

### PROPERTY:

Residential Dwellings: 5,753  
 Commercial/Industrial Dwellings: 467  
 Motor Vehicles: 12,441  
 Business Personal Property Accounts: 2,927

### REPRESENTATIVES:

#### State Representative

Devin Carney [R], 23<sup>rd</sup> Assembly District

#### State Senators

Paul M. Formica [R], 20<sup>th</sup> Senatorial District Voting District 1

Art Linares [R], 33<sup>rd</sup> Senatorial District Voting District 2

#### Congressman

Joseph Courtney [D], 2nd Congressional District

#### United States Senators

Richard Blumenthal [D]

Christopher Murphy [D]

TOWN WEBSITE: [www.oldsaybrookct.org](http://www.oldsaybrookct.org)

## IN MEMORIAM

This year we lost several former town employees who dedicated a significant number of years in service to the Town, many as volunteers as well as employees. This page honors those contributions and the legacy to the Town that will live on because of their efforts and vision.

### **Louis Barretta (1941-2017)**

A longtime Old Saybrook resident, Louis was employed by the Old Saybrook Board of Education for 13 years as well as by 9 Town Transit.

### **Mary Ann Cassidy (1940-2018)**

Mary Ann raised her family of four children in Old Saybrook where she was a resident for 45 years. For more than 25 years she worked at the Acton Public Library, a position she cherished as she loved reading and research.

### **Barbara Hill (1925-2017)**

Barbara resided in Old Saybrook for 31 years before retiring to Florida after 15 years as supervisor of the Visiting Nurses Association in Old Saybrook.

### **John “Jack” Laterra, Jr. (1950-2017)**

A longtime Old Saybrook resident, Jack joined the Old Saybrook Fire Department on February 3, 1973. He served two years as 2<sup>nd</sup> Assistant Chief, three years as 1st Assistant Chief and five years as Deputy Chief. He left active duty and moved to the department’s veterans list in 1994 after 20 years of service. He returned in 2010 as a support member serving several years as a member of the Fire Police where he received awards as Top Responder and unit citations for service during Hurricanes Irene and Sandy. All in all he served the department and the community for 24 years.

### **Michele Van Epps (1953-2017)**

Michele started at the Acton Public Library in 2004 and became its director in 2010. In remembrance of her at her death, her colleagues had this to say about her: “She was devoted to Acton Public Library and gave all she had with dedication and commitment and an incredibly positive attitude—we were fortunate to have her among us as long as we did. Michele was a truly fine person, a kind spirit with a brave heart and tremendous courage. She will be deeply missed by all.”

## OLD SAYBROOK EMPLOYEES AND MEMBERS OF BOARDS AND COMMISSIONS

(letter) denotes party affiliation and [number] denotes term expiration year

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### ACCOUNTING DEPARTMENT

Accountant	Julie Mardjekaj
Bookkeeper	Lucia Parashin
Bookkeeper	Janet Vinciguerra

---

### ACTON PUBLIC LIBRARY

Director	Vacant
Assistant Director, Children's Librarian	Karen Giugno
Head of Circulation	Norma Wright
Reference/Young Adult Librarian	Vacant
Cataloger	Vacant
Administrative Assistant	Vacant
Technical Services	Vacant
Library Assistant II	Cynthia Baklik
Library Assistant II	Fiona Saunders
Library Assistant	Kara Knobelsdorff
Library Assistant	Rogina Bedell-O'Brien
Library Assistant	Donna Bookman
Library Assistant	Joan Chasse
Library Assistant	Maribel Girnius
Library Assistant	Kathy Freese
Library Clerk	Michele Baldi
Library Clerk	Casi Gignac
Library Clerk	Timothy Kellogg
Library Clerk	Megan McNivens
Library Clerk	Laurie Saunders
Library Clerk	Rebecca Zychowski
Library Page	Devery Morgan
Substitute	Barbara Davis
Substitute	Patricia Kmiecik
Custodian	Kathy Kelley
Building Maintainer	Wayne Wysocki
Webmaster	Robbie Marshall

---

### ACTON PUBLIC LIBRARY BOARD

Chairman	Nathan Wise	(D) [23]
	Alan L. Schwarz	(R) [23]
	Janet Hodge-Burke	(R) [23]
	Michael Osnato	(R) [19]
	Kathleen Kohne Smith	(D) [19]
	Paula J. Gibble	(R) [19]
	Patricia O'Brien	(D) [21]
	W. Michael Cameron	(R) [21]
	Nancy Walsh	(D) [21]
Recording Clerk	Robbie Marshall	

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### AQUIFER PROTECTION AGENCY

Chairman	J. Colin Heffernan	(U) [19]
	Chuck Savage	(R) [19]
	Charles Wehrly III	(R) [19]

Alternate	Elizabeth Steffen	(D) [19]
Alternate	Janis Esty	(R) [19]
Participating Commission Member	Paula Kay	(R) Planning
Participating Commission Member	Madeleine Fish	(R) Zoning
Participating Commission Member	Richard Esty	(D) Conservation
Recording Clerk	vacant	EDC
Enforcement Officer	Sharon Migliaccio	
	Gillian Carroll	

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**ARCHITECTURAL REVIEW BOARD**

Chairman	Susan Missel	(R) [20]
	Anthony M. Brodeur	(D) [18]
	Barbara D'Agostino	(U) [18]
	Theodore G. Pendleton	(D) [18]
	Donna P. Leake	(U) [19]
Alternate	Emily Grochowski	(D) [19]
Alternate	Kathleen Caldarella	(R) [20]
Recording Clerk	Stella Beaudoin	

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**ASSESSMENT APPEALS BOARD**

Chairman	Ruth FitzGerald	(R) [19]
	Peter T. Gallagher	(R) [19]
	Jeffrey Gibson	(D) [19]

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**ASSESSOR**

Assessor	Norman B. Wood, CCMA II
Personal Property Appraiser	Luke Parker

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**BUILDING DEPARTMENT**

Building Official	Tom Makowicki
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**CABLE TV ADVISORY COUNCIL**

Board of Selectmen Representative	Vacant
Board of Education Representative	Mike Terry

---

**CONNECTICUT RIVER AREA HEALTH DISTRICT (CRAHD)**

Board of Selectmen Representative	Michael Dunne, M.D.	(R) [19]
Board of Selectmen Representative	Jeffrey S. Goldblatt, M.D.	(R) [20]

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**CONNECTICUT RIVER GATEWAY COMMISSION**

Bill Webb	(D) [18]
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**CONSERVATION COMMISSION**

Chairman	Richard J. Esty	(D) [19]
	Glenda Sohl	(D) [19]
	Katharine Constable	(D) [19]
	Christine Picklo	(R) [18]
	Donna P. Leake	(U) [18]
	Larry Ritzhaupt	(D) [19]
	Jerry Brophy	(U) [18]
Clerk	Sharon Migliaccio	

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**ECONOMIC DEVELOPMENT COMMISSION**

Executive Director	Susan Beckman	
Chairman	Carol Conklin	(D) [20]
	Elizabeth Swenson	(D) [22]
	David Cole	(R) [23]
	John DeCristoforo	(D) [23]
	James Keating	(D) [20]
	Matthew Pugliese	(D) [19]
	Joseph Arcari	(R) [19]
Alternate	Sandra Roberts	(R) [19]
Alternate	Judy Ganswindt	(R) [18]

---

**EDUCATION, BOARD OF**

Chairman	Kelly Kennedy	(R) [19]
	Eileen Baker	(D) [21]
	Jan Furman	(R) [21]
	Alan R. Hyla	(R) [19]
	Karen E. Brodeur	(D) [21]
	George Chang	(D) [19]
	James Henderson	(R) [19]
	Tara Nolin Barros	(R) [21]
	Phillip H. Broadhurst III	(R) [21]

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**ELDERLY BENEFIT COMMITTEE**

	David LaMay	(R)
	Sharon G. Craft	(D)
	Cornelius McCrudden	(D)
	Sharon Tiezzi	(R)

---

**EMERGENCY MANAGEMENT**

Director	Michael A. Spera	[19]
Deputy Director	Michael A. Gardner	[19]

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**ESTUARY TRANSIT DISTRICT**

Representative	Charles Norz	(R) [20]
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**ETHICS COMMISSION**

Chairman	Edward Cassella	(D) [18]
	Marion J. Lewandowski	(U) [20]
	Paula Ladd	(D) [18]
	Kerry Knobelsdorff	(R) [19]
	Donald E. Hunt	(R) [21]

---

**FINANCE BOARD**

Chairman	David F. Lamay	(R) [21]
	Thomas D. Stevenson	(R) [19]
	Donna Nucci	(D) [21]
	Barry O'Neil	(D) [21]
	Paul Carver	(R) [21]
	John O'Brien	(D) [19]
	Carol Rzasas	(R) [19]

---

**FINANCE DIRECTOR**

Lee Ann Palladino, CFA

---

**FIRE DEPARTMENT**

Chief	Joseph Johnson
First Assistant Chief	Tom Listorti
Second Assistant Chief	Steve Lesko

---

**FIRE MARSHAL OFFICE**

Fire Marshal & Open Burning Official	Peter R. Terenzi III
Fire Inspector	David Heiney, Jr.

---

**HARBOR MANAGEMENT COMMISSION**

Chairman	Robert Murphy	(R) [19]
Secretary	Paul M. Connolly	(D) [19]
	Richard Goduti	(U) [19]
	David Cole	(R) [21]
	Robert Soden	(D) [21]
Clerk	Jennifer Donahue	
Dock Master	Scott Mitchell	

---

**HISTORIC DISTRICT COMMISSION**

Chairman	William A. Childress	(U) [20]
	Jan Furman	(R) [19]
	Laura Gray	(R) [18]
	Mary E. Kennedy	(D) [22]
	Diane Aldi DePaola	(D) [21]
Alternate	Richard Peters	(R) [22]
	Eugene Creighton	(R) [21]
	Jeffrey P. Meotti	(R) [20]
Recording Clerk	Vacant	

---

**INFORMATION TECHNOLOGY**

Larry Hayden

---

**INLAND WETLANDS COMMISSION**

Chairman	J. Colin Heffernan	(D) [19]
	Chuck Savage	(R) [19]
	Charles Wehrly III	(R) [19]
Alternate Member	Elizabeth Steffen	(D) [19]
	Janis Esty	(D) [19]
Representatives:		
Conservation Commission	Richard J. Esty	
Planning Commission	Paula Kay	
Zoning Commission	Madeleine Fish	
Economic Development	vacant	
Recording Clerk	Sharon Migliaccio	

---

**JUSTICES OF THE PEACE**

Jason A. Becker	Joyce L. Cappiello	Carol Conklin
Edward Cassella	Susan M. DeBlasiis	John DeCristoforo
Allan Fogg	Carl P. Fortuna, Jr.	Robert Hansen
Donald Hunt	Mary E. Kennedy	Barbara J. Maynard
Kathleen Foley Marshall	William Millspaugh	Janet Murray
Barry S. O'Neill	Joseph Onofrio II	Arthur K. Pope
Emilio J. Scamporino	Michael Spera	Elizabeth D. Steffen
Joan Strickland	John J. Torrenti, Jr.	

---

**LAND USE DEPARTMENT**

Town Planner	Christine Nelson
Enforcement Officer	Christina Costa
Environmental Planner	Gillian Carroll
Administrative Secretary	Sarah Lyons
Recording Clerks	Kim Barrows
	Stella Beaudoin
	Sharon Migliaccio
	Meryl Moskowitz
	Margaret Paccione

---

**LONG ISLAND SOUND COUNCILS & ASSEMBLY**

Old Saybrook Representative	Grant Westerson
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**LOWER CONNECTICUT RIVER VALLEY REGIONAL AGRICULTURE COUNCIL**

Old Saybrook Representative	vacant
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**MUNICIPAL CEMETERY COMMITTEE**

Nancy Sullivan	(R) [21]
David A. Tiezzi	(R) [21]
Kelly Renshaw	(U) [21]
Marston Ladd	(D) [23]
Dana Cosgrove	(U) [23]
Evaughn L. Fontes	(R) [19]
Scott Carson	(R) [19]

---

**MUNICIPAL HISTORIAN**

Elaine Staplins

---

**OVERSIGHT COMMITTEE**

Board of Selectmen Representative	Carol Conklin	[19]
Police Commission Representative	Vacant	
Police Union	David Perrotti	

---

**PARKS AND RECREATION COMMISSION**

Chairman	Susan E. Esty	(D) [19]
	Kevin S. Lane	(R) [19]
	Thomas E. Boland	(R) [19]
	Nancy Shepard Gatta	(D) [17]
	Star A. Rueckert	(D) [21]
	James Henderson	(R) [21]
	Steven Pernal	(D) [21]

---

**PARKS AND RECREATION DEPARTMENT**

Director	Ray Allen
Assistant Director	Jonathan Paradis
Facility/Program Manager	Taryn Erb
Office Manager	Rick Pine
P/T Secretary	Deborah Stevenson
Building Maintainer	Anthony Bielawa

---

**PENSION & EMPLOYEE BENEFITS BOARD**

Chairman	Suzanne S. Taylor	(R) [22]
	Paul Tracey	(U) [21]
	Raymond J. Muratori	(R) [19]
	Lynn M. Dallas	(D) [20]
	Rowena Moffett	(R) [23]
	Darrell Pataska	(U) [21]
First Selectman	Carl P. Fortuna, Jr.	ex-officio

---

**PLANNING COMMISSION**

Chairman	Kenneth Soudan	(D) [19]
Vice Chairman	Robert Missel	(R) [19]
	Paula Kay	(R) [21]
	Kathleen Sugland	(D) [21]
	Trevor Ladd	(D) [19]
Alternates	Thomas Cox	(R) [19]
	Douglas McCracken	(U) [19]
	Vacant	
Clerk	Meryl Moskowitz	
Representatives:		
Inland Wetlands	Janis Esty	
RIVER COG	Cathryn Flanagan	

---

**POLICE COMMISSION**

Chairman	Dan Moran	(D) [19]
	A. Donald Cooper	(D) [19]
	Renee Shipee	(D) [21]
	Frank Glowski	(D) [21]
	Carl S. VonDassel	(R) [19]
	Kenneth Reid	(R) [21]
	Frank Keeney	(R) [21]

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**POLICE SERVICES**

Chief of Police	Michael A. Spera
Lieutenant	Jeffrey DePerry
Executive Assistant	Jennifer Damato
Master Sergeant	Robbert van der Horst
Sergeants	Christopher DeMarco
	William Bergantino
	Ryan Walsh
	Stephen Hackett
	Philip Ciccone

**PATROLMEN**

Andrew Brooks	Solomon Hardy	Marc Micowski
Stephanie Milardo	Shannon Miller	William O'Connor
Christopher Palmieri	Kurt Puzucki	Tyler Schulz
Heather Stratidis	Albert Tabor	Jared White
Eric Williams	Joshua Zarbo	
James Kiako (per Diem)		
Michael Mulvihill (per Diem)		
Steve Crowley (per Diem)		
Allyson Tanner (per Diem)		
Police K-9		Chase

**INFORMATION TECHNOLOGY**

Michael Gardner (stipend)

**ANIMAL CONTROL**

Jennifer Hart (per Diem)  
 Katherine Cryder (per Diem)  
 Patrick Hanley (per Diem)  
 Dawn Caffery (per Diem)  
 Katherine Demur (per Diem)  
 Kaitlyn Muckle (per Diem)

**CRIMINAL INVESTIGATIONS DIVISION**

Detective

David Perrotti

**YOUTH SERVICES DIVISION**

School Resource Officers

Karen Gabianelli (part-time)  
 Timothy McDonald (part-time)  
 Lawrence Rooney (part-time)

**EMERGENCY SERVICES DIVISION**

EMS Director

Phil Coco (part-time)

**MARINE PATROL**

Grant Westerson (per Diem)  
 Tom Brown (per Diem)  
 Tom Pitasi (per Diem)

**EMERGENCY COMMUNICATIONS DIVISION**

Public Safety Dispatchers

Daniel Adams  
 Jennifer Franklin  
 Andrea Gosselin  
 Michael Paradis  
 James Shake  
 Joshua Stankiewicz  
 William McGregor (per Diem)  
 Nicholas DuBord (per Diem)  
 Kevin Lyon (per Diem)  
 Robert Barrett (per Diem)  
 Steven Anuszkiewicz (per Diem)

**RECORDS DIVISION**

Records Specialists

Michelle Berner (part-time)  
 Sonal Sharma (per Diem)  
 Marylou Sunday (part-time)

**COMMUNITY SERVICE OFFICERS**

Patrick Hanley (per Diem)  
 Thomas Newton (per Diem)  
 James Schneider (per Diem)  
 PJ DiMaggio (per Diem)

**BUILDING MAINTENANCE**

Patrick Hanley

---

**PROBATE COURT**

Judge of Probate	Terrance Lomme
Clerks	Sharon Tiezzi Valerie Shickel Stella Beaudoin Marge Calltharp Jacqueline Craco Margaret Schroeder Helene Yates

---

**PUBLIC HEALTH NURSING BOARD**

Chairman	Diane Aldi DePaola (D) [18] Sharon G. Craft (D) [19] Mary E. Kennedy (D) [18] Donald Mill (U) [18] Elizabeth Owen (D) [20] Joseph Termine (U) [20] Priscilla Funck (R) [19] MaryAnn E. Iadarola (D) [20]
Alternate	

---

**PRESERVE ADHOC COMMITTEE**

Parks & Recreation	Ray Allen
Conservation Commission	Walter K. Smith
Inland Wetland Commission	Judith Preston
Economic Development Commission	Elizabeth Swenson
Old Saybrook Land Trust	Joe Nochera
Westbrook Land Trust	Tom O'Dell Chris Cryder Kathy Connolly Carl P. Fortuna, Jr.

---

**PUBLIC WORKS DEPARTMENT & TRANSFER STATION**

Director	Lawrence Bonin
Maintenance Crew	Matt Hoadley William Claffey Peter Labriola Adam Laverty Michael Pace, Jr. John Porter Pat Regan Todd Way
Transfer Station	Richard Champlin William Rascoe Peter Slattery Jim Therrien Anthony Hunter

---

**REGIONAL BUILDING CODE OF APPEALS**

Representatives	Ken Gibble [19] Robert Wendler [20]
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**REGISTRAR OF VOTERS**

Joan Broadhurst (R) [21] Joan Strickland (D) [21]
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**SELECTMEN**

First Selectman	Carl P. Fortuna, Jr. (R) [19]
Selectman	Scott Giegerich (R) [19]

Selectman	Carol Conklin	(D) [19]
Administrative Secretary	Georgiann Neri	

---

**SHELLFISH COMMISSION**

Chairman	Lawrence Bonin	(R) [20]
Secretary	Earl Endrich, Sr.	(R) [20]
	David Colvin	(U) [20]
	James Mitchell	(R) [19]
	Andrew Pandiani	(R) [19]

---

**TAX COLLECTOR**

Tax Collector	Barry E. Maynard	(R) [21]
Assistant Tax Collector	Wendy Morison	
Seasonal Clerk	Judith Linscott	

---

**TOWN CLERK**

Town Clerk	Sarah V. Becker	(R) [22]
Assistant Town Clerk	Christina Antolino	
Assistant Town Clerk	Cindy Kane	

---

**TOWN COUNSEL**

Michael Cronin, Jr.

---

**TOWN HALL**

Administrative Assistant	Bridget Riordan	
Administrative Assistant	Jennifer Donahue	
Administrative Assistant	Rebecca Zychowski	
Administrative Assistant	Ellen O'Herlihy	
Building Maintainer	Paul Baldi	

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**TREASURER**

	Robert Fish	(R) [19]
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**TREE WARDEN**

	Jim Kiely	[19]
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**WATER POLLUTION CONTROL AUTHORITY**

Chairman	Elsa Payne	(D) [19]
Vice Chairman	Ian Featherstone	(R) [19]
	Jason Becker	(U) [20]
	Jay Kulowiec	(U) [20]
	Peter Stump	(R) [19]
	Charles A. Wehrly III	(R) [18]
	Robert J. Senger	(U) [18]
Alternates	John Giannini	(U) [18]
	Vacant	(_) [18]
Board Clerk	Robbie Marshall	

---

**WATER POLLUTION CONTROL STAFF**

WWMD Program Manager	Stephen Mongillo
Site Manager	James Vanoli
Inspectors	Cameron Evangelisti
	Matthew Pytlik
	Steven Pytlik

Financial Manager	Gratia Lewis
Coordinator	Robbie Marshall
Administrative Assistant	Melissa Lewis

---

**YOUTH AND FAMILY SERVICES COMMISSION**

Co-chair/OSPD Rep	Michael Spera	
Co-chair	Jennifer Welsh	(U) [20]
	Michael Rafferty	(U) [20]
	Sharon Tiezzi	(R) [20]
Park & Rec Rep	Jonathan Paradis	
Police Department Rep	Chief Michael Spera	
Public Health Nursing Rep	Mary Ann Iadarola	
School System Rep	Lisa Castro	
Student Representatives	Sophie Alden	
	Sarah Anderson	
	Peter McNeil	

---

**YOUTH AND FAMILY SERVICES STAFF**

Director/Agent for Veterans	Heather McNeil, LMFT, LADC
Administrative Assistant	Linda McCall
Social Services Coordinator/ Municipal Agent for Elderly Program Coordinators	Susan Consoli, MA, LPC Wendy Mill (E3, YAC, Holiday Giving, Community Collaboratives) Jodi Kelly (After-school programming, Early Childhood Council, YAC)
Counselor	Jackie Boudinot, MS, LMFT
Counselor	Salvatore Bruzzese, LPC, MS, CAGS
Counselor	Chelsea Graham, LCSW
Counselor/Wilderness Coordinator	Brenda Partyka, MSW
Counselor	Samantha Steinmacher, MA, EdS
Clinical Consultant	Kathleen Laundy, Psy.D.
Group Facilitator	Joanne Deal, LPC

---

**ZONING BOARD OF APPEALS**

Chairman	Philip Broadhurst	(R) [19]
	Dorothy Alexander	(R) [21]
	Robert McIntyre	(R) [21]
	Adam Boyd	(D) [19]
	Kevin Danby	(R) [21]
Alternates:	Jacqueline Prast	(R) [19]
	Catherine Purcell	(U) [19]
	Mark Velardi	(R) [19]
Recording Clerk	Kim Barrows	

---

**ZONING COMMISSION**

Chairman	Robert Friedmann	(R) [21]
Vice Chairman	Madeleine B. Fish	(R) [19]
	Mark Caldarella	(R) [19]
	Ann Marie Thorsen	(D) [19]
	Geraldine Lewis	(R) [21]
Alternates:	Michael Cianfaglione	(R) [19]
	Joanne Rynecki Gadon	(R) [19]
	Vacant	(_) [19]
Recording Clerk	Margaret Paccione	

## SECTION II

### ACTON PUBLIC LIBRARY

*Our mission is to serve the community as an information resource center providing educational, cultural, and civic programs and materials through diverse media.*

The Acton Public Library serves the residents of Old Saybrook by providing many options for recreation as well as informational and educational needs. In addition to the traditional library function of providing materials, the library also sponsors concerts and performances for entertainment, author talks and book talks, lectures, films, and craft programs.

On August 19, 2017, Acton Public Library and the greater community surrounding it, lost a devoted friend and advocate with the premature passing of its dedicated library director, Michele Van Epps. Growing up the daughter of a professor of library science, Michele focused her adult life on her family and her library, always with dignity and grace, wisdom and patience, humor, music, mystery novels, and an abiding spiritual faith which she shared with her husband, Rev. John Van Epps. A group of their closest friends (from John's alma mater, Colgate University) has commissioned a memorial quilt to honor Michele's memory. Upon completion, it will be installed at Acton Public Library. She is dearly missed.

The Acton Library is a member of the LION (Libraries Online, Inc.) consortium. There are 29 libraries in LION. The catalog contains the full collections of the member libraries which can be searched simultaneously or by individual library. From the catalog, a patron can request any title and, subject to the participating library's policies, an available item will be retrieved and sent to the patron's library. The combined catalog of LION includes over 800,000 unique titles, and more than 2.5 million items in the local collections. Old Saybrook patrons have access to the combined catalog and, this past year, over 6,000 items were borrowed from member libraries for Old Saybrook residents' use. Library users can access the catalog through the Internet, renew and reserve items, check the status of their accounts, and maintain their borrowing history. LION also offers audio and e-books through the *OverDrive* interface, and digital magazines through the *RB Digital* interface. Our library users enjoy direct access to many more resources because of the shared collections. LION also provides behind-the-scenes support for our library; our computer maintenance is handled by LION in a very cost-efficient manner.

The Acton Public Library collection currently consists of approximately 75,000 items. Circulation for the past year was more than 113,000 items. The library subscribes to multiple online databases that enhance the reference collection, including two online subscription services, *SCOLA*, a Social Science and Language resource, and *Freegal*, a free, streaming and downloadable music and video service. Most of the online resources are accessible remotely so patrons can use them from home 24/7. The Acton Public Library provides computers for public use. In addition, people can use wireless Internet connections throughout the building. Over 100,000 people came through the doors this past year to take advantage of all we have to offer. The library is an official town heating center

(during the winter) and a cooling center (during summer.) It also proves useful as a community center if there are power outages during storms and serves as a place to recharge cellphones in an emergency.

New to the library this year is free, online access for residents to *The New York Times*, made available through the LION consortium. In May, LION libraries announced a new and improved online catalog, PIKA, with better searching, a new layout and a customized display for the Acton Public Library. PIKA offers an enhanced “Browse Catalog” feature with new fiction, nonfiction, movies, children’s books, and more.

Acton Public Library offers space for nonprofit meetings for educational, recreational, civic, cultural, and entertaining programming purposes. Meeting rooms are for use by the Old Saybrook community and are reserved on a first-come-first-served basis. The Grady Thomas Room has a seating capacity of 75 for the full room and 35 each if the space is divided, while The Friends Conference Room, a small conference room, has a capacity of 12–15.

The library features monthly art exhibits and a summer sculpture show. Two display cases feature rotating exhibits and collections of various items and a third display case features historical displays from the Old Saybrook Historical Society.

### ***Adult Services***

The library offers a wide variety of programs for patrons of all ages. Currently, two book discussion groups meet monthly and a drop-in knitting group meets weekly. Authors present their books; speakers are scheduled on a wide variety of subjects. A film series has presented many interesting films for adult audiences. The library hosts monthly meetings of the Shoreline Civil War Roundtable, a discussion group. The library also offers a regularly scheduled *Genealogy Interest Group*; free, drop-in, two-minute tech assistance times; and a “Tech Time with Tim” series offered on Saturdays. A key adult program offered this year was *The Connecticut Women’s Hall of Fame Lecture Series*, which held lectures on Ann Petry, Katharine Hepburn, and Elizabeth Colt. This year, Acton hosted 150 adult programs with a total attendance of 1,368.

The Acton Public Library’s annual Poetry Night is a *National Library Week* event held in April. A reception is hosted by the library where the winners of the annual poetry contest read their poems. This year marks the 24th anniversary of the competition. Multiple entries across the age categories are considered. The prizes are underwritten by The Friends of the Acton Public Library.

This year the Acton Public Library piloted a joint program with the Estuary Council of Seniors by hosting monthly movies at the Estuary. Also at the Estuary, a *Little Free Library*® has been installed to encourage readers to “Take a Book, Return a Book.” The LFL is a nonprofit organization that recognizes the value of playing an active part in inspiring a love of reading, building community, and sparking creativity through neighborhood book exchanges around the world. For more information, go to *LittleFreeLibrary.org*. The book-exchange box was generously purchased and donated by The Friends of the Acton Public Library.

### ***Summer Reading Programs***

This year, the library once again participated in the statewide summer reading collaborative program. Over 200 children and teen participants registered online through the statewide online program called *Wandoo Reader*. Children earned

“Acton Reading Bucks” which they could “spend” on various small reading incentive items. The library also participated in the “*Read to Feed*” program, whereby participants could choose to spend their “Acton Bucks” on pet food. Over 200 cans of pet food were “purchased” by children this summer and donated to the Valley Shore Animal Welfare League. All of the prizes and summer programs were generously funded by The Friends of the Acton Public Library. In addition, The Friends of the Acton Public Library sponsored seven “Family Nights” held on Thursday evenings with a combined attendance of more than 300 children and their families. A sample of some of the Family Nights presenters are: “Riverside Reptiles,” “Hooked on Llamas,” and “Hoopla Zone.” Summer daytime programs sponsored by The Friends included “It’s Theater Time!” with Judy Potter, “ABC Amigos” with Aimee Dantas, and “Get Crafty @ Your Library,” a drop-in, free, crafting program. The library also hosted the Monday night “Goodwin Teachers Reading and Pizza Nights,” by offering the space, providing set-up staff, and sponsoring the pizza. This program was exceptionally well attended. Additionally, the library worked cooperatively with town volunteers to offer free lunches to the children of Old Saybrook through the “Lunch Bunch” program.

### ***Young Adult Services and Programs***

Young adults are library patrons between the ages of twelve and eighteen. Acton serves young adults with a dedicated space for young adult resources that includes books, audio books, magazines, and other age-appropriate materials. The library has three computers dedicated for teen use only in the Teen Area. Available for students in particular, is a free, online database, *SCOLA*, a Social Science and Language resource. Additionally, free, streaming and downloadable music and video is available to the teens through the library’s *Freegal* subscription. Teens participate annually in the summer reading program by logging their reading time through *Wandoo Reader*, the statewide summer reading database, and gaining a chance to win gift cards to local businesses.

### ***Children’s Services and Programs***

Various programs are held throughout the year. Story times are scheduled weekly for infants through five years with a “Wiggleworms” program for babies and toddlers, and a “Fantastic Friday” program for preschool-age children. A “Stay and Play” session follows the baby story time where parents and caregivers can mingle while babies enjoy social play with toys provided by the library. *Music with Miss Martha*, a monthly music program from the Community Music School of Centerbrook, is offered throughout the year and *ABC Amigos*, bilingual preschool story times, are also offered monthly during the winter. Both are made possible through the support of The Friends of the Acton Public Library.

A new program came to the library this year: “READ with Ella.” This program is designed especially for the emergent or reluctant reader whereby a child can read to a very sweet Sheltie dog in non-judgmental and no-pressure environment. The dogs are certified therapy dogs and the program is made possible through the READ program of “*Cold Noses, Warm Hearts*,” an affiliate of Intermountain Therapy Animals.

Preschool classes from Sherwood School and kindergarten classes from Goodwin School visit the library on a regular basis. The children’s librarian also visits local preschools and day care facilities for outreach programs. The library

collaborates with the Old Saybrook Fire Department to bring a fire safety story time to the children in October, which includes an opportunity to climb into a real fire truck brought to the library by the Fire Department. The library participated in the statewide *Take your Child to the Library Day* again this year with special programs for children. Again, these programs were made possible through the support of The Friends of the Acton Public Library.

## **THE FRIENDS OF THE ACTON PUBLIC LIBRARY**

*Submitted by Sheila McPharlin*

The modern library has become a greater resource to the community than the old-style building full of books. Acton Library is one of those great places where there is always something interesting going on whether it is a lively book discussion, a presentation about the town's history, or a puppy who has come for story hour; there is an invitation to everyone of all ages to become engaged in meeting neighbors and learning something new.

The Friends of the Acton Public Library has a deep commitment to this concept and its funding reflects this. Through the years, members of the library staff have come to us with interesting ideas and we have considered them and often said "yes!" The requests have included special programs for adults and children all year long, new furnishings for the children's room, the new screen for movies in the Grady Thomas Room, the lamp to finish off the poetry corner, passes to a dozen museums and special places along the shoreline and much more.

We meet four times a year to hear and consider these requests. And, we raise our funds in several ways: our annual membership drive, our Mini Book Sale in March, our Big Summer Book Sale in July, our Holiday Book Sale in November and December, and our ongoing 3 Book Sale on the A-frame rack near the circulation desk.

Becoming a member of The Friends is easy: grab an envelope from the supply on the 3 rack, fill it out, and make a donation in any amount. Becoming an active member is also easy: make a note that you would like to help with the book sales or become a member of the board and we will contact you. Or, contact Sheila McPharlin, president of The Friends of the Acton Public Library, at 860-395-5554. Sheila will be happy to tell you about The Friends and what they do and how you can become an active participant.

**The Acton Public Library Board of Directors** is extremely grateful for the work and commitment of The Friends of the Acton Public Library, a support group which greatly assists in providing enhanced library programming for all of the library's patrons.

**Nathan Wise**, *Chairman, Acton Public Library Board*

**Karen Giugno**, *Interim Library Director*

## AMBULANCE ASSOCIATION

This past year the Old Saybrook Ambulance Association responded to over 1,600 calls for assistance. The calls consisted of medical emergencies, traffic accidents, structure fires, boating incidents as well as mutual aid responses to neighboring towns.

Advanced life support is provided to the Town through a program with the Middlesex Hospital Paramedics. When the 911 system is activated the first responders from the Old Saybrook Police Department, the Old Saybrook Ambulance Association staff and the Middlesex Hospital paramedics respond and provide the citizens of Old Saybrook with a highly trained team of medical professionals.

The Old Saybrook Ambulance Association is a private ambulance association with a dedicated group of volunteers staffing two Horton Ambulances. A 2009 and 2015 ambulance are used to perform emergency transports to the local hospital emergency rooms and trauma centers. The ambulance association is always looking for volunteers to join the ranks of the dedicated staff in serving the citizens of Old Saybrook. Training is provided in medical certification and vehicle operations.

We would like to thank the Police and Fire Departments for their cooperation and assistance during the year.

**Frank Beth**, *President*

### **Board of Directors**

<i>President</i>	Frank Beth	
<i>Vice President</i>	Bill Lasky	
<i>Secretary</i>	Joe Castro	
<i>Treasurer</i>	Martin Drobiarz	
William Rochette	Kathi Fowler	Chris Cestaro
Ryan Walsh	Alfred Tiezzi	James Walton
Chris Loader		

### **Working Members**

Chris Cestaro	Erin Bowman	Jennie Greene
Nate Minegar	Jeffery Colvin	Chris Denison
Virginia Denvir	George Washburn	Tony Durbin
Donna Dunn	Frank Glowski	Patrick Hanley
Janet Wysocki	Greg Heins	Dave LaMay
Tommy Heinssen	Dianne Jepson	Steve Lesko
Paul Listorti	Charles Dunn	Fran Lambert
Chris Loader	Liam Lynders	Chris Ramas
Jonathan Kehew	Donna Rochette	William Rochette
Katheryne Rochette	Tom Rochette	Sheri Smith
Shannon Smirnow	Mathew Gauley	Amber Scherber
Liam Duncan		

## **AQUIFER PROTECTION AGENCY**

The Connecticut General Statutes empower the Aquifer Protection Agency to regulate land uses within designated aquifer protection areas to protect public drinking water. In Old Saybrook there are two aquifer protection areas, one surrounds the Saybrook Well and the other is a portion of the aquifer protection area surrounding the Holbrook Well in Westbrook.

The Board of Selectmen appoints three at-large members and three alternate members for a two-year term; participating commissions select representative members for a two-year term each. The membership of the agency is the same as those appointed to serve the Inland Wetlands & Watercourses Commission.

During the 2017-2018 fiscal year, the agency held three meetings. The agency renewed five facility registrations until 2021. The agency received no applications to permit any new non-residential activities.

The agency meets on the third Thursday of each month at 7:00 p.m. in the Town Hall, first-floor conference room. Gillian Carroll, environmental planner, serves as our enforcement agent. Sharon Migliaccio supports the agency as administrative clerk.

**Colin Heffernan**, *Chairman*

## **ARCHITECTURAL REVIEW BOARD**

The Town Code charges the Architectural Review Board to preserve the heritage and integrity of Old Saybrook's built environment by evaluating applications for development or redevelopment from an aesthetic perspective. The board works with owners, builders and developers to avoid both excessive uniformity and excessive variety in each element of the design. In Old Saybrook, the board promotes harmony between each aspect of an improvement—building, site and neighborhood.

The Board of Selectmen appoints five members and two alternates for a term of three years each.

During the 2017–2018 fiscal year, the board held 16 meetings at which it reviewed 22 proposals for new or redevelopment and 29 proposals for new signs at existing developments.

The board works closely with other land use groups. Presently, Emily Grochowski is the board's representative to the Mariner's Way Advisory Committee. Donna Leake happens to also be a member of the Conservation Commission. The board thanks both for their dedication to these additional organizations and the ongoing coordination of land use policies.

The Architectural Review Board meets on the second and fourth Mondays of each month at 7:00 p.m. in the Town Hall, second-floor conference room. Stella Beaudoin supports us as our administrative clerk. Susan Beckman, economic development director, often attends the meetings of the Architectural Review Board in her role of shepherding new and improving businesses. Chris Costa, zoning enforcement officer, is available Monday through Friday from 9:00 a.m. to noon in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

**Susan Hitchcock Missel**, *Chairman*

## ASSESSMENT APPEALS BOARD

The Board of Assessment Appeals serves as an appeal board for taxpayers who want to challenge the Town's assessment of their real estate, motor vehicles, and personal property.

As required by statute, the board meets to hear taxpayers' real estate and personal property appeals in March. The board also meets in September to hear motor vehicle appeals.

For real estate or personal property appeals, the taxpayer must file an application with the board by February 20. The board notifies the taxpayer by mail of the time and date for the March hearing. For motor vehicle appeals, the taxpayer must appear with any documentation on the September hearing date. The board publishes the September hearing date in the *Harbor News*. The board carefully reviews each appeal and notifies the property owner of its decision.

The board gratefully acknowledges the cooperation of the assessor, Norman Wood, and his staff.

**Ruth FitzGerald**, *Chairman*

## ASSESSOR

Beginning July 1, 2017 the Assessor's Office began working on the October 1, 2017 Grand List. During the summer months we acquire copies of all the building permits that must be keyed into our Vision Appraisal (CAMA) system. We are required to follow up on all properties that have "pulled" permits for new construction, remodeling, etc. Any work completed by October 1, 2017 was assessed and added to those assessments and became part of the July 1, 2018 tax bill. Any work that was started but not yet completed by October 1, 2017 was assessed based on the percentage of completion. At a later date, when a certificate of occupancy ("CO") is issued, we will add the remaining percentage completed in the form of a partial bill. To date, all of the building permits have been followed up in the field and all new construction and alterations have been assessed.

We have also completed reviewing all of the business personal property declarations that were returned. Any declaration that was not returned by November 2, 2017 was, by state statute, required to have a 25% penalty added to that assessment. This year there were more than 200 not returned.

The annual Motor Vehicle Supplemental List arrived on time from DMV and has been reviewed, priced when necessary, corrected and keyed into our Quality Data System by Bridget M. Riordan. We will receive the regular Motor Vehicle List from DMV by mid-December. That list also has to be reviewed, priced when necessary, and keyed into the Quality Data System.

We are still computing 2017 Grand List totals; when that is done, we will send out a notice to every property owner who has had an increase in property assessment. This includes real estate and personal property.

If any property owner has a question concerning the increase in his or her assessment, the Board of Assessment Appeals holds annual meetings during late February and early March to hear appeals. If you wish to meet with the Board of Assessment Appeals concerning your assessment, there will be applications available at the Assessor's Office after January 1<sup>st</sup>.

*The staff of the Assessor's Office wishes to thank all of the Old Saybrook taxpayers for their patience and support.*

**Norman B. Wood, CCMA II, Assessor**

## **BUILDING DEPARTMENT**

My first year as the building official for the Town of Old Saybrook is nearly over already. The residents of Old Saybrook and the staff of the Town Hall have been very welcoming. Don Lucas, my predecessor of more than 20 years, created an atmosphere of cooperation between contractors, subcontractors, homeowners, and town staff related to construction and development that is in the best interest of the Town and I hope to continue that tradition. In accordance with that philosophy, we continue to try to make the process of getting a building permit as simple as possible—it's easier to get a permit before the work is done rather than after it's done.

Permit activity for fiscal year 2017-2018 was in keeping with an average year. There were 1,127 permits taken out with a construction cost of 17,513,813. Revenue from permit fees was 214,755. There were six structures demolished this year and three were rebuilt. Ten single-family homes were either finished or are currently under construction. Commercial construction has been very active, with multiple projects in the works. Overall, construction activity has continued to be steady. We are looking forward to another strong year in a healthy shoreline economy.

Our new software system, Muncicity, has been working well. It has reduced the amount of paperwork and streamlined the workflow. The reports it can produce have been very helpful in the permit process. The Land Use Department and the Assessor's Office have also been using the system for various tasks and in the coming year we hope to offer more automated services to consumers who use the system such as online purchase of building permits and the ability to look up the status of permit processing and inspection results online. I can't say enough about the Building Department's administrative clerks who have all stepped up to the task of integrating this new computer system. Their positive attitudes have helped in creating an atmosphere of cooperation in the department.

As always, if you have any questions about an upcoming project and whether it requires a permit, or if you need guidance on how to proceed with a project, please call the office at 860-395-3130 to get information or to make an appointment. You can also visit the Town website at [www.oldsaybrookct.org](http://www.oldsaybrookct.org) and select the Building Department's webpage.

**Tom Makowicki, Building Official**

## **CONNECTICUT RIVER AREA HEALTH DISTRICT**

*This report covers the period from July 1, 2017 through June 30, 2018.*

The Connecticut River Area Health District (CRAHD) is a five-town local health district. CRAHD continues to provide core public health services to the towns of Clinton, Old Saybrook, Deep River, Haddam and Chester. The district

is responsible for implementing programs and supporting policies that improve the health of its residents. The district provides a strong environmental health and code compliance program, targeted public health nursing services, health education and promotion activities, disease tracking and prevention, and public health preparedness planning. Currently, the district employs full-time professional staff as well as part-time contractual program professionals. The district is dedicated to carrying out its mission to maximize the highest quality local public health services possible given its current resource level.

### ***Environmental Health***

This fiscal year proved to be another busy one for the environmental health section. Our licensed sanitarians performed a variety of environmental health functions and conducted a wide variety of inspections. In addition, sanitarians offered advice to residents and the business community, and educated the public and targeted audiences on a variety of environmental health issues, code enforcement and code guidance. Inspection programs include state-mandated inspections for compliance with the Connecticut Public Health Code and local ordinances.

Inspections, permitting/licensing activities and targeted education are conducted in the following areas:

**On-site sewage disposal:** soil site evaluations; installer and engineered plan reviews; permitting for new, upgraded, altered and repaired systems; installation inspections; as-built drawing review; issuance of permits to discharge.

**Food service establishments:** restaurants, caterers, food stores, school cafeterias, nursing homes, churches, vendors, temporary events and farmer's markets.

**Body care establishments:** cosmetology shops, nail and beauty salons, barber shops, and tanning salons.

**Child day care centers** and group day care homes.

**Overnight-stay facilities** such as hotels, motels, inns, bed & breakfasts.

**Public swimming pools**, including spas and condominium pools.

**Public bathing areas** including freshwater bathing and marine water beaches.

**General Nuisance/Other Complaints:** CRAHD sanitarians respond to a variety of citizens' complaints such as housing, rodent infestation, garbage and odors, septic overflows, general nuisance, well and water supply issues, poor sanitary conditions, etc.

**Private water supplies:** permitting, location approvals, testing, lab report reviews, advice on treatment and maintenance.

**Campgrounds:** inspections to ensure minimum sanitary standards are met.

**Childhood Lead Poisoning Prevention:** lead paint hazard reduction; abatement orders; education to homeowners, tenants and landlords; RRP awareness and case follow-up of childhood elevated blood lead levels.

**Housing:** landlord-tenant issues related to minimum housing standards.

**Inspection activity during the 2017-2018 fiscal year (July 1 to June 30) included:**

- 228 Properties tested for suitability for a septic system
- 295 Permits issued to repair existing septic systems
  - 35 Permits issued for new septic systems
  - 65 Engineer-designed septic system plans reviewed and approved
- 330 Applications reviewed for health code compliance for proposed building activities including, building expansions, additions to homes, in-ground and above-ground pools, accessory apartments, garages, decks, etc. (commonly referred to as B100a reviews)
- 422 Food establishment inspections
  - 74 Body care/cosmetology inspections
  - 12 Childhood day care inspections
  - 15 Overnight-stay facility inspections
  - 15 Public pool inspections
- 147 Beach/bathing water samples taken and tested
- 63 Complaints, including general nuisances, animals, housing, sewage, etc.
- 35 New well permits issued
  - 4 Family campground inspections

**Number of septic system repairs by town:**

Old Saybrook	194
Clinton	67
Deep River	7
Haddam	27

***Public Health Nursing***

The public health nurse (PHN) works closely with all four school districts conducting surveillance for flu-like illness, to assist in control of illness in the schools, and to support health education and promotion activities.

During 2017–18, the PHN was the lead staff person in the planning and execution of public health preparedness and served the district in the capacity of public health preparedness coordinator.

The PHN is responsible for tuberculosis case management, surveillance for reportable diseases, and follow-up of all reportable communicable diseases within the district towns.

The PHN manages the district's efforts to control childhood lead poisoning, both in prevention and response to elevated blood lead levels.

***Health Education and Promotion***

Presentations were conducted at various venues on shingles, food safety, gluten intolerance, flu prevention, heart health, handwashing, nutrition, childhood lead poisoning prevention and public health preparedness.

Written educational pamphlets were developed and distributed on topics such as CRAHD services and Lyme disease.

Articles on public health topics were distributed to local newspapers and the local *EVENTS* publications, many of which recognized observances of days/months with public health importance.

Through its Preventative Health Block Grant, CRAHD continues to offer educational programs focused on the prevention of skin cancer. Presentations were conducted to municipal and park and recreation staff, the elderly, and middle school students on the dangers of sun exposure, including tanning beds. The program uses elements of the EPA's *Sun Wise* curriculum guide. These education sessions are available to small community groups at no cost.

Sanitarians also provided food safety workshops for foodservice workers in the local school districts.

### ***Public Health Preparedness***

CRAHD is the lead health department in Mass Dispensing Area #39, which includes the five health district towns as well as Westbrook, Essex, and Killingworth. We are in the process of updating and better operationalizing our mass dispensing plan, pandemic influenza plan, and PH preparedness plan. CRAHD continues to meet with its Emergency Support Function (ESF) 8; medical and public health partners in DEMHS Region 2 and statewide to enhance regional capacity and to develop regional health care coalitions. CRAHD conducts local communications exercises on a quarterly basis and participates in regional and statewide drills and exercises.

CRAHD continued its efforts in volunteer management and closed points of dispensing (PODs) efforts.

CRAHD continues to improve its Health Alert Network (HAN) capacity and usefulness.

### ***Waste Water Management Activities***

CRAHD is an integral part of its constituent towns' Water Pollution Control Agency planning and/or plan implementation.

In Old Saybrook, CRAHD plays a vital role in the town's Waste Water Management District (WWMD) program. The health district staff works closely with the Water Pollution Control Authority (WPCA) to ensure implementation of its upgrade ordinance. CRAHD is responsible for ensuring that all on-site conventional sewage disposal system upgrades that are installed meet the requirements of the CT Public Health Code and the program upgrade standards, through site evaluations, lot designations, plan reviews, installation permitting and inspections, and discharge permitting. In addition, the health district has been assisting the Clinton Water Pollution Control Commission (WPCC) in its planning for its respective and pending waste water management plan.

### ***Disease Tracking and Prevention***

CRAHD conducted community and school-based flu vaccination clinics for the fourth year, and this continues to grow. Clinics were held at public locations including libraries, town halls, schools and the district office.

Our PHN, under the guidance of the director of health, conducts active surveillance of all laboratory- and physician-reported diseases identified by the CT DPH. She also conducts follow-up investigations of selected illnesses reported to control the spread of these diseases in the community.

Outreach and education are continuously provided for diseases of importance such as hepatitis A, B, and C; elevated childhood lead levels; Lyme disease;

West Nile virus; Zika; and other vector-borne diseases. The district monitors for mosquito-borne diseases and also manages the mosquito control activities in the towns that participate in control.

Chronic disease control and prevention such as skin cancer prevention education and radon and lung cancer information are provided by the district.

**Scott Martinson**, *Director*

### **CRAHD Staff List and Board of Directors 2017-2018**

<b>Staff Position</b>	<b>Name</b>
<i>Director of Health</i>	Scott Martinson, MPH, MS, RS
<i>Registered Sanitarian</i>	Steve Yenco, RS
<i>Registered Sanitarian</i>	Ryan Grenon, MPA, RS
<i>Contractual Sanitarian</i>	Rebecca Drew, RS
<i>Contractual Sanitarian</i>	Mindy Chambrelli, RS
<i>Contractual Sanitarian</i>	Zach Faiella, MPH, RS
<i>Office Manager</i>	Chris Collier
<i>Public Health Nurse</i>	Sherry Carlson, RN
<i>Health Educator</i>	Daisy Hernandez

<b>Board Position</b>	<b>Director</b>	<b>Town</b>
<i>Chairman</i>	Michael Dunne, MD	Old Saybrook
<i>Vice-Chairman</i>	Angus McDonald	Deep River
<i>Director</i>	Jeffrey Goldblatt, MD	Old Saybrook
<i>Director</i>	Rita Foster, RN, MSN	Clinton
<i>Director</i>	Christine Goupil	Clinton
<i>Director</i>	Lizz Milardo	Haddam

## **CONNECTICUT RIVER GATEWAY COMMISSION**

The Lower Connecticut River Valley was recognized by the Connecticut General Assembly in 1973 as one of the State's most important natural, recreational and scenic areas. In 1974, the commission was established and became operational with membership from eight towns, two regional agencies and the Connecticut Department of Environmental Protection.

The Gateway Conservation Zone is 30 miles long and includes portions of its eight member towns (Chester, Deep River, East Haddam, Essex, Haddam, Lyme, Old Lyme and Old Saybrook, including the Borough of Fenwick) within view of the river. The Nature Conservancy has designated the Lower Connecticut River as one of its "Last Great Places;" the river's tidelands were recognized as an "internationally significant" habitat for waterfowl under the terms of the international Ramsar Convention; the secretary of the U.S. Department of Interior has recognized the Lower Connecticut River Valley as "one of the most important ecological landscapes" in the United States; and in 1999, the river was designated as one of 14 American Heritage Rivers by the president of the United States.

The Gateway Commission concentrates much of its attention on the protection of the valley's scenic qualities. Since its inception, the commission has

worked with others to acquire over 1,000 acres of land through purchase or donation of scenic easements, development rights and fee simple titles.

The commission is also empowered to adopt common zoning standards for height, setback and lot coverage, which member towns adopt and enforce within the Gateway Conservation Zone. The commission reviews and acts on zone changes, regulation changes and variance applications affecting land within the Conservation Zone referred to it by local boards and commissions. No zone change or change in regulations affecting land within the Conservation Zone can become effective without the commission's approval.

For more information, contact RiverCOG Deputy Director and Gateway staff J. H. Torrance Downes at 860-581-8554 or at [tdownes@rivercog.org](mailto:tdownes@rivercog.org). Contact information can also be found on the web at [www.ctrivergateway.org](http://www.ctrivergateway.org).

**J. H. Torrance Downes, *Staff Member***

**Members as of June 30, 2018**

Margaret Wilson and Errol Horner of Chester

Nancy Fischbach and Kate Cotton of Deep River

Harvey Thomas and Crary Brownell of East Haddam

Claire Matthews and Mary Ann Pleva of Essex

Susan R. Bement of Haddam

J. Melvin Woody and Wendy Hill of Lyme

Peter Cable and Suzanne Thompson of Old Lyme

Bill Webb of Old Saybrook

Raul de Brigard of RiverCOG

David Blatt of the Connecticut DEEP (Commissioner's Representative)

Fenwick Borough has been designated an ad hoc member and is periodically represented by Borough Warden Fran Adams.

## **CONSERVATION COMMISSION**

The Connecticut General Statutes establish the purpose of any conservation commission as "...the development, conservation, supervision and regulation of natural resources..." The Board of Selectmen appoints seven members for a term of two years each.

During the 2017-2018 fiscal year, the commission held 11 meetings at which it planned and reported on ongoing outreach and education initiatives. The commission maintains an up-to-date webpage on the Town's website, a separate Facebook profile for its own audiences, and is working on other media outreach methods for the year to come. The commission publishes a "Conservation Circular" newsletter and submits content to *Saybrook Events*. The commission has continued contributing to the Acton Public Library to update its reference collection and lending library of books and films about the natural environment.

The commission partnered with the Denali Outdoor Store to host its first annual Winter Film Series with a theme of "water" targeting education on climate change and sea level rise. The series, which consisted of four films, began the fourth week in January and continued through April.

The commission worked with Youth and Family Services to provide materials, instructions and education to teenage children about the benefits of creating bat houses and the environmental return they have on the natural ecosystem within Old Saybrook.

The commission works closely with other land use groups. Presently, the chairman represents the commission on the Inland Wetlands & Watercourses Commission and the Aquifer Protection Agency, each of which regulate development of land that may have a negative effect on the quality of water for humans or for habitat, respectively, in identified locations. Donna Leake serves on the Architectural Review Board. The commission thanks all for their dedication to these additional organizations and ongoing coordination of land use policies.

The commission conducts periodic inspection of other Town-owned conservation land and easements over private land to monitor its functions and improvements (such as fish passages). The commission is represented on an ad hoc advisory committee to the Town and State DEEP under its Cooperative Management Agreement for The Preserve open space in the northwest corner of Old Saybrook. The commission continues to look for further opportunities to conserve natural resources of the land between already-protected open spaces in Old Saybrook.

The Conservation Commission meets on the second Tuesday of each month at 7:00 p.m. in the Town Hall, second-floor conference room. Gillian Carroll, environmental planner, is available mornings, Tuesday through Thursday, in the Land Use Department to answer questions concerning conservation of land and natural resources in Old Saybrook.

**Richard Esty, *Chairman***

## **CYPRESS CEMETERY ASSOCIATION, INC.**

Cypress Cemetery at Saybrook Point is one of the oldest, continuously operating cemeteries in Connecticut and the nation. The “old burial ground” with burials dating to the early to middle 1600s was established by Engineer Lion Gardiner when he laid out the town at Saybrook Point for the “men of quality” who were to arrive from England during the “Great Migration.” The oldest marked burial site dates from 1685, although other burials no doubt occurred prior to that. It is thought that some of the very earliest graves might actually lie beneath the paved portion of College Street along the front of the cemetery property, including that of original Saybrook Point landowner Mathew Griswold after whom Griswold Point in Old Lyme is named. Early graves were likely identified with wooden markers which have since disintegrated or disappeared.

Historically, the cemetery contains the remains of at least two Native Americans, located in unmarked graves, African slaves owned by early residents, and one of America’s first almanac makers. Most of Old Saybrook Congregational Church’s early ministers rest in Cypress, four of whose pastorates cover a period of 170 years. In addition to 13 Revolutionary War veterans buried in the cemetery, the final resting place of Lady Alice Fenwick, wife of Saybrook Colony’s first governor, is also located in Cypress.

During the 2017–2018 year, the Town of Old Saybrook in cooperation with the Cypress Cemetery Association nominated the “old burial ground” to be placed

in the National Register of Historic Places. The nomination is based upon the “funereal art” present in the cemetery–tombstone carving. Cypress has a notable representation of numerous tombstones carved by prominent colonial tombstone makers, a significant enough number so as to warrant special recognition through the National Register of Historic Places. In addition, exhibit signs have been placed along College Street describing the history of the “old burial ground” and the history of Yale University, which began as the Saybrook Collegiate School at the site.

The annual meeting of the Cypress Cemetery Association was held on Saturday, October 14, 2017 with additional meetings held on May 12, 2018 and June 16, 2018. During the annual meeting, the board discussed ongoing upkeep of the cemetery, the status of association funds and investments, status of the designation for the National Register of Historic Places, the status of exhibit signs to be placed on the property, and other various issues concerning plot sales and plot management. Association financial matters, including summary of investments, were discussed by Treasurer Nancy Gilbert. Director Connelly advised the members regarding anticipated investment strategies for the upcoming fiscal year. The discussion again included recommendations regarding the most strategic balance of cash to equities/mutual funds. Votes regarding board term expirations and the annual appointment of officers were made.

Inquiries can be sent to the Cypress Cemetery Association at P.O. Box 40, Old Saybrook, CT 06475 or to James Cahill at 860-304-4683. The Cypress Cemetery website can be found at [www.cypresscemeteryosct.org](http://www.cypresscemeteryosct.org).

**James W. Cahill**, *President*

**Board of Directors**

James W. Cahill      *President*

Nancy Gilbert      *Treasurer*

Paul Connolly      *Assistant Treasurer*

Elaine Staplins      *Secretary*

James Mitchell      J.H. Torrance Downes

Susan Sangster

Adriann Lloyd Downes      Tina Antolino

## **ECONOMIC DEVELOPMENT COMMISSION**

The Economic Development Commission (EDC) promotes and supports existing businesses and commercial development to diversify the tax base and complement Old Saybrook’s community character. In 2017-2018, the EDC began its marketing efforts based on a marketing plan with two goals:

1. Fill empty business space; and
2. Increase tourism, especially during the off-season, to help support existing businesses year-round.

### **2017–2018 Year in Review**

#### ***Marketing***

Working with Scierka Lang Marketing Solutions, the Economic Development Office created a social media presence and began using targeted social media advertising to drive potential businesses and visitors to the website for more

information about Old Saybrook. Additional strategies for targeting businesses included postcard direct mail. Responses to all strategies are being measured to ensure the most effective are used.

### ***Mariner's Way Redevelopment***

**Brownfield Assessment**—Assessment of the existence and extent of environmental contamination of nine former industrial properties along Mariner's Way was wrapped up with a final presentation in November 2017. Tighe & Bond, the environmental consulting firm conducting the assessment, provided an executive summary of the results along with full reports. All are available online on the Mariner's Way webpage. These reports will help potential developers estimate cleanup costs and make redevelopment more likely.

**Brownfield Area-Wide Revitalization (BAR) Planning Grant**—The 200,000 BAR Grant received from DECD with a match of 20,000 from the Town enabled the Town to hire CivicMoxie to help refine many of the concepts in the 2014 Mariner's Way Plan. A final report with the results of economic analysis and public input on site reuse and streetscape design was provided in December 2017 and is available on the Mariner's Way webpage. The project was concluded on budget leaving 22,000 in the grant funds. DECD approved using the remaining funds for implementing two action items recommended in the CivicMoxie plan: Marketing the area to potential developers and investigating the use of a Tax Increment Financing (TIF) District to incentivize redevelopment. The Mariner's Way Redevelopment Advisory Group will guide both action items.

### ***Main Street Park & Parking Lot Project***

Phase 1 of the Main Street Park & Parking Lot Project was completed by Schumack Engineered Construction in the fall of 2017.

### ***Take a Seat! The Bench Replacement Program***

Over the last few years, benches on Main Street and other areas of town had to be removed due to their deteriorating conditions. The EDC began the Bench Replacement Program in 2016 to replace the benches which create a "neighborhood" atmosphere and respite for people strolling, biking and shopping. Four more donated benches and eight purchased by the Town were added in the fall of 2017. Thank you to all who have contributed to this community project!

### ***Goals for 2018–2019***

- Provide our local business community with resources and support to grow and succeed.
- Increase tourism in the off-season.
- Increase business recruitment to fill available commercial space.
- Implement the Mariner's Way Redevelopment Plan.

### ***The Commissioners 2017–2018***

The Board of Selectmen appoints seven volunteer members to the EDC for five-year terms and two alternate volunteer members for two-year terms. The EDC works with a part-time staff member. Thank you to Carol Conklin and Elizabeth Swenson for serving as chair and vice chair, respectively, through March 2018.

The EDC wants to know what our business community needs to succeed. To discuss your business needs, concerns and ideas contact, Susie Beckman,

economic development director, at 860-395-3139 or susan.beckman@oldsaybrookct.gov.

Check out Old Saybrook’s Economic Development Facebook Page! Use “@saybrookbiz” to find us.

**Matthew Pugliese**, *Chairman*

**Susie Beckman**, *Economic Development Director*

## **EDUCATION, BOARD OF**

(In compliance with C.G.S. § 10-224)

	<b>Term Expires</b>	<b>Years of Service</b>	<b>Served Since</b>
Kelley Kennedy (R), <i>Chairman</i>	2019	7	September 2010
Alan Hyla (R), <i>Vice Chairman</i>	2019	2	May 2016
Karen Brodeur (D), <i>Secretary</i>	2021	24	October 1993
Eileen D. Baker (D)	2021	28	November 1989
Dr. George Chang (D)	2019	10	November 2007
Phil Broadhurst (R)	2021	4	November 2013
James Henderson (R)	2019	2	November 2015
Tara Barros (R)	2021	0	November 2017
Holly King (R)	2021	0	November 2017

## **OLD SAYBROOK PUBLIC SCHOOLS STRATEGIC PLAN 2016–2021**

### **OUR MISSION**

The mission of the Old Saybrook Public Schools is to educate and prepare students to achieve their highest aspirations, care for others and the environment, and contribute to a global society by working in partnership with families and the community, and by engaging each learner in a personalized, meaningful, and rigorous educational program.

### **2016–2021 STRATEGIC PLAN GOALS**

1. Consistent implementation of a well-developed, state-of-the-art and fully articulated series of standards and outcomes for learning.
2. Innovative and highly focused instructional design and practices that maximize student engagement while streamlining student work to that which is meaningful and essential.
3. Proactive and flexible plans that respond to changing demographics including:
  - Declining enrollment
  - Increasing numbers of students who speak English as a second language
  - Increasing social and emotional needs of students
  - Increasing expense of education in a setting where the number of households with school-age children is declining

## STRATEGIC PLAN PROGRESS DURING THE 2017–2018 SCHOOL YEAR

**Involving the Community**—Old Saybrook Public Schools hosted a five-evening series to share the progress of the 2016-2021 Old Saybrook Public Schools’ Strategic Plan on daily instruction in classrooms and to get input from the community to continue to refine our action plans. The final evening of the series offered an opportunity for community members to share their visions for graduates of our schools. The community input from the Strategic Plan Series was utilized to finalize the Profile of an Old Saybrook Public Schools Graduate: Old Saybrook graduates know themselves, welcome new challenges, and apply what they have learned.

**Teachers as Leaders**—The Instructional Leadership Team completed its inaugural year. This team represents all departments and grade levels and provides teacher leadership opportunities to promote retention of excellent staff.

**Curricular Standards**—Fully articulated curricula are available to all Old Saybrook Public Schools teachers in a dynamic, online format. Our curricula are under constant revision, acting as a current resource for educators.

**Professional Development**—Both literacy and math teachers engaged in ongoing, job-embedded instructional coaching. This professional support is designed to both retain excellent teachers and provide opportunities for collaboration among faculty focused on improved student outcomes. A cohort of Old Saybrook Public Schools teachers seeking leadership degrees began in June of 2018.

**Rigorous Personalized Learning**—Old Saybrook High School added two courses, Global Citizenship and English in Action, with embedded service learning and community action projects, improving students’ college and career readiness.

**Rigor**—Mathematics achievement is improved, especially in the primary grades, as we complete the first year of our new mathematics program implementation.

**Staffing for Declining Enrollment**—A certified staff member who is shared with Westbrook Public Schools began the practice of sharing which will be extended in 2018-19 to include a social worker who will work with the district and with Regional School District 4.

### ACCOMPLISHMENTS DURING THE 2017-2018 SCHOOL YEAR

Six Old Saybrook Public Schools teachers were invited, through competitive application processes, to present at regional and national education conferences.

**English Learners**—With the support of the new bilingual teacher, the number of English learners who reached English proficiency doubled. The bilingual teacher’s position is shared with Westbrook Public Schools.

**School Climate**—Districtwide exploration and implementation of restorative disciplinary practices supported positive school climate in all buildings. At Old Saybrook High School there were pronounced declines in student referrals to

the office for discipline and incidents serious enough to require suspension from school.

Eleventh grade SAT scores were highly competitive, with a double-digit increase in the percentage of students reaching the mathematics benchmarks.

### **Old Saybrook High School**

- Advanced Placement Statistics from 2018: 83% scored a 3 or higher in a total of 190 exams taken—12% higher than the state average and 22% higher than the global average; 59% scored 4 and above
- Ten Advanced Placement Courses in English, Mathematics, Social Studies, Science and World Languages are open to students in grades 10, 11 and 12. Five University of Connecticut Early College Experience Courses are also offered
- New England Music Festival Winner
- National Merit Finalist and Scholarship recipient from the Class of 2018
- Four National Merit Commended Scholars from the Class of 2018
- National Merit Commended Hispanic Scholar from the Class of 2018
- Internships—48 juniors and seniors placed in internships through local businesses in 2017–18
- Submarine Team won 4<sup>th</sup> Place in the high school division one-person propeller division in the International Submarine Races in Maryland
- Teacher selected as a Grammy Music Educator Award Quarterfinalist for 2019
- National Science Regeneration Talent Search winner from the Class of 2018
- Boys' and Girls' Indoor Track—Shoreline Conference Champions, 3<sup>rd</sup> Place in State Championship; Multiple spring, fall and winter athletic teams made post-season tournaments
- Coach selected as Coach of the Year for CT and finalist for National Coach of the Year
- Rapidly growing and successful Crew (over 40 students) and Unified Sports Programs
- Multiple All-State Athletes and Dramatic Arts Awards
- Drama Program received 12 nominations in various categories for CT Halo Awards
- The Old Saybrook community supported more than 200,000 in scholarships to graduating seniors (Class of 2018)
- Three faculty members invited to present at the National Council of Teachers of English Conference

### **Old Saybrook Middle School**

- Departments focused their priority standards and integrated 21<sup>st</sup>-century skills
- Teachers promoted a growth mindset through instruction and teaching/assessment practices
- Summer learning activities offered students more choice
- Homework club was modified to make it more student centered

- 87% of grades 6–8 students participated in extracurricular activities
- Four student safe boating ambassadors represented OSMS through their work with the Department of Energy & Environmental Protection (DEEP) and over 30 students achieved the DEEP safe boating license
- Culinary specials were successful
- Professional development focused on engaged learning and changes were made to lessons and units to increase engagement through choice, purpose, and mastery
- Students reported more opportunities for choice in their learning on the Old Saybrook Middle School Climate Survey
- Integrated units of study were improved to include specific literacy instruction in social studies and science in grade 6–8
- Continued progress in designing instructional environments to support inquiry, critical thinking, and technology skills

### **Kathleen E. Goodwin School**

- Strong PTA program which supports cultural arts and special programs
- Celebration of Arts Day was added to join Wellness and Science Day
- To increase parent and student communication, new video monitors have been installed in the foyer and cafeteria
- Goodwin School continues to offer a K–3 World Language Program and four special subject areas
- Created a new specials integration block that will infuse technology, art, music, and movement into the curriculum
- Year two of implementing new Bridge’s Math Program
- All classroom teachers received Guided Reading professional development to support innovative reading instruction
- Reading intervention program implemented
- Library Media Center (LMC) computer lab reconfigured to allow for more space to access books
- State-of-the-art interactive projector to be installed in LMC
- Safety improvements include:
  - Door position monitoring system that will notify of any perimeter door that is left open or propped open
  - Security access swipe readers installed at all four wing doors to enhance access by staff and students from playgrounds
  - Additional security cameras
  - Paging through the phone system for emergency communications between schools and central office.

**Jan Perruccio, Superintendent of Schools**

**ENROLLMENT FIGURES**

Official Reporting Date

October 1, 2017

***KATHLEEN E. GOODWIN SCHOOL***

Early Childhood Program.....	56
Kindergarten.....	58
Grade 1.....	68
Grade 2.....	71
Grade 3.....	104
TOTAL.....	357

***OLD SAYBROOK MIDDLE SCHOOL***

Grade 4 .....	72
Grade 5.....	88
Grade 6 .....	95
Grade 7 .....	93
Grade 8 .....	105
TOTAL.....	453

***OLD SAYBROOK HIGH SCHOOL***

Grade 9 .....	108
Grade 10 .....	123
Grade 11 .....	112
Grade 12 .....	115
TOTAL.....	458

**TOTAL DISTRICT ENROLLMENT ..... 1,268****2017–2018 SCHOOL CALENDAR**

<b>Month</b>	<b>Number of Student Days</b>	<b>Days When School Is Not in Session and/or Early Dismissal Days</b>
AUGUST	2	Convocation: August 28 Professional Development Days: August 29 First Day of School for Students: August 30
SEPTEMBER	20	Labor Day: September 4
OCTOBER	21	Early Dismissal/PD Half Day: October 6 Columbus Day: October 9
NOVEMBER	17	Professional Development Days: November 3, 7-8 Veterans Day: November 11 Thanksgiving Break: November 22-24
DECEMBER	16	Early Dismissal/PD Half Day: December 1 Holiday Break: December 25, 2016-January 1
JANUARY	21	New Year's Day: January 1 Early Dismissal/PD Half Day: January 5 Martin Luther King Day: January 15

FEBRUARY	17	Early Dismissal/PD Half Day: February 2 Winter Recess: February 19-20
MARCH	18	Professional Development: March 8-9 Passover/Good Friday: March 30
APRIL	16	Early Dismissal/PD Half Day: April 6 Spring Recess: April 16-20
MAY	21	Early Dismissal/Half PD Day: May 4 Memorial Day: May 28
JUNE	11	Last Day of School: June 15

**TOTAL STUDENT SCHOOL DAYS: 180**

Graduation for Old Saybrook High School and the last day for all students was on the 180th school day—June 20, 2018. (There were six (6) inclement-weather days during the 2017–2018 school year. Three snow days were built into the school calendar and all three of those days were used during the academic calendar year.)

**Old Saybrook High School  
Graduating Class—June 2018**

Alden, Sophia	College of William and Mary
Alsante, Matthew	Florida Institute of Technology
Amara, Ruby	University of Connecticut
Ames, Shaun Patrick	New England Institute of Technology
Anderson, Sarah	University of Connecticut
Argersinger, Shelby	Southern Connecticut State University
Barnes, Matthew	Springfield College
Boland, Ingrid	Saint Michael's College
Briggs, Courtney	University of Connecticut
Brodeur, William	University of Connecticut
Brown, Nathan	James Madison University
Bruehwiler, Allison	Western New England University
Burke, Michaela	Springfield College
Carlo, Charles	Worcester Polytechnic Institute
Castro Ruiz, Dulce	Gateway Community College
Castro, Gabriel	University of Delaware
Chupak, Maxwell	Eckerd College
Collins, Julia	University of Connecticut
DeAntonis, Kathryn	Northeastern University
DePalermo, James	University of Connecticut
Dicker, Marie	University of San Francisco
Dorjee, Kunsang Gyatso	Yale University
DuBord, Ryan	Le Moyne College
Duncan, Conor	University of New Haven
Dunn, Charles John	Quinnipiac University
Farbotka, Kerry	Roger Williams University

Farias, Lina	Colorado College
Finkeldey, Tyra	Belmont University
Forte, Ronald	18–21 Program
Fox, Christian	Lesley University
Fucci, Samantha	Fairfield University
Gallitto, Sebastiano	Purdue University
Gargano, Justin	West Virginia University
Gianitsos, Tanya	Roger Williams University
Gometz, Libby	Workplace
Hart, Samantha Kate	Lyme Academy College of Fine Arts
Hartt, Kendall	Drew University
Hilger, Austin	Roger Williams University
Holmes, Molly	University of Hartford
Holt, Robert	Quinnipiac University
Hontz, Emma	Bentley University
Ibbitson, Amanda	Middlesex Community College
Izadi, Katherine	University of Vermont
Jiang, Zhi Lin Arina	Bryant University
Johnson, Jalen	Southern Connecticut State University
Jones, Tanner	New England Institute of Technology
Jordan, Lucas	University of Connecticut
Karg, Anthony	Sacred Heart University
LaMay, Nellie	Boston College
Layte, Alyssa	Southern Connecticut State University
Lewin, Etta	Workplace
Listorti, Matthew	Workplace
Lockhart, Haydon	Suffolk University
Lombardi, Sarah	Merrimack College
Ludwiszewski, Kyra	University of South Florida, St. Pete
Lynch, Gabriel	Workplace
Maggard, MacKenzie	College of Charleston
Margotta, Ethan	Southern Connecticut State University
Marineau, Destiny	Job Corps
McDonald, Nichole	Middlesex Community College
McKay, Angus	Colorado Mesa University
Michaud, Carly	Suffolk University
Morin, India Rose	University of Colorado at Boulder
Nobile, Dean	University of Connecticut
Nobile, Grace Sharon	Northeastern University
Novakowski, Calvin	Workplace
Noyes, Jonathan	Central Connecticut State University
Nucci, Adam	Northeastern University
Nucci, Jonah	University of California, Los Angeles
O'Dell, Zachary R.	New England Institute of Technology
Oedra, Reena	University of Hartford
Parker, Alyssa	United States Coast Guard Academy
Parker, Austin	Workplace
Pascale, Emma Kathleen	Curry College
Pascoe, Victor	Bryant University

Patterson-Hatem, William	Norwich University
Pawlina, Marc	5th year
Petkovich, Donovan Carroll	Middlesex Community College
Phillips, Justin	Avon Old Farms School
Pompea, Ashlee	Southern Connecticut State University
Ponterella, Jessica	Middlesex Community College
Rascoe, Matthew	Mitchell College
Reed, Rachel McKenna	The University of Tampa
Rios, Justin	Emory University
Roarick, Keaton	Bentley University
Rogan, Emma	Hobart and William Smith Colleges
Root, Chloe	Eckerd College
Root, Trevor	Workplace
Russell, Jared	Workplace
Saracina, Peyton J.	Military
Savino, Kyle	Sacred Heart University
Scherber, Grace	Endicott College
Schilke, Aubrey	University of New Haven
Schreier, Emme	Middlesex Community College
Segar, Lyndsey	University of Connecticut
Shafman, Maggie	Southern Connecticut State University
Sheahan, William	Boston University
Sheehan, Maria	Gap year
Spadaccini, Carlina	Southern Connecticut State University
Stewart, Samantha	Temple University
Stoltz, Viktoriya	Workplace
Stuart, Galvin	University of Delaware
Sultini, Eric	Dickinson College
Sweeney, William	Franklin Pierce University
Thaci, Annea	Central Connecticut State University
Thomson, Christopher	Tufts University
Vogt, Jonathan	University of Connecticut
Vukovinsky, James	College of Charleston
Welge, Tammi Elizabeth	Central Connecticut State University
Wysocki, Trevor	Workplace
Young, Alexander	Southern Connecticut State University

**OLD SAYBOOK BOARD OF EDUCATION OFFICE**  
**50 Sheffield Street, Old Saybrook, CT 06475**

**2017-2018 STAFF**

	<b>2017-2018 Base Salary</b>		<b>Number of Years Employed in Old Saybrook Public Schools as of June 2018</b>
Bai, K.	153,224	Director of Pupil Services	21 years
Buxton, T.	67,349	Computer Information Systems Manager	3 years
Cunningham, M.	52,517	Athletic Director	2 years
Gardner, M.	59,929	Chief Technology Officer (part-time)	3 years
Gerbers, T.	67,306	Superintendent's Executive Assistant	3 years
Goss, A.	147,534	Director Curric. Instruc. Assess.	3 years

Kirla, C.	6,962	Student Activities Bookkeeper (part-time)	2 years
LaDone, B.	44,323	Instructional Data Specialist	6 years
Listorti, P.	80,914	Business Assistant	22 years
Malinovsky, A.	45,829	Help Desk Mgr./Website Coordinator	8 years
Pendleton, J.	140,294	Director of Operations, Facilities, Finance	15 years
Perruccio, J.	180,000	Superintendent of Schools	5 years
Sechen, M.	80,305	Math Interventionist	2 years
So, E.	52,100	Payroll/Human Resource Assistant (1 month)	1 year
Sternhardt, M.	53,019	Accounts Payable Bookkeeper	19 years
Using, C.	57,192	School to Career Coordinator	12 years
Walencewicz, N.	56,368	Student Support Services Admin. Assistant	7 years
Warchol, L.	56,368	Administrative Assistant	30 years
Zajac, C.	68,103	Special Education Professional Services Coord.	15 years

**KATHLEEN E. GOODWIN SCHOOL**  
**80 Old Boston Post Road**

**2017-2018 STAFF**

	<b>2017-2018 Base Salary</b>		<b>Number of Years Employed in Old Saybrook Public Schools as of June 2018</b>
Aaron, K.	37,540	Secretary (10 months)	0 years
Bergeron, K.	17,540	Library Assistant (5 hrs/day, 180 days)	7 years
Meuselbach, L.	15,534	Secretary (4 months)	23 years
Stack, L.	45,802	Secretary	3 years
Sutman, H.	149,649	Principal	14 years

**CERTIFIED TEACHING STAFF:**

Anderson, S.	70,368	Grade 3	18 years
Annino, M.	68,103	Grade 3	15 years
Ayer, J.	63,592	Special Education	12 years
Ayers, J.	80,305	Remedial Reading /Consumer and Family Science	22 years
Barnes, A.	64,927	Grade 2	9 years
Bernhardson, S.	52,361	Visual Arts	0 years
Brodeur, J.	63,592	Grade 2	8 years
Brown, C.	65,839	Grade 3	14 years
Canavan, E.	65,839	Grade 1	14 years
Collier, M.	90,693	Preschool Special Education	30 years
Colquhoun, P.	75,432	World Languages	18 years
Coogan, J.	69,892	Speech and Language Pathologist	11 years
Costanzo, A.	90,693	Psychologist	32 years
Dodds, J.	70,368	Grade 1	18 years
Durie, K.	59,963	Grade 2	8 years
Eley, J.	84,346	Preschool Special Education	20 years
Fudge, S.	63,592	Grade 3 Special Education	8 years
Gage, H.	68,103	Grade 1	15 years
Geer, L.	84,346	Music	26 years
Goldstein, M.	72,900	Kindergarten	19 years
Goodhue, C.	84,346	Kindergarten	19 years
Holecz, J.	68,103	Grade 2 Special Education	17 years
Honer, C.	69,892	Special Education	14 years
Iannini, L.	68,103	Remedial Reading Teacher	5 years

Johnson, J.	72,900	Grade 1	19 years
Kaliszewski, B.	75,432	Kindergarten	19 years
Kelley, C.	84,625	Physical Education	20 years
King, D.	75,432	Speech and Language Pathologist	5 years
Lamarche, L.	68,103	Math Interventionist	2 years
Lemieux, K.	70,368	Grade 3	15 years
Marble-King, C.	79,060	Kindergarten Special Education	18 years
McElhone, S.	90,693	Grade 1	18 years
Meade, J.	84,346	Kindergarten	28 years
Meder, D.	69,892	Remedial Reading Teacher	5 years
Muratori, L.	70,368	Grade 3	10 years
Namin, P.	72,900	World Languages	14 years
Polito, L.	90,693	Grade 2	33 years
Ranaudo, D.	65,839	Preschool	11 years
Roberts, J.	79,060	Grade 1 Special Education	16 years
Rosenthal, M.	84,346	Kindergarten	33 years
Sawaryn, K.	67,409	Preschool Special Education	12 years
Taylor, E.	90,693	Grade 2	36 years
Tedesco, D.	68,103	Guidance Counselor	7 years
Trudeau, K.	63,592	Grade 2/Title I Math (part-time 60%)	11 years
Vazquez-McCoy	84,346	Bilingual	0 years
Webb, R.	63,592	Elementary Information Technology	6 years

### OLD SAYBROOK MIDDLE SCHOOL

60 Sheffield Street

2017-2018 STAFF

	2017-2018 Base Salary		Number of Years Employed in Old Saybrook Public Schools as of June 2018
Bauchman, K.	119,226	Principal (10 months)	0 years
Cromeenes, B.	45,344	Secretary	2 years
Davis, B.	26,697	Clerical/Library Media (7.75 hrs/day, 180 days)	9 years
Smith, P.	47,694	Secretary	11 years
Walton, M.	135,963	Associate Principal	16 years

### CERTIFIED TEACHING STAFF:

Artman, G.	7,300	Music (part-time 20%)	0 years
Brockway, S.	84,346	Grade 8 Mathematics	24 years
Buck, J.	45,770	Technology Education	2 years
Carroll, M.	79,060	Grade 8 Language Arts	25 years
Caruthers, L.	56,853	Music	4 years
Castro, L.	67,409	Guidance Counselor (part-time 70%)	7 years
Conti, H.	68,103	Grade 4	9 years
Conti, T.	75,432	Music	15 years
DeAngelo, K.	63,592	Special Education	8 years
Di Filippo, N.	67,409	Computer Literacy	5 years
Diaz, S.	90,693	Psychologist	8 years
Driscoll, D.	56,853	Grade 6 Science	8 years
Evans, K.	84,625	Grade 4	23 years
Fillion, M.	84,346	Grade 5	24 years
Gallerani, C.	70,368	Grade 6 Mathematic	17 years
Giegerich, J.	80,305	SRBI- Literacy	18 years

Goodale, C.	63,592	Grade 6 Language Arts	6 years
Hakim, J.	72,900	World Languages	19 years
Hanover, J.	68,103	Special Education	14 years
Hanratty, K.	72,363	SRBI-Literacy	11 years
Hespeler, J.	56,853	Physical Education	4 years
Hunnewell, L.	72,900	Grade 4	15 years
Hurdis, H.	68,103	Special Education	9 years
Jenkins, K.	79,060	World Languages	15 years
Jutkiewicz, P.	79,060	Music	18 years
Kane, C.	84,625	Special Education	23 years
Kiefer, P.	84,346	Special Education	8 years
Kiessling, L.	61,346	Grade 4	10 years
Labriola, R.	84,346	Grade 8 Social Studies	24 years
Livingston, K.	54,607	Physical Education	5 years
Looney, M.	80,305	Grade 7 Science	20 years
MacDonald, K.	70,368	SRBI-Numeracy	12 years
Marshall, P.	68,103	Grade 6 Language Arts	14 years
Maynard, A.	75,432	Special Education	0 years
McLaughlin, E.	90,693	World Languages	38 years
Mokoid, A.	90,693	Visual Arts	34 years
Newton, H.	44,506	Visual Arts	2 years
O'Connor, J.	84,346	Speech and Language Pathologist	17 years
Pegnataro, D.	90,693	Library Media Specialist	30 years
Pesce, J.	62,445	Grade 7 Language Arts	9 years
Plotkin, D.	67,409	Grade 8 Science	7 years
Riley, M.	84,625	Grade 5	20 years
Romanchok, L.	56,853	Guidance	4 years
Saunders, B.	68,103	Health and Physical Education	15 years
Smith, P.	56,853	Grade 7 Language Arts	7 years
Snyder, J.	75,432	Grade 8 Language Arts	22 years
St. Germain, D.	72,900	Grade 5	16 years
Stanley, K.	67,409	Grade 7 Mathematics	11 years
Sullivan, E.	56,853	Grade 6 Social Studies	7 years
Sumby, E.	84,625	Grade 4	20 years
Taylor, J.	72,363	Guidance	15 years
Tooker, H.	84,346	Consumer and Family Science	0 years
Wallace, M.	56,853	World Language	7 years
Wood, T.	75,342	Grade 7 Social Studies	23 years
Yacovou, N.	64,927	Special Education	0 years
Yale, E.	80,305	Grade 4	17 years

**OLD SAYBROOK HIGH SCHOOL**  
**1111 Boston Post Road**

**2017-2018 STAFF**

	<b>2017-2018 Base Salary</b>		<b>Number of Years Employed in Old Saybrook Public Schools as of June 2018</b>
Anastasio, J.	135,963	Associate Principal	3 years
Audette, J.	45,333	Secretary	2 years
Bonin, K.	18,059	Library Media (5 hrs/day, 180 days)	18 years
Morin, S.	47,694	Secretary	16 years
Riffle, S.	160,949	Principal	5 years
Vanderveen, K.	53,581	Administrative Assistant	2 years

**CERTIFIED TEACHING STAFF:**

Arsenault, T.	76,060	Social Studies	22 years
Bairos, C.	77,569	Library Media Specialist	19 years
Bell, K.	81,893	Computer Literacy	19 years
Bushnell, G.	79,060	Language Arts	21 years
Capezzone, P.	90,693	Special Education	26 years
Carlone, G.	75,432	Technology Education	5 years
Carlone, K.	72,900	Science	11 years
Claffey, A.	61,346	World Languages	10 years
Colella, K.	75,342	Special Education Transition	12 years
Crehan, C.	45,770	Health and Physical Education	2 years
Dimberg, B.	90,693	Mathematics	14 years
Donahue, B.	69,892	Physical Education	10 years
Donnelly, K.	58,481	Language Arts	2 years
Emery, J.	56,853	Mathematics	3 years
Fawcett, S.	61,346	Language Arts	11 years
Flaherty, K.	47,038	Special Education	5 years
Glover, J.	72,363	Social Studies	16 years
Gowdy III, J.	54,607	Language Arts	2 years
Gullette, C.	54,607	Mathematics	5 years
Healy, M.	84,346	Guidance	21 years
Holthausen, G.	67,409	Psychologist	11 years
Howe, M.	84,346	Science	31 years
Hunter, K.	67,409	Literacy Interventionist	6 years
Johnston, C.	84,137	Special Education	0 years
Linn, T.	74,692	Business Education	2 years
Marena, M.	62,445	Special Education	5 years
McCarthy, M.	59,963	Psychologist	5 years
Menga, S.	68,103	Visual Arts	14 years
Milton, J.	64,927	Music	6 years
More, L.	43,240	Consumer and Family Science	0 years
Munoz, S.	56,853	World Language	0 years
Payne, M.	61,346	Social Studies	10 years
Roarick, M.	79,060	Social Studies	22 years
Rowe, C.	67,409	Guidance	11 years
Santopietro, K.	44,506	Special Education	2 years
Scherber, A.	75,432	Science	14 years
Shearin, J.	52,361	Science	4 years
Sousa, K.	84,346	Mathematics	22 years
Sutliff-Brady, K.	70,368	Science	7 years
Taylor, J.	68,103	Music	16 years
Torre, K.	56,853	Social Studies	0 years
Valletta, G.	65,839	Mathematics	14 years
Vautrain, E.	80,305	Language Arts	9 years
Westner, L.	68,103	Physical Education	17 years
Woods, S.	84,346	Special Education	21 years
Zimberlin, M.	52,361	Science	2 years
Zukowski, E.	49,569	Technology Education	4 years
Zumbaum, M.	59,099	World Language	9 years

Please note: for the purpose of this report, where applicable, the years of service have been rounded off. The base salaries of the certified teaching staff vary according to educational degrees as well as years of service, as stated in the Professional

Agreement between the Old Saybrook Board of Education and the Old Saybrook Education Association for the period of September 1, 2014 through August 31, 2017. Unless noted otherwise, non-certified administrative and school support staff members are employed for twelve months a year at 40 hours per week.

### OLD SAYBROOK PUBLIC SCHOOLS MEDICAL SERVICES

Dr. Nicholas Condulis, School Medical Advisor

	<b>2017–2018 Base Salary</b> <small>(35 hrs. wk./10 months)</small>		<b>Number of Years Employed in Old Saybrook Public Schools as of June 2018</b>
<b>Nursing Staff</b>			
Cowan, S.	38,808	Kathleen Goodwin School	0 years
D’Amato, S.	42,912	Old Saybrook High School	7 years
Day, S.	12,086	Kathleen Goodwin School/ Middle School	2 years
MacLeod, N.	39,931	St. John School/Children’s Tree School (85%)	17 years
Potts, K.	20,109	Old Saybrook Middle School (50%)	7 years
VanDerHorst, K.	31,811	OS Middle School & Nurse Coordinator (50%)	13 years

### OLD SAYBROOK PUBLIC SCHOOLS MAINTENANCE AND CUSTODIAL STAFF

	<b>2016–2017 Base Salary</b> <small>(40 hrs. wk./12 months)</small>		<b>Number of Years Employed in Old Saybrook Public Schools as of June 2017</b>
<b>Kathleen Goodwin School</b>			
Farrel, K.	52,624	Custodian	6 years
Stone, C.	58,906	Head Custodian	24 years
Stopa, T.	53,352	Custodian	10 years
Tsering, D.	13,646	Custodian (part-time 50%)	14 years
<b>Old Saybrook Middle School</b>			
Faulkingham, M.	60,029	Head Custodian & District Custodial Coordinator	24 years
Girardi, A.	53,602	Custodian	14 years
Longley, W.	53,352	Custodian	11 years
Tasillio, J.	29,261	Custodian (part-time 50%)	2 years
Tasillio, T.	53,456	Custodian	5 years
<b>Old Saybrook High School</b>			
Brigante, D.	54,184	Custodian	9 years
Diaz, J.	53,726	Custodian	21 years
Franklin, M.	53,602	Custodian	13 years
Mitchell, D.	60,029	Head Custodian	22 years
Stenz, T.	22,258	Custodian (part-time 50%)	7 years
<b>Grounds Maintenance — All Schools</b>			
Peterson, B.	56,514	Grounds and Maintenance Custodian	18 years
<b>District Maintenance — All Schools</b>			
Faulkingham, A.	70,720	Maintenance	14 years

**OLD SAYBROOK PUBLIC SCHOOLS  
FOOD SERVICES STAFF**

School Food Service is a self-funded activity.

	<b>2017–2018 Base Salary</b>		<b>Number of Years Employed in Old Saybrook Public Schools as of June 2018</b>
Kirla, C.	1,658	Food Service Bookkeeper (7 months)	2 years
Nuzzo, M.	86,363	Food Service Director (12 months)	9 years
Nuzzo, M.	38,903	Catering Director	
<b>St. Johns School</b>			
Yacono, E.	15,220	Chef/Manager	2 years
<b>Kathleen Goodwin School</b>			
Falcone, J.	18,776	Chef/Manager	4 years
Stenz, T.	10,084	Food Service Helper (part-time 50%)	7 years
Sullivan, M.	9,664	Food Service Helper (9 months)	0 years
<b>Old Saybrook Middle School</b>			
Donohue, D.	19,054	Chef/Manager	2 years
Kanizaj, B.	17,178	Food Service Helper	15 years
Nichols, J.	4,204	Food Service Helper	2 years
<b>Old Saybrook High School</b>			
Britt, M.	1,313	Food Service Helper (part-time 50%)	1 year
Brown, A.	20,671	Food Service Helper	9 years
Courtney, G.	9,893	Food Service Helper	1 year
Delgiudice, R.	21,941	Chef/Manager/Caterer (11 months)	0 years

## **EMERGENCY MANAGEMENT**

The Old Saybrook Office of Emergency Management continues to be home to one of the most proactive municipal emergency management programs in the State of Connecticut. Our emergency planning team is comprised of public safety professionals that possess a diverse knowledge base of emergency planning and crisis management experience. This office is responsible for Homeland Security and emergency/crisis planning for the Town of Old Saybrook. Its staff continues to seek out opportunities to make Old Saybrook a disaster-resistant community. These efforts benefit the residents, visitors, and business owners of our special community.

The office maintains, within budgetary and storage space constraints, emergency response equipment that can be deployed at a moment's notice to assist our community in times of crisis. These supplies include bottled water, sheltering supplies, showering supplies, traffic direction equipment, public health emergency response equipment, and signage to assist with communications during an emergency.

Personnel from the Office of Emergency Management have responded to many emergencies this past year, assisting members of the Department of Police Services, the Old Saybrook Fire Department and the Old Saybrook Ambulance Association. At each emergency scene, Old Saybrook Emergency Management personnel serve as members of the unified command team tasked with mitigating

an emergency/crisis. Additionally, emergency management personnel are responsible for coordinating regional, state, federal and private resources that are vital to the mitigation and recovery effort of any emergency.

The deputy director of emergency operations continues to oversee the Town's Emergency Operations Center that serves as the command and control center for the Office of the First Selectman and the Town's public safety leadership team during a disaster. The EOC is essential during major emergency response.

The Old Saybrook Office of Emergency Management receives tremendous support from and enjoys positive working relationships with the Board of Selectman, the Old Saybrook Department of Police Services, the Old Saybrook Fire Department, the Old Saybrook Ambulance Association, the Old Saybrook Board of Education, the Public Works Department and the Regional Public Health Authority. We thank the members of these associations and departments for their dedication and willingness to serve the citizens and visitors of the Town of Old Saybrook.

**Michael A. Spera**, *Director*

## **ESTUARY COUNCIL OF SENIORS, INC.**

The Estuary Council of Seniors, Inc. (ECSI) is a nonprofit regional senior center located at 220 Main Street in Old Saybrook with café sites also in Killingworth, Lyme/Old Lyme and Old Saybrook. Since 1974, the ECSI's mission has been to promote seniors' quality of life, community involvement, and independent living. Last year the ECSI provided more than than **80,000** nutritious meals including nearly **55,001** home-delivered Meals on Wheels, and more **22,000** congregate meals as well as **366** rides to medical outpatient appointments outside the nine-town Estuary Region. Also, **1,706** individuals received free preventative health screening, and participated in social and exercise programs too numerous to count. Our "**Choices**" senior counseling position that helps seniors connect with other services available to them in the community as well as navigate the Medicare/Medicaid and Prescription Drug programs has been busier than ever especially at open enrollment time.

In addition to our essential senior service, ECSI is a fun place for mature residents to exercise, dance, play cards, go on trips together, get a massage or facial, hear an interesting lecture, attend an art exhibit, get a haircut, take a painting class, join a book club or writer's group, volunteer, shop at the Thrift Shop, use our fitness center, or just sit and enjoy our beautiful view. ECSI has a lovely, large facility that welcomes residents of the Estuary Region who are 50 years old or better. All in all we had over **106,000** visits to our center in the reported time-frame for meals, activities, support and fun.

During the reporting period for the Town of Old Saybrook, ECSI served **60** residents a total of **10,037** home-delivered meals and an additional **315** residents joined us for **6,093** congregate meals. Our Emergency Medical Outpatient Transportation provided **25** individuals with **98** rides to medical appointments. We had a total of **31,500** visits by a total of **3,200** people overall to the center from residents of the Town of Old Saybrook.

ECSI is funded in part by contributions from the generosity of the nine towns in the Estuary Region, Senior Resources Agency on Aging with Title III funds made available under the Older Americans Act, grants, donations, and fundraising efforts. I would like to thank the Town of Old Saybrook for its continued support of our programs. For information and schedules of our services and programs, please call 860-388-1611 weekdays from 8:00 a.m.–4:00 p.m. and Saturday 9:00 a.m.–12:00 p.m. or visit our website at [www.ecsenior.org](http://www.ecsenior.org). If you do not already receive our monthly newsletter, please call us and we'll be happy to add you to our mailing list or send it to you electronically. The newsletter is also downloadable from our website. We are pleased to continue to serve the residents of the Town of Old Saybrook and to be an integral part of services for seniors in the Estuary Region.

**Stan Mingione**, *Executive Director*

## **ESTUARY TRANSIT DISTRICT**

The Estuary Transit District (ETD) was formed in 1981 by the nine towns of the Connecticut River Estuary region. The nine towns include Clinton, Chester, Deep River, Essex, Killingworth, Lyme, Old Lyme, Old Saybrook, and Westbrook. ETD's mission is to provide local, coordinated public transportation for all residents of the area. To meet this goal, ETD operates public transit under the name 9 Town Transit (9TT).

The ETD is governed by a board of directors. Each member town appoints one representative who serves in a voluntary capacity to adopt policy, set budgets and conduct long-term planning for the district. Regular board meetings are held on the third Friday of every other month at 9:30 a.m. at the ETD. All meetings are open to the public.

ETD's four deviated fixed routes serve the main corridors of the region and provide connections to public transit providers serving the surrounding regions. In addition, ETD provides door-to-door service throughout all nine towns of the Estuary region as well as the towns of Durham, East Haddam, and Haddam through its Dial-A-Ride service. All ETD services are open to all persons with no age or disability restrictions.

ETD's services are subsidized by federal, state and local funding. This allows for inexpensive fares of 1.75 for deviated fixed routes, .85 for people with disabilities, and 3.50 for Dial-A-Ride. ETD also receives a Title III grant through the Area Agency on Aging which allows area senior citizens to ride any ETD service on a donation basis in lieu of the fare. Nearly 100,000 passenger trips were provided during the fiscal year. Eighty percent of all trips are made by persons below 60 years of age, and over half of all trips are employment related.

After facing a cut of 15% in state funding, ETD did receive level funding in FY 2017–2018 and will receive a 2.5% increase in state funding for FY 2018–2019 thanks to actions by the state legislature.

In addition to an increase in funding for existing services, ETD will begin new deviated fixed-route service between Madison and Middletown, new ADA paratransit door-to-door service and a taxi voucher program in FY 2018–2019.

After completing a needs assessment and site selection for a new operating and maintenance facility in FY 2017–2018, plans were put on hold. ETD is now working with the Lower Connecticut River Valley Council of Governments on a study of the countywide transit needs to determine the best model for providing public transit in the 17-town region going forward. This study will occur during FY 2018–2019.

**Joseph Comerford**, *Executive Director*

#### **Board of Directors**

Noel Bishop	Westbrook
Joan Gay, <i>Vice-Chairman</i>	Killingworth
Susan Tyler, <i>Secretary</i>	Lyme
John Forbis, <i>Treasurer</i>	Old Lyme
Charlie Norz	Old Saybrook
Peter Bierrie	Essex
Angus McDonald	Deep River
Leslie Strauss, <i>Chairman</i>	Chester
Virginia Zawoy	Clinton

#### **Administrative Staff**

Joseph Comerford	<i>Executive Director</i>
Jamie Bohli-Cormier	<i>Operations Manager</i>
Halyna Famiglietti	<i>Finance Manager</i>

## **FINANCE DIRECTOR**

The financial condition of the Town remains strong. Expenses were carefully managed and the overall budget for Fiscal Year (FY) 18 ended well within its limits, generating a surplus of approximately 1.428 million; the Town reduced its annual debt service for fiscal years 2018 and beyond through the refunding of a portion of its outstanding debt; its strong Aa2 credit rating was reaffirmed by Moody's and work continued toward bringing the financial oversight of the Town's finances to the next level through reevaluation of its work processes and automation of its financial systems.

The final budget for FY 18–19 was approved by town referendum in May. The mill rate associated with this budget was reduced from 19.66 to 19.60 due to a combination of expenses kept under control and an increase in the Grand List. The total budget for FY 18–19 represented an increase of .47% over FY 18 budget, which included the following components: the General Government up .46%; debt service down 1%; and the Board of Education up .68%. The approved budget was designed to keep expenses in check while providing the Town with crucial services, supporting several key financial strategies aimed at minimizing long-term liabilities, and continuing to dedicate funds to capital programs.

During FY18, the Finance Department met, or assisted with, several important financial milestones.

During the conversion to a new accounting system, several processes were automated, saving time and making workflows more efficient. For example, during the year, the human resource module was implemented. Payroll was brought in house saving 30 thousand in outsourced fees. Bi-weekly (formerly weekly) payroll was launched during the first week of Fiscal Year 2019. Employees now have access to an employee portal which houses pay vouchers, w-2s and other payroll and benefit information. During the year, all employees were required to use direct deposit and receive email notification of pay thereby reducing the risk of loss of checks and automating tedious manual processes, such as stuffing envelopes.

Debt service was decreased by nearly 200 thousand over the life of the debt outstanding due to a major refunding of 6 million in debt during December 2017.

The Defined Contribution (DC) plan was launched with all new employees in the non-union ranks as well as three of the four unions now required to participate in this retirement plan. By the end of the fiscal year, 13 employees were enrolled in the DC plan. Over the long term, the addition of the DC plan to the suite of retirement programs will help to minimize, and more accurately project, long-term financial liabilities borne by the Town while at the same time providing eligible employees robust vehicles to save for retirement.

Time was spent during FY18 preparing for more initiatives to be worked on during Fiscal Year 2019, including submission of three requests for proposal for: 1) Town Actuary, 2) Benefit Broker and 3) Time and Attendance system. During FY19 work will be done on these initiatives to ensure proper implementation.

In summary, the FY18 surplus of approximately 1.428 million will be added to the Town's rainy day fund which ended FY17 at 5,394,535, and now stands at approximately 6.82 million. Over the past several years, and in accordance with the Board of Finance's Fund Balance Policy to target a Budget Reserve Fund Balance of 12%, the Town has worked toward building its rainy day fund from a rate of 6.5% in 2012 to its current projected level of approximately 15% of the FY18 budget, thereby exceeding the policy objective. The attainment of the budget reserve goal, prudent budget practices, and the building of capital and reserves all contributed to a strong financial foundation that will provide the Town with the financial tools it may need to navigate through difficult or uncertain economic periods.

**Lee Ann Palladino**, *Finance Director*

## **FIRE DEPARTMENT**

The Old Saybrook Fire Department is a completely volunteer force composed of 87 members. We responded to 559 incidents during the fiscal year of July 1, 2017 through June 30, 2018. The majority of the members are firefighters and the remaining are support members and juniors. Many man hours go into maintaining proficiency and state certifications. The majority of training is performed at the Fireman's Field training facility located on Elm Street. This training facility is supported totally by private donations.

Each day our members assist citizens and visitors to Old Saybrook and many of the incidents are uneventful. The Old Saybrook Fire Department also responds

to neighboring towns to assist with rescues and structure fires. Due to our 12 miles of coastline, the Old Saybrook fire boat also responds to numerous marine calls and rescues in the Connecticut River and the Long Island Sound.

Members of the Old Saybrook Fire Department are listed below.

### **Line Officers**

Joseph Johnson, *Chief of Department*  
 Steve Lesko, *Deputy Chief*  
 Tom Listorti, *Assistant Chief of Apparatus*  
 William Heiney, *Assistant Chief of Training*  
 Ben Bagnati, *Captain of Apparatus*  
 James Dion, *Training Lieutenant*  
 Todd Steward, *Training Lieutenant*  
 Bill DeCapua, *Engine Lieutenant*  
 Greg Pereira, *Engine Lieutenant*  
 Liam Duncan, *Rescue Lieutenant*  
 Michael O'Neil, *Ladder Lieutenant*  
 Thomas H. Heinessen, Jr., *Marine Lieutenant*

### **Past Chiefs still serving**

Wayne Wysocki, *Past Chief 1983-1985*  
 Jeff True, *Past Chief 2003-2007*  
 Clark Maxson, *Past Chief 2007-2010*  
 John T. Dunn, *Past Chief 2010-2015*  
 Jay C. Rankin, *Past Chief 2015-2018*

### **Administrative Officers**

John T. Dunn, *President*  
 Anthony Cronin, *Secretary*  
 Edmund Yeager, *Treasurer*

### **Firefighters**

Davis Boyd	Christopher Cestaro	Matt Colwell
Eric Duncan	David Faulkner	Liam Finnegan
Mike Franklin	John Gamble	Jackie Gearity
Andy Greene	Pat Hanley	Robert Harris
Erik Heiney	Thomas C. Heinessen	Eric Jorgensen
Jonathan Kehew	David LaMay	Tom Lemire
Paul Listorti	Chris Loader	Ned Loisselle
Don Lucas	David MacNeill	Charlie Maxson
Eric Messner	James Millsbaugh	Nate Minegan
Richard M. Mulvihill	Geoff Nosal	Todd Pompea
William Rochette	Katie Rochette	Tom Rochette
Lou Rolon	Kelsey Root	Anthony Ruitto
Robert Schuster	Ron Selines	Tim Sheehan
Kevin Slisz	Jake Smith	Sheri Smith
Mike Spera	Bill True	Bruce Watford
Brian Wysocki		

**Probationary Firefighters**

Conor Duncan	Richard Scierka, Jr.	Jeffrey Worman
John Guarnaccia	Brian Toolan	
Blain Moran	Sloan True	

**Junior Firefighters**

Anthony DiPasquale, <i>Secretary/Treasurer</i>		
Jack Dunn	Hank Finnegan	Nolan Heiden, <i>Lieutenant</i>
Jayson Rankin	Madeline Sheahan	Peter Sullivan, <i>Captain</i>

**Support Members**

Steve Goodstine	Max Sabrin
Bill Schneider	Bob Peterson
Pastor Geoff Sinbaldo, <i>Fire Dept. Chaplain</i>	

**A breakdown of responses for the fiscal year are shown below.**

Misc. Fires	7
Building Fires	5
Fire in Structure Other Than a Building	1
Cooking Fires	38
Chimney or Flue Fires	5
Furnace Fire	1
Vehicle Fires	8
Boat Fire	1
Brush or Grass Fires	4
Outside Rubbish Fires	10
Overpressure / Explosion	3
Excessive Heat / Scorch Burns	2
Medical Assists	19
Motor Vehicle Accidents with Injuries	49
Motor Vehicle vs. Pedestrian Accidents	2
Motor Vehicle Accident with Extrication	4
Motor Vehicle Accident with No Injuries	42
Search for Missing Person on Land	2
Search for Missing Person in Water	2
Water & Ice Related Rescues	4
Watercraft Rescues	11
Hazardous Condition	4
Gas or Liquid Spill	19
Carbon Monoxide Incident	10
Electrical or Wiring Problem	22
Powerline Down / Arcing	48
Water Problem	16
Smoke in a Residence or Building	5
Assist Police Department	1
Public Service	2
Unauthorized Burning	3
Mutual Aid to Cover Other Towns	32
Good Intent Call & False Alarm	50

Smoke Detector Sounding	120
CO Detector Sounding	7
<b>Total Responses</b>	<b>559</b>
<b>Estimated damage from fire</b>	<b>2,000,000</b>

#### **Mutual Aid Received from Other Towns**

Essex	3	Deep River	1	Clinton	4
East Lyme	1	Westbrook	11	Old Lyme	2

#### **Mutual Aid Provided to Other Towns**

Essex	10	Old Lyme	4	Clinton	3
Chester	1	Deep River	2	Lyme	3
East Lyme	4	Westbrook	6		

Statistics of incidents unfortunately don't paint the true picture of the property and people assisted throughout the year by the Town's firefighters. Each day our members assist citizens and visitors to Old Saybrook and many of the incidents are uneventful. Some make their way into the paper. Here are some that were newsworthy during the period:

On December 24, 2017, the Old Saybrook Fire Department responded to a structure fire in the Borough of Fenwick. When the Fire Department arrived on scene there was smoke on all three floors of the house. Fire from the chimney extended into the house. A bedroom on the second floor caught on fire with extensive fire damage done to the exterior of the house as well as the second and third floors of the interior of the house.

On February 11, 2018 the Old Saybrook Fire Department responded to a structure fire on Fordham Trail. The fire was contained to the basement and part of the first floor of the residence. With a fast response from Eversource and the ability to remotely shut down a section of the power grid in the area of the incident, the Fire Department was able to help minimize the amount of fire and smoke damage to the residence.

On March 1, 2018 the Old Saybrook Fire Department responded to a reported building fire at 1456 Boston Post Road. The report came in from an Old Saybrook police sergeant doing a routine patrol check in the area who noticed smoke coming from the local business. The Fire Department responded and contained the fire to one of the local restaurants in the small strip mall.

2018 has been a busy year for marine emergencies and/or marine searches. For their high school senior project, two local high school students are working with Connecticut DEEP on a campaign to identify kayaks, canoes, paddleboards, and other water activity equipment using small identification labels. These labels contain information to help the local emergency responders identify the person or persons they are owned by. The local emergency responders spend countless hours responding to and searching the open waters for these items and or persons that have simply been washed off shore by the changing tides. Please send [chiefjohnson@oldsaybrookfire.com](mailto:chiefjohnson@oldsaybrookfire.com) an e-mail with your name and address and we will get you a free sticker for your watercraft.

**Joseph W. Johnson, Chief of Department**

## **FIRE MARSHAL**

This office has been very busy this year reviewing new construction and renovation projects as well as performing annual commercial inspections as required by the State Fire Code. These inspections include hotels, motels, mercantile, liquor establishments, restaurants and all apartments. The number of inspections totals approximately 1,100 to 1,300 businesses, some of which require yearly inspections and others that rotate on a four-year cycle.

Departmental efficiency has been improved exponentially by the implementation of our new cloud-based database system, CodePal. This fire safety-specific software program allows almost complete automation and electronic data storage for all fire marshal-related inspections and duties. It is also very consumer friendly as it allows immediate results and feedback to be sent electronically after an inspection showing whether or not a consumer has passed inspection and, if not, what needs to be done to correct the problems, including photos.

With the tremendous economic growth in Old Saybrook this year, the demands for plan reviews and inspections in new construction or renovations has significantly increased the time requirements for the Fire Marshal's Office.

We also continually educate business groups, civic organizations and any other persons in need of fire safety education. Families and home safety are our number one priorities. We strive to ensure that whether you live in or just visit the Town of Old Saybrook your time here will be amongst the safest for you and your family.

Please keep in mind the following tips to minimize the risk of fire damage to your home or business:

Make sure all smoke detectors and carbon monoxide detectors have fresh batteries before winter. Remember to change your batteries when you change your clocks! It will save your life by getting you up and out of a dangerous and toxic environment.

Have your fuel systems serviced and checked by a licensed professional either prior to or during the heating season. It is imperative to have heating sources checked over prior to using them for the heating season.

Please follow the guidelines for the House Numbering Ordinance: 1) numbers should be at least 3" in height; 2) numbers should be a contrasting color to the house or building; 3) numbers should be numeric figures; 4) if a home or business is far off the street, a supplemental number on a post, mailbox, or fence should be used to make it more visible to emergency responders.

Candles are very pretty and aromatic. However, be sure to blow them out when you leave the room or go to bed and avoid the use of them in the bedroom or other areas where people may fall asleep. Please keep them at least 12 inches away from anything that can burn.

Don't forget a safety escape plan for you and your family in the event of a fire or home incident. Know at least two ways out of a room if possible and make sure all doors and windows open easily for your access or for the Fire Department. Have an outside meeting location so all family members know where to go no matter what the emergency incident is. Remember to close the doors on the way out of the house and review this safety plan regularly with children and the elderly. Remember, if the smoke alarm sounds, GET OUT AND STAY OUT AND CALL 911.

For more information regarding this office, please visit [www.oldsaybrookct.org](http://www.oldsaybrookct.org) and select Fire Marshal.

**Peter Terenzi**, *Fire Marshal*

## **HARBOR MANAGEMENT COMMISSION**

The Town of Old Saybrook has the longest coastline of any community in Connecticut, and its Harbor Management Commission (HMC) works to address issues affecting management of all Old Saybrook harbors and waterfronts. The HMC's responsibilities include the town's harbor management jurisdictions on the Connecticut River, North Cove, South Cove, near-shore Long Island Sound, and other navigable waters seaward of the mean high-water line identified in the Harbor Management Plan approved by the state and adopted by the town in 2003.

HMC duties and responsibilities include all matters relating to the development, improvement, expansion, and management of public and private waterfront areas in Old Saybrook. The commission works closely with the state's harbor master in the course of carrying out its responsibilities. This includes activities for overseeing the allocation and use of mooring locations; the use and condition of town waterfront facilities, including the town dock, ramp, and landing at North Cove as well as the Ferry Dock facility; and the management of the town's Harbor Management Fund established under the Harbor Management Plan. The HMC does not have a full-time office in the Town Hall but provides assistance via telephone or email contact with either Commission Clerk Jennifer Donahue or Dock Master Scott Mitchell.

Through state bonding, the Army Corps of Engineers had received the necessary funding to dredge the federal Harbor of Refuge located in North Cove. The dredging project began in the fall of 2017 and was completed in the spring of 2018. The dredging was critical to maintaining the viability of this important waterside resource, which is the only designated Harbor of Refuge on Long Island Sound between New London and New Haven. After the dredging was completed, the depth of the channel entering North Cove and the eastern portion of the cove was 11 feet and the depths in the balance of the cove were 6 feet.

Consistent with its five-year capital plan, the HMC demolished and rebuilt the Ferry Road dock facility. The demolition and reconstruction took place in the second quarter of 2018 and construction expenses totaled 115,977.90. Funding for the project came from fees collected by the commission for moorings and town-owned slips. Modifications to the Sheffield Street facility are expected to proceed in the fourth quarter of 2018 and completion is expected in the second quarter of 2019.

Through early September, the commission was chaired by Raymond Collins. Chairman Collins passed away on September 2, 2017. The commission would like to recognize Mr. Collins for his years of selfless service. The commission currently consists of members Robert Murphy, chairman; Paul Connolly, secretary; Richard Goduti; Robert Soden and David Cole. Scott Mitchell serves as both dock master for the town and state harbor master appointed by the governor. As harbor master, Scott sits as a nonvoting, ex-officio member of the commission. Jennifer Donahue serves as commission clerk and provides clerical support for

the commission. The HMC generally meets at the lower level of Town Hall on the second Monday of each month, with specific meeting dates and times posted on the town website.

The Old Saybrook Harbor Management Commission is dedicated to its charge to achieve a safe and balanced use of the harbor area and protection of environmental quality in its areas of jurisdiction.

**Robert Murphy**, *Chairman*

## **HISTORIC DISTRICT COMMISSION**

The U.S. Department of Interior's National Park Service and the Connecticut General Assembly empower the Historic District Commission to promote the educational, cultural, economic and general welfare of the Town through the preservation and protection of buildings, places and districts of historic interest. The Old Saybrook Town Code authorizes the commission to review designs for the erection or alteration of buildings and structures within the local North Cove Historic District for regulatory compliance.

The Board of Selectmen appoints five members and three alternates to the commission for a term of five years each.

During the 2017–2018 fiscal year, the commission held six meetings at which it approved six applications for Certificate of Appropriateness for the erection, alteration, demolition or removal of the exterior architectural features of principal or accessory buildings, structures, or other work on properties visible from a public place in the North Cove Historic District or the waters.

The commission continues to conduct nonregulatory historic preservation activities by collaborating with the State Historic Preservation Office (SHPO) to benefit from its 8 million grant from the National Historic Preservation Fund in support of historic preservation efforts in shoreline towns affected by Super Storm Sandy. The SHPO sponsored nomination of the Cypress Cemetery in Old Saybrook to the National Register of Historic Places. The Town used both the State's new database of historic properties and its assessment of how climate change and sea level rise will affect historic and cultural resources along the shore in its local inventory and study of how Old Saybrook can plan for a resilient future.

The commission meets on the third Thursday of each month at 7:00 p.m. in the Town Hall, second-floor conference room. Chris Costa, zoning enforcement officer, and Thomas Makowicki, building official, assist with applications and enforce our regulations. Christine Nelson, town planner, is available Monday through Thursday, by appointment, in the Land Use Department to answer questions concerning historic preservation in Old Saybrook.

**William A. Childress**, *Chairman*

## **HISTORICAL SOCIETY, OLD SAYBROOK**

*Dedicated to Preserving, Protecting and Promoting the History of Old Saybrook*

### ***Celebrating 60 Years of the Old Saybrook Historical Society***

In 1958 the rich history of Old Saybrook found in historic homes, artifacts, documents, letters, and other items was in danger of disappearing or being destroyed if nothing was done to preserve these unique historic resources. A group of twenty concerned residents decided to address this serious problem by creating the Old Saybrook Historical Society.

Under the able direction of the first president, Frank Tinsley, a noted historian, author and scientific illustrator, they eventually incorporated the society and since then this nonprofit, all-volunteer organization has grown to include members from all over the United States.

Our one-acre campus includes the 1767 Gen. William Hart House and exhibit gallery, a heritage garden, and the Frank Stevenson Archives, which holds historically important documents, artifacts, and research materials and serves as a welcome center for visitors.

We remain dedicated to preserving, protecting and promoting the history of Old Saybrook. Much work remains to be done and we invite you to join us.

### ***Saybrook Fort and Pequot War***

After receiving a grant from the National Park Service American Battlefield Protection Program in August 2017 to “help local communities preserve and protect America’s significant battlefields,” the Historical Society hosted a public forum at the Vicki Duffy Pavilion attended by more than 100 residents to share information and respond to questions from the public.

The project is designed to develop educational materials and help preserve sites associated with the siege and battles at Saybrook Fort and the Pequot War, 1636-1637.

This significant event was the first time the English and natives in New England fought each other in a sustained conflict and the sites associated with the siege and battle are the earliest recorded in New England. The nearly complete annihilation of Pequots set a pattern for government policy in dealing with Indian tribes for nearly 300 years.

The original fort was constructed in 1636 at the highest point on Saybrook Point, today the Cromwell Court area, and was completely destroyed by fire in 1647.

Dr. Kevin McBride and a team from the Mashantucket Pequot Museum and Research Center are preparing an application for listing the fort site in the National Register of Historic Places, developing a walking/biking tour brochure and designing and suggesting locations for interpretative signs.

James Powers, author and historical consultant, is developing educational materials and a publication for the general public.

The project will conclude in late spring 2019 with a forum on Saybrook Fort and the Pequot War and preservation of historic sites. Members of the public seeking further information can contact the Historical Society at [contact@saybrookhistory.org](mailto:contact@saybrookhistory.org).

## Community Connections

### ***Hosting for History: Farm to Table***

The Killam & Bassette Farmstead of South Glastonbury provided a fresh-from-the-farm dinner under the tent at the Hart House campus. A capacity crowd enjoyed fine wines and favorite melodies from the Old Fiddler's Club of Rhode Island. The event was a successful fundraiser held to celebrate the 250th anniversary of Gen. Wm. Hart House. The dinner and other programs during the anniversary year were sponsored by Liberty Bank.

### ***Chapman Lectures***

Continuing its practice of offering informal talks by noted authorities on historic topics, the Chapman Lectures were held at the Acton Public Library and included presentations on "Morton F. Plant and the Connecticut Shoreline: Philanthropy in the Gilded Age" by Gail B. MacDonald and "Connecticut Pirates & Privateers: Treasure and Treachery in the Constitution State" by Wick Griswold. A presentation on "Gillette Castle: A History" by Erik Ofgang was snowed out and rescheduled for September.

"Talks from the Hart" was a new program launched for members featuring informal discussions of life and times in Old Saybrook. The first presentation featured, Jane Gullong, author of *Dancing at the Castle*.

### ***Cemetery Tours***

Cypress Cemetery was once again the site of an October tour led by Torrance Downes and featuring several high school students portraying notable Saybrook residents buried in the cemetery. And, once again, the tour attracted a large number of people, many of whom had never been to the cemetery. Later in the year, the cemetery was nominated to be listed in the State Register of Historic Places which is a prerequisite to being placed in the National Register.

On Memorial Day weekend, a guided tour of the Upper Cemetery was led by Scott Carson who provided information about the many burial sites of veterans of colonial and U.S. wars, including the American Revolution, the War of 1812, and the Civil War.

### ***Antique Show and Auction Day***

This year's sixth annual antiques show on the grounds of the Hart House and the Trivet Green featured numerous quality merchants and attracted hundreds of visitors. An old-fashioned country auction offered an assortment of items which brought lively bidding from some 150 participants vying for treasures.

Special thanks go to organizers Karen Emack Dolson, Janet Temple, and Peter Dolson, auctioneer Greg Jankowski and bookkeeper Lori Jankowski. Thanks, too, to our supportive neighbors who helped make the event a success, the First Church of Christ and Grace Episcopal Church. The event was sponsored by Saybrook Recycled Furniture, Essex-Saybrook Antiques Village, and Lorensen Auto Group.

### ***Preservation Award***

To raise awareness of Old Saybrook's historic resources and recognize property owners who have preserved these treasures, the Old Saybrook Historical Society was pleased to award its second annual Preservation Award to Stephen

and Carol Huber, owners of one of Old Saybrook's earliest and most historic buildings, the Whittlesey House, Ferry Road.

In 1662 John Whittlesey became the first ferry boat man between Saybrook and Lyme and his house remained in his family for several generations. Originally, it may have been a block house for storing arms and materials for Saybrook Fort.

The Huber's have researched the historic nature of the building and its inhabitants and have become known in the preservation field for their knowledge, concern and interest in maintaining the house in its authentic state. It is listed on the National Register of Historic Places.

They received a "Preservation Bowl" from Historical Society President Marie McFarlin at the annual meeting. They were also recognized with a proclamation from First Selectman Carl Fortuna on behalf of the Town of Old Saybrook. A plaque hangs in the Town Hall where a marker honoring Stephen and Carol Huber will join one recognizing Herb and Sherry Clark, the first recipients of the award.

### ***Student Volunteers***

After four years of volunteering for the Historical Society, we were pleased to recognize the contributions of four conscientious and competent high school volunteers: Adam Nucci, Jonah Nucci, Serena Eldredge, and Kunsang Dorjee. These multitalented, caring and contributing youngsters are heading to college and the next phase of their lives. The members of the Historical Society extend their thanks and wish them success in their future endeavors.

### ***Facilities and Grounds***

Several restoration projects to maintain and improve the Hart House and grounds were conducted during the year including: repairing and painting several rooms in the Hart House; painting the interior of the archives; upgrading the electric system; and, due to the generosity of donors, the restoration of 16 windows. The donations made it possible for the Historical Society to apply for, and receive, a matching grant in the maximum amount of 12,000 from the 1772 Foundation of the CT Trust for Historic Preservation to finish the remaining 16 windows.

### ***Gardens***

Our volunteer gardeners maintain our beautiful colonial-focused gardens—pruning dead or diseased wood, weeding and planting. The site is used for school groups to learn about herbs and their use, weddings, concerts, under-the-tent dining, the antique show, and as an attraction for visitors seeking a quiet and beautiful spot to reflect. Additional volunteers are always welcomed. As garden chairperson Linda Kinsella says, "spread beauty, be a gardener."

### ***Inquiries and Visitors***

Current and former residents and numerous visitors from around the country toured the Hart House or stopped at the Frank Stevenson Archives to learn about local history, conduct genealogical or historic research, or to find out more about Old Saybrook.

Educational tours were provided to several school groups during the year including those from Old Saybrook public and parochial schools, along with special tours for many senior and other adult groups.

Volunteers at the Frank Stevenson Archives also responded to an ever-increasing number of inquiries from the society's website and Facebook as well as by phone and mail.

### ***Thanks***

Many volunteers and generous donors have given their time, talent, and treasure to the society this past year. We extend our gratitude and appreciation for their indispensable efforts.

We do not have room to thank everyone who contributed but would like to mention Mr. and Mrs. Ben Gleason of Bridgeport, Vermont, for 244 Chalker family documents from 1670-1889; Ken Reid and the Reid family for 20 volumes of professional photographs related to the Torchlight Parade, a Saybrook snare drum and other historic material; Pat Tripoli for an 1874 Beers Atlas; Judy Glover for a collection of documents related to the Lord family; and to many individuals who contributed publications to our library as well as members who contributed items for this year's auction.

And, most of all, we give thanks and great appreciation for the many talented and dedicated volunteers who keep this valuable organization functioning.

To join the Historical Society, volunteer, or get further information, call 860-395-1635 or email [contact@saybrookhistory.org](mailto:contact@saybrookhistory.org).

**Marie McFarlin**, *President*

### **2017-2018 Old Saybrook Historical Society Officers and Board of Trustees**

#### **Officers**

<i>President</i>	Marie McFarlin
<i>Vice President</i>	Donna DiBella
<i>Treasurer</i>	Stephan Brodeur
<i>Recording Secretary</i>	Theodora Kopcha

#### **Trustees**

Edward Armstrong  
 J.H. Torrance Downes  
 Wayne Harms  
 Linda Kinsella  
 Ed Mosca  
 Arlene Sakatos  
 Thomas Stevenson

## **INFORMATION TECHNOLOGY**

The Town Hall Information Technology (IT) Department supports administrative departments located primarily within the Town Hall complex, including Parks and Recreation, Youth and Family Services, Public Works (Town Garage) and the Acton Public Library. Not within scope of the IT Department are the Police and Fire Departments or the Board of Education and school system.

The end of FY 2017-2018 closed out the fifth year the IT Department has been supporting Town Hall services. During the fiscal year, 396 requests for support were logged and resolved.

In addition to responding to user support requests, progress was made on a number of initiatives:

**Finance and Accounting System.** The Town went live with its E-Finance accounting system on July 1, 2017. The system was a replacement and upgrade of the former accounting system, Phoenix. The software upgrade allowed the Town to bring payroll in house and automate many manual recording-keeping tasks. Throughout the year the IT Department supported bringing on additional modules and developing a plan to load historic payroll data into the system.

**Building Permitting System.** Municipity5, a cloud-based application that provides online services for building permit requests, inspections and real-time reporting was launched this year. Close to 25,000 building permit applications, going back to the mid-nineties, were imported into Municipity to be made available electronically through the system. Building inspection activities, including inspector notes and supporting photographs, are uploaded and saved in real-time to the cloud-based system.

**Fire Safety Management System.** CodePal, a PC/Tablet application with a cloud-based database that provides mobile services for fire safety activities, inspections and real-time reporting was launched this year.

**Operational Availability.** Key administrative applications such as the Town's finance/accounting system and the tax assessment and collection database applications experienced 100 percent availability during Town Hall business hours as software maintenance activities were performed outside normal business hours. Town Hall connectivity to the Internet experienced no outages during the year (100 percent availability). The cloud-based Town Hall phone system experienced one 60-minute outage of incoming/outgoing calls during the year. During the outage, calls were routed to voicemail or secondary mobile devices.

**AntiVirus and Security.** Multitier antivirus capabilities kept Town Hall computers largely virus and malware free, resulting in no instances of computer viruses having to be manually cleaned from end user systems over the entire year. No virus events requiring file or system recovery occurred during the year.

As the year closed, potential projects for 2018-2019 supported by the IT Department include; migration to a cloud-based electronic mail storage system, updates to the Town website to improve responsiveness and access for mobile devices, implementation of Municipity Public Works support modules, and network improvements to enhance building-to-building network connectivity. The IT Department will also support the Town's assessment as well as possible implementation of a time and attendance software program.

**Larry Hayden, *IT Manager***

## **INLAND WETLANDS AND WATERCOURSES COMMISSION**

The Connecticut General Statutes empower the Inland Wetlands & Watercourses Commission to regulate activities occurring within inland wetlands or watercourses and to review any activity occurring in the adjacent upland that could negatively affect these natural resources. The commission does not regulate activities within or adjacent to tidal wetlands, the Connecticut River, or Long Island Sound.

The Board of Selectmen appoints three at-large members and three alternate members for a two-year term; participating commissions select representative members for a two-year term each to provide coordination of land use policies. The membership of the commission is the same as those appointed to serve the Aquifer Protection Agency.

During the 2017–2018 fiscal year, the commission held 11 meetings at which it acted upon 13 applications for new development with regulated activity of which ten were residential in nature and three were commercial. The wetlands enforcement officer reviewed three applications for development with minor activity and responded to a number of violations of the regulations to pursue compliance.

Many thanks for Paul Carver and Brendan McKeown for their longtime participation in the work of the commission.

The commission meets on the third Thursday of each month at 7:00 p.m. in the Town Hall, first-floor conference room. Gillian Carroll, environmental planner, serves as our enforcement agent. Sharon Migliaccio supports the commission as administrative clerk.

**Colin Heffernan**, *Chairman*

## **KATHARINE HEPBURN CULTURAL ARTS CENTER— “The Kate”**

The spirit of Katharine Hepburn lives on through her artistic works, those who adore her, and this one-of-a-kind community cultural arts center that serves as an artistic home to all who walk through its doors. The Kate appreciates the people of Old Saybrook and the broader community who embrace this organization as a critical resource and take action to ensure its future.

One of the Kate’s most important roles is to connect people with and through the arts.

Each time you take your seat and the house lights dim—with the first note, the first line, the first image on screen—you are embarking on a shared experience with family, friends, and your fellow patrons. Thanks to our enthusiastic audience members, the Kate continues to be an exciting, vibrant hub in the community and a place for mutual understanding through art.

The Kate is a true cultural gift, joining together imaginative partners and collaborators to provide enriching programming and opportunities for our community. We have seen our programming mature through existing relationships with the Community Music School, Florence Griswold Museum, Saybrook Stage Company, Old Saybrook School System, Eastern Connecticut Ballet, Salt Marsh Opera, Chestnut Hill Concert Series, Connecticut Public Broadcast

Network, and more. We have also been fortunate to grow our offerings and events through new relationships with the Lyme Academy College of Fine Arts and Vista Life Innovations.

This past year the Kate saw over 40,000 tickets purchased and more than 47,500 adults and children come through its doors. There were more than 275 shows and events last year and there have been almost 2,000 in the lifetime of the Kate. We have three full-time and five part-time employees as well as many freelancers. There are approximately 150 volunteers who are a large part of the reason why we are able to do what we do every day.

The Kate is a key community hub allowing creativity and inspiration to grow, from children's camps and performances, to art films, to MET Opera and Bolshoi Ballet simulcasts. To provide the programming and impact that we do as a cultural nonprofit, we need the support and engagement of our community. Find out more about the Kate through our video at [www.thekate.org/donate](http://www.thekate.org/donate).

If you have not yet been to the Kate, or you are interested to learn more about what we do, we encourage you to stop by! The box office is open Tuesday through Friday, 10:00 a.m.–4:00 p.m., and one hour before all shows.

See you at the Kate!

**Brett Elliott**, *Executive Director*

The Kate, 300 Main Street, Old Saybrook, CT 06475  
Admin: 860-510-0473, Tickets: 860-510-0453  
[www.thekate.org](http://www.thekate.org)

#### **Staff**

<i>Executive Director</i>	Brett Elliott
<i>Director of Development and Community Relations</i>	Robin Andreoli
<i>Box Office Manager</i>	Michael Gatta
<i>Business Manager</i>	Nancy Noyes
<i>Development Associate</i>	Ruth Yakaitis
<i>Volunteer Coordinator</i>	Shirley Colquhoun
<i>Production Manager</i>	Elijah Hanyckyj
<i>Production Associate</i>	Matthew Male

## **LAND USE DEPARTMENT**

The Land Use Department administers the business of the following agencies: Aquifer Protection Agency, Architectural Review Board (ARB), Conservation Commission, Planning Commission (PC), Historic District Commission, Inland Wetland & Watercourses Commission, Zoning Board of Appeals and Zoning Commission. The department also administers the Town's Floodplain Management program. Each year, the department assists in the work of a special initiative—this year, it is a team effort with Youth and Family Services and the Parks and Recreation Department to support the work of the Early Childhood Council's first annual "One Book, One Town" initiative, which resulted in a survey of ideas for bettering Old Saybrook.

Reactive to market wants, the department conducts current planning of the Town's land. Regulation of property owner's site-specific initiatives—permitting, enforcement, and inspection—require public review and extensive public record keeping for these regulatory agencies. During the 2018 fiscal year, the department supported the following functions:

**Permitting**—Processed and provided 283 technical reviews of the 26 different types of permits for development that the land use agencies may allow. The department provides one-on-one consultation with property owners, business tenants and land developers during the day, including the Town's needs for design of municipal improvements as well as technical advice during the evening meetings of the regulatory agencies.

**Procedural Guidance**—Provided orientation to seven newly elected or appointed members of the land use agencies. The department hosted two joint sessions of the agencies with UCONN Cooperative Extension Educator, Bruce Hyde, of UCONN's Center for Land Use Education and Research, to refresh their understanding of "Basic Legal Issues" and "Fundamentals of Reading Plans;" hosted two regional trainings for municipal officials by the Connecticut Conference of Municipalities for "Cyber Security" and to "Make Place Matter."

**Public Engagement**—Provided staffing for 112 public meetings, information sessions or community workshops. Our clerks, Kim Barrows, Stella Beaudoin, Sharon Migliaccio, Maggie Paccione and Meryl Moskowitz can be found at the gatherings of these agencies each month to provide timely reporting and to ensure compliance with Freedom of Information laws. Thank you to Sharon Tiezzi and Ellen O'Herlihy for filling in at our public meetings this year.

**Resource Development**—Processed external funding of 70,000 to support innovative projects that promote sustainable land use: researched and identified funding sources to match resources; developed proposals for submission; managed funded projects to meet municipal objectives; worked in coordination with the Finance Department to provide oversight of funding source requirements.

**Youth Mentoring**—Participated in six opportunities to inspire young people about urban planning. The department guided hands-on activities that put new skills into action through volunteerism by being host to the following programs and individuals: the Early Childhood Council's "One-Book, One-Town" program (pre-K through 3<sup>rd</sup> grade); the Middle School's #LoCoolGov program; a student member of the Conservation Commission through Youth and Family Services' Youth Action Council; staff counseling at Youth & Family Services' Environmental Stewardship Camp (grades 8–12); a high school summer intern; and a college-aged project assistant.

Proactive to municipal needs, the department conducts long-range planning for the Town's land. Municipal initiatives include, studies, programs, and physical improvements as recommended in the Town's plans, including the Plan of Conservation & Development. During the 2018 fiscal year, the department supported the following initiatives:

**Economic Development**—Supported the economic development director in research of the local, regional and state “factors that affect economic development” in a study to update the strategy of the Economic Development section of the Town Plan.

**Historic Preservation**—Completed a database of the 200+ most historic resources on properties throughout Old Saybrook beyond those listed on the National or State Registers of Historic Places. Considered nominations for recognition of Achievements in Preservation as part of a committee of the Old Saybrook Historical Society: the award was given to Stephen and Sandy Huber for preservation of the historic John Whittlesey, Jr. House (built 1693 and 1750) at 40 Ferry Road. Supported the nomination of the historic Cypress Cemetery to the National Register of Historic Places.

**Marine Planning for Long Island Sound**—Co-hosted, with the Old Saybrook Conservation Commission, a film series about the effect of climate change on the waters that define Old Saybrook, including a film about marine spatial planning in support of the ongoing initiative of Connecticut DEEP Resource and Use Inventory and Long Island Sound “Blue Plan” (due in 2019).

**Natural Hazard Mitigation**—Completed a Community Coastal Resilience Study and Infrastructure Evaluation via a 125,000 grant from the Connecticut DOH under its Community Development Block Grant Disaster Recovery (CDBG-DR) program.

**Residential Development**—Hosted presentations by the Connecticut River Estuary Regional Planning Commission, the Shoreline Basic Needs Task Force, and the Central Connecticut State University’s Sociology Department about recent studies of the need and condition of housing in Old Saybrook as part of an effort to update the Residential Development section of the Town Plan.

**Route 1 East Redevelopment**—Completed efforts with the economic development director to design place branding, analyze market conditions, improve road/streetscape infrastructure and consider site reuse for the Mariner’s Way portion of the Boston Post Road (East) via a 200,000 grant from Connecticut DECD under its Brownfield Areawide Revitalization program (with an additional 20,000 match).

**Sustainable CT**—Registered for certification as a “Sustainable Community” and undertook an audit of the Town’s and the Region’s current practices and community collaborations to act sustainably—to strive to be thriving, resilient, collaborative, and forward-thinking; to build community and local economy; to equitably promote the health and well-being of current and future residents; to respect the finite capacity of the natural environment.

**Stormwater Management**—Implemented interdepartmental coordination; reviewed site plan proposals and conducted site inspections for stormwater quality concerns; continued the public education program.

**Town Center Improvement**—Completed reconstruction of North Main Street to improve drainage and add sidewalks in the town center node of pedestrian activity, and continued design of further streetscape enhance-

ments around the train station (Stage Road) and town center (Route 1) via a 125,000 grant from the State Office of Policy and Management (OPM) under its Responsible Growth Transit Oriented Development program.

The Land Use Department is open to assist the public from 8:30 a.m. until 4:30 p.m., Monday through Friday. Chris Costa is the zoning enforcement officer. Gillian Carroll is the environmental planner. Joey Genga was project assistant this spring, and Jampel Dorjee is our intern. Sarah Lyons, administrative assistant, manages the day-to-day business functions of the department.

**Christine Nelson, AICP, Director**

## **LOWER CONNECTICUT RIVER VALLEY COUNCIL OF GOVERNMENTS (RiverCOG)**

RiverCOG, one of Connecticut's nine Councils of Governments, is governed by the chief elected officials of its 17 member towns: Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, East Hampton, Essex, Haddam, Killingworth, Lyme, Middlefield, Middletown, Old Lyme, Old Saybrook, Portland, and Westbrook. The RiverCOG is responsible for planning of regional land use, transportation, emergency preparedness, environmental conservation, economic development, and homeland security. RiverCOG also provides regional services such as household hazardous waste collection.

Current officers for RiverCOG are Bonnie Reemsnyder (Old Lyme), serving as chairperson, Michael Maniscalco (East Hampton) as vice-chairperson, Noel Bishop (Westbrook) as secretary, and Carl Fortuna (Old Saybrook) as treasurer. First Selectwoman Cathy Iino (Killingworth) and Town Manager Anthony Salvatore (Cromwell) join the RiverCOG officers on the executive committee.

Fiscal year 2018 was an eventful year for RiverCOG staff. Negotiations on a new office lease were successful, allowing RiverCOG to stay in our current home in Essex. We congratulated Transportation Planner Richard Grant and Office Manager Judy Snyder on their retirements, and welcomed our new office/financial assistant, Eliza LoPresti, to the team. In addition to their regular duties, Deputy Director Torrance Downes and GIS Coordinator Dan Bourret provided interim land use and zoning services to Westbrook and Clinton. We were also pleased to host five interns this year, two of whom were Sustainable CT Fellows. Our executive director, Sam Gold, was named to the board of directors for that program, and eight of the towns in the region have initiated the process of becoming Sustainable CT communities.

RiverCOG continued a legacy of legislative engagement with the state and federal governments on behalf of our member municipalities. In January 2018 we held our annual legislative COG/MPO meeting at the Capitol in Hartford with the region's legislators. RiverCOG staff attended a number of hearings on proposed legislation and provided testimony on bills regarding cuts to regional train and bus transportation, tolls, regional services, and environmental issues.

Under state statute, RiverCOG, through its Regional Planning Committee (RPC), or its delegated staff, reviews proposed zoning text and map changes that affect property within 500 feet of municipal boundaries and subdivisions which touch or cross town lines as well as municipal plans of conservation and

development. This fiscal year 37 inter-municipal zoning regulation referrals from member municipalities were reviewed. Eleven of the 37 were referrals for Tier 1 design review on behalf of the Town of Portland. The regulations addressed topics including marijuana manufacturing and dispensing, moratoriums for marijuana manufacturing and dispensing, and temporary health care structures. In addition to the aforementioned referrals, 11 zoning regulation referrals were reviewed from towns adjacent to the RiverCOG region including those from Colchester, Madison, Meriden and Salem. RiverCOG reviewed one subdivision in the region (Middlefield), and two subdivisions adjacent to the region (East Lyme and Rocky Hill). RiverCOG also reviewed and reported on the adoption of four updates to municipal Plans of Conservation & Development (Old Lyme, the Borough of Fenwick [a subdivision of Old Saybrook], Haddam and Killingworth).

**Other regional planning projects from fiscal year 2018 included:**

- Initiated corridor studies along Routes 81 & 66
- Helped connect 9 Town Transit and MAT via new bus routes
- Aided Haddam and East Haddam with a Federal BUILD grant application for a walkway on the Swing Bridge
- Helped initiate the Lower CT Valley Bus Operations Study
- Completed improvements to N. Main St. in Old Saybrook under the LOTCIP program; other projects in the region are currently in progress
- Continued work on the regional Bike-Pedestrian plan
- Created an exploratory subcommittee of COG members to further regional sharing of services and/or staff

RiverCOG continued to host the nonprofit Gateway Commission, which, for 45 years, has served the towns of Chester, Deep River, East Haddam, Essex, Haddam, Lyme, Old Lyme and Old Saybrook as the guardian of the ecological and visual values of the Lower Connecticut River region. Working with the eight town planning & zoning commissions, zoning boards of appeals, and town staff, Gateway oversees a scenic protection program comprised of acquisition of scenic and conservation easements and land and the administration of a program of development management within the Gateway Conservation Zone, located from the banks of the river up to the first ridge of river hillsides. This year, staff worked closely with the Essex Zoning Commission to adopt the Gateway Standards. In addition to partnering with Gateway, RiverCOG staff supported the health of the Connecticut River by educating communities about invasive species and monitoring and removing invasive water chestnut (*Trapa natans*) and other harmful plants.

Late in the fiscal year, RiverCOG acquired the Lower Connecticut River Land Trust. We are currently partnering with a development coordinator to help make this new nonprofit organization fiscally viable and able to support the conservation and stewardship of open space in our region.

RiverCOG continued to act as the fiduciary agent for Region 2 of the state's emergency planning efforts through grants provided by the federal government through the Department of Emergency Management and Homeland Security. The Division of Emergency Management and Homeland Security (DEMHS) is charged with developing, administering, and coordinating a comprehen-

sive and integrated statewide program that encompasses all human-made and natural hazards and includes prevention, mitigation, preparedness, response, and recovery components to ensure the safety and well-being of the citizens of Connecticut. Fiduciary duties include substantial financial record organization, certification of vendors and service providers, review of vendor quotes, payment of vendor invoices, attendance at monthly REPT meetings, administration and collection of Memorandums of Agreement from the 30 member towns for each of numerous overlapping grants, and preparing specific deliverables that are required by DEMHS in order to receive RiverCOG's funding allocation for the fiduciary responsibilities. When requested, staff of the agency will also provide ancillary mapping services.

RiverCOG had a successful year with our continued household hazardous waste collections. During the 2017 season (April–October), 118,172 pounds of waste were collected; an increase of 13% from the previous year. Due to Connecticut's participation in the PaintCare program, towns saw significant savings as they are no longer charged for oil-based paint waste. 88,400 pounds of latex- and oil-based paint were collected, indicating a 12% decrease from the previous year. Prior to implementation of the PaintCare program, the charge for disposal of the oil-based paint collected would have been 47,470. RiverCOG also continued holding paper shredding events and partnering with the state on new recycling efforts on plastic wraps and bags.

In an effort to promote agriculture in our region through a federal grant from the Department of Agriculture, significant updates were made to RiverCOG's Know Your Farmers website ([www.knowyourfarmers.org](http://www.knowyourfarmers.org)). A marketing campaign for farms was begun and RiverCOG continued to host and staff the Regional Agriculture Commission which is comprised of representatives from each of our member municipalities. The Regional Agriculture Commission is an advisory board that works with local municipal Regional Agriculture Commissions to educate, advocate, resolve conflicts and develop economic activities surrounding agriculture.

**Sam Gold**, *Executive Director*

## **PARKS AND RECREATION DEPARTMENT**

The Parks and Recreation Department and the Recreation Center are busy providing activities and times for residents to enjoy the many facilities that are available. The center's walking/jogging track, gym, and games room are open six days a week—seven days in the winter—while parks and most outside areas are available all year long. Park areas are open dawn to dusk.

The Parks and Recreation Department is governed by an elected board of seven commissioners and administered by a full-time director and staff. The commission is responsible for overseeing the operation, development, scheduling and maintenance of town-owned parks, beaches and recreation facilities. Also, the department provides a wide variety of year-round activities for residents from preschool-age to senior citizens. Included are seasonal sports (individual and team leagues), sports camps, arts and crafts classes, adult bridge, summer day camps, playground camps, bus trips, concerts, parent/child activities, dances, multiple

adult and youth gym activities, after-school activities, teen center, skating, coach's clinics, exercise programs and multiple holiday/special events.

To better inform the community about activities and programs, the department's website is **oldsaybrookrec.com**. Everyone is encouraged to enjoy the diverse recreational opportunities at the following facilities:

**Recreation Center.** Located behind the Town Hall, the full-size gym, walk/jog track, games room, preschool area, teen center, lighted outdoor basketball courts and department offices are located here. Printed schedules are available seasonally at the office.

**Teen Center.** This program occurs Monday through Thursday after school until 5:30 p.m. for 6<sup>th</sup>–8<sup>th</sup> graders and Friday after school until 4:00 p.m. for 4<sup>th</sup> and 5<sup>th</sup> graders. Friday nights from 7:00 p.m. to 9:30 p.m. are special for the 6<sup>th</sup>–8<sup>th</sup> grade crowd. They enjoy events such as DJ nights, dodgeball tournaments, Halloween party, video game contests, Football League, Talent Show, movie nights, Black & White Party, and so much more. The 9<sup>th</sup>–12<sup>th</sup> graders enjoy our facility Monday through Thursday from 5:00 p.m. to 7:00 p.m. The high school crowd enjoys floor hockey, flag football, basketball, pool tables, big-screen TV, badminton, etc.

Membership forms and information are available at the Parks and Recreation office.

**Kavanagh Park.** Located on Trask Road, this park has four tennis courts, basketball court, playscape, picnic tables, restroom, a youth baseball/softball field, and Splashpad. The Splashpad consists of six water elements on a concrete pad. This fun, safe facility is designed for preschool through 3<sup>rd</sup> graders. Donations from the Helen Eukers Fund and the Old Saybrook Rotary Club funded this area, which is open during the summer months for residents and their guests.

**Clark Community Park.** Located on Schoolhouse Road, there is a lot to offer in its approximately 180 acres. Trails are maintained within the park and connect with the trail system at Great Cedars Conservation Area. This park area has two ball fields, basketball court, horseshoe pits, picnic area, restroom and shelter next to Crystal Lake. Trail maps are available at the park and at the Parks and Recreation office for the miles of marked trails which take the hiker deeper into the beautiful woods. An annual Fishing Derby is held here each spring along with the Easter Rock Hunt.

**Exchange Club Park.** Located on the corner of Bokum Rd and Route 154, this area has received upgrades and provides a pleasant area to relax and picnic. Winter skating with lights is available weather permitting.

**Great Cedars Conservation Area.** Stewardship of this 300 plus-acre property is provided in partnership with the Conservation Commission. Trail maps are available and show the connection with Clark Community Park trails.

**Great Cedars East.** Located on Millrock Road and Merritt Lane, this area provides trails on 115 acres. Trail maps are available and show the connection with Clark Community Park trails.

**The Preserve.** Protected in spring 2015, this is jointly owned by the Town of Old Saybrook and the State of Connecticut after many years of conservation efforts. The Preserve is a 963-acre forest located in the towns of Old Saybrook, Essex and Westbrook. It was recognized as the largest remaining unprotected coastal forest between Boston and New York before its acquisition for conservation. Situated between Long Island Sound and the mouth of the Connecticut River, it is part of a relatively intact forest block of more than 6,000 acres and protects the drinking water supply for two towns. A management plan, including recreational opportunities, is currently being developed on access, hiking trails, and parking.

**Memorial Park.** Located on the Town Green on Main Street, the gazebo is located here and hosts the department's summer Wednesday Night Free Concert Series along with many other community events such as the Memorial Day ceremony, craft fair and torchlight sing.

**McMurray Field.** Located behind the Firehouse, this popular youth ball field (LL and PR) is used throughout the year and is named for Police Officer Raymond McMurray. The field also hosts the annual Easter Egg Hunt sponsored by Parks and Recreation and the Old Saybrook Lion's Club for preschool through 3<sup>rd</sup> grade children.

**Fort Saybrook Monument Park.** Located at Saybrook Point, a wealth of historical information on storyboards is offered here. There are boardwalks and views of the Connecticut River for public enjoyment. Restrooms are available.

**Gardiner's Landing.** Located at Saybrook Point, this area offers Connecticut River viewing, fishing and passive recreation. Along with Monument Park, this area has received longtime support from the Fort Saybrook Monument Park Association.

**Saybrook Point Park/Pavilion.** Located at the end of College Street, this venue provides great views of the mouth of the Connecticut River for all to enjoy. Picnic tables, benches, restrooms and a fishing area continue to make this park a popular riverfront destination. The Pavilion continues to provide a wonderful meeting space while also being available for rent by Old Saybrook residents

**Saybrook Point Mini Golf.** Voted best mini golf course in CT in 2014 and 2015 by *Connecticut Magazine*, this property has been town-owned for over 25 years and continues to provide affordable fun for the entire family. This valuable financial resource for the town brings in revenue seasonally and is open Memorial Day through Labor Day daily and weekends only September through Columbus Day. Refreshment items are also available, making this a premier summer destination for all to enjoy.

**Town Beach.** Located on Plum Bank Road, this area provides swimming and beach activities on Long Island Sound. Restrooms, concession, and lifeguards are provided Memorial Day weekend through Labor Day, weather permitting. Resident recreation passes are required for parking and are available at the Parks and Recreation office beginning the first week in May.

**Harvey's Beach.** This area welcomes the public and provides access to Old Saybrook's waterfront. Located on Great Hammock Road and Long Island

Sound, it provides an outdoor shower, changing rooms, restrooms, part-time refreshments and lifeguards. Resident parking passes are accepted or a daily admission fee is required. This beach is open Memorial Day through Labor Day, weather permitting.

**Founder's Memorial Park.** Opened in the fall of 2008 and located at the end of Coulter Street, portions of the park are on land donated to the town by Robert and Elisha Clarke, members of the tenth generation descendants of John Clarke, an original Saybrook Colony settler. This park provides wonderful viewing of North Cove and the Connecticut River. Many thanks to all the volunteers who continue to assist in keeping this area beautiful. Benches and information boards help visitors enjoy this gem.

**Maple Avenue Playfield.** Located off of Maple Avenue, this one plus-acre field is used for drop-in play, tee ball, and junior soccer activity.

**Ferry Crossing Ballfield.** Located off of Ferry Road, this park features an engineered playing surface for soccer games. The field, primarily used for U12 soccer players, is the largest of all the Parks and Recreation soccer fields.

Most parks are available for public use outside of normal operational hours. Groups wishing to use an area need to fill out and get a facility request approved at the Parks and Recreation office. Reminder: dogs must be on leashes and walked on the perimeter of park areas. Please pick up after your pet—fines do apply.

The Parks and Recreation Department is an agency that relies on the cooperation, generosity and skill of many volunteers, civic organizations, other town agencies and school facilities. Anyone interested in becoming involved in a program or activity (coach, supervisor, or instructor) is encouraged to contact the office at 860-395-3152.

Old Saybrook Parks and Recreation continues to thank the Selectmen, other town agencies plus the many private sponsors of recreational activities that make the many special events, concerts, youth parties and activities possible.

*Susan Esty, Chairman*

## **PENSION AND EMPLOYEE BENEFITS BOARD**

The Town has two defined-benefit (DB) pension plans (one for Town employees and the other for volunteer firefighters), a defined-contribution (DC) plan, and a 457 plan to assist Town employees with their retirement planning. The Town DB pension plan ended Fiscal Year (FY) 2018 with 22,361,573 in assets. During the FY, market gain of 1,251,230 accrued and helped to increase the value of the plan. In addition, employer contributions of 1,576,474 and employee contributions of 344,580 were added to the plan, while 1,419,688 was paid out in retirement benefits. With markets holding steady, the Town pension plan increased 5.98%. Likewise, the Fire Department DB pension plan, which provides a benefit for volunteer firefighters based on years of service and time contributed to the Town, ended FY2018 with 1,135,640 in assets. The Town contributed 173,587 and 103,057 was paid out in retirement benefits with the plan returning 6.00% for the FY.

During FY18, the Town closed its Other Post-Employment Benefit plan, and used the proceeds (1 million) to enhance the funded status of the Town pension

plan, presently 89.5% funded. The remaining 231 thousand was transferred to an internal fund designed to assist with the payment of post-employment expenses.

FY18 was the first year the Town offered defined-contribution benefits to its new employees. At present, 13 employees are now part of this plan. The Town will match employee contributions up to 8%. The DC plan now has 35,134 in assets under management as of June 30, 2018. The employees choose their personal asset allocation according to their own risk tolerances. The Town offers a variety of managers to assist employees in executing their retirement allocation plans.

The Town also offers employees a 457 plan through ICMA where employees can put aside funds for retirement on a pre-tax basis. At present, the 457 plan has 1,931,330.39 of employee funds in assets under management.

At the end of June 2018 there were 84 retired town employees: of these 37 are recent town employees, 23 are former, non-teaching Board of Education employees and 24 are retired police officers and staff. There are some 26 firefighters also receiving a pension from their plans.

An explanation of each participant's pension is provided annually. In addition, monthly statements of the DC plan benefits are provided. A new DC Plan Summary Plan Description was also completed this fiscal year. The Summary Plan Description for the Fire Department is maintained and provided by Former Chief J.T. Dunn, who continues as the department's liaison to the Pension and Benefits Board (PBB).

Another project started this year focused on evaluation of our actuarial work. We developed an RFP (Request for Proposal) that went out in mid-April with a deadline of June 30. The completion of the analysis continues in the next fiscal year and should be determined prior to September.

I want to give many thanks to the volunteers of the PBB, including a hardy thanks to Carol Vogt on her retirement from the board and for her many years of service and contributions as well as a warm welcome to Rowena Moffett, the newest PBB member, who has hit the ground running. And finally, on behalf of the PBB, we are grateful for the assistance of our investment managers, Tom Forma and Kevin Nichols from Morgan Stanley as well as the Town's actuary, Becky Sielman, FSA, of Milliman. To our town staff members, plan administrator, Lee Ann Palladino, and benefits consultant, Janet Vinciguerra, we extend our greatest respect as they continue to assist the board in overseeing both retirement and health insurance benefits on a daily basis. Thanks are also extended to our board secretary, Tim Kellogg. Both the volunteers and consultants have assisted the PBB in creating a well-thought-out retirement and benefit program.

**Suzanne S. Taylor**, *Chairman*

## **PLANNING COMMISSION**

The Connecticut General Statutes empower the Planning Commission with keeping current the Town's Plan of Conservation & Development, which is a statement of the Town's goals and policies for land use. The commission

approves private subdivisions and municipal improvements of land consistent with the Town's plans for physical improvements, outreach programs, and standards for development.

The electorate of Old Saybrook elects five members to serve for a term of four years each and three alternate members for a term of two years each.

**During the 2017–2018 fiscal year, the commission held 18 meetings.**

- The commission approved three applications for modification of existing subdivisions and one application to move a lot line.
- The commission responded to requests for a report of consistency with town plans about five special exception uses, four zoning regulation/map changes and one municipal improvement proposal—acquisition of open space on Coulter Street.
- The commission hosted three community workshops and concluded its work as the principal sponsor of the Community Coastal Resilience Study to inform the upcoming update of the Town's Natural Hazard Mitigation Plan.
- Two members of the Planning Commission participated on the advisory committee of the Mariner's Way Discovery + Action Plan project, which concluded with a place branding and infrastructure improvement concept for the Mariner's Way portion of the Boston Post Road (East).
- The commission began its study of factors affecting residential development to update the Town Plan by hosting presentations of four different organizations that regularly work in housing.

The commission works closely with other land use groups. Presently, Paula Kay represents the commission on the Inland Wetlands & Watercourses Commission. Kenneth Soudan is the commission's representative to the Connecticut River Estuary Regional Planning Committee and to the Mariner's Way Advisory Committee with Kathy Sugland. Kathy Sugland is our point person on matters related to residential development and is participating in the Economic Development Commission's study of factors that affect economic development in Old Saybrook. Doug McCracken is our point person on matters of climate change and natural hazards. The commission thanks all for their dedication to these additional organizations and the continuing coordination of land use policies.

We are grateful for the valued contributions by outgoing members Dan Walden and Mike Urban, and for the leadership of Janis Esty, especially.

The commission meets on the first and third Wednesdays of each month, with the exception of July and August when there is only one meeting, at 7:00 p.m. in the Town Hall, first-floor conference room. Meryl Moskowitz supports us as our administrative clerk. Christine Nelson, town planner, is available Monday through Thursday, by appointment, in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

**W.A. Kenneth Soudan, *Chairman***

## **POLICE SERVICES, DEPARTMENT OF**

The Old Saybrook Department of Police Services provides diverse traditional and nontraditional law enforcement services to our ever-changing community, **twenty-four hours a day, seven days a week.** For the better part of each day, our department is the only municipal government agency open to serve the citizens and visitors of our community.

Old Saybrook citizens and those who visit our community expect and demand prompt, professional law enforcement services. Business owners and residents alike depend on the police department to create a safe and sound atmosphere. This atmosphere, preserved by the Department of Police Services, enhances the local economy by making our community attractive to new businesses, patrons, and tourists. Parents demand that their children live in a safe community where they are befriended by the police. This includes the delivery of proactive services to students and faculty within our public and parochial schools. Our senior population requires nontraditional programs that provide them with crime prevention tips, identity protection, and prompt response to a medical crisis with superior equipment and well-trained personnel. As an agency we are proud to meet the challenges presented by the Old Saybrook community each day.

### **The quality of life we enjoy in Old Saybrook begins with the safety and security of our community.**

The Old Saybrook Department of Police Services is responsible for the operation and administration of the Town's Emergency Communications Center. The center is staffed with trained, certified personnel that meet state mandates maintaining various state and national emergency communication certifications. The Emergency Communications Center is responsible for all emergency and non-emergency telephone, radio, and facsimile communications for Old Saybrook's law enforcement, fire services, emergency medical services, and emergency management agencies. In addition to these duties, the center is the only after-hours point of contact for municipal departments including those that assist our agency in emergencies such as the Building Department, Regional Public Health Department, the Office of the Fire Marshal, the Office of the First Selectman, and the Department of Public Works. Emergency dispatchers serve as the vital link between those who need help and those that can provide help. The services that are provided by the Emergency Communication Division are unparalleled in the area and are essential to the success of Old Saybrook's first responder community. In the past fiscal year the center has received 35,749 calls and placed 13,074 phone calls. Out of the calls received in this period of time, 4,479 were 911 calls.

The men and women of the Department of Police Services are proud of our role as the community's Primary Medical First Responder. When a medical emergency occurs in town, our Old Saybrook Police Officers are first to arrive with lifesaving knowledge, skills, and equipment. Police officers who are Emergency Medical Technicians are able to provide advanced care, administer lifesaving medication (including Epinephrine and Narcan), all within minutes from a call for help. In the past year, we responded to 1,469 medical emergencies. This level of service provided by a police department is unparalleled in our area.

In the department's traditional law enforcement role, we continue to provide superior service. This past year, the department logged 24,525 incidents. An "inci-

dent” is any type of call for service and/or self-initiated activity by a police officer, excluding motor vehicle law enforcement. As an example, an “incident” can be the direction of school traffic, responding to a burglar alarm, an actual burglary, providing emergency medical services, an accident investigation, a domestic violence matter, checking on the well-being of a prisoner, caring for a suicidal person, conducting a narcotics investigation, administrative matters, a parking complaint, performing a security check, and/or the investigation of a serious assault. There were 440 custodial arrests last year. (An individual involved in a custodial arrest is transported to the police department, processed in our detention facility and then either released on bond or transported to the Middletown Superior Court on the next available court date.) Out of the 440 custodial arrests last year, only 10 were of persons under the age of 18. White males over the age of 25 that live out of town represent the vast majority of the custodial arrests made.

Law enforcement services are a very personal and private issue for those individuals involved. We remain discreet in the public reporting of matters to maintain as much privacy as possible for crime victims that reside in our small community.

In addition to calls for services last year, Old Saybrook police officers conducted 3,732 motor vehicle stops. Of these stops, 857 drivers were given verbal warnings, 2,169 received written warnings, 419 were issued an infraction and 90 were given a summons to appear in court for their motor vehicle violation. The remaining motor vehicle stops resulted in arrests for DUI, possession of illegal drugs, and/or the apprehension of a person on an outstanding warrant. Statistics continue to demonstrate that an overwhelming majority of motor vehicle stops that resulted in enforcement were of white males that live out of town who are over the age of 25.

The dedicated members of the Animal Control Division continue to work tirelessly to ensure that domesticated animals’ rights are protected, lost animals are reunited with their rightful owners, and great homes are found for those looking for a new family. All Animal Control Division members are per diem employees, being compensated only when they are called to work. This fiscally efficient program requires the dedication of special employees, each of whom is committed to the welfare of domesticated animals and works in conjunction with our sworn law enforcement staff to complete sensitive investigations concerning cruelty to animals and/or animal bites.

The Marine Patrol had a very successful season. We continue to appreciate the support of the marine community and their positive voices encouraging the continuation of proactive patrols during the boating season. In addition to countless safety inspections, impromptu boating education “seminars,” and emergency responses to vessels and/or persons in distress, a total of 121 vessels were stopped for various violations.

### **Giving Back....**

Department members spent much time this past year volunteering to assist those in need. The sixth annual “Give the Cops the Bird” campaign yielded much success. Department members collected more than 700 turkeys and over 2,500 lbs. of food that provided Old Saybrook families in need with all the fixings for both a Thanksgiving and Christmas dinner. Remaining turkeys were donated

to similar charities around the state. The department thanks Youth and Family Services, Stop and Shop, and the Connecticut Food Bank for their support with this important community service project. The holiday season brought department employees to our community's stores, daycare centers, and in front of our own station to collect new unwrapped toys for our annual "Make a Child's Wish Come True" campaign. We were able to once again completely "stuff" Go Mini storage containers with toys that the professionals at Youth and Family Services distributed to families in need. February brought the first-ever diaper drive. After learning how many families in Old Saybrook were in need of diapers and wipes for their newborns, police officers teamed up with area businesses to get those in need the hygiene products required to keep their newborns healthy. In total the department's "It's Time to Do Your Duty" campaign collected more than 18,000 diapers and 23,000 wipes. It was our pleasure to work with the nonprofit, Bare Necessities, during this event. We are appreciative of the generosity of all citizens who make these community give-back campaigns an enormous success! The department is very thankful for those employees who gave their own time to participate in these valuable and necessary community events. Everyone's efforts have made a true positive impact on the lives of our citizens in need.

The department is proud of its police officers, dispatchers, and support employees for their professionalism, dedication, and superior service to the citizens and visitors of the Town of Old Saybrook. We will continue to work hard every day, not only to provide traditional and nontraditional law enforcement services, but to maintain and enhance our positive relationship with those we serve based on a foundation of trust, service, transparency, and compassion.

We would be remiss to not mention the career of Patrolman Sam Barnes that came to a close this fiscal year. He served Old Saybrook as a full-time employee for a total of 25 years. (*Police officers may retire after 25 years of service.*) During his tenure he served as a patrolman, marine patrol officer, D.A.R.E. instructor, the first school resource officer in the department's history, the youth services commander, chair of the Juvenile Diversion Board, and as a detective. He also represented the department on the athletic field, serving as the middle school and now high school varsity boys' soccer coach. He also served as the chief's designee to the Youth and Family Services Commission where he was chairman for many years. We sincerely thank him for his service.

As always, the Department of Police Services wishes to thank our fellow public safety agencies, municipal government departments, the public school district, and regional and state partners. Without their assistance and collaborative efforts, it would be difficult to deliver superior services.

**Michael A. Spera**, *Chief of Police*

## **PROBATE COURT**

This year marks the first "changing of the guard" for the Saybrook District Probate Court. Formed effective January 5, 2011 during the statewide consolidation of the then 117 probate districts into 54, Honorable Terrance Lomme has presided over the court since its inception. Upon reaching the mandatory retirement age of all Connecticut judges, Judge Lomme ushered in the new judge,

Attorney Jeannine Lewis, in July of 2018, allowing for a smooth transition of the services this active court provides to the nine towns of Chester, Clinton, Deep River, Essex, Haddam, Killingworth, Lyme, Old Saybrook, and Westbrook.

Judge Lewis is a member of the Connecticut Probate Assembly Conservatorship Guidelines Committee, which published the first-ever Connecticut Standards of Practice for Conservators in 2018 in order to provide guidance to conservators regarding their duties, the ethical principals by which they operate, and factors to be taken into consideration when making substituted decisions for compromised individuals. The new standards can be found in published form at each of the probate courts throughout the state, including the Saybrook District Probate Court's office on the second floor of the Old Saybrook Town Hall.

Originally founded in the late 1600's, probate courts historically handled matters pertaining to decedent's estates and guardianships, but they now serve many vulnerable populations, including the elderly, children, the intellectually disabled, and individuals with psychiatric conditions that affect their ability to function independently. The probate court system offers families alternatives to foster care, institutionalization, and inpatient hospitalization that ultimately save the state money and promote a family centered approach to care.

Aside from Judge Lewis, the Saybrook District Probate Court is staffed by seven knowledgeable clerks who came from the legacy courts throughout the district before the consolidation: Valerie Shickel (chief clerk), Marjorie Calltharp, Stella Beaudoin, Sharon Tiezzi, Helene Yates, Jacqueline Craco, and Margaret ("Peggy") Schroeder.

Court hours are Monday through Friday from 8:30 a.m. to 4:30 p.m.

## **PUBLIC HEALTH NURSING BOARD**

During the 2017/2018 fiscal year the Public Health Nursing Board (PHNB) approved the renewal of the Visiting Nurses Association of Southeastern Connecticut (VNASC) contract providing nursing services to the residents of the Town of Old Saybrook. Mary Lenzini, BSN, MA, CHCE, is the agency's president, and, Tina Belmont, BSN, is town nurse. VNASC affiliated with Yale New Haven Health in September of 2016 and is the only homecare organization in the YNH system.

The PHNB budget for 2018/19 submitted to and approved by the selectmen is 42,653 of which 26,617 is earmarked for the VNASC nursing contract, 14,836 is earmarked for primary and secondary public health services by other providers, and 1,200 for administrative expenses.

The VNASC continues to be successful in providing nursing care to our residents at minimal cost to the Town. Alternative funding sources were utilized whenever feasible, with town funds allocated only as a last resort. During FY 2017/2018, the total cost to the Town for VNASC nursing services was 29,409, which met the contractual agreement budget of 29,409. The VNASC provided another 25,840 of nursing services, covered by alternate funding sources. Of the 12,044 budgeted for nursing services not covered by the VNASC contract 15,517 was spent.

<b>PHNB Funding Activity</b>	<b>Actual Spending 2017/2018</b>	<b>Below / (Over) the Budget</b>
VNASC Contractual Nursing Services	29,409	0
Administrative Expenses	1,053	147
Un-contracted PH/ Nursing Services	15,517	(3,473)
Total Spending FY 17/18	45,979	(3,326)
VNASC Services paid by other Sources	25,840	NA

The VNASC provided a variety of health/nursing and outreach services paid by town funds for the residents of Old Saybrook during the fiscal year ending June 30, 2018. Services provided were: cholesterol and diabetes screening, diabetes education, blood pressure clinics and counseling, foot care clinics, health counseling, and referrals. The total number of people served by these programs was 496 and the total visits by these clients were 1,103. Nursing service hours spent in outreach home visits was 16 hours and 369 nursing hours were spent in community outreach, health education and advocacy. A new information brochure was published highlighting the services presented by the PHNB.

In FY 2017/18 the PHNB continued to fund nutrition education in town. Nutritionist Kathy Cobb, MS, RD, offered a program called “Grub Club” to middle school students; she presented 21 cooking sessions from September 2017 through May 2018. Students were taught the importance of eating a balanced diet of healthy foods and how to prepare those foods. The program was one of the most popular after school programs with 44 students participating. The cost of Grub Club was 1,217. Please read more about this innovative program on the PHNB website. The second nutrition program the PHNB helped fund was the Kidz Lunch Bunch. A free summer lunch was offered four days a week for five weeks. There were 226 meals served. The PHNB provided an 800 grant in support of this program; please read more about this Kidz Lunch Bunch on the PHNB section of the town website.

Old Saybrook Social Services requested grant funding from the PHNB for FY 2018/19. In FY 2017/18 the PHNB allocated two grants, 3,300 for emergency medical care and a 1,500 grant for personal health and hygiene supplies. In 2017/18, 416 Old Saybrook residents were served by the emergency medical program; these individuals had complicated health issues and lacked the resources to pay for their medical/health care. The Emergency Medical Fund helped pay for: emergency prescription refills; transportation to doctors; chemotherapy and radiation appointments; as well as dressings and medical supplies, etc. Last year’s hygiene grant served 769 Old Saybrook residents by offering them assistance with health/hygiene supplies. The program helped purchase things like: hand sanitizer, toothpaste, soap, diapers (adult/infant), wipes, feminine hygiene products, etc. None of these items can be purchased with Food Stamps or WIC coupons. The PHNB provided two grants for FY 2018/19, 3,500 for emergency medical care and 2,000 for health/hygiene supplies.

Since 2011, the PHNB has worked in collaboration with other local health professionals to alleviate an identified gap in dental services/care to residents of Old Saybrook. In FY 2017/18, the PHNB allocated 3,000 for this purpose. In 2017 the Dental Fund also received two public donations, 200 from the Lions Club of

Old Saybrook and 1,000 from the Rotary Club. There were 126 town residents helped by the Dental Fund in 2017-18. The PHNB granted 5,500 to the Dental Fund for FY 2018/19.

In FY 2017/18 the PHNB received a request from the Old Saybrook Youth & Family Service Youth Action Council for a 3,000 grant to help fund the Assets in Action Program. The PHNB provided the requested grant.

Our second mission is to enable the development and expansion of nursing resources by providing financial assistance for continuing education and scholarship programs at no additional cost to the Town. Our objective is to provide private funding for these programs without impacting the overall financial integrity of our existing endowment. We currently manage three private endowments—the Flanagan Fund, the Nightingale Fund, and the Morris Fund. The following table summarizes the current financial condition of these funds:

<b>Endowment</b>	<b>Funds Available</b>
Flanagan Fund	84,597
Nightingale Fund	27,807
Morris Fund	13,221
<b>Total Endowment</b>	<b>125,625</b>

To supplement the Nightingale Scholarship Fund, the PHNB sponsored its annual appeal in March 2018. Appeal letters were mailed to residents and businesses in the Old Saybrook area; this year’s appeal raised 4,005. These funds combined with the interest generated from our endowment allowed the PHNB to offer five 2,500 scholarships this year totaling 12,500. The scholarships were awarded to: Kathryn DeAntonis, Nellie LaMay, Grace Scherber, Katherine Schumann, and Carlina Spadaccini. Recipients plan to attend an accredited nursing/medical program this fall. The PHNB also paid 9,000 in scholarship funds to the 2017 Nightingale Scholarship recipients: Alyssa Diaz, Camron Gosselin, and Ben VanVliet, all graduates of Old Saybrook High School. These recipients completed their first academic year in their respective nursing/medical programs.

PHNB members are: Sharon Craft, Diane Aldi DePaola, Priscilla Funck, Maryann Iadarola, Mary Kennedy, Don Mill, Elizabeth Owen, and Joseph Termine. PHNB meetings are regularly scheduled at 7:00 p.m. on the second Thursday of each month with the exception of the months of July and August. Meetings are held in the Old Saybrook Town Hall. Please visit the Public Health Nursing Board on the Town of Old Saybrook website for more detailed information.

**Diane Aldi DePaola, BA, RN, *Chairman***

## **PUBLIC WORKS**

The Public Works Department is responsible for the maintenance of 72 miles of roadways. Maintenance includes snowplowing, sidewalk repair, pruning and taking down of trees, road sweeping, guard rail repair, cleaning of over 750 catch basins located throughout the Town, and cutting of grass at town-owned build-

ings, town islands, and along roadsides. The maintenance of town parks and beaches is under the direction of the Public Works Department through the Parks and Recreation Department.

The Public Works Department is staffed with the Director of Public Works, a crew of five full-time employees, two 12-week part-time employees for summertime and two full-time park maintainers.

The Town of Old Saybrook Public Works Department continues to look for new pavement resurfacing methods to stretch the paving budget without being a tax burden to residents and at the same time being environmentally friendly. This year we tried Hot-In-Place recycling asphalt on Essex Road. The process consisted of a machine that heated up the existing road asphalt to a workable temperature, adding rejuvenators and reinstalling the rejuvenated asphalt to fill in the broken and cracked asphalt to form a smooth binder. To complete the road a contractor was hired to apply 1 ½" of hot mix asphalt.

We also chip sealed selected town roads. After the chip seal is put down and cleaned up a fog seal is applied to lock in the stone for better adhesion.

The Southern CT Gas Company (SCG) installed a new gas line in the Maple Avenue part of town. Additionally, a gas line was installed on Cricket Court and SCG offered the Town 67,500 for road repair work. The Town decided to accept this compensation and do the work with its own staff. By adding 44,815 in town funds, we were able to reconstruct the entire road, not just the lane where the gas line was installed. A Cold-In-Place recycling and hot mix overlay was applied.

**The following projects were completed:**

- New drainage on Fox Hill Road
- Rebuilt the baseball field at Trask Park
- Hot-In-Place recycling on Essex Road with a hot mix overlay
- Cold-In-Place recycling on River Street and River Street West with chip seal and fog seal overlay
- Cold-In-Place recycling on Cricket Court with a hot mix overlay
- Chip Seal and fog seal on Youth and Family Service parking lot
- Chip seal and fog seal on Pheasant Hill and the northern part of Wild Apple Lane
- Shored, excavated, poured footings and a foundation on the back portion and porch section of the Youth and Family Service building
- Dug a trench on Merritt Lane and filled with concrete in an effort to stop the beavers from tunneling under road and damming Mill Pond
- Removed and replaced tree root–damaged brick stenciled sidewalk sections from the Essence building to Elmwood Street
- Removed damaging trees and replaced with new trees in front of the Dudley Building/Saybrook Hardware
- Removed and replaced tree root– damaged brick stenciled sidewalk sections in front of the Dudley Building/Saybrook Hardware

Again, Public Works offered residential leaf pickup. Residents were asked to bag their leaves into the biodegradable paper bags and place them at curbside. Residents can take loose leaves or bagged (biodegradable paper bags) leaves to

the old landfill site located at the end of Coulter Street. Compost is available year round at the Transfer Station.

**Larry Bonin**, *Public Works Director*

## **REGISTRARS OF VOTERS**

During the time period of July 1, 2017 through June 30 2018, we registered 600 new voters. (As compared to the previous year, which had the presidential election, where we registered 1,130 new voters.) The municipal election had a 38.62% turnout with 3,183 residents voting out of the total 8,332 registered voters in Old Saybrook. Compared to turnout for the presidential elections, which had 78% voter participation in 2016, our hope for the upcoming November 2018 midterm elections is that there will be higher voter participation.

In addition to the municipal election, there was one budget referendum on May 8, 2018 with 359 voters voting to pass the budget. Turnout for the budget referendum was also down from the 2017 budget referendum which had 429 voters.

There are four different options for registering to vote or making changes to your current registration. Two of those options are at Town Hall: you can visit the Registrar's Office on Mondays and Wednesdays from 11:00 a.m. to 2:00 p.m. or you can obtain a registration card from the Town Clerk's Office Monday through Friday from 8:30 a.m. to 4:30 p.m. Those who are tech savvy can register online through the SOTS website <https://voterregistration.ct.gov/> which can take care of changes to name, address, party affiliations and new voter applications. Finally, if you find yourself at the Department of Motor Vehicles, you will be asked whether you would like to register to vote. This has caused quite a bit of duplication of previously registered voters, but it is great for changes to addresses, party affiliations or names, along with new voter registrations.

Our technology updates with the new IVS system have proven to be a very helpful addition. The IVS system enables a voter with different disabilities, including visual impairment, to vote privately and independently. The voting device features a touch screen display and includes alternatives such as audio, tactile keys, and customizable displays to accommodate voters with a wide range of physical, sensory, cognitive, language and literacy abilities. It accurately marks the same preprinted ballots normally used for our elections. The machine-marked ballots can then be run through an optical-scan tabulator in the same manner as all other voter-marked ballots. The system supports double-sided ballots of various sizes. It hopefully will become a popular option for those who find it difficult to fill in the bubble-style ballots. It even lets you know if you have over voted and allows for correction before printing your ballot!

We continue to maintain our goals of working to assist any elector with processing a new voter registration or making changes to a current registration. We work to maintain an office that is impartial, professional and courteous to everyone.

**Joan Strickland**, *Democratic Registrar*

**Joan Broadhurst**, *Republican Registrar*

## **RIVERSIDE CEMETERY ASSOCIATION, INC.**

The Old Saybrook Riverside Cemetery located at 59 Sheffield Street and incorporated on October 26, 1926, was established to provide burial space for the residents of Old Saybrook. A board of directors consisting of six members along with the president, superintendent, and secretary/treasurer oversees the operation and establishes the regulations of the cemetery.

The association changed its reporting schedule from a fiscal year to a calendar year beginning in January 2017. The annual meeting was held during the month of April 2018. Individuals who have purchased burial rights to the cemetery are considered members of the association and have the opportunity to attend the annual meeting.

At the annual meeting a review of the work done during the year is presented by the president. The board of directors added a new member, increasing the board to seven members. The superintendent reviews the number of graves sold as well as maintenance improvements and repair work which has been done. The treasurer reviews the finances, providing detailed information regarding the income, expenses, and investment of funds.

The cemetery has approximately 300-plus plots. Plots vary in size to accommodate full burials, cremation urn burials, as well as double-depth burials. A plot contains 12, 15, 18 or 24 gravesites, depending on the location. This year a map of each plot was established. Each map contains number of gravesites, the names of interred individuals, those who purchased the gravesite(s) and if any gravesites are available.

Continued improvement is ongoing. Trees have been trimmed. Development of the southeast area is in progress and will be continuing indefinitely. Improvement and repair to the roads is in future plans. Consideration is being given to developing an area for a Columbarium containing niches for cremation urn burials.

Recognizing a cemetery is in reality a memorial to loved ones, Old Saybrook Riverside Cemetery Association emphasizes the importance of maintaining gravesites in pristine condition, thus limiting areas available for spring and winter decorations.

The officers and the board of directors make every attempt to accommodate the needs of the public when a burial space is purchased in Riverside Cemetery. Each individual purchasing a gravesite(s) is provided information with copies of the rules and regulations, the by-laws, and a certificate of burial reservation to the gravesite. The rules and regulations of the cemetery, established by the board of directors, assure the maintenance and appearance of the cemetery is always in excellent condition and remains attractive.

The association's board of directors conducts services as required. Requests are received for genealogy purposes, location of gravesites and lists of relatives interred.

**John J. Torrenti, Jr.,** *President*

### **Officers**

John J. Torrenti, Jr. *President*

Patrick E. Burke *Superintendent*

Gloria C. Fogg *Secretary-Treasurer*

Barbara Maynard *Recording Secretary*

### **Directors**

Philip Appell	Thomas Stevenson
Norma Dyson	Fern Tryon
Barbara Maynard	Margaret Viggiano
William Peace	

## **SELECTMEN, BOARD OF**

The Board of Selectmen considers it a great honor to serve the residents of Old Saybrook. Allow this to be the board's report on the year that has passed.

The first selectman starts working on a budget in December. All departments are requested to propose budgets that reflect personnel costs but no other increases. Capital requests are treated separately. Departments deliver their final budgets to the first selectman by January 15 and the first selectman then holds budget workshops with the Board of Selectmen, leading to a final recommendation to the Board of Finance by March 1. For the second year in a row, the Board of Selectmen held joint budget meetings with the Board of Finance commencing in January. This was an effort by the first selectman to engage the Board of Finance early in the process, allowing more time for board volunteers to familiarize themselves with the budget. The Board of Finance reviews the budget from March through April and submits the budget to the voters by referendum, usually in early May. The recommended budget passed at referendum by a 12-1 margin and resulted in a tax cut (not just a mill rate reduction) for Old Saybrook personal and real property taxpayers, a first in more than 25 years. Budget proposals are planning documents, and the Town of Old Saybrook has planned well. Sound financial planning over the last seven years has led to funding stabilization in many parts of the budget. The Town continues to see a drop in its bonded indebtedness with the large capital project list nearly complete.

In December 2017, the Town refinanced 6 million in debt which saved taxpayers more than 200,000 of interest over the remaining term of the bonds. At the end of the fiscal year 2018, the rainy day fund is at its highest level in many years (approximately 15%, up from around 5% from seven years ago), and capital reserves are in good shape. The 2017–2018 fiscal year tallied another budget surplus due to tightly controlled spending and local revenues that surpassed expectations. We have capital reserves for emergencies (for example, a boiler breakdown) and for designated items (like fire trucks and public works vehicles). The Board of Selectmen has also been careful to put monies aside for projects that arise that will make our community a better one in which to live. We are investing funds in our library, our Parks and Recreation facilities, and sidewalks. These projects could not have been done without prudent financial planning which the Town has been able to undertake with a new focus on hiring professionals to serve you in Town Hall. I am proud to report that the Town of Old Saybrook's financial position is stronger than ever, a position confirmed by Moody's Investor Service and our municipal auditors, who gave the Town its best audit in a generation.

We have been active in seeking grants to help with development and redevelopment in town. Two of those grants have led to infrastructure improvements in town that were completed in the fall of 2017: The first is the new Main Street Park and parking across from The Kate. The Town's old police station site has

now been improved with help from a State of Connecticut Small Town Economic Assistance Grant. Second, the rebuilding of North Main Street has occurred with a 1.3 million Local Transportation Capital Improvement Grant. North Main Street now is more walkable to and from the new North Main Street apartments, the train, parking, and many local businesses and restaurants as well as a seamless connection to Main Street. With these and other projects, and with the State of Connecticut in such dire financial condition, the Board of Selectmen seeks to continually improve the quality of life in town.

We are continuing our focus on Mariner's Way, having received a 200,000 grant for this area which produced a report that prioritized concepts for public and private construction as prescribed by the geographic section of the Town's plan of conservation and development entitled: "Mariner's Way: Gateway to Connecticut River Recreation." With the remaining funds in this grant, we have hired a marketing firm to research and solicit potential business opportunities for sustainable vitality. Mariner's Way is not a short-term project but one that will take many years to pay dividends. However, this is a good example of Old Saybrook planning for its long-term economic future. All the grants we seek are purposeful, targeted, carefully planned applications that will benefit the Town for years to come. Grant applications and projects are approved or overseen by various boards and commissions including the Board of Selectmen, Board of Finance, Planning Commission, Zoning Commission, Economic Development Commission, Parks and Recreation and the Architectural Review Board. These grants are part of a plan to increase private development through government partnerships in an effort to expand the commercial tax base and ease pressure on the residential tax base, all while keeping Old Saybrook's small-town charm.

The dredging project in North Cove was completed over the winter months with great success. Not only is North Cove a harbor of refuge, but it is an economic engine in our town. Boaters come from all over with their vessels to enjoy the water and our shops and restaurants. This dredging project was done with federal funds that flowed through the State of Connecticut. More boats will be able to visit our shores with this work complete. (Please see our cover photo for an excellent view of North Cove.)

We also completed the exterior rebuild of the Youth and Family Services building, which has been in terrible condition for several years. With 50-year siding, better insulation, new gutters and all-around safer grounds, yearly maintenance will keep this beautiful building as a great home for this important town department.

The Town concluded its pension reform study and implemented a defined contribution plan for most new employees commencing on July 1, 2017, thereby further lessening the Town's long-term liabilities. We also negotiated three union contracts that recognized our challenging economic times, partnered with Saybrook Village to see 15 more elderly housing apartments built, implemented a large-scale accounting conversion which has seen rapid return on its investment, and implemented business-friendly software for various town departments that should streamline the local government. We have, indeed, accomplished a lot, all with a focus on residents, businesses and visitors.

Our town benefits immensely from the many citizens who volunteer their time, from beautifying Main Street to helping out those who are less fortunate.

We always need volunteers on our boards and commissions, so when you see an opportunity to make a difference, please consider putting your name forward. Government provides many services but needs a large and vibrant group of volunteers to run effectively. Thank you to all who make our Old Saybrook one of the greatest places to live, work and play.

**Carl P. Fortuna, Jr.**, *First Selectman*

**Scott Giegerich**, *Selectman*

**Carol Conklin**, *Selectman*

## **SHORELINE SOUP KITCHENS & PANTRIES**

Founded 29 years ago, the mission of Shoreline Soup Kitchens & Pantries (SSKP) is to provide food and fellowship to those in need and to educate our community about hunger and poverty. All residents of Old Saybrook who are in need may attend a free grocery distribution once a week at one of our five food pantries, and all are welcome to a free hot meal every day at our nine meal sites. Serving 11 shoreline towns, including Old Saybrook, all of SSKP's sites are located in faith communities. We employ only a small staff, operating with the assistance of over 900 committed and hardworking community volunteers.

Last year 8,029 shoreline neighbors registered at one of our food pantries. Most needed to come every week for food. In 2017 we provided enough food for over 1 million meals—distributing 1,389,316 pounds of groceries. Our pantries offer fresh meat, bread, fresh fruits and vegetables, eggs, dairy and canned and packaged foods. Those who attend do not need to prove they are in need, only come and be served.

Many residents in Old Saybrook continue to need food assistance. Last year we registered 945 Old Saybrook residents at one of our pantries. During that period, our Old Saybrook pantry, hosted by First Church of Christ (Congregational), distributed 279,150 pounds of food and registered 2,022 unduplicated individuals. The Old Saybrook Pantry distributed enough food last year for 214,056 meals. Our Wednesday Meal Site in Old Saybrook, hosted by Grace Episcopal Church, served 2,997 nutritious hot lunches. Last year our Heat & Eat programs, located at both Grace Church and First Church of Christ produced 17,413 ready-to-eat meals, which were distributed at our pantries for guests with limited cooking facilities or ability.

Most of those we serve are employed and work hard but still struggle to make ends meet. One out of ten are seniors, many living on a small, fixed income; others are disabled or suffering from physical or mental illness. Sixty-one percent of the pantry registrants last year were families of four or more, 38% were children or teens, and 17% were living alone.

Your support is making a real difference in the lives of your neighbors in need in Old Saybrook. Today we can provide enough food for a meal for just 36¢, so your annual funding of 6,000 provides enough food for over 16,600 meals for Old Saybrook families who are struggling. All funds received from the Town of Old Saybrook are used exclusively to purchase food. Recently we asked our guests to share a message about hunger and the work of SSKP. Here is what one guest shared:

*“Without the patience and pleasant smiles of all of you who volunteer, the food pantry would be a place of humiliation for those who are less financially stable. Thank you for the time you give so selflessly, and the chaos you endure. God has moved you, that you may move us. Thank you.”*

Learn more about SSKP by visiting our website at [www.shorelinesoup-kitchens.org](http://www.shorelinesoup-kitchens.org). Please feel free to contact us with any questions or concerns, or to learn about opportunities to volunteer.

**Ellen Rabin**, *Director*

## TAX COLLECTOR

Grand List Year: October 1, 2016

Collection: July 1, 2017 through June 30, 2018

Mill Rate: 19.66 (19.66 per 1,000.00 in assessed value)

Taxable property	# Bills	Tax Collectable Beginning Bal.	Uncollected Balance As of June 30, 2018
Real Estate	6,995	40,477,937.88	260,398.48
Personal Property	1,048	1,365,949.85	31,134.94
Motor Vehicle	12,582	1,916,825.54	31,531.38
Motor Vehicle Supplemental	2,354	337,855.25	12,671.27
<b>Totals</b>	<b>22,979</b>	<b>44,098,568.52</b>	<b>335,736.07</b>

### Budget categories:

Back tax collection (budgeted)	100,000.00/Collected after adjustments 282,645.26
Interest & Lien Fees (budgeted)	100,000.00/ Collected after adjustments 167,434.02
Collection Rate 99% (budgeted)	99.1% of beginning collectible
(Figures stated above subject to adjustment, change and review by town auditors.)	

*In compliance with and to meet the requirements of Connecticut State Statute: Chapter 204; Sec. 12-167 Reports of Tax Collectors, the Final Posted Rate Book for Grand List October 1, 2016 (fiscal year 7/1/2017 through 6/30/2018) will be on file in the Town Clerk's Office, 302 Main Street when printed.*

Our commitment to professional development continues and when possible we take advantage of educational seminars and opportunities offered by the Middlesex County Tax Collectors Association and the Connecticut Tax Collectors Association. We are constantly networking and seeking solutions for improved office operations and daily function within the Tax Office—ultimately getting monies collected to the Treasurer for investment as soon as possible.

Thank you to Wendy H. Morison, assistant tax collector, and to Judy Linscott, who provides seasonal help, in keeping the Tax Office on track and running smoothly. It is teamwork which gets the job done.

**Barry E. Maynard**, *Tax Collector, Elected  
Certified Connecticut Municipal Collector  
Member & Past President Middlesex County Tax Collectors Association  
Member, Connecticut Tax Collectors Association*

## TOWN CLERK AND REGISTRAR OF VITAL STATISTICS

Land Records recorded	2,659
Survey & Subdivision Maps recorded	23
Marriage Certificates recorded	127
Birth Certificates recorded	37
Death Certificates recorded	191
Dogs/Kennels registered	943/5
Deposited to General Fund:	
Town Clerk Fees	107,830.50
Conveyance Taxes	369,067.01
Monies disbursed by Town Clerk:	
Sports Licenses	2,637.00
Marriage Surcharge	1,558.00
State of CT/Preservation	115,585.00

Technology is ever changing and the search for land records online will be on the RECORDhub site rather than the CT PORTAL. This is a subscription service to access/read recorded documents; access to the index only is free of charge. This new addition to our service will be forthcoming in several months and will be listed on our website as a resource.

I am happy to tell you that we have registered two “service dogs in training” and they are being trained and cared for by two local young people that have taken on this responsibility. They will be instrumental in determining the capability of the dogs to assist a person with special needs in various activities.

As always, I and my assistants, Christina Antolino and Cindy Kane, are here Monday through Friday, 8:30 a.m. to 4:30 p.m. to guide your research so that you may successfully access the information you require: land records, vital records, licenses, genealogy, maps, minutes of boards or commissions, agendas, absentee ballots, election details, etc.

Please call us with any question or concern at 860-395-3135 or email sarah.becker@oldsaybrookct.gov.

**Sarah V. Becker, CCMC**  
*Town Clerk and Registrar of Vital Statistics*

## TOWN TREASURER

Our financial goals are to meet the service and infrastructure needs of the citizens of the Town of Old Saybrook while increasing town equity, limiting long-term debt, avoiding mill rate spikes associated with project bonding, and keeping tax rates as low as possible.

The Town of Old Saybrook remains in excellent financial condition. For the 2017/18 fiscal year, General Fund revenues exceeded expenditures by approximately 1,428,000 (see details in the final section of this town report). This surplus will raise our unappropriated fund balance to near 15% of the new budget and help to provide a cushion against state cuts in municipal revenue. The Town established a new mill rate for the 2018/19 fiscal year of 19.60, a reduction in taxes from the previous fiscal year and still one of the lowest mill rates in the State of Connecticut.

The Town's total bonded debt on June 30, 2018, stands at approximately 25 million compared to an allowable debt by state standards of over 250 million for a town of our size. The amount of outstanding debt will be going down for the foreseeable future.

The Town maintains a municipal rating of Aa2 by Moody's Investors Services, with our "conservative financial management practices" and "structurally balanced operations" supporting that rating. That is only two steps away from the highest Aaa rating. In today's marketplace, that rating is important for maintaining a low cost of debt. Going forward, it will be important to continue our conservative policies, maintain our assets, and maintain our fund balances in order to improve that rating.

**Robert W. Fish**, *Town Treasurer*

## **TRANSFER STATION**

The Transfer Station is located at 499 Middlesex Turnpike. The hours of operation are 9:00 a.m. to 1:00 p.m., Monday; CLOSED Tuesday; CLOSED Wednesday; 9:00 a.m. to 6:00 p.m., Thursday; 9:00 a.m. to 1:00 p.m., Friday; and 9:00 a.m. to 5:00 p.m., Saturday. The Transfer Station is CLOSED on Sunday. Hours may be adjusted due to holidays.

The Town does not provide municipal trash pick-up. Residents interested in trash pick-up need to hire a private trash hauler.

Old Saybrook residential-generated trash is accepted at this facility and must be separated for disposal. There are recycling bins for newspaper, cardboard, junk mail, books, office paper, pizza boxes, cereal boxes, magazines, telephone books, metal and glass food containers, plastic containers, and bottles. We continue to ask the residents for help in our recycling efforts to reduce our tonnage. The savings for the taxpayer will be measurable and the benefit to the environment will be priceless.

"Studies have shown that:

- More than 60% of the rubbish that ends up in trash bins can be recycled.
- Around 16% of the cost of a product is spent on its packaging which is completely wasted if not disposed of properly.
- 80% of a vehicle can be recycled.
- Aluminum cans can be recycled completely and put to use in a short time.
- Thousands of glass jars and bottles are thrown away every day.
- Glass can be recycled 100% and reused.
- Glass products which end up in landfills do not decompose at all.
- It has been observed that 24 trees are cut down to make one ton of paper.
- On the contrary, recycled paper is proved to create 70% less pollution compared to normal non-recycled material paper production.
- Plastics, which can often be recycled, take around 500 years to decompose.
- One recycled tin can saves enough energy to power a television for 3 hours.
- 70% less energy is utilized to recycle paper compared to making it from raw materials.
- Similarly, when you recycle one glass bottle, it can save enough energy to power a personal computer for 25 minutes."<sup>1</sup>

1. <https://www.earthsfriends.com/why-recycling-important/>

The State of Connecticut passed a law requiring the mattress industry to create a recycling program for old mattresses discarded in the state. The mattress industry created the Mattress Recycling Council (MRC) to implement the program statewide. The primary goal of the MRC is to assist all Connecticut municipalities in recycling mattresses from their residents. Due to this program, mattresses can be discarded for free at the Old Saybrook Transfer Station.

Electronics are also accepted at the Transfer Station.

Dumpsters are in place as well as separating bins for concrete, brick, asphalt, and dirt. By separating these items, delivery is now made to a local recycler and eliminates a disposal fee.

Residents who hire building contractors or landscape-type contractors that will be using the Transfer Station to drop off building demolition or brush and yard waste will need to obtain a *Transfer Station Permit*. The permit must be filled out prior to using the Transfer Station. The permit requests homeowner and contractor information to include type of work, description of waste, start/finish date, and signature. The homeowner will be contacted for contractor verification. Information provided on the permit must be accurate and any falsification will impose an immediate penalty as notification of first offense served. The permit is free and available on our website, [www.oldsaybrookct.org](http://www.oldsaybrookct.org).

Fees for brush/bulky waste material will be imposed as authorized under the provisions of Section 22a-220 of the General Statutes of Connecticut—Old Saybrook Transfer Station Fees. A copy of the fee schedule is available in the Selectmen’s Office and at the Transfer Station.

In FY 2018, the Transfer Station carted approximately:

2,181	tons of household garbage (MIRA Transfer Station, Essex)
540	tons of single stream: newspaper, bottles and cans, junk mail, cereal/pizza boxes, magazines, office paper, phone books (MIRA Transfer Station, Essex)
1,075	tons of bulky waste (Calamari, Essex)
166	tons of scrap metal (Calamari Recycling in Essex)
37	tons of electronics

“Ways to Reduce the Amount of Trash You Create:

1. One of the most effective ways to help us is to bring your own reusable bag to purchase groceries. If you forget, insist on paper, and pack as many goods in one bag as possible, without double bagging.
2. Try to reduce the amount of packaging you purchase by buying products in bulk.
3. Have any paper statements that are normally mailed to you—such as bills, financial statements, newsletters, etc.—e-mailed to you instead.
4. Buy products that are packaged in cardboard or paper board instead of Styrofoam.
5. Try to avoid disposable items such as paper plates, cups, and utensils.
6. When wrapping presents, opt for reusable gift bags instead of wrapping paper—or maybe even reuse wrapping paper.”<sup>2</sup>

The Transfer Station can be especially active with vehicle and pedestrian traffic and we ask that you follow the speed limit, stay alert and exercise patience.

2. <https://www.earthsfriends.com/why-recycling-important/>

Recycling is one of the easiest and most cost-effective methods to save energy and reduce landfill waste while improving our environment.

“There are plenty of facts out there on why recycling is important. The world population is growing, not shrinking, and currently each human being adds significant waste to the planet over his or her lifetime. In New York alone, people produce enough trash in one day to fill the entire Empire State building. The frustrating thing is, in most developed countries, it’s not all too difficult to make a difference. And what a difference we can make. If everyone repurposed their copy of a single edition of *The New York Times*, we could save 75,000 trees.”<sup>3</sup>

**Larry Bonin**, *Public Works Director*

## **WATER POLLUTION CONTROL AUTHORITY**

The 2017–2018 fiscal year ended with the WPCA’s count of upgrade compliant–septic systems in the Decentralized Wastewater Management District totaling approximately 1,050.

The septic system upgrades to the 350 properties in Cornfield Point, the last area we expect to remediate using conventional onsite septic systems, were on schedule as of the end of June. The last contract of the eight Cornfield Point contracts was released for bid and will be completed by December 2018.

There are 66 remaining non-compliant septic systems in Phase II that were originally designated as requiring advanced treatment systems. The WPCA is working with the CT DEEP to try to remediate those properties using more conventional means.

Benefit assessment public hearings were held as the Cornfield Point contracts were completed. Approximately half the contracts assessments remain to be levied as they close.

Planning for Phase III, which includes the five remaining beach areas—Plum Bank, Great Hammock Beach, Saybrook Manor, Indiantown and Chalker Beach—is ongoing. The draft report begun by the engineering firm of Wright-Pierce is being finalized and is slated for review and recommendation by the WPCA in the fall of 2018.

The Septic System Pumpout Program, requiring residents to pump out their septic tanks every five years per Ordinance #75, continues with the mailing of quarterly postcard reminders. Service providers input the information into the online “Carmody” database, which was updated and re-formatted in the spring. Residents are advised to ensure their service providers record their pumpout data in the Carmody system.

The WPCA staff are on the boards of the CT Association of WPCAs and the DPH Code Advisory Committee, and attend workshops held by National Onsite Wastewater Recycling Association (NOWRA), Connecticut Institute for Resilience and Climate Adaptation (CIRCA), and field-related seminars to stay current with regulation and advances in the environmental and wastewater industry as well as participating in ongoing programs that impact Old Saybrook.

We would like to acknowledge the passing of George D. Gwizd. (See Dedication in inside front cover of this annual report.) George was an original

3. <https://www.earthfriends.com/why-recycling-important/>

member of the WPCA serving 21 years from 1996 to 2017. He contributed to the steering of the WPCA in development of its charter, protocols, ordinances, programs, and staffing, and participated in the long negotiations with the CT DEP. George attended many wastewater classes and workshops and played an important part in the campaign and passage of the WWMD referendum. We greatly appreciate his dedicated and tireless efforts during the referendum process and his tenure on the board. He will be missed.

For further information about any of our programs, we encourage residents to call 860-395-2876, stop into our office in Town Hall or attend our monthly meetings held on the second Mondays of the month in Town Hall. Or visit our website at [www.oswpca.org](http://www.oswpca.org).

**Elsa Payne**, *Chairman*

## **YOUTH AND FAMILY SERVICES**

Youth and Family Services is a treasured community resource heading into its 44<sup>th</sup> year. The community as well as town government continues to see the value in consistent prevention education, positive youth development, and clinical counseling support for residents and family members. There are programs and services available to provide education and support for every developmental phase. Here are some examples:

- OS Early Childhood Council provides preschool readiness programming and teacher support
- Socialization groups for pre-K–3<sup>rd</sup> grade
- After-school clubs provide creative and physical outlets in supervised settings for grades 4–8
- High school transitional program at Camp Hazen in partnership with OS Public Schools
- Culturally diverse parenting resources and support at all stages of development
- Youth Action Council for grades 8–12

Youth and Family Services is very adaptable and receptive to changing needs within the community. The need for counseling and social services support has remained consistent over the last eight years and, in particular areas, has doubled. How and where YFS offers services is inherently flexible to accommodate the competing demands experienced by our student body and adult population. Responding to feedback from several “Community Needs” surveys, groups/services have been developed and offered for support around parenting, relationship building, anger management/conflict resolution, and substance abuse prevention and education. In response to the increased need for supportive services, YFS has diligently developed counseling practices for a broad range of therapeutic services as well as continuing to work to increase access to services and connect families with other therapeutic resources.

The OS Early Childhood Council, partially funded through Middlesex United Way, works collaboratively with the OS Public Schools to enable early detection and intervention for behavioral health issues with students, and to increase school readiness skills. YFS is able to offer support to the entire family system, whether

through parenting resources, family therapy, or by offering scholarship opportunities for students/youth to become involved in our “Positive Youth Development” programming.

An area of continuing development is the Intern Training Program. YFS has Master’s degree-level interns across disciplines of clinical mental health counseling, social work, and marriage and family therapy. The interns offer additional support for our Positive Youth Development coordinators, thereby allowing us to offer extended programs that are able to accommodate more students. YFS has agreed to provide training and supervision for students this past year from CCSU and UCONN. Their involvement allows YFS to provide more comprehensive coverage for in-school collaboration, and allows the agency to offer more varied services to individuals and families. The intern program adds a benefit to YFS at no cost to the taxpayer, and our connection to these schools offers our staff some additional training experiences at no cost.

Volunteerism and community involvement continues to increase steadily as we invite and encourage people from varying sectors of the community to become involved in our programs. From instructors for OSMS after-school clubs, to students who want to mentor younger students, or business partners who help sponsor and “man the tables” at some of our many community functions, i.e., The Hidden Treasures Community Variety Show and Family Day, we would like to thank all who have contributed to our efforts over the past years. The Rotary Club, OS/W Exchange Club, the Public Health Nursing Board, the Masonic Lodge and the Estuary Council of Senior Citizens are some of our consistent civic organization partners.

The focus of our youth programming has been the intentional building of “assets,” qualities and characteristics that have been determined through research to support positive growth and development of youth. Some of these “assets” are: community values youth, positive peer influences, social competence, and adult role models. The language and philosophy of these initiatives, centered on the 40-Asset Developmental Model, is woven through everything YFS is involved in. We continue to seek opportunities within the community to develop meaningful roles for our youth, such as interning in businesses or serving on town boards and commissions. To learn more about the 40-Asset Model, visit [www.search-institute.org](http://www.search-institute.org). We have implemented the Youth Action Council with students to provide opportunities for skill development in areas of leadership, community service, and mentoring relationships.

This past year, more than 125 high school students were consistently involved in Youth Action Council (YAC) activities and community programs at bi-monthly meetings. Approximately forty 8th graders were involved in Junior YAC. YAC is entering its fifth year, and continues to draw positive attention to the efforts the Old Saybrook community puts forth to provide opportunities for youth to flourish. Our YAC mentors also accompany the 9<sup>th</sup> grade class on their annual overnight to Camp Hazen and enhance relationships that encourage a positive transition to high school.

In response to the increased need for supportive services, YFS has diligently developed counseling practices for a broad range of therapeutic services, and continues to work to increase access to all services. Working collaboratively with other town departments, organizations, and schools, YFS has strengthened

many of the community partnerships that have long been the foundation for programs and initiatives designed to promote relationship building and positive role modeling for youth. An annual Shoreline Clinical Networking event invites primary care and behavioral health providers to come together to increase patients' access to care. A pilot program within the Goodwin School, ZENtime, offered students a chance to develop and practice emotion regulation and self-soothing skills. Social-emotional lunch groups within the middle school are well attended and provide support to students throughout the school year. At the high school level, YFS clinicians offer special topic psychoeducation within health classes, as well as offering student support at the Drop-In Center twice a week.

The staff of YFS have demonstrated their commitment to providing quality, compassionate care for the residents of Old Saybrook by the level of their involvement, by receiving additional training, by developing and facilitating many programs targeted to meet specific needs in the community, and more. We continue to focus on Positive Youth Development Programming and the development of the Youth Action Council "Assets in Action" to provide opportunities for leadership, community service, and mentoring relationships. A program developed this year, "Essential Life Skills for Teens," has been awarded recognition by our state body, the CT Youth Service Association, for "Best Youth Program" 2018.

### ***Positive Youth Development***

Through these programs young people learn new life skills, take leadership roles and build self-esteem:

- Youth Summer Stock Theater
- Summer Community Services
- Wilderness Challenge Program
- Youth Action Council (YAC) grades 9–12
- Junior YAC, grade 8
- Middle School "Enrichments for All" After School Programming
- Freshman Transitional Program at Camp Hazen
- LEAD Summer Program with Shoreline Collaborative
- Governor's Prevention Partnership E3 Program

### ***Family Programming***

Opportunities were developed to provide topical information and affordable, social events for families.

- "*Can we Talk?*" *education/informational series* provided speakers and panel discussions on topical issues of interest to parents, teachers, youth, and other community members.
- *Family Events* included Vicki's Videos, Family Day, and Community Variety Show.
- *Ladies' Night* provided a special learning experience and fun night out for girls entering puberty and their female caregivers. Twelve girls and their caregivers participated in this year's programming facilitated by a guest RN/Educator.

### ***Support Groups and Therapeutic Groups at the Agency***

- *Summertime groups for teens: Spectrum/LGBTQ, discussion and support*
- *Stress Reduction/Mindfulness for Teens*
- *Asperger's Parents/Grandparents Support Group, meets monthly*

### ***Community Collaboration***

Youth and Family Services works closely with the schools, police, agencies, businesses, and organizations to assess community needs, develop strategies, and implement effective programs.

- After-school “Enrichments for All” clubs at middle school
- Early Childhood Council
- Girl to Girl High School Empowerment Program
- Local Drug and Alcohol Prevention Council
- Community Conversations and Community Leaders’ Youth Summits
- Freshman Retreat
- Community Treasures Variety Show
- Family Day
- Historical Society Junior Docent Program
- Student wellness programs at the middle school and high school
- Collaboration with OSPD for Turkey Distribution and Holiday Giving

### ***Social Services***

Social Services assists Old Saybrook residents in need with emergency food; prescriptions; medical care; dental care; help with transportation to needed services; energy assistance; budget counseling; help applying for federal, state, and local programs; employment workshops; children’s clothing, footwear, and back-to-school needs.

To meet the continued increase in need we have been running Social Service Help Day once a month with CT Food Bank to help provide for emergency food requests, which have risen this past year. More than 1,000 residents are using the local food pantry and need additional help for food as well as other programs from Social Services.

At our Help Days we encouraged backyard gardening and raising chickens for eggs as well as providing nutritionists to help educate and promote healthy eating on food stamp budgets. We also held free dental clinics and provided health screenings. In addition, we provided HUSKY and SNAP outreach and helped with more than 200 SNAP applications for food assistance. We regularly see up to 100 families at these events monthly, which is in addition to the numbers that follow.

We also hosted a job fair, job training, and workshops on interviewing skills and resume writing by bringing in Workforce Alliance/American Job Center and local employers to help more than 200 unemployed individuals find or train for employment.

We have partnered with Access Health–certified assisters to help our residents sign up for health care. The majority of these applications were for state HUSKY insurance. Approximately 25 percent, or one in every four children that you see heading off for school in your neighborhood, are currently on HUSKY state insurance and are from the families in need within our community.

Social Services also coordinated **Warm the Children** assistance for 121 children. This year to meet basic needs and emergency requests we:

- Provided help with 1045 emergency and basic need assistance requests.
- Processed Energy Assistance applications for 141 households.
- Provided emergency shut off/out of heat deliveries to 40 households.
- Coordinated Holiday Giving Program for 271 children.
- Coordinated Warm the Children assistance for 121 children.

### ***Municipal Agent for the Elderly***

Our Municipal Agent for the Elderly is an officially appointed town representative responsible for providing the elderly and their families with information and assistance on programs, services, and benefits. Senior citizens continue to face numerous challenges, especially as changes occur in their health and costs continue to rise while their fixed incomes do not. Requests from elderly residents who are struggling on only Social Security incomes have increased this year. Food needs have also risen, with more requests for SNAP food assistance applications and more seniors using our food pantry and mobile truck pantry. Seniors also are in need of emergency fuel assistance—over 55 percent of our applications were from seniors in need. Issues of particular concern continue to be:

- Unavailability of enough affordable senior housing.
- Health costs and issues.
- Heat and utility expenses.
- Food needs.

**Heather McNeil, LMFT, LADC, *Director***

## **ZONING BOARD OF APPEALS**

The Connecticut General Statutes empower the Zoning Board of Appeals as the local judicial board that acts upon requests for variances from the Zoning Regulations or the Flood Plain Management chapter of the Town Code, as well as appeals of decisions of the zoning enforcement officer in upholding these standards. The board also acts on Certificates of Location for automotive uses.

The electorate of Old Saybrook chooses five members to serve for a term of four years each and three alternate members for a term of two years each.

During the 2017-2018 fiscal year, the board held 14 meetings at which it considered 33 petitions for variance of the zoning regulations, and two appeals of decisions of the zoning enforcement officer.

In making its decisions regarding variances, the board considers whether the circumstances of the property are unique such that they result in an exceptional difficulty or unusual hardship in meeting the standards that are otherwise uniform for all other properties in the same zoning district. The board welcomes the comments of neighbors during the public hearing portion of any application and considers all information in judging the appropriateness of any variance.

This year we thank, Carl von Dassel, for his service for the past five years as well as, Rex McCall, for his 22 years of service, during much of which he lead meetings as our longtime chairman. (See Dedication in inside front cover of this annual report.)

The Zoning Board of Appeals meets the second Wednesday of each month at 7:00 p.m. in the Town Hall, first-floor conference room. Kim Barrows supports us as our administrative clerk. Chris Costa, zoning enforcement officer, is available Monday through Friday from 9:00 a.m. to noon in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

**Philip H. Broadhurst, III, *Chairman***

## ZONING COMMISSION

The Connecticut General Statutes empower the Zoning Commission to regulate land uses and enforce its regulations for the protection of the public health, safety and welfare. The commission works exclusively with the Architectural Review Board for recommendations as to the aesthetics of any application for development according to the regulations and townwide design standards. The commission regards the testimony of residents and business owners who participate in its public hearings as an important element for consideration in its decision-making process—*please continue to attend and share your relevant local knowledge and experience.*

Old Saybrook elects five members to serve for a term of four years each and three alternate members for a term of two years each.

During the 2017–2018 fiscal year, the Zoning Commission met 19 times. We are very thankful to have had Kathy King with us for the past four years to provide timely reporting and to ensure compliance with Freedom of Information laws.

The commission considered petitions to change zoning law in Old Saybrook: it denied one petition to amend the zoning regulations and map, and it approved one petition to amend the zoning regulations. The commission prepared and approved two self-initiated housekeeping updates this fiscal year.

The commission considered 13 applications for development by special exception and nine for site plan review, some of which were minor modifications to modernize previously approved structures or business operations. The commission frequently discusses its interpretation of the zoning regulations with business and property owners prior to considering proposals for development; these informal discussions reinforce consistency in policy and make for more efficient permitting of eventual development.

The zoning enforcement officer processed 140 applications for administrative approval of Certificates of Zoning Compliance, plus another 29 for signs.

The commission is an active participant in conversations about land use policy in Old Saybrook and works regularly with other boards and commissions. Presently, Madge Fish, represents the commission on the Inland Wetlands & Watercourses Commission and on the Gateway Commission. The commission thanks her for decades of dedication to these additional organizations and the ongoing coordination of land use policies.

The Zoning Commission meets on the first and third Mondays of each month at 7:00 p.m. in the Town Hall, first-floor conference room. All meetings are open to the public. Chris Costa, zoning enforcement officer, who conducts our enforcement activities, is available Monday through Friday from 9:00 a.m. to noon in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

**Robert C. Friedmann, *Chairman***

## SECTION III

### EMPLOYEE WAGES AND REPRESENTATION

General Government employees are represented by two separate units of the American Federation of State, County & Municipal Employees Union (AFSCME):

Local 818, Council #4, Supervisory Unit, with a three-year contract through June 30, 2020.

Local 1303-278, Council #4, Non-Supervisory Unit, with a four-year contract through June 30, 2021.

General Government positions not represented by a union or bargaining unit include the Finance Director, Library Director, Town Planner, IT Manager, Employee Benefits Coordinator, certain positions within the WPCA, and those employees who work less than 20 hours per month on a regular basis. The wages for these employees and elected officials are established through the budget process.

There are two exclusive bargaining units for full-time employees of the Department of Police Services. Certified police officers are represented by the Connecticut Organization for Public Safety (C.O.P.S.). This contract expires June 30, 2020. Certified Public Safety Dispatchers are represented by the United Public Service Employees Union. This contract expires June 30, 2021. The salary and benefit structure for the remaining per diem/part-time civilian employees of the department and the position of Police Lieutenant is established by the Police Chief and approved by the Police Commission through budget approval. The Chief of Police maintains a non-expiring contract with the Town of Old Saybrook Board of Police Commissioners which details salary and benefit information.

The Board of Education is represented by five separate unions or bargaining units:

- 1) Old Saybrook Administrator's Organization, with a contract through June 30, 2019.
- 2) Old Saybrook Education Association, with a contract through August 31, 2020.
- 3) Old Saybrook Educational Secretaries' Union, AFSCME Local 1303-224, Council #4 with a contract through June 30, 2019.
- 4) Old Saybrook Custodial Union, AFSCME Local 1303-020, Council #4, with a contract through June 30, 2021.
- 5) Old Saybrook Paraprofessional Municipal Employees, Independent CILU Local #53 with a contract through June 30, 2018.

The salaries of the Superintendent and Director of Operations, Facilities and Finance are determined by the Board of Education.

### EMPLOYEE BENEFITS

The Board of Education and General Government provide health, dental and life insurance benefits to eligible full-time employees.

The Town's Defined Benefit Retirement Plan provides for pension benefits to eligible employees upon their retirement. In fiscal year 2017–2018 the Town

contributed 8.25% of an employee's base wages to the Pension Fund. Board of Education employees (excluding teachers) and General Government employees contributed 5% of their base wages to the Pension Fund.

All General Government employees hired on or after July 1, 2017 (except for the Department of Police Services and Board of Education) participate in the Town's Defined Contribution Retirement Plan. The Town matches the mandatory employee contribution of 5%. In addition, employees have the option to contribute up to an additional 3% which the Town matches as well.

## 2017–2018 SALARIES FOR GENERAL GOVERNMENT EMPLOYEES

*Base Pay represents salary for full-time employees and total pay for part-time employees. Additional Compensation represents overtime, work for other departments, payments from grants not included in the Town's salary budget, or payments in lieu of health insurance.*

*\* Indicates part-time employees*

	<b>Base Pay</b>	<b>Additional Compensation</b>	<b>Total</b>
<b>Accounting</b>			
Mardjekaj, Julie	57,449.60	2,278.57	59,728.17
Parashin, Lucia	57,512.00	0.00	57,512.00
Vinciguerra, Janet	50,525.24	2,000.00	52,525.24
<b>Acton Public Library</b>			
* Anderson, Frances	6,020.33	3,124.08	9,144.41
* Baklik, Cynthia	5,459.76	0.00	5,459.76
* Baldi, Michele	3,871.21	0.00	3,871.21
* Bedell O'Brien, Rogina	22,695.63	0.00	22,695.63
* Bookman, Donna	6,707.84	0.00	6,707.84
* Burnham, Dibirma	12,488.25	0.00	12,488.25
* Chasse, Joan	23,068.80	0.00	23,068.80
Clarke, Virginia	34,946.05	6,684.52	41,630.57
Dautefendic, Selma	30,769.20	0.00	30,769.20
* Davis, Barbara	2,168.99	0.00	2,168.99
* Freese, Kathleen	12,044.78	0.00	12,044.78
* Gignac, Casi	2,367.10	0.00	2,367.10
* Girnius, Maribel	17,952.17	0.00	17,952.17
Giugno, Karen	67,217.31	0.00	67,217.31
* Kelley, Kathleen	13,011.34	0.00	13,011.34
* Kellogg, Timothy	9,203.07	0.00	9,203.07
* Kmiecik, Patricia	1,322.90	0.00	1,322.90
* Knobelsdorff, Kara Joan	9,118.97	0.00	9,118.97
* McNivens, Megan	7,302.62	0.00	7,302.62
* Morgan, Devery	2,828.00	0.00	2,828.00
* Pond, Gwen	1,522.14	0.00	1,522.14
* Saunders, Fiona	20,253.29	0.00	20,253.29
* Saunders, Laurie	2,414.16	0.00	2,414.16
* Sheahan, Madeline	1,744.78	0.00	1,744.78
* Sweeney, Michael	13,437.88	0.00	13,437.88
Wright, Norma	40,108.05	1,000.00	41,108.05
Wysocki, Wayne	64,625.60	3,173.37	67,798.97
<b>Board of Finance</b>			
* Lewis, Geraldine	5,472.72	0.00	5,472.72

	<b>Base Pay</b>	<b>Additional Compensation</b>	<b>Total</b>
<b>Building Dept</b>			
Lucas, Donald	42,856.06	14,500.80	57,356.86
Makowicki, Thomas	65,071.02	85.52	65,156.54
Marshall, Kathleen	9,331.92	2,970.65	12,302.57
<b>Economic Development</b>			
* Beckman, Susan	34,029.98	0.00	34,029.98
<b>Fire Dept</b>			
* Devlin, Maura	4,921.14	0.00	4,921.14
* Duncan, Liam	1,509.12	0.00	1,509.12
<b>Fire Marshal</b>			
Terenzi, Peter	69,361.67	1,000.00	70,361.67
<b>Harbor Management</b>			
* Mitchell, Scott	9,156.12	0.00	9,156.12
<b>Information Technology</b>			
* Hayden , Lawrence	55,788.23	0.00	55,788.23
<b>Land Use</b>			
* Barrows, Kim	1,660.23	0.00	1,660.23
* Beaudoin, Stella	2,757.92	0.00	2,757.92
* Carroll, Gillian	32,264.82	0.00	32,264.82
Costa, Christina	72,677.80	3,747.36	76,425.16
* Genga, Joseph	1,400.00	0.00	1,400.00
* King, Kathleen	10,854.25	0.00	10,854.25
Lyons, Sarah	53,326.00	0.00	53,326.00
* Migliaccio, Sharon	2,023.59	0.00	2,023.59
* Moskowitz, Meryl	4,184.76	0.00	4,184.76
Nelson, Christine	97,100.12	0.00	97,100.12
<b>Parks &amp; Recreation</b>			
Allen Jr, Ray	77,679.16	616.23	78,295.39
* Babbidge, Wifredo	2,091.39	0.00	2,091.39
* Bergeron, Ryan	1,740.40	0.00	1,740.40
* Bielawa, Anthony	6,805.50	0.00	6,805.50
* Bielawa, Victoria	2,322.00	0.00	2,322.00
* Boland, Ingrid	1,391.25	0.00	1,391.25
* Boland, Noah	2,585.02	0.00	2,585.02
* Bruehwiler, Allison	4,636.34	0.00	4,636.34
* Cain, Terese	10,139.12	0.00	10,139.12
* Capuano, Daniel	1,675.25	0.00	1,675.25
* Collins, Liam	3,184.15	0.00	3,184.15
* Colvin, David	2,025.01	0.00	2,025.01
* Condulis, Nicholas	2,232.02	0.00	2,232.02
* DeDominicis, Christian	3,088.00	0.00	3,088.00
* DeDominicis, Nicholas	11,547.38	0.00	11,547.38
* DePalermo, Julia	1,741.52	0.00	1,741.52
* Diaz, Sabrina	3,786.35	0.00	3,786.35
* Eckert, Brittany	8,250.00	0.00	8,250.00
* Eldridge, Sherry	2,969.50	0.00	2,969.50

	<b>Base Pay</b>	<b>Additional Compensation</b>	<b>Total</b>
* Erb, Taryn	32,624.00	0.00	32,624.00
* Fuerst, Tyler	10,213.73	0.00	10,213.73
* Giangrande, Gabrielle	1,160.25	0.00	1,160.25
* Gosselin, Camron	3,928.15	0.00	3,928.15
* Gosselin, Donna	7,086.03	0.00	7,086.03
* Henderson, Connel	2,766.63	0.00	2,766.63
* Henderson, James	1,276.00	0.00	1,276.00
* Herter, Olivia	3,037.39	0.00	3,037.39
* Husted, Alex	11,634.02	0.00	11,634.02
* Husted, Nicholas	4,376.14	0.00	4,376.14
* Karnauchov, Alyssa	5,328.04	0.00	5,328.04
* King, Kameryn	1,045.51	0.00	1,045.51
* King, Kirsten	2,551.19	0.00	2,551.19
* Kuntz, Andi	7,187.56	0.00	7,187.56
* Lamay, Nellie	1,654.01	0.00	1,654.01
* Laudano, Patricia	7,191.57	0.00	7,191.57
* Masse, Scott	2,105.50	0.00	2,105.50
* McGrath, Julia	4,251.40	0.00	4,251.40
* Murphy, Jill	3,597.51	0.00	3,597.51
* O'Brien, Elizabeth	2,098.96	0.00	2,098.96
* Onorato, Anthony	2,067.20	0.00	2,067.20
* Paetzold, Haley	4,305.40	0.00	4,305.40
* Paetzold, William	4,629.50	0.00	4,629.50
Paradis, Jonathan	59,467.20	1,172.81	60,640.01
* Pascoe, Lauren	4,424.25	0.00	4,424.25
* Pascoe, Victor	2,174.02	0.00	2,174.02
Pine, Rick	49,608.65	9,211.13	58,819.78
* Potter, Caroline	1,842.96	0.00	1,842.96
* Price Jr, James	18,252.59	7,417.60	25,670.19
* Savino, Ashley	2,563.00	0.00	2,563.00
* Savino, Vito	5,380.00	0.00	5,380.00
* Scamporino, Emil	10,807.50	0.00	10,807.50
Sherman, Judith	35,475.32	1,000.00	36,475.32
* Stangel, Aubrey	1,575.76	0.00	1,575.76
* Stangel, Erin	1,549.95	0.00	1,549.95
* Stevenson, Deborah	16,827.85	0.00	16,827.85
* Suits, Michael	1,052.63	0.00	1,052.63
* Sumby, Lucas	4,247.51	0.00	4,247.51
* Tiezzi, Sharon	1,497.55	0.00	1,497.55
* VanVliet, Alexander	3,112.14	0.00	3,112.14
* Zaheer, Daniyal	2,707.69	0.00	2,707.69
<b>Public Works</b>			
Bonin, Larry	88,108.80	7,672.48	95,781.28
Claffey, William	64,625.60	2,823.77	67,449.37
Hoadley, Matthew	50,294.40	2,511.73	52,806.13
Labriola, Peter	68,930.98	7,193.52	76,124.50
Laverty, Adam	54,246.40	3,220.88	57,467.28

	<b>Base Pay</b>	<b>Additional Compensation</b>	<b>Total</b>
* Montesi Jr, Edward	3,822.00	0.00	3,822.00
Pace Jr, Michael	54,246.40	3,080.70	57,327.10
Porter, John	68,556.80	6,295.36	74,852.16
Regan, Patrick	54,246.40	4,586.82	58,833.22
* Sands, Thomas	6,884.50	0.00	6,884.50
Way, Todd	61,443.20	5,332.00	66,775.20
<b>Registrar of Voters</b>			
* Broadhurst, Joan	9,500.04	0.00	9,500.04
* Strickland, Joan	9,500.04	0.00	9,500.04
<b>Selectmen</b>			
* Conklin, Carol	7,563.36	0.00	7,563.36
Fortuna, Carl	83,553.60	0.00	83,553.60
* Giegerich, Scott	7,563.36	0.00	7,563.36
Neri, Georgiann	56,547.40	0.00	56,547.40
Palladino, Lee Ann	90,000.04	2,000.00	92,000.04
* Seaforth, Elaine	3,053.20	4,600.24	7,653.47
<b>Social Services</b>			
* Christensen, Kelsy	10,858.50	0.00	10,858.50
Consoli, Susan	58,138.55	307.66	58,446.21
<b>Tax Assessor</b>			
* Riordan, Bridget	35,244.89	0.00	35,244.89
Wood, Norman	76,967.80	0.00	76,967.80
* Zychowski, Rebecca	28,026.53	0.00	28,026.53
<b>Tax Collector</b>			
Maynard, Barry	65,833.04	0.00	65,833.04
Morison, Wendy	50,842.40	0.00	50,842.40
<b>Town Clerk</b>			
Antolino, Christina	50,322.97	2,856.00	53,178.97
Becker, Sarah	69,172.48	0.00	69,172.48
* Kane, Cynthia	38,590.98	0.00	38,590.98
<b>Town Hall</b>			
Baldi, Paul	51,230.40	0.00	51,230.40
* Donahue, Jennifer	20,522.64	0.00	20,522.64
* Moran, Daniel	22,887.62	0.00	22,887.62
* O'Herlihy, Ellen	30,090.25	0.00	30,090.25
<b>Transfer Station</b>			
Champlin, Richard	64,625.60	0.00	64,625.60
* Hunter, Anthony	28,458.18	0.00	28,458.18
* Rascoe, William	27,620.77	0.00	27,620.77
* Slattery, Peter	13,153.91	0.00	13,153.91
* Therrien, James	36,209.63	0.00	36,209.63
<b>Treasurer</b>			
* Fish, Robert	30,852.05	0.00	30,852.05
<b>Tree Warden</b>			
* Kiely, James	6,000.00	0.00	6,000.00

	<b>Base Pay</b>	<b>Additional Compensation</b>	<b>Total</b>
<b>Water Pollution Control</b>			
Evangelisti, Cameron	72,675.20	5,297.81	77,973.01
Lewis, Gratia	51,988.56	1,217.75	53,206.31
Lewis, Melissa	41,652.00	0.00	41,652.00
* Marshall, Robbie	46,455.90	0.00	46,455.90
* Mongillo, Stephen	63,484.84	0.00	63,484.84
Pytlik, Matthew	47,192.80	0.00	47,192.80
Pytlik, Steven	48,144.80	2,000.00	50,144.80
<b>Youth &amp; Family Services</b>			
* Bruzzese, Salvatore	8,104.85	0.00	8,104.85
* Deal, Joanne	2,673.00	0.00	2,673.00
Graham, Chelsea	64,272.00	0.00	64,272.00
* Kelly, Jodi	37,149.31	0.00	37,149.31
McCall, Linda	53,924.67	11,440.19	65,364.86
McNeil, Heather	85,772.96	309.30	86,082.26
* Mill, Wendy	44,363.88	0.00	44,363.88
* O'Herlihy, Kiernan	1,455.00	0.00	1,455.00
* Russo-Boudinot, Jacquelynn	3,322.00	0.00	3,322.00
* Steinmacher, Samantha	40,612.50	0.00	40,612.50

On the next page is a list of Police Department personnel and the compensation they received for services provided during the fiscal year. All full-time, certified police officers and dispatchers earn an annual salary. This is listed as "base salary." Also listed in the "base salary" category are the educational, longevity, professional development, K-9 feeding/grooming, and vacation cash-out payments earned by an employee.

In addition to their regular schedules, officers are required to work above and beyond their forty-hour work week and, therefore, earn additional compensation. This additional compensation includes the backfilling of vacation and sick days, maintaining minimum manpower on all shifts, staffing community events, responding to critical incidents that require more personnel resources than the on-duty patrol shift offers, attending mandatory professional development, and working on investigations that take longer than the normal eight-hour work day. This category also includes monies earned when working Marine Patrol. Salary and the majority of "additional compensation" come from the department's operating budget (tax dollars). Some monies included in "additional compensation" are funded by state and federal grants such as DUI Checkpoints and Click It or Ticket initiatives.

The final category is compensation received from private duty jobs. "Private duty" is when a contractor hires a police officer to police a private social or business event for security reasons or a construction company hires a police officer to direct traffic at a construction site. When officers work these events, they do so on their time off, and thus earn additional compensation. The compensation earned comes directly from the individual or company that chose to hire the police officer (non-tax dollars). In addition to invoicing the private person/company for the police officer's compensation and FICA, the Town also assesses a fee for the police vehicle that is used as well as for administrative processing. These funds are managed through an off-budget account overseen by the Town Treasurer.

## OLD SAYBROOK DEPARTMENT OF POLICE SERVICES TOTAL PAY F.Y. 17-18

*Base Pay represents salary for full-time employees and total pay for part-time employees. Additional Compensation represents overtime, work for other departments, payments from grants not included in the Town's salary budget, or payments in lieu of health insurance.*

*\* Indicates part-time employees*

### Records, Community Service Officers, Animal Control Officers and Marine Patrol Operators (Full-Time and Per Diem)

	Base Compensation	Addtl. Duty	Private Total	F.Y. 17-18
Berner, Michelle	39,264.24	0.00	0.00	39,264.24
* Brown, William (Marine)	2,643.66	0.00	0.00	2,643.66
* Caffery, Dawn (ACO)	4,608.12	0.00	0.00	4,608.12
* Cryder, Katherine (ACO)	2,127.40	0.00	0.00	2,127.40
D'amato, Jennifer	55,052.50	787.30	549.64	56,389.44
* Demur, Katherine (ACO)	3,824.35	0.00	0.00	3,824.35
* Dimaggio, Peter (CSO)	1,441.84	0.00	0.00	1,441.84
* Forte, James (CSO)	492.62	0.00	0.00	492.62
* Franklin, Jennifer (ACO)	1,529.86	0.00	0.00	1,529.86
* Gosselin, Andrea (ACO)	563.00	0.00	0.00	563.00
* Hanley, Patrick (ACO/CSO/Custodial)				
	40,434.58	600.48	0.00	41,035.06
* Muckle, Kaitlyn (ACO)	4,026.71	0.00	0.00	4,026.71
* Newton, Thomas (CSO)	5,482.76	0.00	0.00	5,482.76
Pitasi, Thomas (Marine)	824.49	0.00	0.00	824.49
* Schneider, James (CSO/Custodial)				
	14,095.59	0.00	0.00	14,095.59
* Sharma, Sonal	0.00	0.00	3,295.05	3,295.05
* Sunday, Mary	6,963.43	0.00	0.00	6,963.43
* Westerson, Grant (Marine)	2,928.61	0.00	0.00	2,928.61

### Certified Police Officers (Full-Time and Per Diem)

Barnes, Samuel	38,718.12	2,769.70	17,501.80	62,155.56
Bergantino, William	83,086.12	14,136.50	3,704.98	100,927.60
Brooks, Andrew	71,905.08	18,331.66	9,825.11	100,061.85
Cicccone, Philip	79,283.28	13,288.27	17,307.34	109,878.89
* Crowley, Steven	7,052.29	2,575.55	23,068.64	32,696.48
DeMarco, Christopher	83,086.12	31,364.69	36,541.40	150,992.21
Deperry, Jeffrey	89,320.32	22,723.51	22,629.56	134,673.39
* Gabianelli, Karen (SRO)	44,517.54	7,908.13	1,607.62	54,033.29
Hackett, Stephen	82,825.88	20,179.89	6,506.76	109,512.53
Hardy, Solomon	64,283.66	20,875.13	16,679.64	101,838.43
* Kiako, James	3,171.81	0.00	0.00	3,171.81
* McDonald, Timothy (SRO)	47,568.53	3,426.85	21,281.46	72,276.84
Micowski, Mark	52,285.68	13,771.78	1,710.38	67,767.84
Milardo, Stephanie	64,582.54	30,461.68	13,136.67	108,180.89
Miller, Shannon	75,045.43	19,722.20	4,145.55	98,913.18
* Mulvihill Jr, Michael	12,681.29	0.00	518.58	13,199.87
O'Connor, William	63,102.10	22,908.80	4,106.08	90,116.98

	<b>Base Compensation</b>	<b>Addtl. Duty</b>	<b>Private Total</b>	<b>F.Y. 17-18</b>
Palmieri, Christopher	38,640.56	4,649.30	1,825.25	45,115.11
Perrotti, David	74,247.16	9,672.21	10,762.50	94,681.87
Puzucky, Kurt	26,211.38	2,090.08	0.00	28,301.46
Roche, Kevin	17,573.52	0.00	1,711.32	19,284.84
*Rooney, Lawrence (SRO)	44,837.32	3,282.22	17,245.53	65,365.07
Santello, Brianna	30,421.38	6,384.29	573.54	37,379.21
Schulz, Tyler	63,340.10	20,010.50	19,253.63	102,604.23
Small, Michael	4,148.37	0.00	315.48	4,463.85
Spera, Michael	172,016.72	10,297.19	0.00	182,313.91
Stratidis, Heather	52,285.68	12,298.03	6,451.31	71,035.02
Tabor III, Albert	52,064.60	11,904.53	3,470.22	67,439.35
Tanner, Allyson	67,894.99	21,219.64	5,422.14	94,536.77
Testoni, Mark	20,136.06	7,013.98	0.00	27,150.04
Van Der Horst, Robbert	86,663.20	14,027.58	18,414.42	119,105.20
Walsh, Ryan	83,086.12	19,794.19	13,024.17	115,904.48
White, Jared	40,205.54	5,127.77	1,489.55	46,822.86
Williams, Eric	72,253.08	38,756.67	11,744.27	122,754.02
Zarbo, Josh	26,211.38	1,357.20	0.00	27,568.58
<b>Dispatchers (Full-Time and Per Diem)</b>				
Adams, Daniel	52,000.00	16,099.07	0.00	68,099.07
* Anuskiewicz, Steven	13,658.41	0.00	0.00	13,658.41
* Barrett, Robert	18,561.44	0.00	0.00	18,561.44
* Coco, Phillip	29,999.84	0.00	0.00	29,999.84
Franklin, Jennifer	55,120.00	5,346.39	0.00	60,466.39
* Fulton, Patrick	3,175.91	0.00	0.00	3,175.91
* Gardner, Michael	45,000.04	0.00	0.00	45,000.04
Gosselin, Andrea	50,226.00	13,245.20	0.00	63,471.20
* Halligan, Alison	907.40	0.00	0.00	907.40
Lyon, Kevin	28,480.00	9,067.98	0.00	37,547.98
* McGregor, William	12,905.51	0.00	0.00	12,905.51
Paradis, Michael	55,120.00	8,622.44	0.00	63,742.44
Shake Jr, James	55,120.00	9,056.38	0.00	64,176.38
* Smirnow, Shannon	2,456.10	0.00	0.00	2,456.10
Stankiewicz, Joshua	50,440.00	6,857.64	0.00	57,297.64
* White, Jared	2,381.93	0.00	0.00	2,381.93

## SECTION IV

### FINANCIAL REPORT FOR FISCAL YEAR 2017–2018

General Fund Statements of Revenues and Expenditures, Actual versus Budget, for the Town of Old Saybrook for the year ended June 30, 2018, are presented here for informational purposes only. They are not intended to represent full financial disclosure.

The complete general purpose financial statements and related notes, as required by governmental auditing standards, are being prepared by MahoneySabol as a part of their annual financial audit of the Town. The complete audit report will be available for public review in the office of the Old Saybrook Town Clerk and on the Town's website at [www.oldsaybrookct.org](http://www.oldsaybrookct.org).

### GENERAL FUND REVENUES — BUDGET AND ACTUAL

For the Year Ended June 30, 2018

	Budget	Actual	Variance
<b>PROPERTY TAXES</b>			
Property Taxes, Current Year	43,497,122	43,679,103	181,981
Property Taxes, Previous Years	100,000	325,072	225,072
Interest and Lien Fees	100,000	168,476	68,476
Telecommunication Taxes	60,000	37,573	(22,427)
<b>TOTAL PROPERTY TAXES</b>	<b>43,757,122</b>	<b>44,210,224</b>	<b>453,102</b>
<b>INTERGOVERNMENTAL</b>			
State Board of Education ECS	90,000	102,572	12,572
Town Aid Road	220,000	246,651	26,651
Grant in Lieu of Taxes	0	0	0
Elderly Tax Relief	0	0	—
Municipal Revenue Sharing	0	46,717	46,717
Mashantucket Pequot Fund	0	9,540	9,540
Local Capital Improvement Program	65,000	122,562	57,562
Miscellaneous State Grants	0	16,189	16,189
Special Education Excess	0	344,178	344,178
<b>TOTAL INTERGOVERNMENTAL</b>	<b>375,000</b>	<b>888,409</b>	<b>513,409</b>
<b>LOCAL INCOME</b>			
Assessor	200	301	101
Board of Selectmen	3,000	2,555	(445)
Building Department	250,000	201,198	(48,802)
Investment Income	70,000	106,908	36,908
Planning Commission	1,000	450	(550)
Inland Wetlands Commission	1,000	1,450	450
Town Clerk	400,000	479,863	79,863
Land Use Department	10,000	10,341	341
Zoning Board of Appeals	8,000	7,720	(280)
Police Department	7,000	5,875	(1,125)
Transfer Station	100,000	94,152	(5,848)

	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Acton Public Library	10,000	4,879	(5,121)
Parks and Recreation	285,000	276,280	(8,720)
Miscellaneous Income	100,000	44,846	(55,154)
<b>TOTAL LOCAL INCOME</b>	<b>1,245,200</b>	<b>1,236,818</b>	<b>(8,382)</b>
<b>FUND BALANCE APPROPRIATION</b>		<b>164,330</b>	
<b>TOTAL GENERAL FUND REVENUE</b>	<b>45,541,652</b>	<b>46,335,451</b>	<b>793,799</b>

## **GENERAL FUND EXPENDITURES—BUDGET AND ACTUAL**

For the Year Ended June 30, 2018

	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Selectmen	389,596	384,506	5,090
Financial Administration	60,643	54,229	6,414
Accounting	282,996	282,603	393
Ethics Commission	950	0	950
Tax Assessor	240,442	232,926	7,516
Assessment Appeals	7,937	2,782	5,155
Tax Collector	181,901	186,697	(4,796)
Treasurer	8,612	8,379	233
Legal	40,000	42,406	(2,406)
Legal and Personnel	70,000	53,241	16,759
Retiree Health Insurance	290,163	292,346	(2,183)
Information Technology	191,527	194,184	(2,657)
Town Clerk	244,001	230,626	13,375
Vital Statistics	1,350	718	632
Registrar of Voters	70,871	51,722	19,149
Land Use Department	410,184	388,969	21,215
Architectural Review Board	3,458	2,405	1,053
Planning Commission	17,108	5,900	11,208
Zoning Commission	34,547	47,465	(12,918)
Zoning Board of Appeals	12,074	12,338	(264)
Property Insurance	653,000	602,179	50,821
Historic District	5,333	2,784	2,549
Inland Wetlands Commission	8,524	8,552	(28)
Harbor Management	19,823	15,366	4,457
Conservation Commission	3,172	1,396	1,776
Economic Development	42,480	40,729	1,751
Political Subdivisions	172,395	172,142	253
Town Hall	251,512	261,885	(10,373)
PD — Field Services	3,387,657	3,172,793	214,864
PD — Support Services	909,180	915,919	(6,739)
PD — General Exps	456,872	457,634	(762)
Fire Department	561,413	560,250	1,163
Tree Warden	26,459	26,459	—
Building Department	232,410	220,612	11,798

	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Animal Control Subsidy	25,000	25,110	(110)
Marine Patrol	56,850	44,674	12,176
Fire Marshal	159,562	159,488	74
Emergency Management	203,012	196,091	6,921
Public Works Admin	955,774	960,309	(4,535)
Highway and Street	551,800	559,854	(8,054)
Engineering	80,000	80,333	(333)
Snow and Ice	56,000	65,754	(9,754)
Street Lighting	152,000	144,883	7,117
Vehicle/Equip Maintenance	83,500	85,649	(2,149)
Waste Collection	24,990	27,073	(2,083)
Water Hydrants	540,000	558,565	(18,565)
Public Health Admin	162,000	153,786	8,214
Nursing	42,653	46,512	(3,859)
Youth Services — YFS	343,974	346,243	(2,269)
Social Services	106,886	103,493	3,393
Acton Library	1,010,809	887,395	123,414
Recreation	493,127	500,951	(7,824)
Mini Golf	63,485	67,123	(3,638)
Fort Saybrook	5,790	5,992	(202)
Open Space	11,400	15,435	(4,035)
Saybrook Point	8,700	9,279	(579)
Other Parks	30,690	35,621	(4,931)
The Kate	65,600	71,832	(6,232)
Capital Outlay	933,529	933,529	—
WPCA	337,787	260,703	77,084
Transfer Station Operations	285,328	269,430	15,898
Waste Transport	335,900	282,669	53,231
<b>Total General Gov't Operations</b>	<b>16,414,736</b>	<b>15,830,918</b>	<b>583,818</b>
<b>Board of Education Operations</b>	<b>25,767,661</b>	<b>25,650,754</b>	<b>116,907</b>
<b>Debt Service</b>	<b>3,359,255</b>	<b>3,425,306</b>	<b>(66,051)</b>
<b>TOTAL BUDGETED EXPS</b>	<b>45,541,652</b>	<b>44,906,978</b>	<b>634,674</b>

