
PHNB Minutes 1-12-2017

Old Saybrook Public Health Nursing Board
Town Hall, 302 Main Street, Old Saybrook, CT 06475
Thursday, January 12, 2017
7:00 P.M.

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Meeting Minutes

Present: Chair Diane Aldi, Don Mill, Sharon Craft, Priscilla Funck, Betsy Owen, Jay Termine

Absent: Mary Kennedy

Also present: Sharon Tiezzi, Recording Clerk, Mary Lenzini, VNASC

Call to Order: Chair Diane Aldi called the meeting to order at 7:00 p.m.

Audience of Citizens: Mary Lenzini from VNASC reported on the Nursing Services offered for the month of November 2016. Wendy Mill, O.S. Youth & Family Services Program Coordinator and two high school YAC (Youth Action Council) students, Priscilla Dorothy and Shannon Carlin

Review and Approval of Minutes – A motion was made by Sharon Craft and seconded by Don Mill to approve the November 10, 2016 minutes as corrected by adding the amount that was requested by Kathy Cobb under Old Business as \$654.00.

Ayes 5, Nays 0, Abstentions 1; Motion carried.

Review and Approval of Treasurer's Report – Jay Termine presented the treasurer's report for December 2016 and reviewed by the Board. A motion was made by Don Mill and seconded by Betsy Owen to approve the Treasurer's report as presented.

Ayes 6, Nays 0, Abstentions 0. Motion carried.

Correspondence – Letter from First Selectman Carl Fortuna renewing Diane Aldi for another term to end December 2021. Five donations to the Nightingale Fund were received.

Old Business – Chair Diane presented the 2nd request from Kathy Cobb for reimbursement for her costs for her time/costs for the second session of the Grub Club. The invoice amount is \$476.71. A motion was made by Jay Termine and seconded by Sharon Craft to approve the reimbursement.

Ayes 6, Nays 0, Abstentions 0; motion carried.

New Business – Wendy Mill and the two students discussed YAC with the board. Wendy Mill distributed a report regarding the program. Y&FS is requesting \$3,000 from the PHNB in 2017 for the purchase of healthy foods and nutrition education. A motion was made by Sharon Craft and seconded by Betsy Owen to approve this request.

Ayes 5, Nays 0, Abstentions 1; motion carried.

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The board also discussed the need for Y&FS to submit a report in June describing how the grant money was used. Also the Board will recommend that Y&FS might consult with Kathy Cobb, nutritionist for help with the nutrition education.

Flanagan Fund – no report

Nightingale Fund – Chair Diane asked the board for updated info for the scholarship letter. Don Mill suggested the possibility of using the social media. Recording clerk Sharon Tiezzi will send out scholarship info to the high schools. Betsy Owen will write a draft letter for the next meeting. The Board also discussed modifying the fundraising appeal list.

Morris Fund – no report

Adjournment – A motion was made by Jay Termine, seconded by Betsy Owen to adjourn.
Motion carried unanimously. Chair Diane Aldi adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Sharon Tiezzi, Recording Clerk