

Town of Old Saybrook
Public Health Nursing Board
Town Hall, 302 Main Street, Old Saybrook, CT 06475
7:00pm, Thursday, May 14, 2020
Via internet <https://zoom.us/j/92107190643>
Via phone +1 (929) 436-2866 *Meeting ID: 921 0719 0643*

Minutes
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- I. Call to Order
 - A. Chairperson Diane Aldi DePaola called the meeting to order at 7:04pm
- II. Roll Call & Audience of Citizens
 - A. Diane Aldi DePaola, Elizabeth Owen, MaryAnn Iadarola, Priscilla Funck, Sharon Craft, Mary Kennedy, Joe Termine & Amanda Merritt (Recording Clerk) Absent: Mary Briscoe
 - B. Audience of Citizens - Mary Lenzini President of VNASC
 - Mary gave a detailed report of how the Coronavirus is impacting VNASC activities and alerted the Board of potential for second virus peak in June. Most normal VNASC activities have ceased. Tina - telephone communications, helping to resolve local issues of food insecurity for individuals.
 - Mary discussed some input potential needs for next year caused by the pandemic. Mental health might be an area needing attention/funding.
 - Jay inquired about the potential for VNA to be involved with the deployment of a vaccine. Mary advised that the cost of the vaccine itself would not likely have local financial impact, but that staffing could be needed instead.
- III. Review and Approval of April 2020 Minutes
 - A. A motion was made by Mary Kennedy and seconded by Priscilla Funck to accept and approve the April 2020 meeting minutes. No objections. None abstained.
- IV. Review and Approval of April 2020 Treasurer's Report
 - A. Jay discussed the funds and endowment activities, the current budget, and the incoming scholarship donations.
 - B. A motion was made by Mary Kennedy and seconded by MaryAnn Iadarola to accept and approve the April 2020 Treasurer's Report. No objections.
- V. Correspondence - None
- VI. Old Business
 - A. Diane mentioned details in the VNA Provider Service Agreement for 2020-2021 discussion
 - B. A motion was made by Betsy Owen and seconded by Sharon Craft to accept and approve the VNA Provider Service Agreement for 2020-2021. No objections.
- VII. New Business
 - A. Review of PHNB's Annual Timeline for the Board's review and input
 - B. National Nurses Week (May) - Review of last year's gift and consider how to handle this year's gift relative to the virus complications. Priscilla to implement cards and gifts in May, alike to last year.
 - C. Approval of recording clerk's invoice - A motion was made by Jay Termine and seconded by Priscilla Funck to accept and approve the April-May Clerk's Time & Task invoice of \$165.00. Motion approved. No objections.

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VIII. Flanagan Fund

- A. Discussion of the proposed “Revision of Resolution Accepting Bequest from the Estate of Francis L. Flanagan”
- B. A motion was made by Betsy Owen and seconded by Priscilla Funck to accept and approve the ‘Revision of Resolution.’ No objections. Motion carried.
- C. D.DePaola will send to both Carl Fortuna and Michael Cronin.

IX. Nightingale Fund

- A. Discussion of the status of the Appeal donations
- B. EXECUTIVE MEETING - Discussion of the three scholarship applications (not recorded due to personal and confidential information shared).
- C. A motion was made by Elizabeth Owen to award Mackenzie Cart, Cassidy Hallowell, and Julia Sultini each with a \$2000.00 scholarship. Seconded by Pricilla Funck. No objections. Motion passed.
- D. Amanda to contact last year’s nine scholarship recipients for transcripts. Transcripts must be received for the May meeting to be paid this FY.
- E. Due to the current virus complications, discussion of how to deliver the scholarships this year. Priscilla to follow up with the school.

X. Morris Fund - Nothing to discuss

XI. Adjournment - A motion was made by Sharon Craft and seconded by Elizabeth Owen to adjourn. Motion carried. Chairman adjourned the meeting at 8:24pm