**Old Saybrook Public Health Nursing Board**

**Town Hall, 302 Main Street, Old Saybrook, CT 06475**

**Thursday, May 10, 2018**

**7:00 P.M.**

**Town Hall 2nd Floor Conference Room**

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**Call to Order –** Chair Diane Aldi called the meeting to order at 7:00 p.m.

**Present:** Chair Diane Aldi, Mary Kennedy, Mary Ann Iadarola, Sharon Craft, Priscilla Funck, Betsy Owen, Don Mill, Jay Termine

**Also Present:** Sharon Tiezzi, Recording Clerk

**Audience of Citizens -** none

**Review and Approval of Minutes – April 12, 2018**

A motion was made by Sharon Craft and seconded by Betsy Owen to approve and accept the minutes of the April 12, 2018 meeting.

Yeas 5; Nays 0; Abstentions 2

**Motion carried.**

**Review and Approval of Treasurer’s Report** – Treasurer Jay Termine presented his report for 10 months ended April 30, 2018.

Motion made by Mary Kennedy; seconded by Sharon Craft to approve the Treasurer’s report as presented.

Yeas 7; Nays 0; Abstentions 0.

**Motion carried.**

**Correspondence –** Nightingale checks received in the amount of $2,150.00**.** Five scholarship applications were received.

**Old Business –** a copy of the OSPHN Report FY 2018 from Mary Lenzini was handed to Board Members.

**New Business –** Uncontracted – Chair Diane presented Sue Consoli’s report on Dental Fund 4/16/18; Medical Fund 4/16/18 and Hygiene Fund 4/16/18. Included in her reports is the request for any amount that the Board is willing to approve. A motion was made by Mary Kennedy and seconded by Priscilla Funck to set aside $11,000 of Uncontracted Funds for Old Saybrook Social Services for the Dental Fund, Medical Fund and Hygiene Fund; amounts for each fund to be determined at the June meeting.

Yeas 7; Nays 0; Abstentions 0.

**Motion carried.**

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Cathy Cobb emailed a Proposed Summer Food Service Program 2018 and requesting $1,000.00 to support and assist with food and supplies. After discussion by the Board members, it was determined that the amount seemed excessive and that she should provide us with a more detailed list showing an itemization of her needs.

 A motion was made by Don Mill and seconded by Betsy Owen to table Cathy Cobb’s request until she provides us with a more detailed list showing an itemization of her program needs.

Yeas 7; Nays 0: Abstentions 0.

**Motion tabled to the June Meeting**.

**Flanagan Fund** – Mary Kennedy reported that she purchased Gift cards for the town school nurses in the amount of $312.73 Nurse’s Week. A motion was made by Priscilla Funck and seconded by Don Mill to approve the reimbursement of $312.73 to Mary Kennedy.

Yeas 7; Nays 0; Abstentions 0.

**Motion carried.**

**Nightingale Fund –** Report of donations – Chair Diane reported that $2,150.00 were received in checks. Don Mill thanked Betsy Owen for wonderful job writing and updating the drive letter.

Vote on scholarship recipients – five applications were received; Katherine Schumann, Grace Scherber, Carlina Spadaccini, Nellie LaMay and Kathryn Deantonis

A motion was made by Betsy Owen and seconded by Don Mill to award each of the applicants $2,000.00.

Yeas 7; Nays 0; Abstentions 0.

**Motion carried.**

A second motion was made by Sharon Craft and seconded by Mary Ann Iadarola to increase the amount of each scholarship recipient in the amount of $500, for a total of $2,500.00 for each recipient.

Yeas 7; Nays 0; Abstentions 0.

**Motion carried.**

**Morris Fund –** no report

**Adjournment** – a motion was made and seconded to adjourn the meeting at 8:41 p.m.

Chair Diane Aldi adjourned the meeting.

**Respectfully submitted,**

**Sharon Tiezzi, Recording Clerk**