

Town of Old Saybrook
Public Health Nursing Board
Town Hall, 302 Main Street, Old Saybrook, CT 06475
7:00pm, Thursday, June 11, 2020
Via internet <https://zoom.us/j/92107190643>
Via phone +1 (929) 436-2866 *Meeting ID: 921 0719 0643*

Minutes

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I. Call to Order

- Chairperson D. Aldi DePaola called the meeting to order at 7:04pm

II. Roll Call & Audience of Citizens

- D. Aldi DePaola, M. Briscoe, E. Owen, M. Iadarola, P. Funck, S. Craft, M. Kennedy, J. Termine & A. Merritt (Recording Clerk) Tina Belmont, VNASC
- T. Belmont reported on VNASC activity indicating that community sites are still closed, managing requests for service from Saybrook Village via phone calls. S. Consoli, Social Service very busy with requests. The Senior Center will partially open in July. Most programs have been cancelled. Food pantry drive up has been successful and volunteer food delivery around town and to Saybrook Village. Also, PPE and other equipment is really needed

III. Review and Approval of May 2020 Minutes

- A motion to accept and approve the May 2020 meeting minutes was made by S. Craft and seconded by E. Owen. No objections. M. Briscoe abstained. Motion Carried.

IV. Review and Approval of June 2020 Treasurer's Report

- J. Termine detailed the report regarding VNA comparison to previous year, the Flanagan Fund status, Nightingale fund expenditures and the status of this year's budget.
- A motion to accept and approve the June 2020 Treasurer's Report was made by S. Craft and seconded by P. Funck. No objections. Motion Carried.

V. Correspondence

- VNASC Outreach/Clinic Activity Report.
- Thank you, card, from one of the nurses who received an appreciation gift from PHNB for Nurse's week.

VI. Old Business

- Nutrition Education Program invoice discussion reiterating PHNB's support for Kathy Cobb's initiatives.
- A motion to accept and approve the "Grub Club" Nutrition Education and Community Day invoice of \$1116.00 for 2019-20 was made by J. Termine and seconded by P. Funck. No Objections. Motion Carried.

VII. New Business

- Social Services submitted a detailed grant requests for FY 2020-21 to the Board, asking for funds to help Old Saybrook residents in need of Health/Hygiene supplies, Dental Care, and Emergency Medical service.

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- A motion to approve the three grants to social services using funds from the PHNB's uncontracted budget in the amount of \$2000 for health and hygiene supplies, \$5000 for dental, and \$1000 for emergency medical support was made by M. Iadarola and seconded by E. Owen. No objections. Motion Carried.
- A motion to approve the invoice of \$290.37 for the nurse's appreciation week gifts with funds from the Flanagan Fund to reimburse P. Funck was made by S. Craft, seconded by M. Iadarola. None opposed. Motion Carried.
- A motion to spend up to \$1000 to acquire stationery, stamps and envelopes was made by J. Termine, seconded M. Kennedy. No objections. Motion Carried.
- A motion to accept and approve the May-June clerking invoice of \$210.00 was made by P. Funck and seconded by M. Iadarola. No objections. Motion carried.
- A motion to approve \$250 for the Kidz Lunch Bunch summer feeding program for the first two weeks of August if Federal funding runs out (D. Aldi DePaola to discern) was made by P. Funck and seconded by M. Iadarola. No objections. Motion carried.

VIII. Flanagan Fund

- The proposed "Revision of Resolution Accepting Bequest from the Estate of Francis L. Flanagan" was approved by the Town as reported by First Selectman.

IX. Nightingale Fund

- Discussion of the status of the appeal donations and efficiencies for mailing next year.
- One of 2019 scholarship recipients has not yet submitted her transcripts. E. Owen will call to follow up with her.
- A motion to approve eight of the nine 2019 scholarship recipients (Foley, Jacoboski, Kawecki, Lafreniere, Spedding, Stratton, Taylor, and True) each with a \$2000.00 scholarship was made by J. Termine, seconded by E. Owen. No objections. Motion passed.
- If the ninth scholarship recipient (Spotts) submits transcript, a motion was made by J. Termine to allow D. Aldi DePaola and E. Owen to assess at that time regarding eligibility to receive the scholarship funds. Seconded by P. Funck. No objections. Motion carried.

X. Morris Fund - Nothing to discuss

XI. Adjournment –

- A motion was made by E. Owen and seconded by M. Kennedy to adjourn. Motion carried. Chairperson adjourned the meeting at 8:26pm