

Minutes
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I. Call to Order

- A. Chairperson Diane Aldi DePaola called the meeting to order at 7:03pm

II. Roll Call & Audience of Citizens

- A. Diane Aldi DePaola, Elizabeth Owen, MaryAnn Iadarola, Priscilla Funck, Sharon Craft, Mary Briscoe, Mary Kennedy, Joe Termine & Amanda Merritt (Recording Clerk)
- B. Audience of Citizens - Mary Lenzini President of VNASC
- Mary gave a detailed report of how the VNASC was dealing with the Coronavirus.
 - Most of Tina's normal VNA activities have been cancelled due to virus situation, since most outreach and education programs are done in a community setting. She is the medical presence for a homeless shelter in Norwich being used to isolate virus cases. Tina is still available in Old Saybrook for necessary home visits.
 - J Termine, treasurer, D DePaola and M Lenzini will continue discussions regarding how the VNA contractual budget will be affected due cancelled programming.

III. Review and Approval of February 2020 Minutes

- A. A motion was made by Sharon Craft and seconded by M Kennedy to accept and approve the February 2020 meeting minutes. No objections. Diane, Mary Ann and Priscilla abstained.

IV. Review and Approval of April 2020 Treasurer's Report

- A. Jay reviewed the budget surplus relative to the current virus situation and incoming donations.
- B. A motion was made by Mary Kennedy and seconded by Betsy Owen to accept and approve the April 2020 Treasurer's Report. No objections.

V. Correspondence

- A. YFS Thank you letter for PHNB's donation to YAK. A copy was provided to each member.
- B. Mike Cronin letter regarding the Flanagan Fund.

VI. Old Business - None

VII. New Business

- A. Approval of recording clerk's Time & Task invoice - A motion was made by Priscilla Funck and seconded by Betsy Owen to accept and approve the Clerk's Time & Task invoices of \$480.00 (\$310. + \$170.). Motion approved.
- B. Diane submitted the Pages Printing \$100 invoice and Staples \$76 invoice for payment approval. Jay Termine made a motion to approve payment of these invoices; it was seconded by MaryAnn Iadarola. Motion approved.

VIII. Flanagan Fund

- A. Discussion of the fund's restrictions - The Board is exploring the use-limitations outlined for the Flanagan Funds and is discussing a variety of-ways to structure change, while maintaining the fund as perpetual. Diane will re-write the "Revision of Resolution Accepting Bequest from the Estate of Francis L. Flanagan", based on the Board's comments today. The resolution will be reviewed/approved at the May PHNB monthly meeting.

IX. Nightingale Fund

- A. A discussion took place regarding scholarship applications and interviews and effects school closings will have on the scholarship process. B Owen to call school guidance office to ask how the scholarship program and Awards Assembly will be handled this year. The Board members are prepared to be flexible about the April deadline due to the virus situation.

Old Saybrook Public Health Nursing Board
Town Hall, 302 Main Street, Old Saybrook, CT 06475
7:00pm, Thursday, April 9, 2020/Teleconference: 1-646-307-1479 Passcode: 807700

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X. Morris Fund - Nothing to discuss

XI. Adjournment - A motion was made by Betsy Owen and seconded by Mary Kennedy to adjourn. Motion carried.
Chairman adjourned the meeting at 8:24pm