**Old Saybrook Public Health Nursing Board**

**Town Hall, 302 Main Street, Old Saybrook, CT 06475**

**Thursday, April 12, 2018**

**7:00 P.M.**

**Town Hall 2nd Floor Conference Room**

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**Call to Order** by Chair Diane DePaola Aldi at 7:00 p.m.

**Present:** Chair Diane DePaola Aldi, Mary Kennedy, Elizabeth Owen, Sharon Craft, Priscilla Funck, Joseph Termine

**Absent:** Mary Ann Iadarola and Don Mill

**Also Present:** Sharon Tiezzi, Recording Clerk

**Audience of Citizens -** none

**Review and Approval of Minutes – February 8, 2017 –** a motion made by Priscilla Funck and seconded Mary Kennedy by to approve the minutes with corrections of name spelling of the Chair Diane DePaola Aldi and Joseph Termine.

**Motion carried unanimously.**

**Review and Approval of Treasurer’s Report –** Treasurer, Jay Termine presented his report. A motion was made by Mary Kennedy and seconded by Betsy Owen to approve the treasurer’s report as presented.

**Motion carried unanimously.**

**Correspondence –** Received via email the OSPHN Report FY 2018 and printed for the Board to review.

**Old Business -** none

**New Business -** none

**Flanagan Fund –** Nurse’s week is coming up and Mary Kennedy will get gift certificates for the school nurses in the amount of $50.00 for each nurse. A motion was made by Sharon Craft and seconded by Betsy Owen to allow Mary Kennedy to purchase $50.00 gift certificates for each of Old Saybrook town nurses.

**Motion carried unanimously.**

**Nightingale Fund –** The final letter was printed, and envelopes stuffed. Members went through the box to write personal notes on the letters before sending them out.

Diane received two bills; one for copying $19.36 and one for Page’s for printing the letter, $50.00. A motion was made by Mary Kennedy and seconded Sharon Craft to reimburse Chair Diane for $19.36 for the copying at Staples; and to pay the Page’s invoice of $50.00.

**Motion carried unanimously.**

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**Nightingale Fund – (**continued) Sharon Tiezzi will email all the schools reminding them of the scholarship and that the deadline is April 30th.

**Morris Fund –** no report

**Adjournment -** A motion was made by Jay Termine and seconded by Priscilla Funck to adjourn at 7:38 p.m.

Chair Diane Aldi adjourned the meeting.

**Respectfully submitted,**

**Sharon Tiezzi, Recording Clerk**