



TOWN OF OLD SAYBROOK

Public Health Nursing Board

302 Main Street , Old Saybrook CT 06475

FAX 860-388-9533, EMAIL dldepaola@snet.net

Old Saybrook Dental Fund Policy & Procedures

- The Old Saybrook Public Health Nursing Board at the May 12, 2011 meeting voted to establish the “Old Saybrook Dental Fund” with \$5000.00 of seed money.
- This money will be used to help pay dental expenses (lab fees and dental fees, transportation) for under/uninsured Old Saybrook residents.
- The Old Saybrook Department of Social Services will be the gatekeeper of this fund and follow the criteria set up by the PHNB for its use.
- The Social Services Department must determine both residency and need before using this fund to pay any dental expenses.
- Social Services should first check for other payer sources or free services before using the Dental Fund.
- Clients should be screened to determine if they can pay any of the cost of service before using the Dental Fund.
- The Social Services Department will give a brief accounting of the use of this fund to the PHNB by May 1st of each year. The report must include: the number of clients served, proof that need and residency requirements were determined on each client served, amount spent on each client, accounting of funds remaining in the dental fund.