

Old Saybrook Police Commission
Special Meeting
Subcommittee to Create a "Responsibilities of Commissioners" By-Law
April 25, 2023
MINUTES

A special subcommittee hybrid meeting of the Old Saybrook Police Commission was held on Tuesday, April 25, 2023. The meeting was recorded and can be viewed in its entirety at <https://youtu.be/uZvWlOneYnM>

Present: Chairman Wilcox, Secretary Notar-Francesco, Commissioner Maselli.

I. Call to Order / Pledge of Allegiance (0:23)

Secretary Notar-Francesco called the meeting to order at 6:30 PM and led those in attendance with the Pledge of Allegiance.

II. Public Comment (0:54)

There were no comments from the Public.

III. Discussion and Possible Action on the Meeting Minutes of April 6, 2023 (1:57)

Chairman Wilcox made a motion to accept the Meeting Minutes of April 6, 2023. Commissioner Maselli seconded the motion. The motion passed with a vote of 3 in favor, 0 opposed and 0 abstaining.

IV. Collaborate to Create "Responsibilities of Commissioners" By-Law (1:28)

Secretary Notar-Francesco stated that there have been two new additions offered. One was drafted by Chairman Wilcox and the other by Commissioner Maselli.

The subcommittee went through the two versions and discussed the differences.

The subcommittee reviewed "Role of Commission Members."

The subcommittee agreed on A & B using Commissioner Maselli's draft. They agreed to use Chairman Wilcox's version for C.

They discussed item D, but decided to come back to it.

Item D on Commissioner Maselli's draft stated *"Actively engage in the work of the commission. This includes reading distributed materials, asking questions, participating in discussions, and working with the Commission to seek additional information as needed."*

The subcommittee moved on to "Code of Conduct."

The subcommittee agreed to use Commissioner Maselli's 1 & 2.

The subcommittee discussed item number 3.

Item 3 on Chairman Wilcox's draft states *"Refrain from divulging to anyone any details discussed in executive session."* Commissioner Maselli's 3 dates *"Maintain confidentiality including refraining from divulging to anyone any details discussed in Executive Session."*

Chairman Wilcox stated that Commissioner Maselli's submission is too broad and that it needs to be very specific. Commissioner Maselli and Secretary Notar-Francesco felt that Commissioners need to respect confidentiality of some information in more than just Executive Session.

The subcommittee later decided on the following language. *"Maintain confidentiality in matters discussed in confidence including refraining from divulging to anyone any details discussed in Executive Session."*

The subcommittee discussed item number 4.

Chairman Wilcox's draft states *"Conduct themselves in a fair and impartial manner during all Commission meetings."* Commissioner Maselli's states *"Conduct themselves in a fair and impartial manner."*

The subcommittee later agreed on the following language. *"Conduct themselves in a fair and impartial manner during all Commission meetings or when discussing Commission proceedings."*

The subcommittee discussed item 11. Chairman Wilcox's item 11 suggestion is *"Except as otherwise provided herein, strive to keep themselves informed as to all matters within their purview pursuant to State law and the Town Charter."*

The subcommittee discussed item 11 and could not come to an agreement.

Secretary Notar-Francesco suggested moving the draft forward to the full Commission to have everyone's input.

Commissioner Maselli suggested giving a revision one more try.

The subcommittee ultimately decided to remove item 11 and add it to D. The final version reads *"Actively engage in the work of the Commission. This includes reading distributed materials, asking questions, participating in discussions and keeping informed regarding matters within their purview."*

V. Discussion and Possible Action to Bring a Proposed By-Law Concerning "Responsibilities of Commissioners" to the Police Commission for Consideration. (58:18)

Commissioner Maselli made a motion to bring the proposed by-law concerning "Responsibilities of Commissioners to the Police Commission" for consideration. Chairman Wilcox seconded the motion. The motion passed with a vote of 3 in favor, 0 opposed and 0 abstaining.

VI. Public Comment (58:41)

Linda Mahal commented

Mark Hand commented

VII. Adjournment (1:03:52)

Chairman Wilcox made a motion to adjourn. Commissioner Maselli seconded the motion. The motion to adjourn passed with a vote of 3 in favor, 0 opposed and 0 abstaining.

The meeting adjourned at 7:33 PM.

Respectfully submitted by:

Jennifer D'Amato
Records Clerk for the Old Saybrook Police Commission