

OLD SAYBROOK POLICE COMMISSION SUBCOMMITTEE

Special Meeting

July 18, 2018

MINUTES

A special meeting of the Old Saybrook Police Commission Organizational Structure and Personnel Staffing Subcommittee was held on Wednesday, July 18, 2018 at the Old Saybrook Town Hall.

Present: First Selectman Fortuna, Chairman Moran, Vice Chairman Von Dassel, Secretary Shippee, Commissioner Reid, Glowski and Keeney. Chief Spera and Lieutenant DePerry were present from the Department of Police Services.

I. Call to Order/Pledge of Allegiance

Chairman Moran called the meeting to order at 6:01 PM and led those in attendance with the Pledge of Allegiance.

II. Opening Remarks from the Chairman and First Selectman

First Selectman Fortuna stated that this process is two years in the making and that a lot of time has been spent on it but that they were never able to reach a consensus until now. He stated that if you put out this document you will receive responses from good companies that do this kind of work. He stated that his recommendation is to leave the document as is. He stated that you can chop it up or add on it but you won't receive the responses that you are looking for.

Chairman Moran thanked First Selectman Fortuna for his work on the document and stated that for the first time he sees this being moved forward.

III. Public Comment

Barry O'Neill stated that he feels this will be a benefit for the town and the Police Department to move this forward.

IV. Discussion of the DRAFT Organizational Structure and Personnel Staffing Study RFP/RFO

The Subcommittee discussed the draft document.

Commissioner Cooper stated that he would like to add to the executive summary a specific reason for the study. He suggested adding citizens are concerned about the size and the cost of the Police Department.

First Selectman Fortuna stated that while he understand what Commissioner Cooper is saying it has never been determined that the citizens of the town are concerned. The reasons for a study are usually a bankruptcy of a town, a merging of a Police Department and so on.

First Selectman Fortuna explained the process of interviewing and selecting the vendor.

Commissioner Keeney requested that future demographics of the town to be added to the draft as well. He would hate to spend the town's money and have it only be a one off document that doesn't meet the needs of the town in a couple of years.

The subcommittee agreed with Commissioner Keeney's request to add that.

The subcommittee discussed a timeline with First Selectman Fortuna stating that these take time.

Michael Paradis stated that he would like to have access to the data that the vendor will be using so we can revisit it or look at it in the future. He would also like to know the methodology used to get the results of prior studies the firm has completed.

The subcommittee agreed to add that language to the draft as well.

V. **Discussion and Possible Action on forwarding the DRAFT Organizational Structure and Personnel Staffing Study RFP/RFQ to Employees, Labor Unions, and other Interested Parties as agreed upon by the Subcommittee.**

Chief Spera made a motion to accept the proposed document with the edits that were received this evening and to disseminate to labor unions and Police Department employees. Commissioner Reid seconded the motion.

Commissioner Keeney asked what numbers should be expected back as far as costs go.

First Selectman Fortuna stated the number could be \$50,000.00 to \$250,000.00 and stated that bridge can be crossed when they get there.

The motion to accept the proposed document with the edits that were received this evening and to disseminate to labor unions and Police Department employees passed with a vote of 11 in favor and 0 against.

VI. **Public Comment**

The Police Commission agreed to cancel Monday's regular meeting and scheduled a subcommittee and Police Commission Special Joint meeting on July 30, 2018.

VII. **Adjournment**

Commissioner Keeney made a motion to adjourn. Vice Chairman Von Dassel seconded the motion. The motion to adjourn passed with a vote of 11 in favor and 0 against.

The meeting adjourned at 6:45 PM.

The next regular Police Commission meeting is scheduled for August 27, 2018 at 7:00 PM in the first floor conference room at the Old Saybrook Town Hall.

Respectfully submitted by:

Jennifer Damato
Records Clerk for the Old Saybrook Police Commission