

## **Old Saybrook Police Commission**

Regular Meeting

February 25, 2019

### **MINUTES**

A regular meeting of the Old Saybrook Police Commission was held on Monday, February 25, 2019 at the Old Saybrook Town Hall.

**Present:** Chairman Von Dassel, Secretary Shippee, Commissioners Moran and Keeney. Chief Spera and Lieutenant DePerry were present from the Department of Police Services.

#### **I. Call to Order/Pledge of Allegiance**

Chairman Von Dassel called the meeting to order at 6:00 PM and led those in attendance with the Pledge of Allegiance.

#### **II. Minutes**

##### **a. January 3, 2019 Special Meeting**

Commissioner Keeney made a motion to accept the January 3, 2019 Special Meeting Minutes. Secretary Shippee seconded the motion. The motion to accept the January 3, 2019 Special Meeting Minutes passed with a vote of 4 in favor and 0 against.

##### **b. January 7, 2019 Special Meeting**

Commissioner Keeney made a motion to accept the January 7, 2019 Special Meeting Minutes. Secretary Shippee seconded the motion. The motion to accept the January 7, 2019 Special Meeting Minutes passed with a vote of 4 in favor and 0 against.

#### **III. Executive Reports**

##### **a. Financial**

##### **1. FY 19 Budget Status**

Chief discussed the current status of the FY 19 Budget Status.

##### **2. Reports of Off Budget Accounts**

##### **3. FY 20 Budget Process**

Chief explained the 2020 proposed Selectman's Budget.

He stated that the First Selectman reduced the Police Department budget. He explained that the line items reduced were Field Services regular employees and Field Services leap year. They also changed Dispatcher 8's start date to January 1, 2020. He explained that Dispatcher 7's benefits were reduced as the employee does not need a family plan and finally Support Services leap year salary was taken out of the budget. In the General Expenditures section the gasoline line item was reduced due to the transfer of funds from the Outside Services account.

**b. Administrative**

**1. Personnel Report**

Chief Spera stated that there have been some serious cases lately and that he is very impressed with the Police Officers eagerness to learn and how focused they are with representing the victims of crime. He added that there is a high solve rate right now due to great diligence and hard work. He stated that the flu has hit the department and that right now the Police Department is experiencing a higher than normal sick issue in the agency. This affects budget, operation and services to the public. He stated that vehicles and the building has been sanitized in hopes of preventing any more spread of the flu.

He stated that Trainees Baldino and Hanna will hopefully become assets in the beginning of March. He asked the Commission if they would like him to bring them back in after they get off of Field Training to speak with the Commission regarding their training, schooling and experiences.

Trainees Kostek and Tourjee are currently at week 8 in the academy and the Police Department will get them back to the middle to the end of June.

Dispatcher trainees are in training right now. Both (full time and per diem employee) will go to certification classes in March.

He is currently reviewing contracts for telephone translator service.

K9 Chase and Patrolman Schulz will start narcotics training soon.

**2. Correspondence**

Chief Spera passed out Commission Correspondence.

**IV. Discussion and Possible Action Concerning the Fee Structure for the 2019 Golf Cart Registration Program.**

Chief Spera stated that the Golf Cart program continues to be a successful program year after year. He explained the price structure to the commission.

**Commissioner Keeney made a motion to keep the 2019-2020 Golf Cart Fee Structure the same as last year. Commissioner Moran seconded the motion. The motion to approve the 2019-2020 Golf Cart Fee Structure the same as last year passed with a vote of 4 in favor and 0 against.**

**V. Discussion and Possible Action to Enter into an Anticipated Executive Session for the Purpose of Discussing Documents Privileged to the Attorney Client Relationship.**

**Commissioner Keeney made a motion to enter into Executive Session. Commissioner Moran seconded the motion. The motion to enter into Executive Session passed with a vote of 4 in favor and 0 against.**

**The Police Commission entered into Executive Session at 6:22 PM.**

**The Police Commission exited Executive Session and resumed public session at 7:22 PM.**

**VI. Comments from the Public**

There was no public in attendance.

**VII. Comments from the Chief of Police**

Chief Spera had no additional comments.

**VIII. Comments and/or Concerns from Commissioners**

Secretary Shippee stated that she believes the minutes from December 4 & 6 are missing and haven't been approved by the Commission.

Chief Spera stated he will check on that and add them to next packet for review.

**IX. Adjournment**

Commissioner Keeney made a motion to adjourn. Commissioner Moran seconded the motion. The motion to adjourn passed with a vote of 4 in favor and 0 against.

The meeting adjourned at 7:25 PM.

Respectfully submitted by:

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Jennifer D'Amato  
Records Clerk for the Old Saybrook Police Commission